



# CITY OF MIDDLETON

P.O. Box 487, 1103 W Main Street, Middleton, ID 83644  
208-585-3133 Fax (208) 585-9601  
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www.middleton.id.gov

## Job Announcement

**Position:** Patrol Officer

**Recruitment:** September 1, 2019 or until filled

**FLSA Classification:** Non-exempt

**Wage Rate Range:** \$20.60 - \$29.62 DOE

**Benefits:** Paid vacation and sick leave, PERSI retirement, and health insurance (medical/ dental). Vision, life and disability insurance coverage is optional at employee's expense.

### Responsibilities:

- Conduct according to Middleton's Employee Handbook and Police Procedures Handbook
- Patrol and deter crime through high-visibility policing
- Community involvement
- Traffic control and enforcement
- Apprehending suspects
- Emergency response
- Conduct criminal investigations
- Process and investigate crime scenes
- Investigate motor vehicle crashes
- Responds to calls about suspicious activity around vehicles
- Prepare reports
- Effectively present testimony in court
- Coordinate operations with other agencies
- Other duties as assigned

**Work Shifts:** Shifts may vary. Officers must be willing to work weekends, holidays, and nights.

### Minimum Qualifications:

- Idaho POST Certified Basic Patrol
- One year of patrol experience preferred
- Honorable discharge if military service
- Valid Idaho driver's license

**HIRING PROCESS:** Applicants are required to submit a cover letter, resume and three **professional** references, city employment application, and copies of certification(s) to the City of Middleton, P.O. Box 487, Middleton, Idaho 83644 or email to [bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com).

Applicants meeting minimum qualifications will be invited to interview in Middleton. If selected, an applicant will be given an employment offer subject passing the following: 1) **Background Check** - including criminal, work and credit history, and references; 2) **Psychological, medical, physical fitness, and polygraph exams; and 3) substance screening**. Unsatisfactory results from the background check, exams or screening will disqualify an applicant, as will providing inaccurate information or withholding or concealing information during the hiring process.