



CITY OF MIDDLETON

P O Box 487
1103 W MAIN ST, MIDDLETON, ID 83644
208-585-3133, FAX: 208-585-9601
WWW.MIDDLETON.ID.GOV

Application

Rev: 12/13/2018

Fee Paid: \$ _____

Application Accepted by: _____

Date Application Accepted: _____

Applicant:

Name Phone Email

Mailing Address City, State Zip

Representative:

Name Phone Email

Mailing Address City, State Zip Code

PUBLIC HEARINGS **

- Annexation and Zoning
- Rezone
- Vacate Right-of-Way
- Comprehensive Plan Map or Text Amendment

PUBLIC MEETINGS *

- Design Review
- Preliminary Plat
- Construction Plans
- Final Plat

PUBLIC HEARINGS **

- Special Use Permit
- Development Agreement
- Variance
- Ordinance Amendment

* Public Meetings: individuals have a right to observe at an open meeting.

** Public Hearings: a neighborhood meeting is required before filing an application, and individuals have a right to participate in the hearing by offering comments.

Site Information:

Site Address: _____ Total Acres: _____

Assessor's Tax Parcel No(s): _____

Crossroads: _____

Existing Zoning: _____ Proposed Zoning: _____

Floodplain Zone: _____ Hillside (grades exceeding 10%): _____

Applicant's Printed Name

Date

Applicant's Signature



CITY OF MIDDLETON
 P O Box 487
 1103 W MAIN ST, MIDDLETON, ID 83644
 208-585-3133, FAX: 208-585-9601
 WWW.MIDDLETON.ID.GOV

Fee Paid: \$ _____

Application Accepted by: _____

Date Application Accepted: _____

Checklist - A complete Planning and Zoning Application must include the following.

- Application Form**
- Application Fee** (see Fee Schedule). Note: City Engineer and City Attorney expenses incurred by the city throughout the approval process that are related to relating to this Application are billed to the applicant in addition to the Application Fee. _____ Applicant Initial
- Vicinity Map:** attach an 8 1/2" x 11" map showing the subject property in relation to land around it that includes the nearest public roads.
- Narrative:** describe and explain your request, anticipated adverse impacts on neighbors, and other information helpful to decision-makers. Please attach the following if applicable.

Applicable Not Applicable

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Describe how request is consistent with comprehensive plan (for annexation, zoning, comprehensive plan or ordinance amendments only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Design review materials and information (design review application only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed preliminary plat, drainage calculations, traffic impact study |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed construction drawings (construction plans application only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed final plat (for final plat application only) |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed development agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Worksheet (for special use permit or variance only) |

- Proof of Ownership or Owner's Consent:** attach a copy of landowner's deed and, if applicable, a letter from the landowner that authorizes the applicant to file an application.
- Property Boundary Description** including reference to adjoining road and waterway names that is signed and stamped by a land surveyor registered in the State of Idaho. If more than one zoning designation is being requested, separate legal descriptions are required for each zoning designation.
- Neighborhood Meeting:** If applicable, attach original sign-up sheet.
- Mailing Labels:** Adhesive mailing labels containing the names and addresses of property owners within 300 feet of the external boundaries of the subject property (available at Canyon County Assessor's office or title companies). Two(2) sets if application requires a public hearing.
- Complete Application (City use only: check box and initial if Application is complete):** _____