



<u>Project Name</u>	<u>Permit #</u>
<u>Address</u>	

Certificate of Value - Commercial

Valuation Instructions:

1. The Certificate of Value is for the use of commercial permit applicants.
2. All permit applicants should sign where appropriate indicating that the scope of work and values submitted are either initial or final. Initial values should be within 80% of the expected final value. Final values must be the contract value of all work performed including all change orders. **Both initial and final may be signed off** if the city is satisfied that a contract review will confirm that there are no significant differences between stated final value and scope of work.
3. Structural permit applicants should fill in the project value line and then show a breakdown of the component trades for the **Electrical, Plumbing and Mechanical** work. **Please remember that project value is the total value of all construction work for which the permit is issued (including overhead and profit), as well as all finish work, painting, roofing, electrical plumbing, heating, air conditioning, elevators, fire extinguishing systems and any other permanent equipment.**
4. Plumbing and Mechanical permit applicants should fill in only the lines appropriate to their contract. Please note that structural items, if included in your contract, may not be subtracted out for fee calculation. All items covered by the appropriate code or codes must be used for fee calculation, including items such as process piping and medical gas piping. A Structural permit number must be supplied if any structural work is being done at the project location.
5. Electrical permit applicants should remember that no deductions from contract value may be used in permit fee calculation. A Structural permit number must be supplied if any structural work is being done at the project location.
6. If owner supplied equipment is not included with this Certificate of Value, then a separate permit must be purchased.
7. The Permitting Process Relative to the Certificate of Value:
 - A. Request for inspection will be accepted only for a job with a permit in effect.
 - B. A permit can be issued only when a completed initial Certification of Value form is signed, received and accepted by the Building Department.

Scope of Work:

PLEASE COMPLETE THE FOLLOWING:

Total Project Value:

The total value of **all construction work** for which the permit is issued (including overhead and profit), as well as **finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and other permanent equipment.** \$_____

Electrical Value: Total value of all work performed (including overhead and profit) on the job, including the electrical contract and any change orders. \$_____

Plumbing Value: Total value of all work performed (including overhead and profit) on the job, including the plumbing contract and any change orders. \$_____

Mechanical Value: Total value of all work performed (including overhead and profit) on the job, including the mechanical contract and any change orders. \$_____

CERTIFICATION

I certify that the Initial Values and scope of work given are the most accurate available at this time.

I certify that the Final Values and Scope of Work given represent the total sum of the job

Contract, all change orders and all owner supplied elements of this job.

Please complete the form and upload into the Citizenserve Applicant Portal.

Applicant's Printed Name: _____

Applicant Signature: _____ Date: _____

Phone: _____

Email: _____