

# RECORD OF PROCEEDINGS

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## MIDDLETON CITY COUNCIL OCTOBER 4, 2017

The regular meeting of the Middleton City Council on October 4, 2017 was called to order by Council President Riccio at 6:40 p.m.

Council President Riccio introduced the following City officials in attendance: City Attorney Chris Yorgason, City Engineer Amy Woodruff, and City Clerk Becky Crofts.

**Roll Call:** Council Member Carrie Huggins, Council Member Rob Kiser, Council President Riccio, and Council Member Beverlee Furner were present. Mayor Taylor arrived at 6:55 p.m.

**Motion:** Motion by Council Member Kiser to approve the agenda posted on October 3, 2017 at 4:45 p.m., was seconded by Council Member Furner and carried unanimously.

### **Administrative Action/Consent Agenda:**

**2a.** Consider approving minutes for Council's September 20, 2017 meeting.

**2b.** Consider ratifying payroll related expenses for the period ending September 22, 2017 in the amount of \$65,422.75, and ratifying and approving accounts payable as of September 29, 2017 in the amount of \$116,777.62 \$134,998.39.

Council President Riccio opened the floor to council members who may have any questions regarding administrative action/consent agenda items 2a and 2b. Council Member Huggins asked about unpaid an invoice from K&J Property. Becky Crofts explained this invoice was from the company that was responsible for code abatement for the city. Council Member Huggins agreed that this invoice then matched up, there were no father questions.

**Motion:** Motion by Council Member Kiser to approve the agenda and approve the accounts payable was seconded by Council Member Huggins and carried unanimously.

### **New Business:**

**3a.** Consider approving a request by Dave Moore and the Middleton High School Student Council for a Public Display Permit to ignite fireworks the evening of October 13, 2017 in celebration of Middleton and Senior Night.

Dave Moore addressed the council regarding having a fireworks display for Senior Night, if the fee could be waived for the school. Applications were filed with the city and the fire department. Mayor Taylor requested that Mr. Moore give a copy of his licensing to the city if possible.

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**Motion:** Motion by Council President Riccio to approve request for fireworks display and to waive the city fee, was seconded by Council Member Furner and carried unanimously.

**Amended Motion:** Motion by Council President Riccio to keep previous motion, with the added request to move the location of the display to the south side of the football field. Motion died due to lack of second.

Mayor Taylor discussed a memo that was presented to the council members from him.

Zach Furrow from MYAC addressed the council and updated them on preparations on the Winter Preparation and Safe Driving fairs. Zach also spoke on the MYAC's attendance to WAHOZ for a safety summit.

Mayor Taylor brought before the council and discussed a purchase order process for the city and handouts were reviewed. Discussion of items 3d-3j followed.

**3b.** Consider rejecting insurance that covers acts of terrorism resulting in damage to Middleton city property, saving \$17,899 insurance premium cost for Fiscal Year 2018.

**Motion:** Motion by **Council Member Name** to approve \_\_\_\_\_ was seconded by **Council Member Name** and carried unanimously.

**3c.** Consider approving the Joint Powers Subscriber Agreement with Idaho Counties Risk Management Program (ICRMP) for risk management insurance coverage during Fiscal Year 2018 in the amount of \$27,058.

**Motion:** Motion by Council President Riccio to approve the Joint Powers Subscriber Agreement with Idaho Counties Risk Management Program (ICRMP) for risk management insurance coverage during the Fiscal year 2018 in the amount of \$27,058 was seconded by Council Member Kiser and carried unanimously by roll call vote.

**3d.** Consider approving payment of the Valley Regional Transit member dues in the amount of \$3,229 and Nampa Urbanized Area/Intercounty Service Contribution for Route 44 in the amount of \$5,728 for a total of \$8,957.

**Motion:** Motion by Council President Riccio to approve payment of the Valley Regional Transit member dues in the amount of \$3,229 and Nampa Urbanized Area/Intercounty Service Contribution for Route 44 in the amount of \$5,728 for a total of \$8,957 was seconded by Council Member Keiser and carried unanimously by roll call vote.

**3e.** Consider approving Task Order No. 3 with Keller Associates in an amount not to exceed \$93,000 in Fiscal Year 2018 and \$97,480 in Fiscal Year 2019 for a total of \$190,480.

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**Motion:** Motion by Council President Riccio to approve Task Order No. 3 with Keller Associates in an amount not to exceed \$93,000 in Fiscal Year 2018 and \$97,480 in Fiscal Year 2019 for a total of \$190,480 was seconded by Council Member Furner and carried unanimously by roll call vote.

**3f.** Consider approving a task order with SPF Water Engineering to design a waterline crossing of the Boise River in an amount not to exceed \$28,100.

**Motion:** Motion by Council Member Name to approve \_\_\_\_\_ was seconded by Council Member Name and carried unanimously.

**3g.** Consider approving 2018 Water & Sewer Rate Evaluation Update with JUB Engineering in an amount not to exceed \$19,800.

**Motion:** Motion by Council President Riccio to approve 2018 Water & Sewer Rate Evaluation Update with JUB Engineering in an amount not to exceed \$19,800 was seconded by Council Member Furner and carried unanimously by roll call vote.

**3h.** Consider approving a task order with Compass Land Surveying to perform a Sewer Manhole Topography survey in an amount not to exceed \$56,200.

**Motion:** Motion by Council President Riccio to consider approving a task order with Compass Land Surveying to perform a Sewer Manhole Topography survey in an amount not to exceed \$50,000 was seconded by Council Member Kiser and carried unanimously by roll call vote.

**3i.** Consider approving a task order with HyQual PA for the Mill Slough Water Quality Improvement Project, support to Keller Assoc. preparing a wastewater master plan (aka facilities plan), reuse of treated wastewater planning, water quality monitoring, and analysis of septic system impacts, all in an amount not to exceed \$65,000.

**Motion:** Motion by Council President Riccio to approve a task order with HyQual PA for the Mill Slough Water Quality Improvement Project, support to Keller Assoc. preparing a wastewater master plan (aka facilities plan), reuse of treated wastewater planning, water quality monitoring, and analysis of septic system impacts, all in an amount not to exceed \$60,000 was seconded by Council Member Kiser and carried unanimously by roll call vote.

**3j.** Consider approving a task order with TO Engineers to design Middleton Rd. re-alignment in an amount not to exceed \$93,000 and with Strata to provide material testing services in an amount not to exceed \$18,200.

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**Motion:** Motion by Council President Riccio to approve a task order with TO Engineers to design Middleton Rd. re-alignment and with Strata to provide material testing services in an amount not to exceed \$95,020 was seconded by Council Member Kiser and carried unanimously by roll call vote.

Mayor Taylor called for a short recess and declared council back in session at 7:54 p.m.

**3k.** Consider approving a Memorandum of Understanding with Drainage District No. 2 for the Mill Slough Sediment Basin Project.

Mayor Taylor reviewed and explained said contract and expectations and discussion followed.

**Motion:** Motion by Council President Riccio to approve a Memorandum of Understanding with Drainage District No. 2 for the Mill Slough Sediment Basin Project including the language supplied on October 3, 2017 by the Drainage District was seconded by Council Member Kiser and carried unanimously by roll call vote.

**3l.** Consider approving acquisition of electronic reader boards for City Hall and the Library not to exceed \$56,000.

Budget break down for the signage and placing of signage was discussed.

**Motion:** Motion by Council President Riccio to approve acquisition of electronic reader boards for City Hall and the Library not to exceed \$56,434 was seconded by Council Member Furner and carried unanimously.

### **Old Business:**

**4)** Consider approving Resolution 403-17

A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, ADOPTING A REVISED POLICY IN THE EMPLOYEE HANDBOOK REGARDING INSURANCE COVERAGE; AND PROVIDING AN EFFECTIVE DATE.

Explanation by Mayor Taylor of Resolution 403-17 with discussion from council and City Clerk Becky Crofts.

**Motion:** Motion by Council President Riccio to approve a Resolution 403-17 with an effective date of October 1, 2017 was seconded by Council Member Kiser and carried unanimously.

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**Mayor Comments:** none.

**Council Comments:** Council Member Huggins expressed the Library Boards appreciation for all the help with their project. Council Member Kiser expressed that the Parks and Recreation Department was in full swing with plans for the Harvest Festival and wrapping up projects before winter hits.

**Public Comments:** none.


**Department Comments:** City Engineer Amy Woodruff addressed the council and spoke on well 10 waiting on a switch repair; the 8 inch water main was installed for the splash pad; in the works is a blueprint for the master water and waste water that will serve the community for the next decade; West Highland number 9 and number 10 there is no change to report; North of the Library there are plans to build a patio and planter box area.

**Adjourn:**

**Motion:** Motion by Council President Riccio to adjourn was seconded by Council Member Kiser and carried unanimously. Mayor Taylor declared the meeting adjourned at 8:26 p.m.

ATTEST:

  
\_\_\_\_\_  
Mayor Darin Taylor

  
\_\_\_\_\_  
Dawn M. Dalton, Deputy City Clerk  
Approved: November 1, 2017

