

**Joint Meeting of the Middleton City Council,
Star Fire Protection District Board of Commissioners, the Middleton Rural Fire District
and the Caldwell Rural Fire Protection District Board of Commissioners**

**AGENDA
Special Meeting
November 14, 2023 at 4:00 p.m.
1103 W Main St. Middleton, Idaho, 83644**

OPEN SESSION CITY COUNCIL ROLL CALL

- **Receive meeting posting and public hearings publication reports by City Clerk**

OPEN SESSION STAR FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS

- **Receive meeting posting and public hearings publication reports by District Officer of Administration**

OPEN SESSION MIDDLETON RURAL FIRE DISTRICT BOARD OF COMMISSIONERS

- **Receive meeting posting and public hearings publication reports by District Officer of Administration**

Entertain a motion to authorize the Mayor to conduct the combined hearings 1 &2 portion of the meeting:

COMBINED PUBLIC HEARINGS CITY COUNCIL and STAR FIRE AND MIDDLETON FIRE COMMISSIONERS:

Hearing 1 Imposing by City ordinance, pursuant to intergovernmental agreement, the below described **new development impact fees**:

- A. New fee summary – *City of Middleton*:** The City Council and the Fire District Board of Commissioners intend to establish the following new Fire District Development Impact Fees within the boundaries of the **City of Middleton** which lie within the boundaries of the Star Fire Protection District:

Housing Type (Per Housing Unit)	Proposed New Fee
Single Family	\$2,152
Multifamily	\$1,227

Development Type Nonresidential (Per 1,000 Square Feet)	Proposed New Fee
Retail	\$839
Office	\$323
Industrial	\$145
Institutional	\$582

B. New fee summary – City of Middleton: The City Council and the Fire District Board of Commissioners intend to establish the following increased and new Fire District Development Impact Fees within the boundaries of the **City of Middleton** which lie within the boundaries of the Middleton Rural Fire District:

Housing Type (Per Housing Unit)	Proposed New Fee
Single Family	\$1,481
Multifamily	\$1,123

Development Type Nonresidential (Per 1,000 Square Feet)	Proposed New Fee
Retail	\$780
Office	\$300
Industrial	\$135
Institutional	\$541

Hearing 2 Capital Improvement Plans: Conduct the following City Council public hearing to receive comments regarding the City Council’s intent to consider:

- A resolution adopting the *Capital Improvement Plan and Development Impact Fee Study submitted to Star Fire Protection District August 23, 2023*; and
- A resolution adopting the *Capital Improvement Plan and Development Impact Fee Study submitted to Middleton Rural Fire District September 15, 2023*.

THE CHAIRMAN OF STAR FIRE PROTECTION DISTRICT AND THE CHAIRMAN OF THE MIDDLETON RURAL FIRE DISTRICT EACH ENTERTAIN A MOTION RECESSES THEIR COMMISSIONER MEETINGS TO RECONVENE FOLLOWING COMPLETION OF BELOW STATED CITY COUNCIL MEETING.

CITY COUNCIL CONTINUES CONDUCT OF HEARINGS 3 AND 4:

*SPECIAL JOINT AGENDA: MIDDLETON CITY COUNCIL, STAR FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS, MIDDLETON RURAL FIRE DISTRICT BOARD OF COMMISSIONERS, AND CALDWELL RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS
NOVEMBER 14, 2023*

Hearing 3 Comprehensive Plan Amendments: Conduct the following City Council public hearing to receive comments regarding the City Council’s intent to consider an amendment to the *City of Middleton Comprehensive Plan* by adding and updating amendments to Comprehensive Plan Elements *Public Services and Facilities* City Government, Local Government Districts and Fire and Ambulance Emergency Services provisions will be made by:

- Adding to the City Government’s Committees references by including the Middleton Rural Fire District Impact Fee Advisory Committee, the Caldwell Rural Fire Protection District Impact Fee Advisory Committee, and the Star Fire Protection District Impact Fee Advisory Committee appointed in accordance with the respective intergovernmental agreement; and
- Adding to the Local Government Districts references by including the Caldwell Rural Fire Protection District and the Star Fire Protection District; and
- Updating and adding to the Fire and Ambulance Emergency Services references by including the updated service areas of Star Fire Protection District, and adding information regarding the services of Caldwell Rural Fire Protection District and Star Fire Protection District.

To consider amendments to Comprehensive Plan Elements *Goals, Objectives and Strategies*. These provisions will be made by:

- Adding to the Annexation Plan in Objective A Strategy 2 by including language on enacting development impact fee ordinances, adoption of capital improvements plans, and entering into intergovernmental agreements to assure new development pays for improvements needed; and
- Adding the Star Fire Capital Improvements Plan updating the Middleton Rural Fire District Capital Improvements Plan and amending the Appendix references regarding the City-Owned Parks Appendix B, Transportation System Appendix C, Middleton Rural Fire District Appendix D, Greater Middleton Parks and Recreation District Appendix E, Caldwell Rural Fire Protection District Appendix F and Star Fire Protection District Appendix G.

Hearing 4: Conduct the following City Council public hearing to receive comments regarding the City Council’s intent to consider Ordinances Amending the Middleton City Code as follows:

- Amend Title 1 by the addition of a new Chapter 23 the Star Fire Protection District Development Impact Fee Ordinance for the purpose of imposing development impact fees in the City of Middleton east of the Middleton Rural Fire District for the Star Fire Protection District’s systems improvements as identified in the Capital Improvements Plan.
- Amend Section 3 Chapter 18 Title 1 making technical changes and addition of a new Subsection C the Middleton Rural Fire District Impact Fee Schedule.
- Amend Section 3 Chapter 19 Title 1 making technical changes and addition of a new Subsection C the Caldwell Rural Fire Protection District Impact Fee Schedule.
- Amend Section 16 Chapter 18 Title 1 making technical changes and amending the Middleton Rural Fire District development impact fee advisory committee residence requirements and nomination and appointment process.

- Amend Section 16 Chapter 19 Title 1 making technical changes and amending the Caldwell Rural Fire Protection District development impact fee advisory committee residence requirements and nomination and appointment process.

NEW BUSINESS AGENDA CITY COUNCIL:

Request to adopt Resolution 493-23 Approving the *Capital Improvement Plan and Development Impact Fee Study submitted to Star Fire Protection District August 23, 2023*; Directing the City Clerk; and Setting an Effective Date. **(ACTION ITEM)**

Request to adopt Resolution 494-23 Approving the *Capital Improvement Plan and Development Impact Fee Study submitted to Middleton Rural Fire District September 15, 2023*; Directing the City Clerk; and Setting an Effective Date. **(ACTION ITEM)**

Request to adopt Resolution 495-23 Approving the *City of Middleton/Star Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton and the Star Fire Protection District for the collection and expending of development impact fees for the Fire District’s systems improvements as identified in the Capital Improvements Plan. **(ACTION ITEM)**

Request to adopt Resolution 496-23 Approving the *City of Middleton/Middleton Rural Fire District First Amended and Reformed Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton and the Middleton Rural Fire District for the collection and expending of development impact fees for the Fire District’s systems improvements as identified in the Capital Improvements Plan. **(ACTION ITEM)**

Request to adopt Resolution 497-23 Approving the *Canyon County/City of Middleton/Caldwell Rural Fire Protection District /City of Caldwell City of Middleton/Middleton Rural Fire District Second Amended and Reformed Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton and the Caldwell Rural Fire Protection District for the collection and expending of development impact fees for the Fire District’s systems improvements as identified in the Capital Improvements Plan. **(ACTION ITEM)**

Request to adopt Resolution 498-23 Amending *The City of Middleton Comprehensive Plan* by: the amendment of the Public Facilities, Utilities, and Services, component to update information regarding, and add information regarding the enactment of development impact fees for fire districts who provide services within the City specifically: City Government; Local Government Districts; and Fire and Ambulance Emergency Services; and

Amending the City of Middleton Comprehensive Plan by the amendment of Goals, Objectives and Strategies component by adding information regarding the enactment of development impact fees

for fire districts who provide services within the City and appending their capital improvements plans.

Request Adoption Ordinance No 681: New Chapter 23 Title 1 Middleton City Code: the Star Fire Protection District Development Impact Fee Ordinance. (ACTION ITEM)

Request Adoption Ordinance No. 682: Amending Section 3 of Chapter 18 Title 1 Impact Fee Schedule Middleton Rural Fire District. (ACTION ITEM)

Request Adoption Ordinance No. 683: Amending Section 3 of Chapter 19 Title 1 Impact Fee Schedule Caldwell Rural Fire Protection District (ACTION ITEM)

Request Adoption Ordinance No. 684: Amending Section 16 of Chapter 18 Title 1 Advisory Committee with Middleton Rural Fire District. (ACTION ITEM)

Request Adoption Ordinance No. 685: Amending Section 16 of Chapter 19 Title 1 Advisory Committee with Caldwell Rural Fire Protection District (ACTION ITEM)

THE MAYOR ENTERTAINS A MOTION TO RECESSES THE CITY COUNCIL MEETING TO RECONVENE FOLLOWING COMPLETION OF BELOW STATED FIRE DISTRICT COMMISSION MEETINGS.

CHAIRMAN OF THE STAR FIRE PROTECTION DISTRICT RECONVENES THE BOARD MEETING:

NEW BUSINESS AGENDA STAR FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS:

Request to adopt Resolution 493-23 Consider a motion to approve and adopt The Star Fire Protection District *Capital Improvement Plan and Development Impact Fee Study submitted to Star Fire Protection District August 23, 2023*; Directing the District Secretary; and Setting an Effective Date. (ACTION ITEM)

Request to adopt Resolution 495-23 Consider a motion to enter into *City of Middleton/Star Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton and the Star Fire Protection District for the collection and expending of development impact fees for the Fire District's systems improvements as identified in the Capital Improvements Plan. (ACTION ITEM)

Request to adopt Resolution 499-23 Consider a motion to approve and adopt new Title 28 Policy Code City of Middleton/Star Fire Protection District Development Impact Fee Administrative Policy.

CHAIRMAN OF THE MIDDLETON RURAL FIRE DISTRICT RECONVENES THE BOARD MEETING:

NEW BUSINESS AGENDA MIDDLETON RURAL FIRE DISTRICT BOARD OF COMMISSIONERS:

- Chairman of Star Fire Protection District relinquishes the chair to the Chairman of the Middleton Rural Fire District for this portion of the joint meeting.

Request to adopt Resolution 494-23 Consider a motion to approve and adopt the Middleton Rural Fire District *Capital Improvement Plan and Development Impact Fee Study submitted to Middleton Rural Fire District September 15, 2023*; Directing the District Secretary; and Setting an Effective Date. (ACTION ITEM)

Request to adopt Resolution 496-23 Consider a motion to enter into *City of Middleton/Middleton Rural Fire District First Amended and Reformed Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton and the Middleton Rural Fire District for the collection and expending of development impact fees for the Fire District's systems improvements as identified in the Capital Improvements Plan. (ACTION ITEM)

OPEN SESSION CALDWELL RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS

- **Receive meeting posting and public hearings publication reports by District Administrative Chief**

NEW BUSINESS AGENDA CALDWELL RURAL FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS:

- Chairman of Middleton Rural Fire District relinquishes the chair to the Chairman of the Caldwell Rural Fire Protection District for this portion of the joint meeting.

Request to adopt Resolution 497-23 Consider a motion to enter into *Canyon County/City of Middleton/Caldwell Rural Fire Protection District/City of Caldwell Second Amended and Reformed Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements* by and between the City of Middleton, Canyon County, City of Caldwell and the Caldwell Rural Fire Protection District for the collection and expending of development impact fees for the Fire District's systems improvements as identified in the Capital Improvements Plan. (ACTION ITEM)

**ADJOURN CALDWELL RURAL FIRE PROTECTION DISTRICT MEETING
ADJOURN MIDDLETON RURAL FIRE DISTRICT MEETING
ADJOURN STAR FIRE PROTECTION DISTRICT MEETING**

COUNCIL MEETING RECONVENED BY THE MAYOR

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*Posted: November 9, 2023 5:15 pm
Jennica Reynolds
Deputy City Clerk*