

RECORD OF PROCEEDINGS

MIDDLETON CITY COUNCIL FEBRUARY 21, 2018

The regular meeting of the Middleton City Council on February 21, 2018 was called to order by Mayor Darin Taylor at 6:30 p.m.

Roll Call: Council Members Carrie Huggins, Rob Kiser, Beverlee Furner, and Mayor Taylor were present. Council President Riccio was excused.

Mayor Taylor introduced the following City officials in attendance: City Administrator Becky Crofts, City Attorney Chris Yorgason, Treasurer Ed Karass, Police Chief Alan Takeuchi, and Deputy City Clerk Dawn Dalton.

Motion: Motion by Council Member Kiser to accept the amended agenda as posted was seconded by Council Member Furner and carried unanimously.

Administrative Action/Consent Agenda:

- A. Consider approving minutes for Council's January 17, 2018 meeting.
- B. Consider ratifying payroll related expenses for pay periods January 19 through February 16, 2018 in the amount of \$238,746.85, approving and ratifying accounts payable thru February 20, 2018 in the amount of \$813,359.59 and ratifying debit card purchases for January 2018 in the amount of \$3,504.56.

Motion: Motion by Council Member Kiser to approve the consent agenda items A and B was seconded by Council Member Huggins and carried unanimously.

New Business:

David Lincoln introduced himself and announced his candidacy for Idaho House of Representatives District 11 Seat B.

Ronda Jalbert, the Development Director for Valley Regional Transit, presented an overview of proposed ValleyConnect 2.0, which is a six-year plan. Everyone is invited to review the plan on-line and offer comments during the public comment period, which is about half finished. She explained that at this time there are 21 fixed routes in Boise and three fixed routes in the Nampa/Caldwell area. The proposed ValleyConnect 2.0 plan is oriented to expand these valley services by increasing hours of operations that in turn will reduce traffic congestion from public roadways.

Consider ratifying Purchase Order No. 2018034 to Smart Buy Auto Sales in the amount of \$12,014.00 for a 2007 Honda Ridgeline for the Public Safety Department – building inspector.

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Mayor Taylor introduced the item and explained that the vehicle purchase was budgeted for in the public safety budget with funds saved from not hiring a building inspector until the second quarter of fiscal year 2018. He asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve Purchase Order No. 2018034 to Smart Buy Auto Sales in the amount of \$12,014.00 for a 2007 Honda Ridgeline for the Public Safety Department – building inspector was seconded by Council Member Furner and carried unanimously.

Consider approving Purchase Order No. 2018035 to Corey and Main for the purchase of a culvert for improvements to the Willow Drive bridge in an amount not to exceed \$5,150.40.

Mayor Taylor introduced the item and explained that the culvert needs repaired as it is approaching a public safety issue and needs addressed sooner rather than later. The funds will be coming from the public transportation maintenance budget. He asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve Purchase Order No. 2018035 to Corey and Main for the purchase of a culvert for improvements to the Willow Drive bridge in an amount not to exceed \$5,150.40 was seconded by Council Member Huggins and carried unanimously.

Consider approving and consenting to Change Order No. 2 between Knife River and Valley Regional Transit for an asphalt pathway from the southwest corner of Piccadilly Park to North Highland Court in an amount not to exceed \$19,295.00.

Mayor Taylor introduced the item and asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve and consent to Change Order No. 2 between Knife River and Valley Regional Transit for an asphalt pathway from the southwest corner of Piccadilly Park to North Highland Court in an amount not to exceed \$19,295.00 was seconded by Council Member Furner and carried unanimously.

Consider approving Res. No. 408 amending the Middleton Police Procedures Handbook.

Mayor Taylor introduced the item to council and gave a brief report on the process of how the manual was revised to remove duplicate coverage of the same subjects and cleaned up since the approved by council in December of 2017. Chief Takeuchi said all

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Middleton Police Department officers had ample opportunity to review and suggest changes to the procedures handbook and the proposed amendment, and are familiar and satisfied with the proposed revisions being presented to council. Mayor Taylor asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve Res. No. 408 amending the Middleton Police Procedures Handbook with changes for clarification to the as noted by the City Attorney was seconded by Council Member Furner and carried unanimously.

Consider approving Res. No. 409 declaring certain city vehicles and equipment as surplus and authorize them to be sold.

1. 2009 Dodge Charger Police Car VIN 2B3LA43T99H533854 with mileage 139,843 in poor condition.
2. 2009 Dodge Charger Police Car VIN 2B3LA43T39H533838 with mileage 134,934 in fair to poor condition.
3. Marque letters for reader-board replaced with electronic reader-board.

Mayor Taylor introduced the item and asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve Res. No. 409 declaring certain City vehicles and equipment as surplus and authorize them to be sold was seconded by Council Member Furner and carried unanimously.

City Treasurer Ed Karass presented an overview of the city's fund balances and proposed fiscal year 2018 budget amendments what will be presented in detail at the budget hearing scheduled on March 7, 2018.

Middleton Youth Advisory Council (MYAC) Analeise Reynolds described the council's Day the Capital and thanked council for the opportunity. MYAC member Zach Furrow then spoke regarding upcoming preparations for the MYAC-sponsored dodgeball tournament, eighth grade advisory day, and ColorRama.

Mayor Taylor declared a recess at 7:39 p.m. and resumed council meeting at 7:45 p.m.

City Administrator Becky Crofts described recently-released Blue Cross health insurance rates for 2018, and a comparison of Blue Cross rates with three other plans, and asked council if it wanted to plan a provider and plan change during the fiscal year 2019 budget process. Council determined to remain with the current provider and plan.

Jordan Zwygart from Milligan and Zwygart presented the Fiscal Year 2017 city finance audit results and anticipated the report would be delivered to the city in about one month. He reported records were complete, staff was cooperative, and accounts and finances according to Governmental Accounting Standards Board (GASB).

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Consider adopting Ord. No 604 amending Title 5 Chapter 2 Section 3 Land Use Table 1 and Height, Setback and Coverage Schedule Table 2.

Mayor Taylor declared the public hearing open at 8:21 p.m. and reviewed the proposed changes in detail and reported the Planning and Zoning Commission recommended council approve the proposed changes. He asked if anyone in the audience would like to speak to this item.

Resident Jonathan Fielding addressed the council and voiced the he supports the changed being proposed as a citizen of Middleton and as a businessman trying to expand his fitness center within the city.

Motion: Motion by Council Member Kiser to read Ordinance 604 by title only was seconded by Council Member Furner and carried unanimously. Mayor Taylor requested the City Attorney read Ord. 604 by title only. Motion by Council Member Kiser to waive the three reading rule and approve Ord. No. 604 was seconded by Council Member Furner and carried unanimously by roll call vote. Mayor Taylor declared the public hearing closed.

Consider adopting Ord. No 605 amending Title 4 Chapter 4 Section 1 Fencing

Mayor Taylor declared the public hearing open, introduced the item and asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to read Ordinance 605 by title only was seconded by Council Member Furner and carried unanimously. Mayor Taylor read Ord. 605 by title only. Motion by Council Member Kiser to waive the three reading rule and approve Ord. No. 605 was seconded by Council Member Furner and carried unanimously by roll call vote. Mayor Taylor declared the public hearing closed.

Consider approving Work Order and Agreement with Hughes Engineering to inspect 20 of the city's approximately 40 small bridges (between 3 and 20 feet in span) in an amount not to exceed \$5,200.00.

Mayor Taylor introduced the item and asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to approve work order and agreement with Hughes Engineering to inspect 20 of the city's approximately 40 small bridges (between 3 and 20 feet in span) in an amount not to exceed \$5,200.00 was seconded by Council Member Furner and carried unanimously by roll call vote.

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Consider authorizing the Mayor to sign the Statement of Agreement recognizing Idaho Transportation Department as the agency authorized to manage the Disadvantage Enterprise Program for the State of Idaho as it pertains to the City of Middleton's receipt of federal funding for transportation projects.

Mayor Taylor introduced the item and asked if anyone in the audience would like to speak to this item. None.

Motion: Motion by Council Member Kiser to authorize the Mayor to sign the Statement of Agreement recognizing Idaho Transportation Department as the agency authorized to manage the federal Disadvantage Enterprise Program for the State of Idaho as it pertains to the City of Middleton's receipt of federal funding for transportation projects was seconded by Council Member Huggins and carried unanimously.

Old Business:

Consider approving the Water Tower Space Lease Agreement with the Middleton School District #134 and Tek-finity for space on the city's water tower located at 116 W 1st St. Middleton ID.


Mayor Taylor introduced the item and asked if anyone in the audience would like to speak to this item. None.

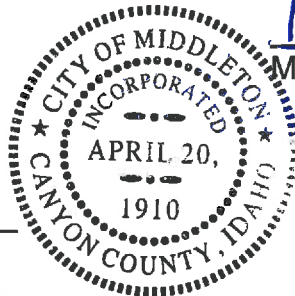
Motion: Motion by Council Member Kiser to approve the Water Tower Space Lease Agreement with the Middleton School District #134 and Tek-finity for space on the city's water tower located at 116 W 1st St. Middleton ID with no rental fee to the Middleton School District, and addition of language allowing either party to terminate at any time after giving 30 days of notice to the other party was seconded by Council Member Huggins and carried unanimously.

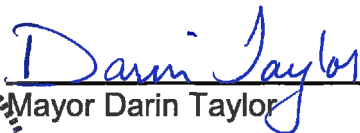
Public Comments, Council Comments, Department Comments: none.

Adjourn: Motion by Council Member Kiser to adjourn was seconded by Council Member Furner and carried unanimously at 9:11 p.m.

ATTEST:


Dawn M. Dalton, Deputy City Clerk
Approved: March 7, 2018




Mayor Darin Taylor