



AGENDA
City Council Meeting
City of Middleton, Idaho

Date: Wednesday August 16, 2023

Time: 5:30 p.m.

Location: **City Hall Council Chambers – 1103 W Main Street**

Call-to-order, Roll Call, Pledge of Allegiance, Invocation:

Action Item:

- A. Approve Agenda

Information Item:

- 1. Ridleys Parking lot. – Ms. Crofts
- 2. Progress on Riverwalk Park – Ms. Crofts

Action Items:

- 1. Consent Agenda (items of routine administrative business)
 - a. Consider approving minutes for City Council August 2, 2023, Regular meeting.
 - b. Consider ratifying payroll for August 11, 2023, in the amount of \$100,031.15.
 - c. Consider approving accounts payable through August 4, 2023, in the amount of \$259,942.04.
- 2. Swearing in of new police officers Jeffery Garvey, and Miguel Ruiz. - Mayor Rule
- 3. Consider approving the Mayor's appointment of Dave Rodgers to the Impact Fee Committee. - Mayor Rule
- 4. Authorize the Mayor to execute the Notice of Award and enter into a contract with Knife River Corporation – Mountain West for the construction of the City of Middleton – 9th Street Sidewalk Extension in the amount not to exceed \$98,340.00. - Mr. Van Gilder
- 5. Consider approving staff recommendation of Downtown Redevelopment/ Kimley-Horn/ Planning Outpost to update the City's Comprehensive Plan. - Ms. Stewart
- 6. Consider approving ORDINANCE 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. - Ms. Stewart
- 7. Consider approving the Summary of Ordinance 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR

SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. - Ms. Stewart

8. Consider approving Resolution No. 485-23: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO SETTING FORTH THE FORM OF BALLOT OF THE REFERENDUM OCCURRING AT THE UPCOMING GENERAL ELECTION CONCERNING LIQUOR BY THE DRINK. – Mr. Waterman
9. **Public Hearing:** Consider approving the proposed budget for Fiscal Year 2024 (from October 1, 2023, to September 30, 2024) Pursuant to Idaho Code 50-1002 to consider adopting an annual appropriations ordinance. – Ms. Miles
10. Consider adopting Ordinance 680: AN ORDINANCE OF THE CITY OF MIDDLETON, CANYON, COUNTY, IDAHO, ENTITLED THE "ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, APPROPRIATING \$19,479,708 DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE CITY OF MIDDLETON, IDAHO FOR FISCAL YEAR 2024, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATIONS ARE MADE; PROVIDING FOR A WAIVER OF THE READING RULES; AND PROVIDING AN EFFECTIVE DATE. – Ms. Miles

Public Comments:

Mayor, and Council Comments:

Adjourn:

Posted by:


Amber Day, Deputy Clerk

Date: August 11, 2023, 4:30 p.m.

Please contact the City Clerk at (208) 585-3133 if you have special needs or require assistance.

MIDDLETON CITY COUNCIL
AUGUST 2, 2023

The Middleton City Council Meeting was called to order on August 2, 2023, at 5:33 p.m. by Council President Kiser. Mayor Steve Rule was absent.

Roll Call:

City Council: Council President Kiser and Council Members Huggins, Murray and O'Meara were all present.

City Attorney Mr. Waterman, City Administrator Ms. Crofts, Treasurer Ms. Miles, and Deputy Clerk Ms. Reynolds were present.

Pledge of Allegiance, Invocation: Don Reynolds

Action Items

A. Approve Amended Agenda

Motion: Motion by President Kiser to approve the Amended Agenda dated July 31, 2023, 4:30 p.m. Motion seconded by Council Member O'Meara and approved unanimously.

Information Item:

1. **Consultant Presentations: Comprehensive Plan Update. Ms. Stewart**
 - a. Treasure Valley Planning Idaho
 - b. Downtown Redevelopment / Kimley-Horn / Planning Outpost
 - c. Planning & Facility Management
2. **First Night Report – Chief Smith**
3. **Proposed September Joint Meeting with Board of County Commissioners (BOCC) and City Council. - Ms. Crofts**
4. **Middleton Road Realignment – Ms. Crofts**
5. **Election Information – Ms. Crofts**

Action Item:

1. **Consent Agenda (items of routine administrative business)**
 - a. Consider approving minutes for City Council July 19, 2023, Regular meeting.
 - b. Consider ratifying payroll for July 28, 2023, in the amount of \$136,445.70.
 - c. Consider approving accounts payable through June 23, 2023, in the amount of \$202,223.31.
 - d. Consider approving the Findings of Facts, Conclusions of Law & Order (FCO) for City's Mill Creek Plaza rezone and comprehensive plan map amendment applications.

President Kiser called the items and briefly reviewed the accounts payable with the Council.

Motion: Motion by President Kiser to approve Consent Agenda Items 1 a, b, c & d. Motion seconded by Council Member O'Meara and approved unanimously.

2. **Consider approving the transfer of beer and wine license from the Vault 21 to The Bank. – Ms. Crofts – Ms. Balderas**

President Kiser called the item and Ms. Balderas explained she had purchased the Vault 21 and changed the name to The Bank Bar. She is asking for a transfer of the beer and wine license just issued this past June as it was part of the sale of the bar. The State and County have already approved the transfer, so she is requesting the City do the same. She has provided all the correct paperwork for the transfer.

Motion: Motion by President Kiser to approve the transfer of beer and wine license from the Vault 21 to The Bank Bar. Motion seconded by Council Member O'Meara and approved unanimously.

3. Consider authorizing the City to have discussions with the Middleton School District about the S. Cemetery Middle School drop off/pick up parking lot. – Council Members Murray & Huggins.

President Kiser called the item and Council Members Murray and Huggins discussed it. They think that traffic patterns as previously discussed will possibly change when the new lights at Hartley/SH44 and Cemetery/SH44 are installed and this change warrants revisiting this with the school district. Council Member Murray said he would like to have a council member present during these discussions. President Kiser said his two biggest concerns are the cost and if parents and the school will actually route the kids there.

Motion: Motion by President Kiser authorizing the City to have discussions with the Middleton School District about the S. Cemetery Middle School drop off/pick up parking lot and that a council member is present during these discussions. Motion seconded by Council Member O'Meara and approved unanimously.

4. Consider approving a quote from Axon Enterprise, Inc for Taser Certification Plan program in an amount not to exceed \$12,027.22. – Chief Smith

Council President Kiser called the item. Chief Smith said this is brought before Council because it is over the \$5,000 allowable amount and was not a budgeted expense in this year's budget. However, there is money in the budget to cover the cost. Sargent Hilkey said this item is to add two body cameras and tasers to the existing contract.

Motion: Motion by President Kiser to approve a quote from Axon Enterprise, Inc for Taser Certification Plan program in an amount not to exceed \$12,027.22. Motion seconded by Council Member O'Meara and approved unanimously.

5. Consider approving ORDINANCE 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HERewith. - Ms. Stewart

6. Consider approving the Summary of Ordinance 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF

THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. - Ms. Stewart

President called the items 5 & 6 and asked in Ms. Stewarts absence that council tables the items until Ms. Stewart can be present.

Motion: Motion by Council President Kiser to table Agenda Items 5 & 6 to the next regularly scheduled meeting. Motion seconded by Council Member O'Meara and approved unanimously.

7. **Public Hearing: Consider approving Resolution No. 484-23: A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEES FOR FOOD TRUCK VENDOR TEMPORARY MERCHANTS PERMIT, ADDITIONAL CONSTRUCTION REINSPECTION FEES FOR FINAL PLAT/PROJECT CLOSE OUT AND BOND MANAGMENT INTAKE AND REVIEW FEES, INCREASING BY MORE THAN 5% BUSINESS REGISTRATION FEES, BUILDING PERMIT FEES BASED ON 2021 BVD, SUBDIVISION APPLICATION FEES, AND ZONING APPLICATION FEES, INCREASING BY NOT MORE THAN 5% BULK WATER RATE FEES, HYDRANT METER RENTAL FEES, BACTERIA TESTING FEES, SEWER CONNECTION FEES, WATER CONNECTION FEES, WATER BASE RATE, WATER USE RATE, WASTEWATER BASE RATE, WASTEWATER (SEWER) USE RATE; AND PROVIDING AN EFFECTIVE DATE. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES. – Ms. Miles**

President Kiser opened the Public Hearing at 6:40 p.m.

Ms. Miles and Ms. Crofts explained the fees in the resolution.

President Kiser opened public testimony at 6:44 p.m.
No comment.

President Kiser closed the public testimony at 6:44 p.m.

Motion: Motion by President Kiser to approve Resolution No. 484-23: A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEES FOR FOOD TRUCK VENDOR TEMPORARY MERCHANTS PERMIT, ADDITIONAL CONSTRUCTION REINSPECTION FEES FOR FINAL PLAT/PROJECT CLOSE OUT AND BOND MANAGMENT INTAKE AND REVIEW FEES, INCREASING BY MORE THAN 5% BUSINESS REGISTRATION FEES, BUILDING PERMIT FEES BASED ON 2021 BVD, SUBDIVISION APPLICATION FEES, AND ZONING APPLICATION FEES, INCREASING BY NOT MORE THAN 5% BULK WATER RATE FEES, HYDRANT METER RENTAL FEES, BACTERIA TESTING FEES, SEWER CONNECTION FEES, WATER CONNECTION FEES, WATER BASE RATE, WATER USE RATE, WASTEWATER BASE RATE, WASTEWATER (SEWER) USE RATE; AND PROVIDING AN EFFECTIVE DATE. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES. Motion seconded by Council Member Huggins.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes. Approved

unanimously.

8. Consider approving a proposed FY2024 budget to be published according to law prior to the City Council's August 16, 2023, public hearing to consider adopting an annual appropriations ordinance – Ms. Miles

President Kiser called the item and City Treasurer, Ms. Miles reviewed the proposed budget to be considered at the August 16, 2023, public hearing.

Motion: Motion by President Kiser to approve a proposed FY2024 budget to be published according to law prior to the City Council's August 16, 2023, public hearing to consider adopting an annual appropriations ordinance. Motion seconded by Council Member O'Meara and approved unanimously.

Public Comments:

Jim Taylor: Wants to know how much the city is paying the consultants for the Comprehensive Plan presentations.

Murray: Nothing yet.

Jim Taylor: At the meeting with the BOCC they need to be told they are contributing to the problems with the schools. Would like to see one of the council members attending the BOCC meetings.

Mikel Galloway: Asked when is the come alive date for the light at Hartley/SH44 intersection.

Ms. Crofts: Stated the City is waiting for the obliteration machine to be fixed. They are waiting on the part to fix the machine. So they can complete the striping to make the intersection safe which is the final step substantial completion.

Don Reynolds: Would like to see City work with Republic Services to do a green waste program. He thinks a conversation with the school district for the parking lot/drop off is worth having. And finally, he would like to understand how the public comment will be gathered for the Comprehensive Plan Update.

Ms. Crofts: Believes that 2 of the applicants can utilize survey's, websites social media for public outreach and to get public comment.

Mayor, Staff and Council Comments:

Council Member Murray: Went to County transfer station meeting. There are discussions of creating a new transfer station and/or possible mini stations in the area.

Council Member Huggins: Canyon County Comprehensive Plan update staff had asked for 2 years for public comment and when the hearing was there people showed up complaining. She doesn't want to see the city doing work for 18 months, asking for comments and then at hearings the public saying they don't like the plan. But she doesn't know what the solution is.

Ms. Crofts: Presented an historical look at the levy rate from the City since 2016. When looking at operating the City and Police department about 3.13 million of the 19 million budget come from real property tax dollars. The levy rate has gone down significantly in the last 8 years even though home values have gone up. Due to new legislation passed in 2021 the new revenue cannot exceed 8% even if the city growth exceeds that amount.

The Mayor is looking for a representative from Council to attend the PEL meetings with ITD regarding the study from Highway 30 to Star Rd which is the new area they are looking at for an alternate route. Please reach out to her or the Mayor if you are interested.

Adjourn: President Kiser adjourned the meeting at 7:14 p.m.

ATTEST:

Rob Kiser, Council President

Jennica Reynolds, Deputy Clerk
Minutes Approved: August 16, 2023

RESOLUTION 484-23

A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEES FOR FOOD TRUCK VENDOR TEMPORARY MERCHANTS PERMIT, ADDITIONAL CONSTRUCTION REINSPECTION FEES FOR FINAL PLAT/PROJECT CLOSE OUT AND BOND MANAGEMENT INTAKE AND REVIEW FEES, INCREASING BY MORE THAN 5% BUSINESS REGISTRATION FEES, BUILDING PERMIT FEES BASED ON 2021 BVD, SUBDIVISION APPLICATION FEES, AND ZONING APPLICATION FEES, INCREASING BY NOT MORE THAN 5% BULK WATER RATE FEES, HYDRANT METER RENTAL FEES, BACTERIA TESTING FEES, SEWER CONNECTION FEES, WATER CONNECTION FEES, WATER BASE RATE, WATER USE RATE, WASTEWATER BASE RATE, WASTEWATER (SEWER) USE RATE; AND PROVIDING AN EFFECTIVE DATE. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES.

WHEREAS, Idaho Code §50-1030 authorizes a municipality to collect fees pertaining to services offered/performed by the City; and,

WHEREAS, the Mayor and Council of the City of Middleton believe that it is in the City's best interest to update its current fee schedule for services provided by the City of Middleton;

WHEREAS, on August 2, 2023 the City Council of the City of Middleton, Idaho, held a public meeting properly noticed under Idaho Code, to consider addition of new fees, increase certain existing fees by amounts that do exceed five percent (5%) of the fee and to increase certain existing fees by amounts that do not exceed five percent (5%) of the fee beginning October 1, 2023. The fee increases are necessary to cover increased costs associated with these programs/services;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIDDLETON, CANYON COUNTY, IDAHO, as follows:

	<i>Current Fees</i>	<i>Proposed Fees</i>
ADMINISTRATIVE	FEE	
Bulk Water Rate and Public Works Fill Station Truck Inspection	\$26 & 3.34/1000 gal	<u>\$25 Insp.</u>
	\$5.00/day &	<u>\$3.50/1000 gal</u>
Hydrant Meter rental	\$3.34/1000 gal	<u>\$5.00/day &</u>
Bacteria Testing Fee - metered		<u>\$3.50/1000 gal</u>
at bulk water rate	\$3.34/1000 gal	<u>\$3.50/1000 gal</u>
Business Registration	\$25/annually	<u>\$30/annually</u>
CONNECTION	FEE	
Sewer Connection*		

5/8" x 3/4" per Equivalent Dwelling Unit (Res 411-18)	\$ 6,682.39	<u>\$7,016.51</u>
1"	\$ 8,328.29	<u>\$8,744.70</u>
1 1/2"	\$ 18,483.41	<u>\$19,407.58</u>
2"	\$ 32,345.15	<u>\$33,962.40</u>
3"	\$ 73,932.55	<u>\$77,629.17</u>
4"	\$ 130,758.71	<u>\$137,296.64</u>

* Fee is based on water meter size since at least 98% of water discharges through the sewer system.

Water Connection** per Equivalent Dwelling Unit

5/8" x 3/4" (Res 411-18)	\$ 4,060.34	<u>\$4,263.36</u>
1"	\$ 10,394.37	<u>\$10,914.09</u>
1 1/2"	\$ 23,387.33	<u>\$24,556.70</u>
2"	\$ 41,575.28	<u>\$43,654.04</u>
3"	\$ 93,543.82	<u>\$98,221.01</u>
4"	\$ 166,303.31	<u>\$174,618.47</u>

** Fee is based on "draft", i.e., the pipe diameter area available for flow, and not based on the cost to install the device.

BUILDING	FEE
Building Permit	Value of improvements based on Building Valuation Data 2018 Attachment A
On-Site Storage Container Permit	Value of improvements based on Building Valuation Data 2021 Attachment A Permit required, no fee

PERMIT		
	FEE	
<u>Food Truck Vendors Temporary Merchants Permit</u>		<u>\$125 annually</u>
SUBDIVISION	FEE	
Extension request (plat)	\$200	<u>\$210</u>
Preliminary plat permit application	1 - 49 lots \$4,000	1 - 49 lots \$4,200
		<u>50 - 299 lots</u>
	50 - 299 lots \$4,500	<u>\$4,725</u>
	300+ lots \$7,500	<u>300 + lots \$7,875</u>
Construction drawing permit application/ <u>Public Works Inspection</u>	1 - 49 lots \$5,500	1 - 49 lots \$6,575
		<u>50 - 299 lots</u>
	50 - 299 lots \$6,500	<u>\$7,625</u>
	300+ lots \$11,500	<u>300 + Lots \$12,875</u>
<u>Additional Construction Reinspection</u>		
Final plat / <u>Project Close Out Bond Management Intake and Review</u>	\$1,000	<u>\$2,000</u>
		<u>\$480</u>
UTILITY BILLING	FEE	
Water Base Rate	\$12.26	<u>\$12.87</u>
		<u>\$2.12/1,000</u>
Water Use Rate	\$2.02/1,000 Gallons	<u>Gallons</u>
Wastewater Base Rate	40.01/Month	<u>\$42.01/Month</u>
		<u>\$3.90/1,000</u>
	\$3.71/1000 gallons times the monthly average Nov-March	<u>gallons times the monthly average Nov-Mar.</u>
Wastewater (Sewer) Use Rate		
ZONING	FEE	
Administrative lot split / boundary line adjustment	\$500	<u>\$550</u>
	\$650 includes publication	
Annexation and zoning Appeal	\$320	<u>\$750</u>
Comprehensive Plan Amendment (with or without rezone/annex&zoning)	\$650 includes publication	<u>\$340.00</u>
	\$650 includes publication	
De-annexation		<u>\$750</u>

Design review		
P&Z Review up to and including 2,000 sq. ft.	\$375	
P&Z Review over 2,000 sq. ft.	\$750	
Staff Review	\$50	
	\$1100 includes	
Development Agreement	publication	<u>\$3,000</u>
	\$550 includes	
Special use permit	publication costs	<u>\$750</u>
	\$550 includes	
Variance	publication costs	<u>\$750</u>

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIDDLETON, CANYON COUNTY, IDAHO, as follows:

Section 1: This Resolution is effective August 2, 2023.

Section 2: The City Clerk is directed to update the fee schedule to reflect revised fee amounts.

PASSED BY THE COUNCIL OF THE CITY OF MIDDLETON, IDAHO THIS 2nd day of August 2023.

CITY OF MIDDLETON

Rob Kiser

Rob Kiser, Council President

ATTEST:

Jennica Reynolds
Jennica Reynolds, Deputy Clerk





City of Middleton
1103 W. Main St. Middleton ID 83644
Phone 208-585-3133
www.middleton.id.gov
PUBLIC NOTICE

Fee Schedule

Effective October 1, 2023
Resolution 484-23
Adopted August 16, 2023

Current Fees		FEE
Res. No.	ADMINISTRATIVE	
348-14	Bulk Water Rate and Public Works Truck Inspection	\$25 Insp. \$3.50/1000 gal
	Hydrant Meter rental	\$5.00/day & \$3.50/1000 gal
459-21	Bacteria Testing Fee - metered at bulk water rate	\$3.50/1000 gal
	Public Works water & sewer tap inspections	\$50
376-16	Digital information / map 2'x4'	\$38.50
376-16	Digital information / wall map 42"x8'	\$112
 Note: Idaho Code 50-345 allows a city to collect a fee from users of a computerized mapping system, not exceeding the actual costs of development, maintenance and dissemination of digital forms of the system.		
Copies		
	Black and white (8"x11" or 11"x17")	\$0.10 per page
	Color (8"x11" or 11"x17")	\$0.50 per page
	Large Format Print 36" wide	\$5.00 plus \$0.20 per square foot
	CD	\$1.00 per disc
479-23	Thumbdrive	\$2.00 per drive
	Recording Transcripts	Actual cost plus 10%
	Research for public records request	Staff hourly rate per Idaho Code
116-97	Non-Sufficient-Funds (NSF)	\$20
459-21	Credit Card Processing (non-utility accounts)	3.00%
459-21	Business Registration	\$30/annually
459-21	Vin Inspection	\$5 per vehicle
459-21	False Alarm	1st Free, 2nd \$50, 3rd \$100
BUILDING		FEE
	New Residential Building Permit Deposit	\$1,000
	New Commercial Building Permit Deposit	\$2,500
	Building Permit Fees	
	Building Permit	
Value of improvements based on Building Valuation Data 2021		
Attachment A		
446-20	Residential Building Plan Review and Inspection Fee (Paid within 30 Days or forfeit deposit)	25% building permit
327-12	Commercial Building Plan Review and Inspection Fee (Paid within 30 Days or forfeit deposit)	65% building permit
327-12	Electrical Plan Review and Inspection Fee	Attachment B
327-12	Plumbing Plan Review and Inspection Fee	Attachment C
327-12	Mechanical Plan Review and Inspection Fee	Attachment D
411-18	Mechanical Manual J Res Check Review Fee	\$60
296-10	Permit after construction starts	Double permit fee
327-12	Permit fee exemption - wheelchair access ramp to residence (permit required, fee exempt)	\$0
	Permit - extension request	\$25.00 per lot
	Public Works Residential Building Inspection Fee	\$25
	Public Works re-inspection	\$50
	Re-inspection (building, electrical, mechanical, plumbing)	\$75/hr per trip
	Re-review Plans	\$47/hr
	On-Site Storage Container Permit	Permit required, no fee

BUILDING		FEE
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Impact Fees		
350-15	City Parks-Residential only/equivalent dwelling unit (EDU)	\$1,726/EDU
	Transportation-Residential/equivalent dwelling unit (EDU)	See Attachment E
461-21	Transportation-Commercial/1000 ft2	See Attachment E
461-21	Transportation-Industrial/acre	See Attachment E

BUILDING		FEE
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Impact Fees		
452-20	Middleton Rural Fire District	
	New Residential (per unit)	\$849/unit
	New Non-Residential (per square foot)	\$0.42/square foot
	City of Caldwell Fire Department/Caldwell Rural Fire District	
	New Residential (per unit)	\$665/unit
	New Non-Residential (per square foot)	\$0.33/square foot
	Middleton Police Department	
454-20	New Residential (per EDU)	\$304
	New Commercial (per square foot)	\$0.15
	New Industrial (per square foot)	\$0.15
Late Comers		
	East Sewer Trunk Line	\$1,000
	Lakes @ Telaga Sewer Hookup, Meter Fee, Initial (see development agreeme	See development agmt
	Backlund Sewer Hookup, Initial (see development agreement)	See development agmt
	Blue Meadows Water Extention (See Latecomer's Agreement)	\$525.47
	Hartley Oversized Water Line, Initial (see development agreement)	See development agmt
	Rupp Water Line (Instrument #2011013958)	See development agmt

CONNECTION		FEE
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459-21	Sewer Connection*	
	5/8" x 3/4" per Equivalent Dwelling Unit (Res 411-18)	\$ 7,016.51
	1"	\$ 8,744.70
	1 1/2"	\$ 19,407.58
	2"	\$ 33,962.40
	3"	\$ 77,629.17
	4"	\$ 137,296.64

* Fee is based on water meter size since at least 98% of water discharges through the sewer system.

459-21	Water Connection** per Equivalent Dwelling Unit	
	5/8" x 3/4" (Res 411-18)	\$ 4,263.36
	1"	\$ 10,914.09
	1 1/2"	\$ 24,556.70
	2"	\$ 43,654.04
	3"	\$ 98,211.01
	4"	\$ 174,618.47

** Fee is based on "draft", i.e., the pipe diameter area available for flow, and not based on the cost to install the device.

LIBRARY		FEE
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327-12	Non-resident Library Card (annual)	\$40
327-12	Senior Citizen Library Card (62 and over)	\$20
327-12	Fines for overdue kits	\$0.25 per day per item
459-21	Fines for overdue electronic devices	\$5.00 per day
		Replacement cost + \$5.00 per item/damage
327-12	Lost or damaged items	Cost of replacement
	Materials Container	
	Computer Pass without Library Card	\$1.00

LICENSE		FEE
	Alcohol beverage	
376-16	Sales for on-premise consumption - beer	\$200
376-16	Sales for on-premise consumption - wine	\$200
376-16	Sales for off-premise consumption - beer	\$50
376-16	Sales for off-premise consumption - wine	\$200
PARK		FEE
	Pavillions and Shelters	
343-14	Deposit - refundable, no tax	\$50
343-14	Pavillions 40 x 60 (four hours)	\$50 first 4 hours, \$10.00 per addtl hr
33-14	Shelters 24 x 30 (four hours)	\$50 first 4 hours, \$10.00 per addtl hr
354-15	Multi-purpose room at Middleton Place Park restroom	
	Deposit - refundable, no tax	\$100
		\$25 per hour
		\$75 for four (4) hours
		\$150 per day
334-14	Cancellation within two (2) business days of reservation	\$10
334-14	City Resident Rental Discount	50%
PERMIT		FEE
	After Hours Service Fee	\$60.00
	Camper / RV 14-Day Parking Permit	\$83.25
	Catering Permit	\$20 per day not to exceed 5 days
	(On-premises designation, non refundable IC 23-934A)	\$75
	Demolition Permit	\$50
	Fireworks Stand Permit	\$300
	Deposit - refundable	\$300
	Floodplain Development Permit with a building permit application	\$70.00 per structure or vacant lot in a platted subdivision
	Floodplain Development Permit with a development or design review application	\$3,000
479-23	Floodplain Development Permit Requiring Technical Review	\$480
	Middleton Market Permit (Starting Jan. 1, 2019)	\$35
	Middleton Market Space Rental daily/seasonal - Memorial Day to Labor Day (Starting Jan. 1, 2019)	\$10/\$160
	Public Works Labor Rate	\$60
	Special Event Permit	\$160
	Special Event City Staff Services	\$45.00 per hour, per person
484-23	Food Truck Vendors temporary merchants permit	\$125 annually
	Vendors, solicitors, temporary merchants permit	\$35 annually
	Bond, cashier's check or letter of credit - individual	\$1,000
	Bond, cashier's check or letter of credit - business	\$1000 per EE, \$5000 max
479-23	Background Check	\$65
	Work in Right-of-Way	
	Approach Permit (curb cut)	\$0.00
	Work in Right-of-Way - Refundable Deposit - single lot or area	\$2,000
	Work in Right-of-Way - Refundable Deposit - multiple lots or areas	\$4,000
459-21	Work in Right-of-Way - Permit - Local Road	\$75/day
	Work in Right-of-Way - Permit -Collector or Arterial Road	\$75/day
STORM WATER		FEE
327-12	Single Family Dwelling	\$1.45
327-12	Multi Family Dwelling	\$0.60 per unit per month
327-12	Commercial	\$8.01 per month
327-12	Industrial	Measured rate

327-12	Minimum charge per user	\$1.45
SUBDIVISION		FEE
	Extension request (plat)	\$210
	Preliminary plat permit application	1 - 49 lots \$4,200 50 - 299 lots \$4,725 300 + lots \$7,875
	Amended Preliminary Plat	\$1,000
	Construction drawing permit application/ <u>Public Works Inspection</u>	1 - 49 lots \$6,575 50 - 299 lots \$7,625 300 + Lots \$12,875
<u>Additional Construction Reinspection</u>		
484-23	Final plat / <i>Project Close Out</i>	\$2,000
	Re-review fee after the second review	\$1,000
484-23	<u>Bond Management Intake and Review</u>	\$480
477-22	Additional Construction Walk Through Reinspection Fee	\$300
459-21	Vacate plat/Right-of-Way	\$650 includes publication
459-21	Waiver	\$650 includes publication
TRASH		See Republic Services Fee Table
TROLLEY STATION		FEE
	Deposit: Refundable - due at time of reservation	
408-17	Deposit Meetings	\$100
408-17	Deposit Events	\$500
408-17	Rent: Due at time of reservation	
408-17	Hourly Rate	\$50 per hour
408-17	Whole Day (8 am - midnight)	\$320
408-17	Cancellation Fee (within 30 days of event)	\$30
UTILITY BILLING		FEE
	Deposit (Tenant)	\$100
320-12	After hours service fee	\$60
327-12	24-hour water service turn-on	\$35
320-12	Late payment fee	\$10
320-12	Delinquent payment fee	\$15
459-21	Water Base Rate	\$12.87
459-21	Water Use Rate	\$2.12/1,000 Gallons
459-21	Wastewater Base Rate	\$42.01/Month
459-21	Wastewater (Sewer) Use Rate	\$3.90/1,000 gallons times the monthly average Nov-Mar.
ZONING		FEE
	Administrative lot split / boundary line adjustment	\$550
459-21	Annexation and zoning	\$750 includes publication
	Appeal	\$340.00
459-21	Comprehensive Plan Amendment (with or without rezone/annex&zoning)	\$750 includes publication
459-21	De-annexation	\$750 includes publication
ZONING		FEE
	Design review	
	P&Z Review	\$750
459-21	Development Agreement	\$3000 includes publication
459-22	Special use permit	\$750 includes publication costs
459-21	Rezone	\$650 includes publication
	Infrastructure Construction Agreement	\$800

459-21 Variance

\$750 includes publication costs

Building Valuation Data – FEBRUARY 2023

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2023. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2021 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs

include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.
2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$233.85/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$233.85/sq. ft x 0.0075
= \$28,062

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c}

Group (2021 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	338.88	327.46	319.76	307.63	289.42	280.47	298.24	268.37	259.83
A-1 Assembly, theaters, without stage	310.12	298.70	291.00	278.87	260.66	251.71	269.48	239.62	231.07
A-2 Assembly, nightclubs	275.09	266.93	259.34	250.54	234.96	228.26	241.54	213.57	206.65
A-2 Assembly, restaurants, bars, banquet halls	274.09	265.93	257.34	249.54	232.96	227.26	240.54	211.57	205.65
A-3 Assembly, churches	314.65	303.24	295.53	283.41	265.65	256.70	274.02	244.61	236.06
A-3 Assembly, general, community halls, libraries, museums	268.44	257.02	248.32	237.19	218.26	210.31	227.80	197.22	189.68
A-4 Assembly, arenas	309.12	297.70	289.00	277.87	258.66	250.71	268.48	237.62	230.07
B Business	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
E Educational	280.42	270.83	263.70	252.34	235.54	223.64	243.64	205.87	199.45
F-1 Factory and industrial, moderate hazard	161.70	154.21	144.70	139.94	124.72	118.51	133.72	103.40	96.83
F-2 Factory and industrial, low hazard	160.70	153.21	144.70	138.94	124.72	117.51	132.72	103.40	95.83
H-1 High Hazard, explosives	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	N.P.
H234 High Hazard	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	86.28
H-5 HPM	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
I-2 Institutional, hospitals	438.26	428.62	419.26	408.96	386.98	N.P.	399.78	361.97	N.P.
I-2 Institutional, nursing homes	304.86	295.22	285.86	275.55	256.23	N.P.	266.37	231.21	N.P.
I-3 Institutional, restrained	298.67	289.02	279.66	269.36	250.30	240.95	260.18	225.29	214.80
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
M Mercantile	205.22	197.06	188.47	180.67	164.83	159.13	171.67	143.44	137.53
R-1 Residential, hotels	267.42	258.06	249.33	240.60	220.62	214.60	240.64	198.79	192.64
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.80
R-3 Residential, one- and two-family ^d	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
S-1 Storage, moderate hazard	149.85	142.36	132.84	128.08	113.17	106.96	121.87	91.86	85.28
S-2 Storage, low hazard	148.85	141.36	132.84	127.08	113.17	105.96	120.87	91.86	84.28
U Utility, miscellaneous	115.48	108.95	102.64	98.13	88.49	81.89	93.86	69.76	66.48

- a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.

Middleton 2021 Building Value Data		Residential	Commercial					Residential	Commercial
		Plan Review	Plan Review					Plan Review	Plan Review
Valuation	Permit Fee	25%	65%	Valuation	Permit Fee	25%	65%		
0-3,000	131.52	32.88	85.49	51-52,000	1039.18	259.8	675.47		
3-4,000	153.64	38.41	99.87	52-53,000	1050.24	262.56	682.66		
4-5,000	175.77	43.94	114.25	53-54,000	1061.3	265.32	689.84		
5-6,000	197.88	49.71	128.62	54-55,000	1072.37	260.09	697.04		
6-7,000	220	55	143	55-56,000	1083.42	270.86	704.22		
7-8,000	242.12	60.53	157.38	56-57,000	1094.48	273.62	711.41		
8-9,000	264.24	60.06	171.76	57-58,000	1105.54	276.38	718.6		
9-10,000	286.36	71.59	134.13	58-59,000	1116.59	279.15	725.78		
10-11,000	308.48	77.12	200.51	59-60,000	1127.66	281.92	732.98		
11-12,000	330.59	82.65	214.88	60-61,000	1138.72	284.68	740.17		
12-13,000	352.72	81.18	229.69	61-62,000	1149.78	287.44	747.36		
13-14,000	374.83	93.71	243.64	62-63,000	1160.83	290.21	754.54		
14-15,000	396.96	99.24	258.02	63-64,000	1171.89	292.97	761.73		
15-16,000	414.97	103.74	269.73	64-65,000	1182.96	295.74	768.92		
16-17,000	441.18	110.3	286.77	65-66,000	1193.7	298.42	775.9		
17-18,000	463.31	115.83	301.15	66-67,000	1205.07	301.27	783.29		
18-19,000	485.42	121.36	315.52	67-68,000	1216.13	304.03	790.48		
19-20,000	507.55	126.89	329.91	68-69,000	1227.19	306.8	797.67		
20-21,000	524.92	131.23	341.2	69-70,000	1238.26	309.56	804.87		
21-22,000	551.78	137.94	358.66	70-71,000	1249.31	312.33	812.05		
22-23,000	573.9	143.47	373.03	71-72,000	1260.37	315.09	819.24		
23-24,000	596.02	149	387.41	72-73,000	1271.43	317.86	826.43		
24-25,000	618.92	157.31	402.3	73-74,000	1282.48	320.62	833.61		
25-26,000	634.89	158.72	412.79	74-75,000	1293.55	323.39	840.81		
26-27,000	650.84	162.71	423.05	75-76,000	1304.61	326.15	848		
27-28,000	667	166.75	433.55	76-77,000	1315.67	328.92	855.18		
28-29,000	682.76	170.69	443.79	77-78,000	1326.72	331.68	862.37		
29-30,000	698.71	174.68	454.16	78-79,000	1337.78	334.44	869.56		
30-31,000	714.67	178.67	464.53	79-80,000	1348.85	337.21	876.75		
31-32,000	730.62	182.66	474.9	80-81,000	1359.91	339.98	883.94		
32-33,000	746.59	186.65	485.28	81-82,000	1370.96	347.69	891.12		
33-34,000	762.54	190.63	495.65	82-83,000	1382.02	325.7	898.31		
34-35,000	778.5	194.62	506.02	83-84,000	1393.08	348.27	905.5		
35-36,000	794.45	198.61	516.39	84-85,000	1404.15	351.04	912.7		
36-37,000	810.41	202.6	526.77	85-86,000	1415.2	353.8	919.88		
37-38,000	826.37	206.59	537.14	86-87,000	1426.26	356.56	927.07		
38-39,000	842.32	210.58	547.51	87-88,000	1445.52	361.38	939.59		
39-40,000	858.29	214.57	557.89	88-89,000	1448.37	362.09	941.44		
40-41,000	874.24	218.56	568.26	89-90,000	1459.44	364.86	948.64		
41-42,000	890.61	222.65	578.9	90-91,000	1470.5	367.62	955.82		
42-43,000	906.15	226.54	589	91-92,000	1481.56	370.39	930.01		
43-44,000	922.52	230.63	599.64	92-93,000	1492.61	373.15	970.2		
44-45,000	938.07	234.52	609.74	93-94,000	1503.67	375.92	977.38		
45-46,000	943.09	235.77	613	94-95,000	1514.74	378.68	984.58		
46-47,000	969.99	242.5	630.49	95-96,000	1525.78	381.44	991.76		
47-48,000	985.94	246.48	640.86	96-97,000	1536.85	384.21	998.95		
48-49,000	1001.9	250.47	651.23	97-98,000	1547.91	386.98	1006.14		
49-50,000	1058.85	264.71	688.25	98-99,000	1558.97	389.74	1013.33		
50-51,000	1028.13	257.03	668.28	99-100,000	1,570.04	392.51	1020.53		



CITY OF MIDDLETON

P.O. Box 487, MIDDLETON, ID 83644

PHONE: 208-585-3133

INSPECTION LINE: 208-585-5805

UTILITIES@MIDDLETONCITY.COM

Attachment B

ELECTRICAL PERMIT

BUILDING DEPARTMENT

REVISED 06/28//2022

Permit #

Job address:		Owner/occupants name, address & phone number		
Lot/Block & Subdivision:				
Electrical Company name:				
Company phone number:	Fax number:			
Company mailing address:		City	Zip	License number or Homeowner

Description of work: (Required to be filled out)	<input type="checkbox"/> New Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Remodel
--	---

1 Electrical temporary construction services only: 200 AMP or less, one location	\$65.00	\$	2 New residential – single family dwelling: Up to 1500 SQFT 1,501 TO 2,500 SQFT \$195.00 2,501 TO 3,500 SQFT \$260.00 3,501 TO 4,500 SQFT \$325.00 \$ Over 4,500 SQFT use other installation Additional Inspections charged at \$65.00 per hour	\$130.00	\$
3 New Residential – multifamily dwelling (contractors only) duplex apt 3 or more multifamily units \$130.00 plus \$65.00 per unit #BLDG # Units	\$260.00 \$30.00 \$65.00X		4 Existing residential: \$65.00 basic fee plus \$10.00 each additional branch circuit up to the maximum of the corresponding square footage of the residential building	\$65.00 \$10.00X	
5 Modular, manufactured or mobile homes: Electrical - \$65.00 basic fee for each electrical connection plus \$10.00 for each additional circuit.	\$65.00 \$10.00X		6 Other Installations commercial/industrial/solar – work not specifically covered by any of the fee schedules. Fee based on the cost of labor, materials and equipment installed: INCLUDE COPY OF BID Fair market value of labor, equipment and materials (even if donated): Cost up to 10,000: Multiply by 2% plus \$60.00 Cost between \$10,001-\$100,000: Minus \$10,000 Multiply by 1% plus \$260.00 Cost over \$100,001: Minus \$100,000 Multiply by .5% (.005) plus \$1,160.00 Electrical only other: For all owner-supplied factory assembled equipment installed. Inspection will be based on .05% of total cost of equipment or hourly rate of \$130.00 for 1 st hour & \$65.00 for each additional		
7 Electric residential spas – hot tubs- hydro massage tubs- swimming pools: \$65.00 grounding grid where applicable. Each additional trip will be charged the \$65.00 basic fee.	\$65.00 \$		8 Residential Electric central systems heating and/or cooling: When not part of a new residential permit, and no additional wiring: \$65.00	\$65.00	
9 Residential electrical pumps (Domestic water, irrigation, sewage): Up o 25 Hp 26 TO 200 HP Over 200 HP	\$65.00 \$95.00 \$130.00		10 Electrically driven Irrigation machine: \$65.00 for center pivot plus \$10.00 per tower or driver	\$65.00 \$10.00X	
11 Electrical signs and outline lighting: \$65.00 for each sign. Outline lighting \$65.00 per occupancy	\$65.00 \$65.00X		12 Electrical temporary amusement – industry: \$65.00 basic fee plus \$10.00 for each ride, concession or generator	\$65.00 \$10.00X	
13 Request inspection – re-inspections- technical service: \$65.00 minimum plus \$65.00 per hour or portion thereof in excess of one hour including travel to and from job location	\$65.00 \$65.00 HRX				
TOTAL FEES		CHECK #	CASH	MONEY ORDER	

THIS PERMIT IS ISSUED SUBJECT TO AND IN ACCORDANCE WITH ALL APPLICABLE ORDINANCE, CODES AND REGULATIONS.

FAILURE TO OBTAIN PERMIT PRIOR TO STARTING WORK -- DOUBLE/TRIPLE FEES

CALL 585-5805 FOR ALL INSPECTION. 24 HOUR NOTICE IS REQUIRED.

THIS PERMIT IS ISSUED SUBJECT TO AND IN ACCORDANCE WITH ALL APPLICABLE ORDINANCE, CODES AND REGULATIONS.
FAILURE TO OBTAIN PERMIT PRIOR TO STARTING WORK -- DOUBLE/TRIPLE FEES
CALL 585-5805 FOR ALL INSPECTION. 24 HOUR NOTICE IS REQUIRED.



CITY OF MIDDLETON

P. O. Box 487, MIDDLETON, ID 83644

PHONE: 208-585-3133

INSPECTION LINE: 208-585-5805

UTILITIES@MIDDLETONCITY.COM

MECHANICAL PERMIT

BUILDING DEPARTMENT

REVISED 02/2022

Permit #

Job address:		Owner/occupants name, address & phone number		
Lot/Block & Subdivision:				
Mechanical Company name:				
Company phone number:	Fax number:			
Company mailing address:		City	Zip	License number or Homeowner

Description of work: (Required to be filled out)	<input type="checkbox"/> New Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Remodel
--	---

1 New residential – single family dwelling: Up to 1500 SQFT 1,501 to 2,500 SQFT 2,501 to 3,500 SQFT 3,501 to 4,500 SQFT Over 4,500 SQFT use other installation Additional inspections charged at \$65.00 per hour	\$130.00 \$195.00 \$260.00 \$325.00 \$ ____ \$ ____	\$	2 New residential – single family dwelling (contractors only) duplex apt Three or more multifamily units \$130.00 plus \$65.00 per unit #BLDG _____ #Units _____	\$260.00 \$130.00 \$65.00 ____	\$
3 Existing Residential: \$65.00 basic fee plus \$10.00 for each HVAC equipment or up to the maximum of the corresponding square footage of the residential building HVAC Only: Fireplace installation - \$130 (his is for two inspections) Hydronic Flooring: \$65 basic fee plus \$10.00 for each additional manifold (zone)	\$65.00 \$10.00X____ \$130.00 \$65.00 \$10.00X____		4 Modular, manufactured or mobile homes: HVAC-\$65.00 basic fee plus \$10.00 each duct, fireplace, piece of equipment or vent up to maximum square footage	\$65.00 \$10.00X____	
5 Other Installations commercial/industrial- work not specifically covered by any of the fee schedules. Fee based on the cost of labor, materials and equipment installed: Cost of labor materials _____ Cost up to 20,000: Multiply by 3% plus \$60.00 Cost between \$20,001 - \$100,000: Minus \$20,000 multiply by 2% plus \$660.00 Cost over \$100,001: Minus \$100,000 multiply by 1% plus \$2,260.00	\$ ____ \$ ____ \$ ____		6 HVAC Gas Line: \$65 basic fee	\$65.00	
7 Request inspections – reinspections – technical service: \$65.00 minimum plus \$65.00 per hour or portion thereof in excess of one hour including travel to and from job location	\$65.00 \$65.00 HRX____				
TOTAL FEES		CHECK #	CASH	MONEY ORDER	

THIS PERMIT IS ISSUED SUBJECT TO AND IN ACCORDANCE WITH ALL APPLICABLE ORDINANCE, CODES AND REGULATIONS.
 FAILURE TO OBTAIN PERMIT PRIOR TO STARTING WORK - - DOUBLE/TRIPLE FEES
 CALL 585-5805 FOR ALL INSPECTION. 24 HOUR NOTICE IS REQUIRED.

Attachment E New Transportation Impact Fees

Land Use Type	ITE Land Use Code	Peak Hour Trip Gen Rate	Trip Gen Unit-Type	Network Adjustment Factor	New Trip Factor (Pass-By)	Average Trip Length (miles) (See Note 2)	VTM Cost (per mile)	Traffic Impact Fee per Unit
Single Family Housing	210	0.495	Per dwelling unit (PDU)	0.317	1.00	11.2	\$2,883	\$5050
Multifamily Housing, Low-Rise	220	0.28	PDU	0.317	1.00	11.2	\$2,883	\$2857
Multifamily Housing, Mid-Rise	221	0.22	PDU	0.317	1.00	11.2	\$2,883	\$2245
Mobile Home	240	0.23	PDU	0.317	1.00	11.2	\$2,883	\$2347
Accessory Dwelling Unit	See Note 1	0.155	PDU	0.317	1.00	11.2	\$2,883	\$1581
Senior Adult Housing-Attached	252	0.13	PDU	0.317	1.00	11.2	\$2,883	\$1326
Senior Adult Housing-Detached	251	0.15	PDU	0.317	1.00	11.2	\$2,883	\$1530
Assisted Living	254	0.13	Per bed	0.317	1.00	11.2	\$2,883	\$1326
Hotel	310	0.3	Per room	0.317	1.00	11.2	\$2,883	\$3061
Motel	320	0.19	Per room	0.317	1.00	11.2	\$2,883	\$1939
Automobile Car Center/Repair	942	1.555	Per 1000 SF	0.317	0.72	2.8	\$2,883	\$2856
Automobile Parts Sales	843	2.455	Per 1000 SF	0.317	0.57	2.8	\$2,883	\$3569
Bank (No Drive-Thru)	911	6.065	Per 1000 SF	0.317	0.65	2.8	\$2,883	\$10056
Bank (With Drive-Thru)	912	10.225	Per 1000 SF	0.317	0.65	2.8	\$2,883	\$16953
Building Materials and Lumber	812	1.03	Per 1000 SF	0.317	1.00	11.2	\$2,883	\$10509
Church	560	0.245	Per 1000 SF	0.317	1.00	5.6	\$2,883	\$1250
Coffee/Donut Shop No Drive-Thru	936	18.155	Per 1000 SF	0.317	0.50	2.8	\$2,883	\$23154
Coffee/Donut Shop with Drive-Thru	937	21.69	Per 1000 SF	0.317	0.50	2.8	\$2,883	\$27663
Coffee shop with Drive-Thru No Indoor Seats	938	41.665	Per 1000 SF	0.317	0.11	2.8	\$2,883	\$11690
Convenience Market (24hrs, No Gas)	851	24.555	Per 1000 SF	0.317	0.49	2.8	\$2,883	\$30690
Day Care	565	5.56	Per 1000 SF	0.317	1.00	2.8	\$2,883	\$14182
Discount Club	857	2.09	Per 1000 SF	0.317	0.63	8.4	\$2,883	\$10076
High-Cube Transload and Short-Term Storage Warehouse	154	0.05	Per 1000 SF	0.317	1.00	11.2	\$2,883	\$510
Drinking Place/Bar	925	5.68	Per 1000 SF	0.317	0.57	2.8	\$2,883	\$8258
Free-standing Discount Store	815	2.415	Per 1000 SF	0.317	0.83	8.4	\$2,883	\$15339
Free Standing Discount Superstore	813	2.165	Per 1000 SF	0.317	0.83	8.4	\$2,883	\$13751
Furniture Store	890	0.26	Per 1000 SF	0.317	0.47	8.4	\$2,883	\$935
Hardware/Paint Store	816	1.34	Per 1000 SF	0.317	0.74	8.4	\$2,883	\$7588
Home Improvement Superstore	862	1.165	Per 1000 SF	0.317	0.58	8.4	\$2,883	\$5171
Hospital	610	0.485	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$3711
Light Industrial	110	0.315	Per 1000 SF	0.317	1.00	11.2	\$2,883	\$3214
Manufacturing	140	0.335	Per 1000 SF	0.317	1.00	11.2	\$2,883	\$3418
Mini-Warehouse (Self Storage)	See Note 1	0.052	Per 1000 SF	0.317	1.00	5.6	\$2,883	\$265
Automobile Sales, New	840	1.215	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$9297
Automobile Sales, Used	841	1.875	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$14348
Pharmacy/Drug Store (No Drive-Thru)	880	4.255	Per 1000 SF	0.317	0.47	2.8	\$2,883	\$5101

Pharmacy/Drug Store (With Drive-Thru)	881	5.145	Per 1000 SF	0.317	0.51	2.8	\$2,883	\$6693
Restaurant-Fast Food (No Drive-Thru)	933	14.17	Per 1000 SF	0.317	0.57	2.8	\$2,883	\$20602
Restaurant – Fast Food (With Drive-Thru)	934	16.335	Per 1000 SF	0.317	0.50	2.8	\$2,883	\$20883
Restaurant- High Turnover	932	4.885	Per 1000 SF	0.317	0.57	2.8	\$2,883	\$7102
Shopping Center	820	1.905	Per 1000 SF	0.317	0.66	5.6	\$2,883	\$6414
Supermarket (Free Standing	850	4.62	Per 1000 SF	0.317	0.64	2.8	\$2,883	\$7542
Tire Store	848	1.99	Per 1000 SF	0.317	0.72	8.4	\$2,883	\$10964
Variety Story (Dollars Store)	814	3.42	Per 1000 SF	0.317	0.66	8.4	\$2,883	\$17273
Warehousing	150	0.095	Per 1000 SF	0.317	1.00	11.2	\$2,883	\$969
Gas Station with Conv Mkt (Fueling position)	945	6.995	Per fueling position	0.317	0.44	2.8	\$2,883	\$7851
Gas station (fueling Position)	944	7.015	Per fueling position	0.317	0.58	2.8	\$2,883	\$10378
Golf Course (Hole)	430	1.455	Per hole	0.317	1.00	11.2	\$2,883	\$14845
Movie Theater	444	0.045	Per seat	0.317	1.00	8.4	\$2,883	\$344
Public Park	411	0.055	Per acre	0.317	1.00	5.6	\$2,883	\$281
Quick Lubrication	941	2.425	Per servicing positions	0.317	0.58	2.8	\$2,883	\$3588
Self-Service Car Wash	947	2.77	Per stall	0.317	0.58	2.8	\$2,883	\$6098
Sup Conv Mkt/Gas Station >3000 sf and >10 FP	960	11.48	Per fueling position	0.317	0.44	2.8	\$2,883	\$12884
Dental/Vision	See Note 1	1.315	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$10063
General Office	710	0.575	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$4400
Medical	720	1.73	Per 1000 SF	0.317	1.00	8.4	\$2,883	\$13238



Consider approving Resolution No. 484-23: A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY

August 2, 2023 - City Council - Public Hearing

Please check

	Name	Address	Phone or Email	Please check			
				In Favor	Neutral	Opposed	Testify
1							
2							
3							
4							
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Public Comment Sign In

City Council - August 2, 2023

	Name	Address	Phone or Email	Topic/Agenda Item #
1	Jim Taylor	1052 Triumph Dr		
2	MIKE GRAEFE	1889 R 106E Wk	208-527-6327 208-527-6327	
3	Don Reynolds	452 E Wakohh Ave Ct.	208 9655725	- TRASH. - SCHOOL PARKING
4				
5				
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10				



August 7, 2023

Mayor Rule and City Council Members
1103 W Main
PO Box 487
Middleton ID 83644


RE: CITY OF MIDDLETON – 9th STREET SIDEWALK EXTENSION PROJECT

Dear Mayor Rule and City Council,

The City of Middleton received three (3) bids at the bid opening held on August 2, 2023 for the above captioned project. As City Engineer, I recommend the contract for the CITY OF MIDDLETON – 9th Street Sidewalk Extension be awarded to Knife River Corporation – Mountain West for the contract bid amount of \$98,340.00.

If you have any questions, or need additional information, I can be reached at 453.2028.

Respectfully submitted,
Civil Dynamics, PC
City Engineer


By: Amy Woodruff, PE

CITY OF MIDDLETON
9TH ST SIDEWALK EXTENSION PROJECT
August 2, 2023

CONTRACTOR	BID
Paul Construction	\$99057-
Kmfc River	\$98340-
Wright Bros.	\$102675.53-

Notice of Award

Date: 08/16/2023

Project: 9th Street Sidewalk Extension

Owner: City of Middleton, Idaho

Owner's Contract No.:

Contract:

Engineer's Project No.:

Bidder: Knife River Corporation – Mountain West

Bidder's Address:

5450 W Gowen Road, Boise ID 83709

You are notified that your Bid dated August 2, 2023 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for 9th Street Sidewalk Extension Project.

The Contract Price of your Contract is: ninety-eight thousand three hundred forty dollars (\$98340.00)

2 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

~~_____ sets of the Drawings will be delivered separately or otherwise made available to you immediately.~~

You must comply with the following conditions precedent within fifteen [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner 2 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security Bonds as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:
Insurance Certificates

Failure to comply with these conditions within fifteen (15) days will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Middleton, Idaho


Owner

By: _____
Authorized Signature

Mayor

Title

Copy to Engineer



Response to Request
for Qualifications

CITY OF MIDDLETON, ID

COMPREHENSIVE PLAN UPDATE



Kimley»Horn

Expect More. Experience Better.



Planning Outpost

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01

LETTER OF TRANSMITTAL



Suburban Streetscape Sample

Wednesday, June 5, 2023

Ms. Roberta Stewart, City of Middleton Planning & Zoning

1103 W Main St., Middleton, ID 83644

Dear Selection Committee:

The City of Middleton is experiencing exponential growth due to the desirability of the Treasure Valley's unique natural assets, attractive work/life balance opportunities, and family-oriented communities, among other factors. Explosive growth can be beneficial if planned correctly, providing a surge in municipal tax revenue while minimizing municipal expenditures. Moreover, there is the opportunity to balance growth with preserving natural resources and the high quality of life many Middleton residents cherish. Unfortunately, recent growth trends have provided sporadic and irregular development patterns, straining existing natural and built resources. This includes increased pressure on City services (e.g., sewer and water infrastructure, roadways, library, first responders, and parks), the School District, and Community Centers. As the valley continues to grow, commute times have risen for residents to reach jobs, basic goods, and daily services, increasing the necessity for these services to be available within City limits.

As the city looks to the future, a detailed and forward-thinking Comprehensive Plan will be crucial in shaping the city's identity. We understand that Middleton seeks to improve the specificity of the 2019 Comprehensive Plan to focus new growth in areas well served by existing infrastructure and support the development of retail/services near the downtown area. In turn, this will help manage the new growth better, ensure a high quality of life, and proactively address opportunities and challenges. Updating the Comprehensive Plan will also bring a unified vision for the legacy residents and the high volume of residents recently relocated to the area to support moving forward.

To accomplish this, Downtown Redevelopment Services (DRS) has partnered with local experts at the forefront of development trends in Treasure Valley and the City of Middleton. Our team of experts can guide the community and stakeholders through the planning process, from visioning to implementation strategies. Our compiled team has deep experience providing planning and civil engineering services throughout Idaho, Intermountain West, and nationwide. We stand ready to help the City of Middleton prepare for new growth and shape the next several decades.



Downtown Redevelopment Services (DRS)

Downtown Redevelopment Services is a national planning firm with distinguished experience in rural and suburban communities across 30 states. We provide varied planning services that emphasize public and stakeholder engagement and implementation.

Kimley»Horn

Kimley-Horn

Kimley-Horn's planning professionals provide comprehensive solutions to the planning and design of communities of all sizes. To achieve client goals, our planning process centers around three basic tenets: community engagement, informed decision-making, and implementation.



Planning Outpost

An Intermountain West small planning firm focused on assisting rural communities through proactive comprehensive planning efforts. Planning Outpost places a high value on the engagement of the public and vital stakeholders in shaping the planning process.

Wednesday, June 5, 2023

Ms. Roberta Stewart, City of Middleton Planning & Zoning
1103 W Main St., Middleton, ID 83644

Our team commends the City of Middleton for having the desire and proactiveness to proactively update its Comprehensive Plan to address the opportunities and challenges of the coming years. Our team is excited about the opportunity to partner with the City and its stakeholders to update the 2019 Comprehensive Plan that will help the community achieve its goals while remaining true to Middleton's identity. Together, DRS and Kimley-Horn seek to embed our teams within the community to gain a thorough understanding of the opportunities and challenges present and to work collaboratively to solve the city's issues proactively. Public input and implementation feasibility inform all of our work, and we will work with the community to gather thorough feedback. Data and collected feedback are formulated into a series of objectives, goals, policies, and strategies to guide the city's trajectory.

The following pages will give the selection committee a better understanding of our team, the proposed scope of work, our local/national experience, and our desire to become part of the overall community on this vital project. All team members have thoroughly reviewed the Request for Qualifications, understand the requirements, and can commit to providing the resources and staff necessary to provide the city with a Comprehensive Plan update.

If questions arise during the review process, or if clarifications are required, please contact me directly at the contact information below.

Sincerely,



Ben Levenger, ASLA, AICP, CeCd
President, DRS
Office: 801-410-0685
Email: Ben@Dtredevelopment.com



02

FIRM QUALIFICATIONS AND EXPERIENCE



Sample streetscape visualization exercises

DOWNTOWN REDEVELOPMENT SERVICES (DRS) COMPANY BIO

Downtown Redevelopment Services (DRS) is a planning firm specializing in downtown planning and economic development projects that improve the quality of life for residents in small to medium-sized communities. We assist communities through comprehensive downtown planning, economic or redevelopment strategies, small-area plans, Main Street services, development-readiness exercises, and adaptive reuse projects. Our planning services focus on identifying the unique assets in a community and preparing strategies to help personalize them with action-oriented and implementable strategies. Through this action-oriented planning style, our firm allows communities to prepare recommendations for the short-, mid-, and long-term future while building community capacity and empowering residents.

DRS was founded in 2009 by passionate professionals who wanted to make a difference in communities by providing realistic and implementable strategies. Within our client communities, we do not take a “one-size-fits-all” approach, and we understand that every plan must be unique and responsive to the specific community it serves. While many firms work with a similar system, at DRS, we tailor project scopes and deliverables to meet the needs of a client community now and in the future. Through this process, DRS has gained an unmatched understanding and a track record of successfully implemented projects. With our experience and knowledge, we provide exceptional services at a budget-friendly price.

Our firm has locations throughout the continental United States, with the most proximate to Middleton being Park City.



COMPANY HIGHLIGHTS

14

YEARS IN BUSINESS

93%

OF PROJECTS IMPLEMENTED

193

DOWNTOWN PLANS COMPLETED

6

EMPLOYEES

AREAS OF EXPERTISE



Land Use and Ordinance



Downtown Master Plans



Economic Development Strategies



Small Area Development Planning



Building Assessments

Kimley-Horn is a multidisciplinary consulting firm offering services to clients in the public and private sectors. Founded in 1967, Kimley-Horn now has over 7,000 employees, with offices throughout the United States, including a local office in Boise, ID.

KH has completed over 500 projects in Idaho since 2001, and our staff is familiar with state laws and regulations, as well as City codes, ordinances, and standards. In fact, we recently finished working with the City of Nampa to rewrite zoning code to encourage water wise landscaping. Our commitment to providing quality service and attention to detail has awarded Kimley-Horn with continued repeat business from our clients throughout the state. Much of our success extends from the confidence and trust that clients have in us.

Our multi-faceted team is made up of land use, transportation and economic planners, landscape architects, urban designers, and is supported by civil and transportation engineers. Additionally, we have a deep bench of professionals to provide seamless support on specific project elements. As a group we have substantial experience in supporting growing communities throughout the Mountain West, like the City of Middleton, and beyond.

Our planning, policy development, and community engagement team is multi-faceted and pulls from extensive public- and private-sector experience. Our team members have led or participated in several comprehensive planning projects of varied sizes which include community engagement, inventory, analysis, implementation and findings reports. Our team members' previous City and public agency employment enables us to better understand how policy or ordinance recommendations can be effective long-term within the organization. Our private development work gives us a greater understanding of zoning and how policy can be implemented through the private sector on a site-by-site basis. Lastly, our commitment to genuine and effective community engagement allows our team to set conversations up for success where both parties feel safe and heard.

The form, function, and design of transportation infrastructure and its adjacent land uses are intrinsically linked. A city's street and pedestrian pathway network is the skeletal framework of the community. Properly integrated land use that capitalizes on transportation and transit infrastructure creates opportunities where the whole is greater than the sum of its parts. Kimley-Horn understands this and has completed a wide variety of projects that demonstrate these transportation and land use connection goals. Our team is made up of diverse transportation and planning skill sets and is truly integrated. We have structured our company to focus on serving you, our client.



Our local team has diverse experience and relationships with Capital City Development Corporation (CCDC); Ada County Highway District (ACHD); Idaho Transportation District (ITD); Valley Regional Transit (VRT); Nampa; Eagle; Caldwell; Meridian; Ada County; and others.

Kimley-Horn is proud to be a Sponsors of Urban Land Institute (ULI ID), American Planning Association (APA ID), and American Council of Engineering Companies (ACEC).

PROFESSIONAL SERVICES

DRS

- Certified Planner
- Public Facilitator
- Certified Economic Developer/Planner
- Main Street America Revitalization Professional
- Market Analysis Professionals
- Zone Analysis Affordable Housing specialists

CONSULTANT LEAD

Kimley-Horn

- Certified Planners
- Licensed Landscape Architects
- Code & Zoning Specialists
- GIS Specialists
- Graphic Designers
- Transportation Engineers
- Civil Engineers
- Community Engagement

SUB CONSULTANTS

Planning Outpost

- Certified Planner
- Community Engagement/ Public Outreach Specialist
- Municipal & Zoning Code Technical Writer
- Code & Zoning Specialist

Key Project Personnel

DRS will be the prime consultant with subconsultant services provided by Kimley-Horn and Planning Outpost. Ben Levenger (DRS) will be the project manager, coordinating all client-consultant interactions. Nathan Davis (DRS) will be the assistant project manager, working hand-in-hand with Ben to ensure high-quality, timely deliverables. Nicolette (Kimley-Horn) will coordinate all KH activities, and Val (Planning Outpost) will coordinate all PO activities.



BEN LEVINGER
AICP, ASLC, CEcD

Planner & Economic Development Professional

Ben is a Certified Planner and Certified Economic Developer, and landscape architect. After working for municipalities in 30 states, he will bring his rural community and economic development experience to the team. **Ben will be the project manager.**



NATHAN DAVIS
APA

Planner & Assistant PM

Nathan has experience providing comprehensive planning, demographics review and densification or infill strategies for communities across the continental US. His expertise focuses on conducting detailed analysis of the existing conditions.



NICOLETTE WOMACK
AICP

Senior Planner

Nicolette is a multi-faceted city planner and design professional who uses her skills to help communities navigate rapid periods of change. Her ability to explain big ideas and complex problems visually provides a natural transition between big-picture ideas and on-the-ground details.



VAL CLAUSSEN
AICP, MPA

Public Engagement Lead

With more than 20 years' experience, Valerie has honed her professional expertise in land planning, zoning, public outreach/involvement, community and economic development. Specializing in creating, revising and updating Zoning Ordinances.



Ben Levenger

**DRS Principal /
Project Manager**

17

Years in Private
Sector
Downtown
Planning

29

States Where He
Has Performed
Downtown
Master Plans

94%

Success Rate for
Downtown
Master Plans

Ben is experienced in commercial and public projects with emphasis on planning, economic development, adaptive reuse and implementation strategies. He is an expert in downtown planning, community input, and economic analysis. He has worked on a range of planning projects across the US that include downtown planning, site selection, due diligence comprehensive plans, land use plans, transportation planning and revitalization/economic development projects. With almost two decades of assisting communities with downtown and economic development planning, he has the core competencies and depth of experience to make truly outstanding and highly implementable plans. He possesses competence and technical skills with a number of software programs including AutoCAD, InDesign, Photoshop, ArcMap/GIS, Envision Tomorrow Plus (ET+), Revit, SketchUp, and Microsoft Suite.

Contact Email: Ben@Dtredevelopment.com

Education

- Masters of Real Estate Development, University of Utah
- Masters of City and Metropolitan Planning, University of Utah
- Graduate Certificate - Grant Proposal Writing, Fort Hays State University
- Bachelor of Landscape Architecture, Utah State University

Licenses & Registrations

- American Institute of Certified Planners (AICP) #29622
- Professional Landscape Architect (PLA)
- Certified Economic Developer (CEcD)
- Heart & Soul Level Certified Coach

Employment History

- Founder / President, Downtown Redevelopment Services, LLC; 2009 - Current

Relevant Experience

- West Point, UT General Plan and Small Area Plans
- Salina, UT General Plan
- Pittsburgh, PA Sheridan Neighborhood Plan
- Hurricane, UT Downtown Master plan
- Bountiful, UT General Plan
- Zelienople, PA Comprehensive Plan
- Evans City, PA Comprehensive Plan
- Lancaster Township, PA Comprehensive Plan
- Roy, UT Station Area Plan
- Eagle Mountain, UT Small Area Plans (3)
- Moab, UT Downtown Master Plan
- Mars, PA Downtown Revitalization Plan
- Eatonville, FL Actionable Downtown Master Plan
- Zelienople, PA Downtown Economic Development Plan
- Helper, UT Economic Diversification Project
- Palmetto, FL Actionable Downtown plan
- Fort Meade, FL Downtown Plan
- Kemmerer, WY Downtown Plan
- Evanston, WY Economic Development plan
- Cokeville, WY Downtown Plan
- Parachute, CO Downtown Master Plan
- Franklin, TN Downtown Streetscape Project
- Houlton, ME Downtown Master Plan
- Indiana, PA Comprehensive Plan Update
- Zelienople, PA Comprehensive Plan
- Afton, WY Downtown Master Plan
- Heber City, UT Downtown Master Plan
- Springville, UT Corridor Development Plan
- Fairplay, CO Downtown Economic Strategies
- Harmony, PA Downtown Revitalization Plan
- West Point, UT Small Area Plan
- Eatonville, FL Property Transition Plans
- Evans City, PA Downtown Revitalization Plan
- La Junta, CO Property Transition Plans
- Greybull, WY Downtown Action Plan
- Indiana, PA Downtown Revitalization Project
- Moorcroft, WY Downtown Master Plan



Nathan Davis
Planner II

Nathan is a community and downtown planning professional. With a wide range of planning experience, he has the core competencies to approach planning with an analytical and comprehensive lens. He possesses competence and technical skills with a number of software programs including InDesign, Photoshop, Illustrator, ArcMap/GIS, SketchUp, and Microsoft Suite.

Contact Email: Nathan@Dtredevelopment.com

Education

- Master of City and Regional Planning, Georgia Institute of Technology
- BS in Political Science, Minor in Urban & Regional Planning, Florida State University

Relevant Experience

- Roy, UT Station Area Plan
- Salina, UT General Plan
- DeFuniak Springs, FL Downtown Master Plan
- Eatonville, FL Main Street Plan
- Hurricane, UT Downtown Master plan

Employment History

- Planner II, Downtown Redevelopment Services, May 2023 - Current
- Intern, Downtown Redevelopment Services; February 2021 - May 2023



Stan Levenger
Engagement Specialist

Stan is a skilled public and stakeholder engagement specialist. Through his experience in engagement, he understands how to capture public opinion. He provides intensive and meaningful public input to communities. His efforts lead a multi-sensory experience, driven to collect realistic feedback, built upon mutual trust and a deepened level of understanding.

Contact Email: Stan@Dtredevelopment.com

Education

- Bachelors of Geology, University of Akron

Licenses & Certifications

- Professional Geologist (PG)

Relevant Experience

- Moab, UT Downtown Master Plan
- Mars, PA Downtown Revitalization Plan
- Eatonville, FL Actionable Downtown Master Plan
- Zelienople, PA Downtown Economic Dev. Plan
- Afton, WY Downtown Master Plan
- Heber City, UT Downtown Master Plan

Employment History

- Public Engagement Specialist, Downtown Redevelopment Services, 2009 - Current



Nicolette Womack, AICP**Kimley-Horn, Planning**

Nicolette is a multi-faceted city planner and design professional who uses her skills to help communities navigate rapid periods of change. She is a team player who works to improve existing systems through collaborating with diverse practices and implementing new ideas. Her ability to explain big ideas and complex problems visually provides a natural transition between big-picture ideas and on-the-ground details. Nicolette's track record of excellence includes previous work at multiple agencies reviewing hundreds of permits for compliance with the Development Code and Comprehensive Plan. She has also implemented several procedural improvements, website and software updates to increase efficiency and public comprehension. Nicolette has regularly presented before a variety of boards, commissions, committees, neighborhoods, and diverse stakeholders. She has successfully applied this experience in the private sector helping clients successfully navigate the entitlement process while achieving agency goals. **Benefits to the City:** As a former City employee, Nicolette supported the creation of graphics for several neighborhood plans. She seeks comprehensive planning solutions while addressing code conflicts. She is an excellent communicator and works for consensus between public needs and private interests.

Professional Credentials

- Bachelor of Arts, Landscape Architecture and Environmental Planning, Utah State University
- American Institute Certified Planners (#33396)

Professional Organizations

- American Planning Association

Relevant Experience

Nampa Water Wise Code Re-write, Nampa, ID — Project Planner. Kimley-Horn analyzed the current use and regulation of water by the City and proposed development to inform City leadership decision making. Kimley-Horn is partnering with the Nampa Drought Task Force in analyzing and making recommendations for water conservation-based revisions to the Zoning Code. Tasks include planning and zoning code updates and irrigation system analysis.

Additional Projects

- City of Nampa, 2C Water Wise Code Revisions, Nampa, ID — Planning Consultant
- Toll Brothers, Black Powder Subdivision & West Highlands Ranch, Middleton, ID — Planning Consultant
- Star River Development, LLC, East Star River Ranch, Star, ID — Planning Consultant
- Downtown Boise 2016, A Public Spaces and Public Life Study, Boise, ID* — Urban Planning Intern
- Downtown Parks and Public Spaces Plan, Boise, ID* — Urban Planning Intern
- North West Neighborhood Plan, Boise, ID* — Associate Planner

**Employment**

- Project Planner, Kimley-Horn; October 2021 – Present
- Senior Planner, Town of Wake Forest, NC; April 2021 – October 2021
- Planner I, City of Rochester, NH; November 2020 – March 2021
- Associate Planner, City of Boise, ID; November 2018 – November 2020
- Assistant Planner, City of Boise, ID; August 2016 – November 2018
- Urban Planning Intern, City of Boise, ID; June 2016 – August 2016
- Landscape Designer, Freckle Farm; June 2015 – May 2016
- Geospatial Lab Technician, USU RS/GIS Lab; May 2014 – May 2015
- Student; Utah State University; June 2012 – May 2016

*Work completed prior to joining Kimley-Horn
City of Middleton - Comprehensive Plan Update

Joe Dodson, AICP

Kimley-Horn, Planning

Joe is a multifaceted land planner with progressive experience in community development, land use planning, policy research and analysis, zoning, plan review, and process improvement. He brings an excellent track record of timely, accurate, and equitable contributions across diverse workloads and projects. Joe also has a proven track record of excellent work with intergovernmental agencies and internal teams throughout the development process. He is a self-motivated planner with proven abilities of project coordination, public hearing presentation, clear and succinct relaying of complex ideas to varied audiences, and the ability to problem solve on the fly. **Benefits to the City:** His education background in Political Science and Public Administration, and his previous work at multiple agencies, provides a unique perspective on community development and land planning and helps bridge the gap between the public and private interests.

Professional Credentials

- Bachelor, San Diego State University, Political Science
- American Institute of Certified Planners (#35067)

Professional Organizations

- American Planning Association

Relevant Experience

Nampa Water Wise Code Re-write, Nampa, ID — Project Planner. Kimley-Horn analyzed the current use and regulation of water by the City and proposed development to inform City leadership decision making. Kimley-Horn is partnering with the Nampa Drought Task Force in analyzing and making recommendations for water conservation-based revisions to the Zoning Code. Tasks include planning and zoning code updates and irrigation system analysis..

Additional Projects

- MB Real Estate & Design, The Square on Hartley Flex Space, Middleton, ID* — Planning Consultant
- Enclave Development, Cherry/Idaho Center Multi-family, Nampa, ID — Planning Consultant
- City of Nampa, 2C Water Wise Code Revisions, Nampa, ID* — Planning Consultant
- Publication – Effectiveness and Efficiency of the Serial Inebriate Program, San Diego, CA* — Co-Author

*Work completed prior to joining Kimley-Horn



Employment

- Planner, Kimley-Horn; December 2022 – Present
- Associate Planner, City of Meridian, ID; December 2019 – December 2022
- Planner 1, City of Encinitas, CA; April 2019 – December 2019
- Program Assistant (Permit Administrator, City of Encinitas, CA; April 2018 – April 2019
- Substitute Teacher and Head Track Coach, Muroc Joint Unified School District; October 2016 – April 2018
- Report Writer/Research Assistant, San Diego State University; March 2016 – August 2016
- Student; San Diego State University; August 2012 – August 2016

Lars Erickson, PLA, AICP, LEED AP**Kimley-Horn, Parks**

Lars seeks to enhance the human experience through place creation. He partners to find meaningful solutions that provide greater access to recreation and healthy lifestyles. He is known for his attention to detail and pursuing sustainable design through green infrastructure. As an urban designer, he has successfully managed redevelopment plans and corridor projects with trail infrastructure throughout the inter-mountain west. His multidisciplinary background has shaped his collaborative design philosophy—that we are better when we are working together. **Benefits to the City:** Lars' project experience illustrates his ability to “connect the dots” between land use, public space and right-of-way. He is technically proficient in all phases of project delivery, quickly identifying client goals, guiding vision creation. With this understanding he is able to put the right staff in place to push conceptual design that responds to project needs and supports implementation.

Professional Credentials

- Professional Landscape Architect in Utah (#7684142-5301) and Texas
- American Institute of Certified Planners (#026205)
- Leadership in Energy and Environmental Design (LEED) Accredited Professional (AP)

Professional Organizations

- American Society of Landscape Architects
- American Planning Association

Relevant Experience

ACHD Columbia Village Bikeway Concept, Boise, ID — Landscape Architect. Kimley-Horn is developing a neighborhood improvement plan for ACHD to enhance pedestrian and bicycle safety in the area. The team is providing public outreach and concept design for the project, which will provide clear north-south and east-west connections across the Columbia Village area. Kimley-Horn will identify areas for enhanced crossings, areas for the installation of wayfinding/bikeway signage and pavement markings, and ensure all improvements meet Americans with Disabilities Act (ADA) and ACHD requirements.

Nampa Water Wise Code Re-write, Nampa, ID — Project Manager. Kimley-Horn analyzed the current use and regulation of water by the City and proposed development to inform City leadership decision making. Kimley-Horn is partnering with the Nampa Drought Task Force in analyzing and making recommendations for water conservation-based revisions to the Zoning Code. Tasks include planning and zoning code updates and irrigation system analysis.

Additional Projects

- Sandy Downtown Master Plan and Guidelines, Sandy, UT* — Project Manager/Urban Designer
- West Valley City Center Master Plan, West Valley City, UT* — Project Manager/Planner
- Downtown Provo Redevelopment, Provo, UT* — Landscape Architect

*Work completed prior to joining Kimley-Horn

**Employment**

- Landscape Architect, Planner, Kimley-Horn, May 2021 – Present
- Associate Principal, Project Manager, Planner, Landscape Architect, IBI Group; September 2014 – May 2021
- Planner, Landscape Architect, Jacobs Engineering; April 2014 – September 2014
- Planner, FFKR Architects; November 2013 – April 2014
- Project Manager, Landscape Architect, Planner, GSBS Architects; April 2010 – November 2013

Robert Beckman, P.E., PTOE**Kimley-Horn, Transportation Planning/Traffic Operations**

Robert has approximately 32 years of experience in various projects throughout the United States. His project experience includes traffic engineering studies; concept through final design of highway, interchange, intersection, and arterial improvements; traffic operations analyses; route location and corridor studies; traffic signal and lighting design; traffic impact studies, parking analysis; comprehensive transportation plans; reviewing and developing site circulation and access measures; and traffic safety improvements. **Benefits to the City:** Robert has several years of experience working with local agencies and municipalities. He is local to Treasure Valley and understands the plans, interests, and visions of the city and region.

Professional Credentials

- Bachelor of Science, University of Arizona, Civil Engineering
- Professional Traffic Operations Engineer (#1142)
- Professional Engineer in Idaho (#P-11972), Arizona, and Oregon

Professional Organizations

- Institute of Transportation Engineers

Relevant Experience

ITD, SH-8, Moscow to Troy PEL Study, Moscow, ID — Project Manager. This study is evaluating potential transportation solutions to meet mobility needs in the City of Moscow and Latah County along SH-8 from MP 0.00 to MP 14.579 (SH-8/ SH-99 intersection). It will recommend transportation solutions for future project level engineering design and environmental studies conducted in accordance with National Environmental Policy Act (NEPA) requirements. The key project tasks include reviewing previous transportation planning actions and determinations; evaluating corridor traffic and safety conditions; developing transportation alternatives to address deficiencies and meet long-term needs; a two-tier screening review, updating environmental, social, and economic conditions, and extensive stakeholder and public outreach. The team expects to deliver this project with a 24-month duration.

Additional Projects

- Idaho Materials and Construction, Middleton Gravel Pit, Middleton, ID – Project Manager
- Ada County Highway District, Locust Grove Road and Palermo Street Pedestrian Crossing, Meridian, ID – Lead Traffic Engineer
- Idaho Transportation District (ITD) District 3, US20/26, I-84 to Middleton, Caldwell, ID*— Project Manager
- ITD District 3/Centercal Properties, SH-55 (Eagle Road), Franklin Road to River Valley Street, Meridian, ID*— Project Manager

*Work completed prior to joining Kimley-Horn

**Employment**

- Professional Engineer, Traffic/Transportation Project Manager, Kimley-Horn; July 2021 – Present
- Director of Transportation, NV5/WH Pacific; December 2016 – July 2021
- Senior Traffic Engineer/Project Manager, CH2M Hill; May 2005 – December 2016

Valerie Claussen, MPA, AICP
Planning Outpost, LLC

With more than 20 years' experience, Valerie has honed her professional expertise in land planning, zoning, public outreach/involvement, community and economic development. Specializing in creating, revising and updating Zoning Ordinances, General and Special Area Plans, in addition to land entitlement work, and other development driven process, her vast experience in both the private and public sectors enable Valerie to see interrelationships of the whole picture as she offers sound recommendations and proven strategies for communities to develop as they desire. Valerie's experience spans working closely with jurisdictions of all shapes and sizes in Northern Utah, Northern Nevada and throughout Arizona. Because of these relationships and exposure to such a variety of development patterns, zoning ordinances and planning documents she effectively facilitates and guides City Councils, Planning Commissions, Staff and residents to either new ideas or better implementation of existing practices or policies.

Relevant Projects

Garland, UT General Plan
 West Point, UT General Plan
 Pleasant View, UT General Plan*
 West Point, UT Small Area Plan & Overlay District Ordinance
 Roy, UT FrontRunner Station Area Plan
 Clinton, UT Moderate Income Housing Element of General Plan*
 Garland, UT Subdivision Ordinance Rewrite
 Pleasant View, UT Adequate Public Facility Ordinance*
 Clearfield, UT Mixed Use (MU) Zoning District Chapter*
 Clinton UT Sewer/Stormwater/Flood Irrigation Ordinance Rewrite*

Professional Experience

Clinton UT- Community Development Director
 Planning Manager, Pew & Lake, PLC (Land Use Attorneys, Mesa, AZ)
 Pleasant View UT- Assistant City Administrator
 Clearfield UT- Development Services Manager
 Fernley NV- Senior Planner
 Douglas County NV- Associate Planner
 Gilbert AZ- Planner II
 Queen Creek AZ- Town Planner
 Chandler AZ- Site Development Plans Examiner
 PDSA Design Group- Draftsman (Landscape Architects, Mesa, AZ)

*Work completed prior to owning Planning Outpost, LLC



Credentials

- American Institute of Certified Planners (#024632)
- Licensed Real Estate Agent (Utah & Arizona)

Education

- Arizona State University, Master of Public Administration
- Northern Arizona University, Bachelor of Public Planning

Professional Affiliations

- American Planning Association
- APA UT/AZ/NV Chapters
- UT League of Cities & Towns, Land Use Task Force
- Northern Wasatch Association of Realtors



RELEVANT PROJECT EXPERIENCE

West Point City, UT General Plan & Small Area Plans

West Point is a community experiencing growth due to the pressures of expanding metropolitan areas to the north and south. These external influences are causing impacts on the rural quality of life residents have grown to enjoy. Witnessing this, the community decided to undergo a comprehensive (general) plan process that will help create a defined look and atmosphere for the future of West Point.

In addition to this city-wide planning process, and building on the previous success of the west Davis corridor small area plan completed by DRS, the City included two (2) other critical community areas for small area planning. This specialized planning effort provides a detailed analysis of the new commercial nodes within the community. Emphasis planning includes site planning, land use development, scenario planning, and economic impact analysis.

Term of Service: 3/2022 - Current

Budget: \$169,000

Services Provided by DRS: General Plan Preparation, Small Area Planning, Site Planning, Land Use Scenarios, Economic Development Initiatives, Scenario Planning & Forecasting



This project includes DRS and Planning Outpost as a team



Bountiful, UT General Plan Update

Bountiful City is an inner-ring suburb of Salt Lake City, experiencing significant residential growth. In an effort to manage new growth, the City sought to update its General Plan. This constituted an opportunity to structure the community's future, cement its identity, address the current challenges, and leverage the opportunities. To achieve this, DRS was a part of a comprehensive team to update the General Plan. Our mission was to help develop the General Plan update and identify how the downtown area would fit within the larger community vision.

In our work with Bountiful City, we conducted an existing conditions snapshot, developed and refined Downtown recommendations, and identified key redevelopment opportunities. These were all informed by thorough public engagement events and feedback from community leaders and members.

Term of Service: 08/2022 - Current

Current Budget: \$10,000

Services Provided by DRS: Community Visioning, Downtown Planning, Catalyst Site Determination, Public Engagement





Eagle Mountain City, UT Small Area Plans

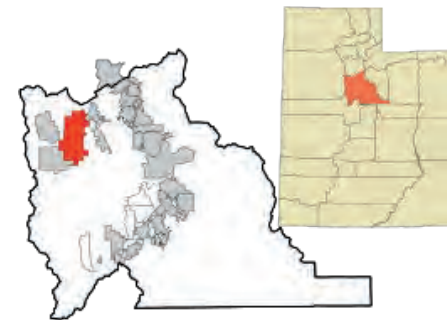
Eagle Mountain City is one of the latest in the Salt Lake City metro to experience the growth pressures of in-migration. To guide the City's growth, the City sought to create small area plans for three separate large tracts of land - Commercial Core, Gateway, and Mid Valley. These represent opportunities to define the community's identity and character, bolster the local economy, and create a financially solvent future. To achieve this, the DRS team is preparing a full spectrum of scenario planning and economic development assistance culminating in a detailed site plan and implementation framework for all three areas.

These efforts are building on the recently completed General Plan update and market analysis, diving further into the implementation phase. This will allow the community to shape development and provide appropriate public-private partnerships, ensuring the overall community vision is met.

Term of Service: 03/2022 - Current

Current Budget: \$124,610

Services Provided by DRS: Small Area Planning, Community Engagement, Land Use Scenarios, Economic Development, Strategic Goal Setting.



Roy City, UT Station Area Plan

Roy City, Utah has direct heavy rail access to Salt Lake City and the broader metro region via its Frontrunner Station. In 2021, the state legislature enacted additional planning requirements for municipalities with fixed guideway rail stations. These included a moderate income housing strategy and a five year implementation plan. Fulfilling this new statute required a station area plan. This plan focused on leveraging undeveloped land adjacent to the station to meet community needs, improve multimodal connectivity, and improve housing affordability throughout the area. Key elements of the planning process included identifying strengths of previous planning, public and stakeholder opinions, and constraints of adjacent infrastructure.

This project included both members of the joint venture. Services provided by DRS and CRSA include station area planning, a market gap analysis, land use scenarios, attainable housing strategies, and a regulating framework.

Term of Service: 10/2022 - 05/2023

Budget: \$49,000

Services Provided by DRS: Station Area Planning, Market Gap Analysis, Site Planning, Connectivity Analysis, Land Use Scenarios, Transportation Planning, Attainable Housing Strategies



This project includes DRS and Planning Outpost as a team.



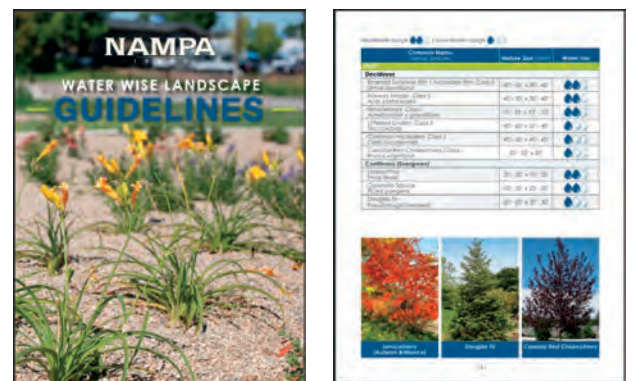
Nampa Water Conservation Grant Application

Kimley-Horn assisted the City of Nampa to apply for a WaterSMART grant offered by the Bureau of Reclamation to support the establishment of a citywide Turf Buy-Back program. Our team assisted with project management; stakeholder management and engagement; application preparation; the Turf Buy-Back Program plan development; and environmental and cultural resources compliance.



Nampa Water Wise Code Re-Write

Kimley-Horn analyzed the current use and regulation of water by the City and proposed development to inform City leadership decision making. Kimley-Horn partnered with the Nampa Drought Task Force in analyzing and making recommendations for water conservation-based revisions to the Zoning code. Tasks include planning and zoning code updates and irrigation system analysis.



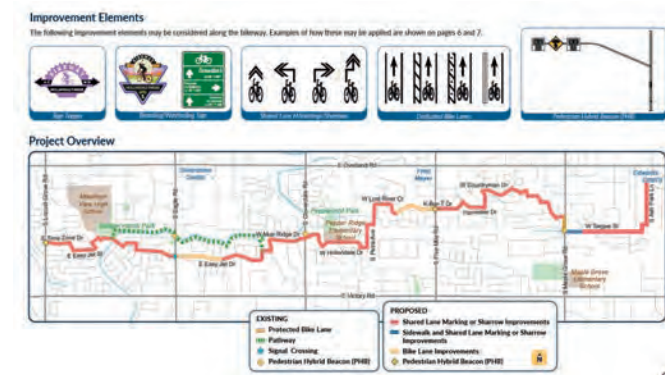
Ada County Highway District Columbia Village Bikeway Concept

Kimley-Horn is developing a neighborhood improvement plan for ACHD to enhance pedestrian and bicycle safety in the area. The team is providing public outreach and concept design for the project, which will provide clear north-south and east-west connections across the Columbia Village area. Kimley-Horn will identify areas for enhanced crossings, areas for the installation of wayfinding/bikeway signage and pavement markings, and ensure all improvements meet Americans with Disabilities Act (ADA) and ACHD requirements.



Ada County Highway District Hollandale Targee Bikeway Concept

Kimley-Horn was selected by ACHD to develop a neighborhood plan to improve bicycle and pedestrian connectivity between Locust Grove Road and Entertainment Avenue. The team's designs will include recommendations to improve safety, locate signage and pavement markings, evaluate traffic controls, and prioritize bicycle and pedestrian traffic. The goal of the project is to emphasize the presence of the Hollandale-Targee Bikeway as a bicycle-friendly corridor.



Garland Utah General Plan

Planning Outpost is currently working on the Garland City General Plan, which hasn't been updated in 15 years. Garland City (population approx. 2,600) is currently facing development pressures as there have been a number of new subdivisions proposed and constructed in the last couple of years, after having roughly a decade of minimal development activity.

PO applied for and secured funding through a grant (UDOT Technical Planning Assistance Program) specifically tailored to assist rural communities with their long-range planning needs, including updates to General Plans and rewriting of city codes and subdivision and/or zoning ordinances.



Garland Utah Subdivision Ordinance Rewrite

In addition to Garland's General Plan work, Planning Outpost is rewriting the City's Subdivision Ordinance, as it was identified that many of its provisions were extremely out of date and no longer followed current development processes. After initial work commenced on the rewrite, Utah state's legislature passed new laws that will have a substantial impact on the current processes for subdivisions approval throughout the entire state. Planning Outpost will be rewriting the City's Subdivision Ordinance to meet these new state requirements.

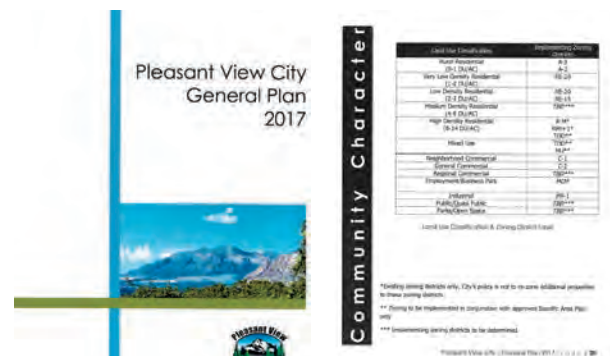
ATTACHMENT 2
PRELIMINARY SUBDIVISION APPLICATION
REVIEW AND APPROVAL PROCEDURES

1. Preliminary Subdivision Application filed with City Planner. The City Planner determines application completeness (see Attachment 5 for procedure on determination).
2. Once General complete, the City Planner distributes the submitted application and application information to the Development Review Committee (DRC), appropriate staff, and others needed to provide review of the preliminary subdivision application.
3. Development Review Committee (DRC) provides preliminary technical review of Preliminary Subdivision Application for compliance with all applicable ordinances, standards, requirements, and the General Plan.
4. The City Planner collects the review comments from the DRC, and any other reviewing agency providing comment and distributes them to the Applicant. If City Planner, Engineer or other DRC member determines that comments are extensive enough to warrant a meeting for the first review comments, the City Planner will schedule a meeting to be held with the Development Review Committee (DRC) and the Applicant to discuss the review.
5. The Applicant revises the plans to address the review comments from the DRC and resubmits the documents to the City Planner. The City Planner distributes the resubmitted package to the Development Review Committee (DRC), appropriate staff, and others needed to provide second review of the preliminary subdivision application. This step is repeated until the plans meet the requirements of the DRC.
6. Once the plans have been revised and the DRC has indicated acceptance of the plans, the City Planner schedules meetings with the Planning Commission and City Council and provides notices as required.
7. The Planning Commission holds a public meeting and considers the Preliminary Subdivision Application and all information received. By motion, the Planning Commission recommends approval, approval with conditions, or denial of the Preliminary Subdivision Application to the City Council.
8. The City Council holds a public meeting and considers the Planning Commission recommendation for the Preliminary Subdivision Application. The City Council shall approve, approve with conditions, or deny the Preliminary Subdivision Application.
9. City Planner shall provide written notice of decision to the Applicant regarding the Preliminary Subdivision Application of either approval, approval with conditions or denial.

SUBDIVISION ORD CITY QUESTIONS	
TOPIC	QUESTION
1) Notification	What kind of Notification want re Do you want posting of property? Do you want mailings? Do you want posted on City Website?
2) Water Conveyance	What kind of review/approval by c
3) Special Service Districts/ Do you have any?	
4) Approval Expiration	How many years for preliminary pl
5) Secondary Water	Need to obtain water shares now

Pleasant View Utah General Plan

While Pleasant View's Assistant City Administrator, Valerie was responsible for all aspects of writing, preparing and facilitating the public engagement components of updating the City's General Plan. The City (population approx. 11,000) was facing serious issues with a shortage of water supply. The City was ultimately successful in negotiating, obtaining and connecting to a new water source and the plan was subsequently adopted.



Clinton Utah Moderate Income Housing Element of the General Plan

In her capacity as Community Development Director for Clinton City (population approx. 23,500), Valerie crafted a Moderate Income Housing Element which was successfully adopted as a chapter to the City's General Plan. This was in response to the state's recently enacted laws that required this to become part of most of cities within the state of Utah.

2019 Clinton City Annual Moderate Income Housing Report Supplement*

2019 Clinton City Strategy	2019 Outcome	2019 Action	2019 Status	2019 Budget	2019 Funding	2019 Implementation & Results	2019 Monitoring/Documentation
Review existing moderate income housing stock and identify existing moderate income housing stock (population 20-40 years old)	Complete to the City Council	City Manager's Office	Completed	2019 Budget	2019 Funding	2019 Implementation & Results	2019 Monitoring/Documentation
Develop a moderate income housing program to assist in increasing the moderate income housing stock	Complete to the City Council	City Manager's Office	Completed	2019 Budget	2019 Funding	2019 Implementation & Results	2019 Monitoring/Documentation
Develop a moderate income housing program to assist in increasing the moderate income housing stock	Complete to the City Council	City Manager's Office	Completed	2019 Budget	2019 Funding	2019 Implementation & Results	2019 Monitoring/Documentation
Develop a moderate income housing program to assist in increasing the moderate income housing stock	Complete to the City Council	City Manager's Office	Completed	2019 Budget	2019 Funding	2019 Implementation & Results	2019 Monitoring/Documentation

**City of Hurricane**

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**Ada County Highway District**

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City of Nampa

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ITD, District 3

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Planning Outpost

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03

PROJECT METHODOLOGY



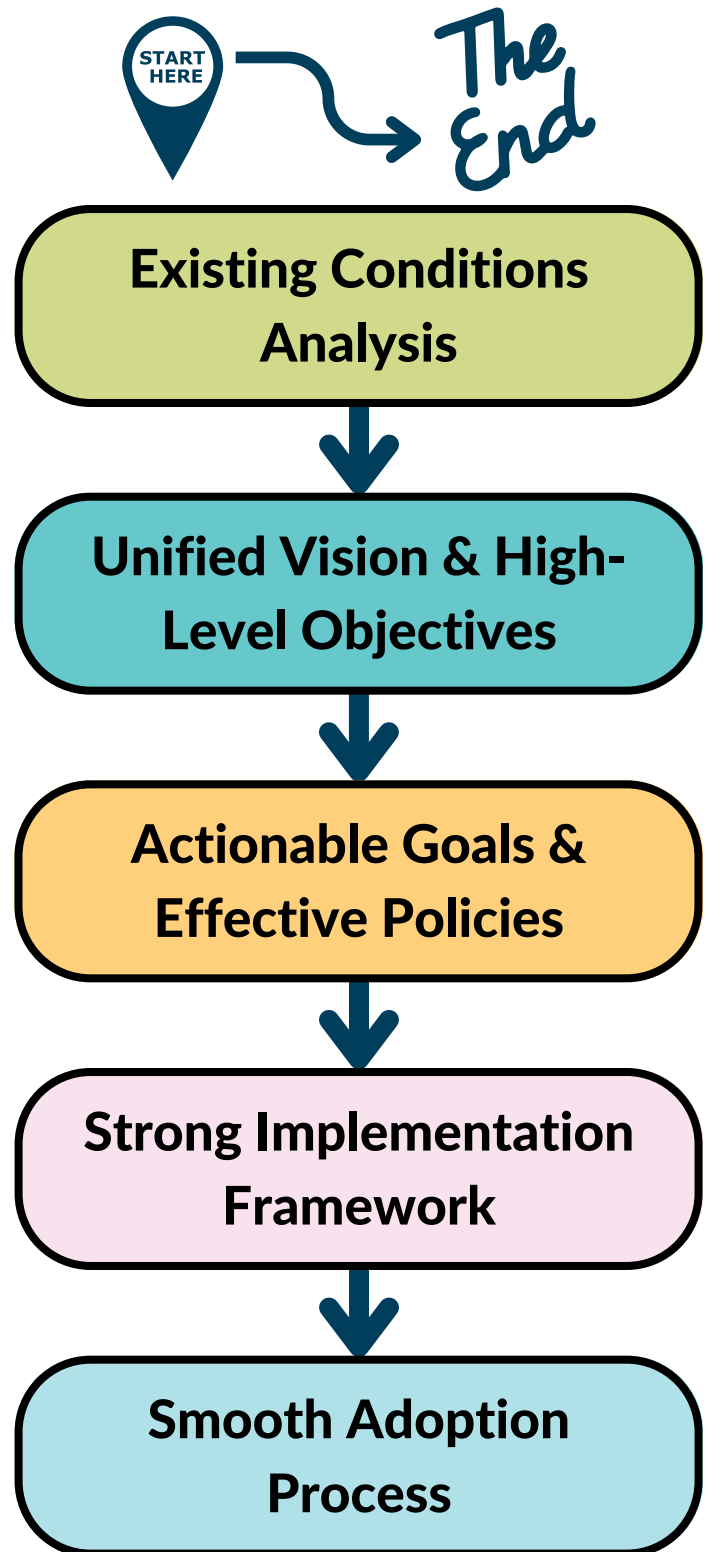
Sample site development renderings

Our team is experienced in comprehensive and community planning, having worked in over 30 states on community-focused planning efforts. This has led our team to have an unmet depth of knowledge about community planning. As a general overview, our team's approach to Comprehensive Planning is focused heavily on community engagement and expectation setting. Through this process, we believe in integrating ourselves into the community from day one, helping to ensure that the community remains sustainable and utilizing market-driven solutions, culminating in implementable recommendations that will drive a community forward. Outlined on the right graphic is our standard comprehensive planning methodology.

While we understand the overall process and goals that are standard for a comprehensive planning process, we appreciate the City's solicitation of qualifications from consultants. This will allow the City to select the consultant who will serve the community best and negotiate a scope/fee from that point. We welcome the opportunity to bring our intermountain west, rural, community planning experience to Middleton, partnering with the community to define a series of visions, goals, and actionable recommendations that the City council can utilize for the next decade.

In addition to the overall process, we understand there is likely a desire to have specialized focus areas for emphasis or detailed planning. our comprehensive team has extensive experience providing small-area (detailed) planning for targeted or catalyst locations, in conjunction with a comprehensive plan update. Should the City desire this for critical areas or nodes; such as downtown or corridors, we welcome the opportunity to incorporate this planning phase.

INTEGRATING PUBLIC & STAKEHOLDER ENGAGEMENT



Phase 1 Existing Conditions Analysis

Creating a baseline scenario for the City of Middleton provides a valuable starting point for the planning process. The Comprehensive Plan details a range of topics, so developing a thorough understanding of current and historic challenges or opportunities will help our team provide the community with a thoughtful path forward. Our existing conditions analysis will research and detail the following.

- State and federal laws and regulations;
- Local ordinances and recent planning efforts;
- Economic development policies and incentives;
- SWOT analysis of data points, e.g., demographic, socioeconomic, housing, retail sales, consumer expenditures, tax revenue, utility capacity, and transportation;
- Asset mapping, e.g., critical assets, nodes, collection points, fiscal capacity, and human abilities; and
- Infrastructure systems' capacity and lifespan.



Phase 2 Visioning and Objectives Determination

Once the community baseline is defined, we will work diligently to gather public opinion that defines the overall goals and objectives for the future of Middleton. This effort will ideate, test, refine, and adopt a unified vision and high-level objectives for the community to achieve over the next decade. This step will allow the community to influence the city's development and set expectations for adapting to meet the residents' needs. This vision is essential for narrowing and cementing the community's identity and creating a sense of place. This vision statement should be informed by stakeholder input, up-to-date public input, and existing elements. We will work with the key stakeholders to develop a broadly supported and achievable vision statement regarding the design and character of Middleton. Just as important as the vision are high-level objectives, as they will help define how the core values and vision elements will define and prescribe how the vision will impact their exiting quality of life. These constitute visionary statements about the city, which will center the remainder of the planning process, recommendations, and implementation plan. We will work with the City and stakeholders to identify and document the preferred direction through a process graphic.

Identifying a strong vision statement and high-level objectives will lay the groundwork for the remainder of a successful comprehensive planning process, including goals, policies, and implementation strategies. Additionally, we will provide an easy-to-track and defined process for vision creation, allowing participants to witness how their input is meaningful and adequately incorporated into the overall plan. This will ensure that residents remain vested and know their voices are equitable, building enthusiasm and capacity.

Phase 3**Actionable Goals and Effective Policy Development**

With the vision and objectives solidified, our team will begin drafting the Comprehensive Plan's goals and associated policies. All goals are action-oriented, and policies are specific recommendations for accomplishing those goals. Policies may include City ordinances and policies, City-led planning or development efforts, public-private partnerships, and tax structures. Topics or highlighted areas for recommendation categories will include the following, consistent with the 2019 Comprehensive Plan, and adding new areas of specialty.

- Annexation
- Private property rights
- Transportation
- Land use
- Public Services, Facility, and Utilities
- Economic development
- Parks and recreation
- Housing
- Downtown revitalization or creation
- Population
- Special Sites or Areas
- Agriculture
- Hazardous areas
- Natural resources
- Community Design
- Public safety facilities and related services
- Implementation strategies

Our team will first draft a set of goals based on public input, rooted in the vision statement and high-level objectives. Feedback on the draft goals will be solicited from the City, stakeholders, and the public. This feedback will be used to refine the goals and then draft the supporting policies. Moreover, this task will involve testing the ideas and information with the public and refining the various recommendations to ensure continuity between the elements. Specificity will be critical in this task to ensure that the intentions of the Comprehensive Plan are implementable and that these recommendations accurately reflect the information learned and input received from the community. Explanatory text and illustrative maps, concepts, and graphics will be created to discuss the recommendations succinctly.

Phase 4**Strong Implementation Framework**

Our team seeks to ensure this Comprehensive Plan update is implemented and successful. Helping ensure this, our team will identify step-by-step implementation actions for each recommendation. These will be conscious of potential challenges to implementing the final recommendations, and will weave critical elements such as rural quality of life into the process. Next, a series of progressive implementation actions will be prepared to identify specific City policies broken out by short-, mid-, and long-range recommendations. Finally, implementation strategies will be aggregated to develop the implementation plan. Each strategy will be assigned to the parties most responsible, defining roles for the successful implementation of the Comprehensive Plan.

Additionally, we will identify typical funding strategies (e.g., general revenue, grants, and tax structures) to provide the City with appropriate direction. We aim to provide the City with a plan framework that is right-sized and manageable given the City's financial and human resources. Specifically, we will provide a comprehensive list of all available grant funding for each identified recommendation to minimize the City's burden. High-level cost estimates and identification of potential and actual obstacles will be woven into an actionable implementation framework that will be prepared for each recommendation. These accompanying materials will help ensure the recommendations are realized on time to have the intended effect.



Phase 5 Smooth Adoption Process

One of the largest hurdles of and comprehensive plan is the presentation and absorption of associated information to achieve this, we are proposing the creation of two (2) formats of the comprehensive plan, specifically:



Citizens Guide Format

This document is a graphics-heavy, presentation-style report streamlining the technical report findings. Such a client-facing document will help build enthusiasm and capacity while setting appropriate expectations.



Technical Guide Format

This document format is a technical resource for the City staff and partners.

Through these different guides, all residents in the community will be able to understand the process undertaken and the results-driven, directly tying their feedback and how it was incorporated into the overall plan. This process is not linear, requiring several rounds of edits and alterations.

Upon approval of all elements of the draft Plan, our team will finalize the preparation of all final documentation. Preparing a series of graphically rich, easily understood, and attractive documents will help drive use after project completion.

We will provide the deliverable in digital and print formats and work with the committee to provide edits. File transfer sites with appropriately structured folders will be provided access to all project files, ensuring all information is available to the various stakeholder entities. Shortly after delivering the final deliverables, our team will prepare and deliver a final presentation on the Comprehensive Plan. City officials and staff, stakeholders, and the public are welcome to attend.

Our team will guide the steering committee and Council through all phases of review and adoption to ensure successful adoption and implementation. Our planning process is designed to garner thorough public and stakeholder input early and incorporate feedback consistently. Minor plan revisions throughout the process help reduce the time needed for review and adoption.



Phase 6 Celebrate and Implement

Once the Comprehensive Plan update is adopted, it is time to celebrate the successful adoption. While this is a major milestone, this is now where our team leaves the community. Given the opportunity, we would welcome the chance to continue our working relationship with the City and help with on-call and project specific implementation services that will aid the growing community. We are proud to offer long-term relationships with our clients, including retaining our very first client, who we have been providing various municipal planning services for over 14 years.



Additional Services Specialized Planning Areas

We understand that there may be a desire for specialized planning efforts in regards to the downtown or commercial corridors within the community. We are happy to assist the City with these specialized efforts, helping to define a programmed and phased implementation of economic development goals that will match the timing of comprehensive plan elements. To achieve this we often work through the following planning exercises:

- Small area planning - a scenario based process for planning land-use development and gauging economic and infrastructure impacts, allowing for forecasting of needs and preparation of capital improvement projects.
- Downtown specific planning - a process for creating, revitalizing, and integrating the communities downtown core for a sustainable future.

We would propose to offer these services in addition to the comprehensive plan, allowing for detailed planning and visualization of critical community nodes. Through these processes, the community will be able to achieve implementable projects from day one, building capacity toward larger projects in the mid-term range.

Public and stakeholder participation is deeply rooted in all phases of our planning approach. We believe that, in order to help plan a community, we must become part of the community. This ensures significant community buy-in, and residents can witness their impact and decision on the overall plan from ideation to implementation. During the planning process, we often become a staple in the community, participating at events and celebrations, such as farmers markets and parades. In addition, we engage directly with the community through varied approaches to meet people where they are and ensure comfort for participants. In-person meetings are often the most effective for gathering meaningful input and feedback. Our meetings are usually scheduled in the evenings to maximize in-person attendance. We will create digital and print content to advertise these meetings through the mail, social media, email, and other innovative methods, leveraging existing communication channels. To complement in-person engagement, we will have the project website to distribute essential information about the planning process and online surveys to gain input and feedback. Innovative solutions to distributing these digital resources include geofenced social media ads and existing community events.

Our proposed Middleton public engagement process is as follows:

Steering Committee Update Meetings - The consultant team will facilitate a monthly meeting (or on a schedule determined by the City) with the steering committee. These meetings will be a mixture of in-person and virtual meetings. All meetings will have a set date on a rolling four-week calendar (i.e., the third Wednesday of each month). At each advisory committee meeting, the following will be discussed:

- Work completed in the previous month;
- Work anticipated for the next month;
- Necessary assistance from the committee or municipal staff; and
- Milestones expected for the next month.

Public Engagement Plan - Our team will work with the City and other steering committee members to finalize a community input and participation plan. The previously outlined plan is our suggested process. Our team welcomes the opportunity to tailor this input campaign to the unique nuances of Middleton.

SWOT Analysis with Key Stakeholders - We will engage with key stakeholders to identify strengths, weaknesses, opportunities, and threats to the community. This will augment the SWOT analysis performed using data and will differ because it utilizes public and stakeholder input. The analysis will be conducted during the first round of stakeholder interviews.

Vision and Objectives Survey - We will prepare a survey to gauge general opinions, opportunities, and challenges. This survey will be hosted on Typeform (online survey management software) and accompanied by posters, business cards, and print-form surveys to be distributed throughout the community. By providing the survey in multiple formats, we hope to gather a statistically valid set of data that can be utilized to drive the overall visioning process.



Conceptual Goals and Recommendations Workshops

- Our team will facilitate a series of consensus building and goal-setting workshops. The purpose of this effort is to help identify areas where the community is in agreement about common goals or strategies. From this point, our team will help the community rebuild relationships and define vision elements that can be mutually agreed upon.

We aim to facilitate 2-3 meetings, providing them at critical steps, including already planned events such as Middleton's Annual Harvest Festival or its Whoville Block Party. The strategy is to gather feedback where people are comfortable, not requiring them to come to the team to provide feedback.

Open Office Hours - We know that not everyone is available to attend a regular meeting, or comfortable with public speaking. Understanding this, we will facilitate a monthly set of "office hours" where municipal staff, business owners, and residents can interact with the consultant team. These will be a mixture of in-person and virtual meetings.

Draft Recommendations Survey - Feedback from the conceptual recommendations workshop will be used to draft community-specific recommendations for the Comprehensive Plan update. We will prepare a survey to gauge feedback about the draft recommendations. In addition, survey results will be used to narrow down the final recommendations.



Draft Recommendations Workshop - As a part of the visioning and goal-setting process, our team will conduct a hands-on charrette with Middleton residents and stakeholders. This charrette will take place over an intensive three-day time period and incorporate a variety of hands-on feedback methods to gather meaningful feedback. The overall charrette format will include public participation meetings, stakeholder meetings, and one-on-one meetings, each being facilitated with various community visioning tools designed to stimulate all types of individuals (per the Visual, Auditory, Kinesthetic - VAK model).

Town hall meeting/s - We will facilitate a series of town hall meetings after the draft recommendations are in final draft form. These meetings will give the community a final opportunity to engage with the planning team. These events will take place over two days and will be provided at multiple timeframes to maximize opportunities for participation.

Final Plan Public Comment Period - Public buy-in to the Plan is critical to successful implementation. We deeply value community support. As a final process, we will open the draft plan (citizens guide) up to a public comment period hosted via the project website and an online survey/feedback portal.

Adoption - Our team will provide adoption support by attending meetings for planning commission, council, or other bodies as necessary. This allows our team to answer questions and comments directly.

While this is our current understanding, we welcome the opportunity to partner with the City to craft a detailed and specific public participation plan that will exceed expectations.



04

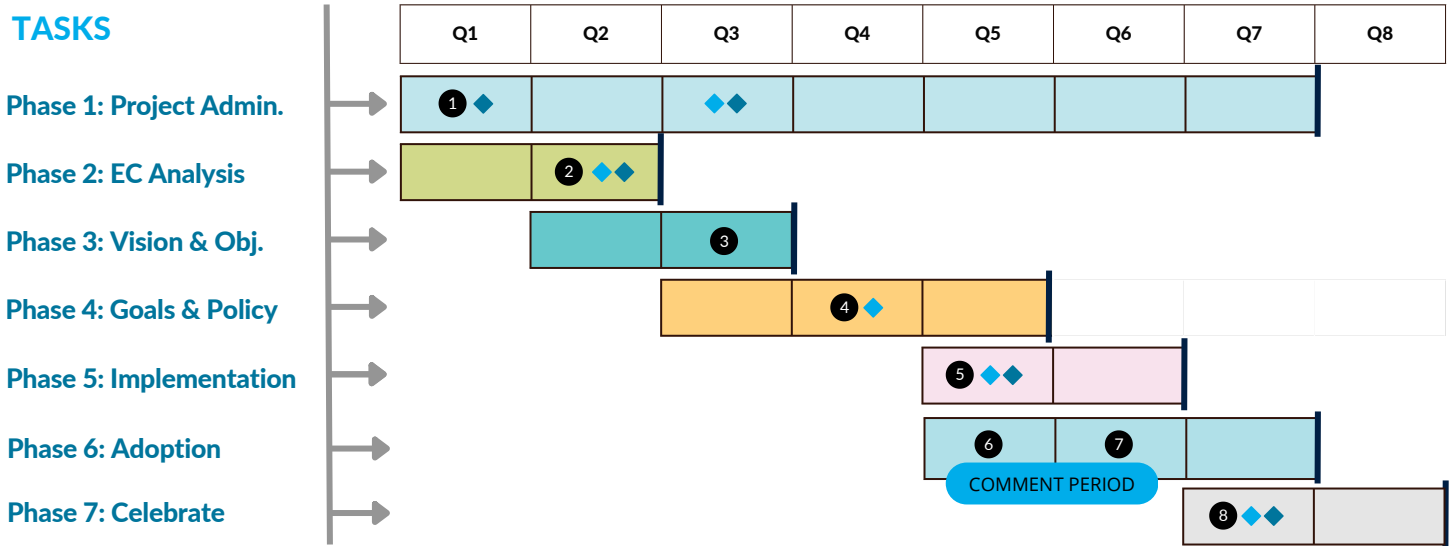
PROJECT SCHEDULE



Sample project photography

The following tables demonstrate initial ideas for timing of the overall Middleton Comprehensive Plan Update project. While this schedule is illustrated at roughly 16 months (based on emails with the City staff), we welcome the opportunity to shorten or lengthen the schedule to meet municipal needs.

TASKS



OUTREACH MEETINGS/EVENTS

ADMINISTRATIVE MEETINGS

Meetings will be held approximately quarterly and will include review with the City of Middleton staff and officials, the steering committee, and other chosen stakeholders.

Admin Meetings

Technical Committee

1

KICKOFF MEETING (QUARTER 1)

- Real estate redevelopment walking & biking tours
- Site Inventory Tour

2

MEETING #1 (QUARTER 2)

- Stakeholders and visual preference workshops (month 2)

3

FIELD TOUR AND VISIONING WORKSHOP (QUARTER 3)

- Meeting #2: Tactical Urbanism Workshop (month 3)
 - Transportation Tour and Workshop
 - Visualization and ideation exercises
- Site Condition Assessment
- Meeting #3: baseline and ideas presentation to Council (month 3)

4

PUBLIC MEETING #1, GOALS WORKSHOP(S) (QUARTER 4)

- Site development stakeholder meetings
- Developer appetite interviews

5

RECOMMENDATIONS REVIEW AND REFINEMENT MEETING (QUARTER 5)

6

PUBLIC MEETING #2, COUNCIL PRESENTATION(S) (QUARTER 5)

7

PLANNING COMMISSION PRESENTATION (QUARTER 6)

8

CITY COUNCIL PRESENTATION (QUARTER 7)



Kimley»»Horn
Expect More. Experience Better.



Planning Outpost

ORDINANCE NO. 679

AN ORDINANCE ENACTED BY THE MIDDLETON CITY COUNCIL AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HERewith.

BE IT ORDAINED by the Mayor and Council of the City of Middleton, County of Canyon, State of Idaho:

Section 1. That Title 1, Chapter 15, Section 1-15-12 of the Middleton City Code is hereby amended as follows:

1-15-12: VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMIT:

In addition to all other regulations in this chapter, vendors, solicitors and temporary merchants shall be subject to the following:

A. Application:

1. All Applicants for a Vendors, Solicitors and Temporary Merchant Permit shall submit an application on a form prepared by the City and pay the application fee approved by City Council. The Vendors, Solicitors and Temporary Merchants Permit is an annual permit that expires every December 31st regardless of the date issued.

2. The provisions of this section shall not apply to:

a. Traveling salespersons for local businesses:

b. Newspaper Subscriptions: The sale of a newspaper subscription in which the seller is a person engaged in both the delivery and sale of the newspaper;

c. School Students, Fundraising: The occasional sale of admission by local school students to a function of their school or fundraising sales by local service clubs and groups such as Elks, Kiwanis, Lions, Boy or Girl Scouts;

d. Political Funds, Membership: Any political group seeking funds or membership;

e. Garage, Yard Sales: Garage, yard or similar sales by individuals at their residence or place of business not exceeding two (2) separate sales in one calendar year, not to exceed three (3) days each, which sales shall not include business inventory or items that have been purchased for the purpose of resale at another garage sale;

f. Special Events: Any activity conducted pursuant to a special events permit.

3. No. person shall be issued a license when that person:

a. Is under the age of 18 years old;

b. Is required to register as a sex offender, pursuant to the sexual offender registration notification and community right-to-know act, Idaho Code section 18-8301 et seq., and the juvenile sex offender registration notification and community right-to-know act, Idaho Code section 18-8401 et seq.;

c. Is currently on probation or parole for any felony.

d. Has had a similar license revoked by the City or any other City or County in the State of Idaho.

BA. Bond Requirement applicable to door-to-door solicitors only:

1. Amount; Guarantee: Before any City business registration is issued for engaging in the business of "vendor", "solicitor", or "temporary merchant", as defined in chapter 3 of this title:

a. Every individual shall deposit with the City a surety bond, a cashier's check or a letter of credit from a financial institution in the amount of one thousand dollars (\$1,000.00).

b. Every entity, which has employees or agents acting in the capacity of vendor, solicitor, canvasser or temporary merchant, shall deposit with the City a surety bond covering all such employees or agents and running to the City, or a cashier's check or irrevocable letter of credit in the amount of one thousand dollars (\$1,000.00) per employee or agent to a maximum of five thousand dollars (\$5,000.00). The surety bond must be one issued by an agent upon which service of process may be made in the State of Idaho.

2. Action Brought: Action on the surety bond, cashier's check or irrevocable letter of credit may be brought directly by any person damaged by a registrant's violation of any provision of this chapter.

3. Bond Reimbursement: After expiration of a City business registration, the City shall, upon application of the registrant, return the bond or cashier's check within sixty (60) calendar days after receipt of application for return, unless the City has been notified of the pendency of any claim or cause of action by any person upon the bond, cashier's check or irrevocable letter of credit.

CB. Restrictions:

1. Location: No registrant hereunder shall have an exclusive right to any location and shall not operate in any congested area, public road right-of-way, park or facility, or where his operations might impede or inconvenience the public, without written City authorization. For the purpose of this chapter, the judgment of a public safety officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced.

2. Zoning: Any business activity conducted by a registrant may only be conducted in an area of the City properly zoned for such activity.

3. Removal Of Trash: All trash or debris accumulating within twenty feet (20') of any vending stand shall be collected by the vendor and deposited in trash containers. All vendors selling food or beverages must provide trash receptacles adjacent to or as part of their stands.

4. Prohibited Areas: Vendor carts, stands, trailers and motor vehicles are prohibited within thirty feet (30') of a fire hydrant, fire escape, bus stop, loading zone, fire station, police station or hospital, and within public rights-of-way, unless otherwise permitted.

DE. Unlawful Conduct: No registrant hereunder shall:

1. Misrepresent the purpose of, or affiliation of those engaged in, the solicitation.
2. Continue efforts to solicit from an individual once that individual informs the solicitor that he does not wish to give anything to or buy anything from that solicitor.
3. Represent the issuance of any registration under this chapter as an endorsement or recommendation of the solicitation.
4. Enter upon any premises when the same is posted with a sign stating "No Peddlers Allowed" or "No Solicitation Allowed" or other words to such effect.
5. Commit fraud, make misrepresentations or false statements in the course of carrying on the business. (Ord. 594, 8-16-2017; amd. Ord. 609, 7-3-2018)

E. Revocation of License.

1. City Administration and/or City Council have the power to revoke any license granted in accordance with this chapter for any of the following causes:

- a. Fraud, misrepresentation or false statement contained in the application or during the course of conducting business or trade;
- b. Any other violation of this chapter;
- c. Conviction of any crime involving a felony;
- d. Conducting business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public.

F. Appeals.

Appeals may be submitted in writing to the Clerk's Office within five days of the denial of a license. The Clerk's Office shall have up to five days to determine the final disposition.

G. Requirements for Mobile Food Truck Service and Vending Carts/Trailers:

1. In addition to the requirements of this chapter, food truck vendors, including vending carts and trailers, must provide the additional documents:
 - a. Landowner permission to prepare and vend food from the landowner's parcel.
 - b. Southwest District Health license to vend from a food truck, cart or trailer.
 - c. Proof of inspection and approval from the Middleton Fire Rural District to vend from a food truck, cart or trailer.
 - d. Sanitary sewer plan, including plan for gray water disposal.

e. When vending on City owned property, proof of Workers' compensation insurance, general liability insurance with a minimum coverage of \$1,000,000.00 and automobile insurance with a minimum coverage of \$1,000,000.00.

2. Food Truck, Cart and Trailer Vendors must also comply with the following requirements:

a. Only one food truck/cart/trailer per tax parcel, except City may allow up to three such vendors at any City Park.

b. Hours for vending are 6 a.m. to 10 p.m., except in City Parks where the hours are dawn to dusk. No over-night parking is allowed, and all vending accoutrements must be removed at the end of the day.

c. No connections to City utilities.

d. No tables, chairs, benches or other furniture can be placed on site for sit-down dining.

e. No food trucks/carts/trailers on vacant lots unless the lot is paved with asphalt or concrete.

f. No generator noise or other noise that would rise to the level of a nuisance as defined by MCC 8-1-5.

g. Food trucks, carts and trailers shall have a clean appearance at all times.

h. Food trucks, carts and trailers cannot occupy parking stalls on a lot to the degree that the existing business on site will have less than the number of parking stalls required by MCC 4-5-11.

H. Enforcement Authority.

Any law enforcement officer or city licensing officer shall be authorized to enforce this chapter.

Section 2. That Title 4, Chapter 1, Section 4-1-1 of the Middleton City Code is hereby amended as follows:

4-1-1: GENERAL REQUIREMENTS:

...

N. Demolition Permit: A demolition permit is required from the City if a portion of a non-agricultural structure is to be demolished. No permit is required if an entire structure is to be demolished.

O. Street Frontage: If a building permit changes the use of a parcel, building or structure, or if it increases the intensity of the use, building, or structure, then frontage improvements for the road(s) bordering the project parcel will be required unless an exemption is granted pursuant to subsection "1" below. All required frontage improvements shall be in compliance with City codes and standards and the City's Supplement to the ISPWC in effect at the time of building permit issuance.

1. An exemption from the foregoing frontage requirements may be granted by the City if the Building Official determines that there is a lack of proportionality between the frontage improvements and the impact of development. The Building Official's decision to require frontage improvements may be appealed by submitting a written appeal to the City Clerk within ten (10) days of being notified in writing of the frontage requirement. City Council shall hear the appeal within forty five (45) days of the submittal of appeal and shall render a decision within thirty (30) days of the hearing on the appeal.

Section 3. This ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law.

Section 4. This ordinance is hereby declared to be severable. If any portion of this ordinance is declared invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect and shall be read to carry out the purposes of the ordinance before the declaration of partial invalidity.

Section 5. All ordinances, resolutions, orders and parts thereof in conflict herewith are repealed.

PASSED BY THE COUNCIL OF THE CITY OF MIDDLETON, IDAHO, this ____ day of _____, 2023.

APPROVED BY THE MAYOR OF THE CITY OF MIDDLETON, IDAHO, this ____ day of _____, 2023.

ATTEST:

Steven J. Rule, Mayor

City Clerk (or Deputy)

**ORDINANCES OF THE CITY OF MIDDLETON
NOTICE OF ADOPTION AND SUMMARY OF
AMENDED AND RESTATED ORDINANCE NO. 679**

AN ORDINANCE ENACTED BY THE MIDDLETON CITY COUNCIL, CITY OF MIDDLETON, COUNTY OF CANYON, STATE OF IDAHO, AMENDING THE MIDDLETON CITY CODE TITLE 1, CHAPTER 15, SECTION 1-15-12 REGARDING ADDITIONAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS AND AMENDING THE MIDDLETON CITY CODE TITLE 4, CHAPTER 1, SECTION 4-1-1 REGARDING BUILDING PERMITS AND REQUIREMENT OF FRONTAGE IMPROVEMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, COUNTY OF CANYON, STATE OF IDAHO:

Section 1. Amends Title 1, Chapter 15, Section 1-15-12 of the Middleton City Code by providing additional requirements for those seeking a Vendors, Solicitors and/or Temporary Merchants Permit.

Section 2. Amends Title 4, Chapter 1, Section 4-1-1 of the Middleton City Code by requiring frontage improvements if a building permit changes or intensifies the use on a parcel.

Sections 3 - 5. Provides that this ordinance shall be in full force and effect from and after its passage, approval, and publication, according to law; provides for severability; repeals conflicting ordinances, resolutions, and orders.

Ordinance No. 679 provides an effective date, which shall be on the _____ day of _____, 2023. Ordinance No. 679 was passed by the Council and approved by the Mayor on the 19th day of July, 2023. The full text of the Ordinance is available at Middleton City Hall, 1103 W Main St, Middleton, ID 83644. The Mayor and City Council approved the foregoing summary on the 19th day of July 2023, for publication on the _____ day of _____, 2023, pursuant to Idaho Code § 50-901A.

Steven J. Rule, Mayor

Becky Crofts, City Clerk

STATEMENT OF LEGAL ADVISOR

I have reviewed the foregoing summary and believe that it provides a true and complete summary of Ordinance No. 679 and provides adequate notice to the public as to the contents of such ordinance.

DATED this ____ day of _____, 2023.

Douglas Waterman, Attorney for City of Middleton

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO SETTING FORTH THE FORM OF BALLOT OF THE REFERENDUM OCCURRING AT THE UPCOMING GENERAL ELECTION CONCERNING LIQUOR BY THE DRINK.

WHEREAS, pursuant to Idaho Code Section 23-916, the City is authorized and empowered to license the sale of liquor by the drink within its corporate limits; and

WHEREAS, pursuant to Idaho Code Section 23-917, the residents of City, by referendum, may vote to prohibit the sale of liquor by the drink; and

WHEREAS, an election pursuant to Idaho Code Section 23-917 was conducted, sometime after July 1, 1947 but more than two (2) years prior to the effective date of this resolution, and by majority vote the sale of liquor by the drink within the corporate limits of City was prohibited; and

WHEREAS, pursuant to Idaho Code Sections 23-917 through 23-920, the prohibition on the sale of liquor by the drink within the corporate limits of City may be reversed by another referendum election; and

WHEREAS, a petition has in fact been received by the County Clerk, which office has certified said petition, for a referendum to be placement on the upcoming general election ballot in November of 2023 concerning the sale of liquor by the drink in the City of Middleton; and

WHEREAS, the office of the County Clerk for Canyon County, Idaho has requested that the City Council provide a resolution setting forth the ballot language to be used; and

WHEREAS, Idaho Code 23-918 provides explicit instructions about the form of the ballot.

NOW, THEREFORE, BE IT HEREBY RESOLVED, ORDERED AND DECLARED BY THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO, AS FOLLOWS:

1. The City Council of the City of Middleton, Idaho hereby notifies Canyon County that the form of the ballot required by Idaho Code 23-918 is as follows:

“Sale of liquor by the drink, Yes,”

“Sale of liquor by the drink, No,”

and the elector in order to vote must indicate the elector’s choice opposite one (1) of the questions in a space provided therefor.

PASSED BY THE COUNCIL of the City of Middleton, Idaho this ____ day of August, 2023.

APPROVED BY THE MAYOR of the City of Middleton, Idaho this ____ day of August, 2023.

APPROVED

By _____
STEVE RULE, Mayor

ATTEST:

By _____
City Clerk

City of Middleton FY'24 Budget Review



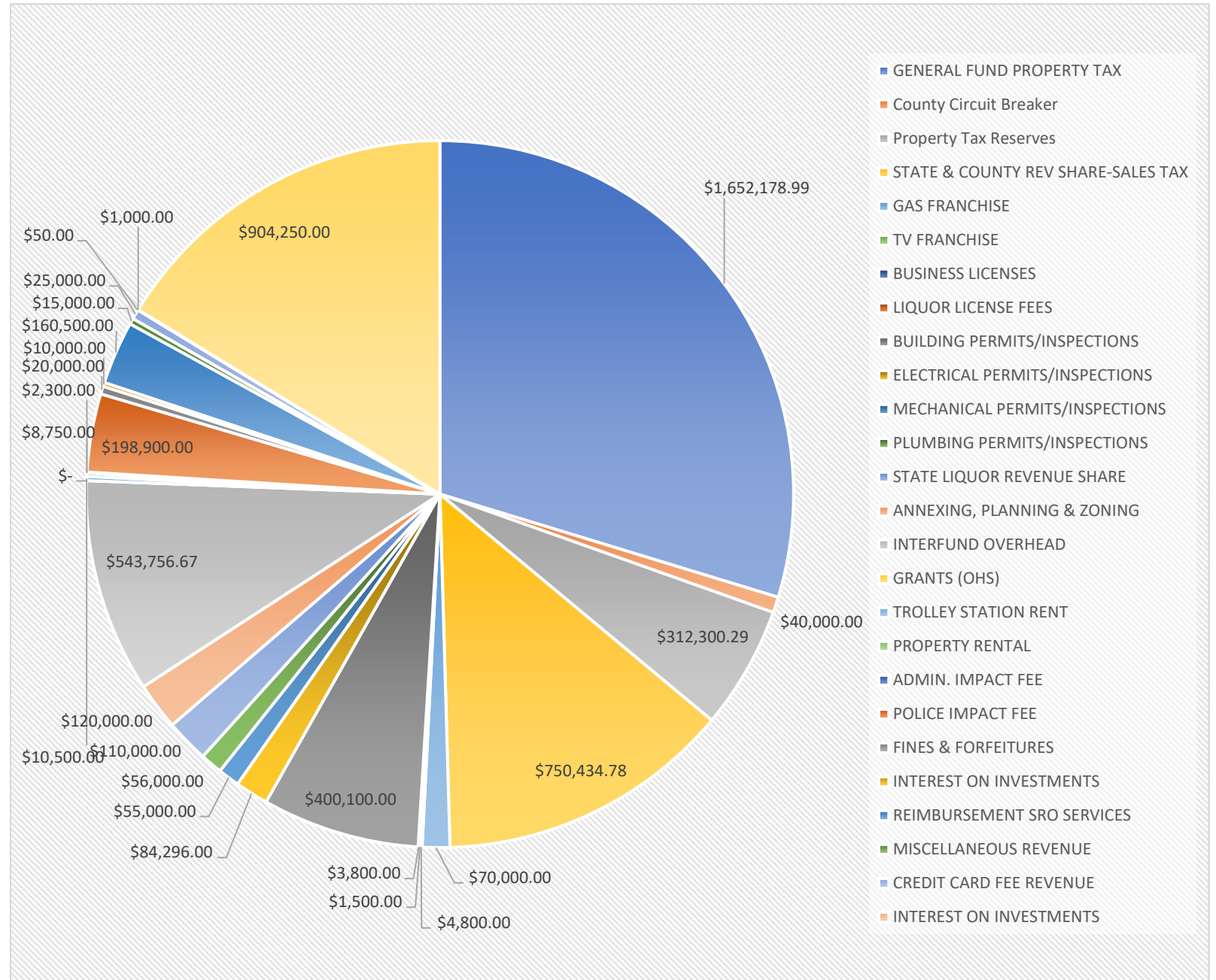
FY'24 Budget Overview

\$19,479,708

	FY 2022	2023	2024
	ACTUAL	BUDGETED	PROPOSED
<u>FUND NAME</u>	EXPENDITURE	EXPENDITURE	EXPENDITURE
<u>GENERAL FUND:</u>			
Elected Officials	\$137,991	\$149,770	\$158,752
City Administration	\$1,134,972	\$1,318,294	\$1,431,582
Police	\$1,169,570	\$1,697,918	\$1,959,865
Building/Code Enforcement & Safety	\$428,983	\$493,724	\$434,680
Buildings & Grounds	\$68,233	\$111,383	\$101,031
City Parks	\$251,454	\$520,722	\$1,193,117
Transfer's Out	\$257,500	\$267,990	\$281,390
General Fund Total	\$3,448,702	\$4,559,801	\$5,560,417
<u>OTHER FUNDS</u>			
Transportation	\$1,769,595	\$4,864,044	\$5,707,223
Library	\$219,625	\$303,578	\$311,140
Other Funds Total	\$1,989,220	\$5,167,622	\$6,018,363
<u>ENTERPRISE FUNDS:</u>			
Solid Waste	\$691,381	\$728,197	\$856,336
Water	\$1,239,362	\$2,262,936	\$1,808,058
Wastewater	\$3,005,817	\$6,244,573	\$3,807,384
Storm Water	\$62,181	\$96,000	\$76,000
Enterprise Fund Total	\$4,998,741	\$9,331,706	\$6,547,778
<u>MISCELLANEOUS FUNDS</u>			
Impact Fees	\$80,671	\$2,236,500	\$1,353,150
Total Miscellaneous Funds	\$80,671	\$2,236,500	\$1,353,150
TOTAL EXPENDITURES ALL FUNDS	\$10,517,334	\$21,295,629	\$19,479,708

General Fund Revenue

\$5,560,417





General Fund
Salary and Benefits
Expenses

\$2,527,478

Elected Officials Salary	\$123,280
Elected Officials Benefits/Liabilities	\$39,472
Administration Salary	\$419,508
Administration Benefits/Liabilities	\$152,290
Police	\$1,074,816
Police Benefits/Liabilities	\$384,327
Building	\$166,639
Building Benefits/Liabilities	\$57,301
Parks	\$76,116
Parks Benefits/Liabilities	\$37,730

General Fund
Capital Expenses

\$1,045,900

Parks Capital 2024

2024 Inclusive Playground Equipment	100,000.00
2024 Middleton Place Park Irrigation Pump	90,000.00
2024 Pic Park surface irrigation water set-up	15,000.00
2024 Grove Park Surface irrigation water set-up	15,000.00
2024 Floating Take-out & gravel parking lot	65,000.00
2024 Wetland Purchase	375,000.00
2024 River Park - North Roadway for river takeout	100,000.00

General Fund Capital 2024

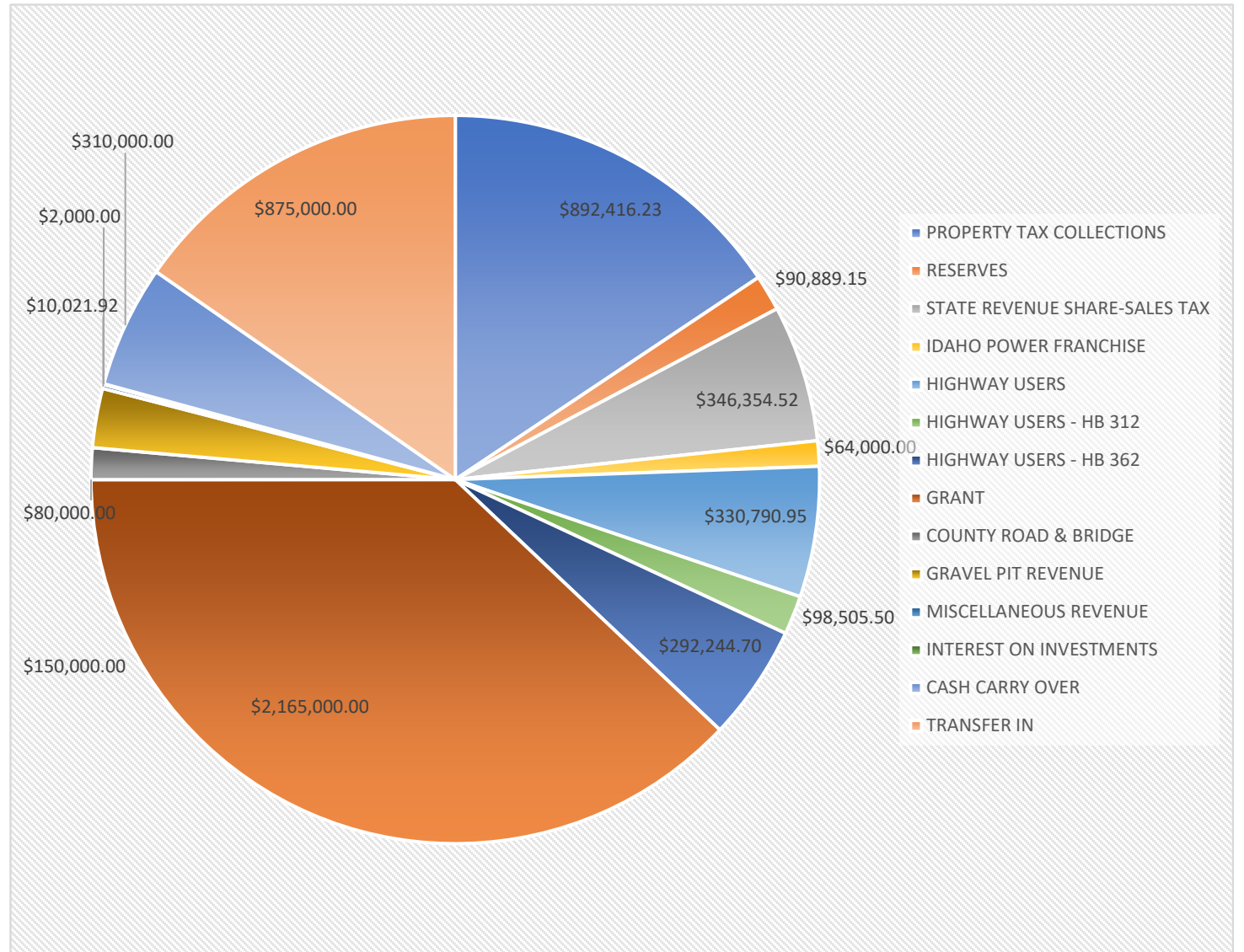
2024 Gutters on Police building	15,000.00
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Police 2024

2024 New patrol officer Vehicle	36,000.00
2024 New Patrol Vehicles	150,000.00
2024 New officer uniform setup	12,000.00
2024 New patrol officer firearms	12,000.00
2024 Capital Improvement Plan update for Impact Fees	13,000.00
2024 Plate carries/ plates (vests)	8,000.00
2024 Computers for New officers	3,900.00
2024 Capital equipment/fleet/buildings	36,000.00

Transportation Fund Revenue

\$5,707,223





\$372,041

Salary \$262,699

Benefits/Liability \$109,342

Transportation Capital and Major Maintenance Expenses

\$4,466,760

Transportation Capital 2024

2024	Hartley Traffic Signal - Impact Fee	\$85,000.00
2024	Compass Grant for Sidewalks	\$165,000.00
2024	Capital Equipment / Buildings	\$130,000.00
2024	Center construction of round-about at Middleton Road	\$150,000.00
2024	Straightening Middleton Road Construction Boise to SH44	\$250,000.00
2024	S. Cemetery Construction Signal	\$2,000,000.00
2024 CAPTTAL TOTAL		\$2,780,000.00

Major Maintenance 2024

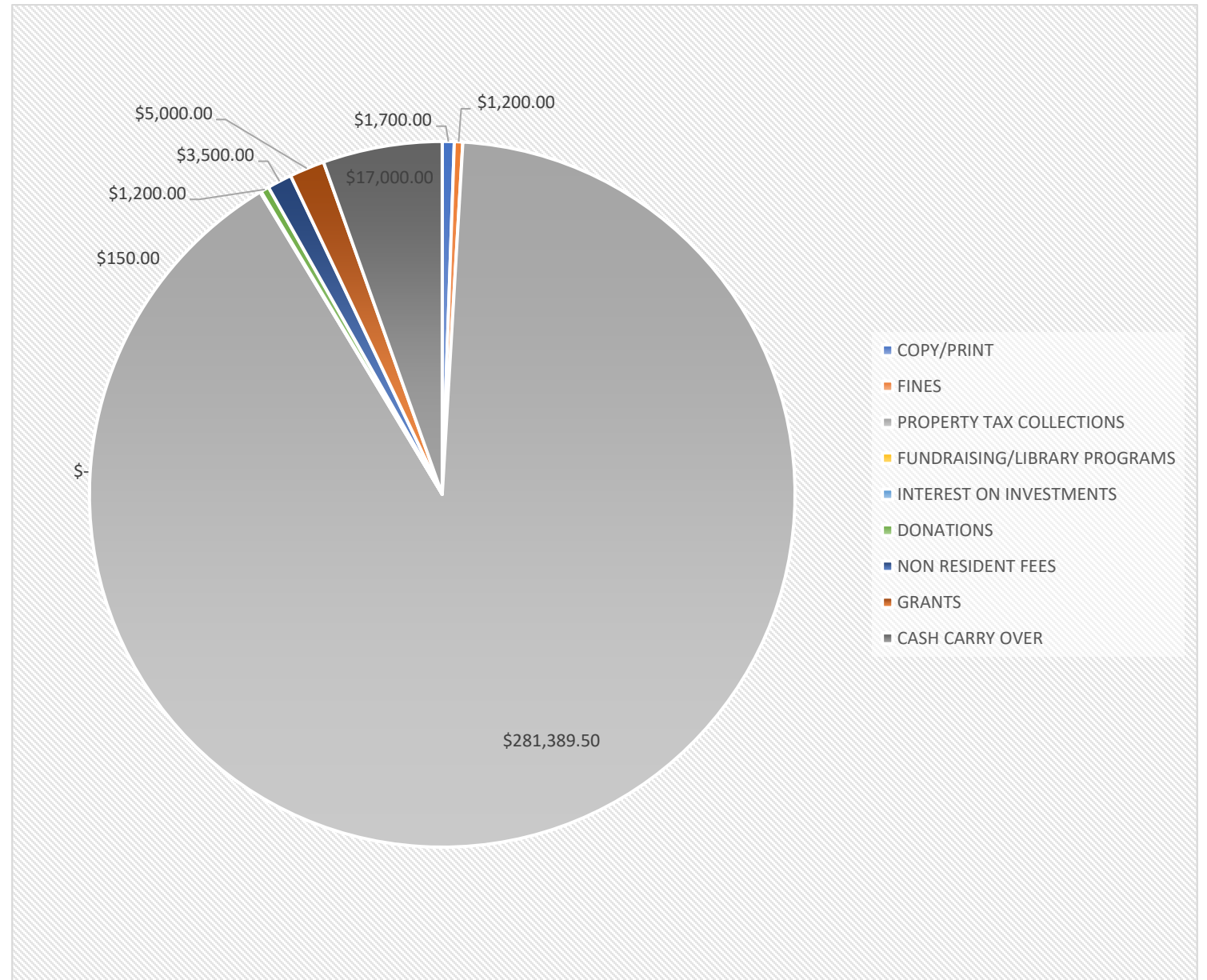
2024	Road repairs E. of N. Middleton Rd.- West of the park Harmon area	\$286,400.00
2024	Pavement for aging water/Sewer line replacement (Boise overlay)	\$73,356.32
2024	Dewey Culvert Replacement (lining)	\$320,000.00
2024	Road seal coating	\$100,000.00
2024	Chip seal S. Cemetery	\$120,000.00
2024	Swale repair	\$5,400.00
2024	Misc. Repairs - Unexpected items	\$37,300.00
2024	Misc. Sidewalk , curb, & gutter repairs	\$20,000.00
2024	LED street light replacement	\$21,600.00
2024	Providence Ave. Culvert Slip Line (under road)	\$75,000.00
2024	Highland Drive culvert	\$75,000.00
2024	General Maintenance	\$70,000.00
MAJOR MAINTENANCE TOTAL 2024		\$1,204,056.32

Land Acquisition 2024

2024	ROW - SH44/Middleton Road Savings	\$482,703.47
LAND ACQUISITION TOTAL		\$482,703.47

Library Revenue

\$311,140





Library Salary
and Benefits
Expenses

\$199,371

Salary

\$153,751

Benefits/Liability

\$ 45,620

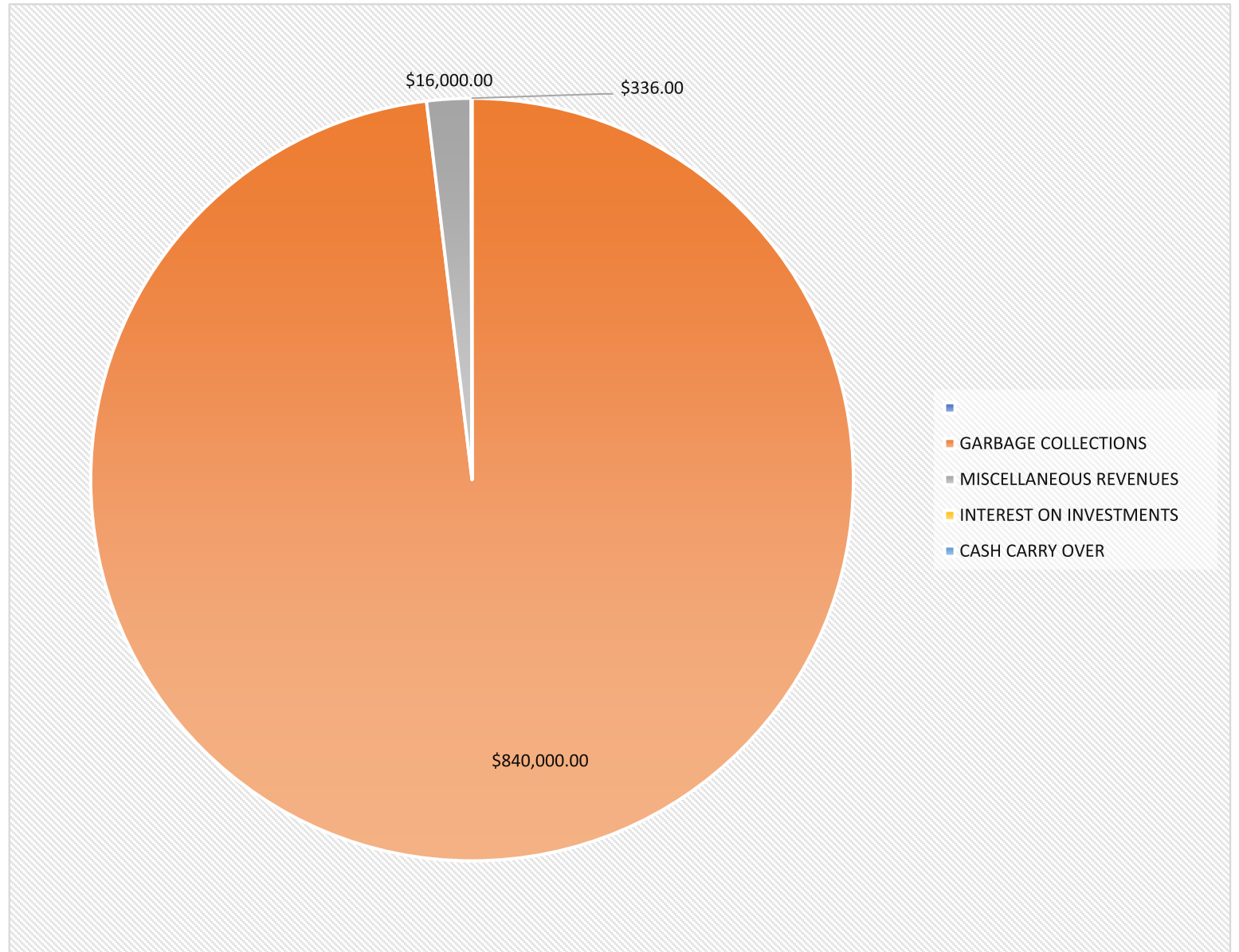
Library Expenses

\$111,768

CONTRIB GEN FUND	\$	14,286.50
COMPUTER HARDWARE	\$	3,000.00
GASOLINE	\$	500.00
MARKETING	\$	1,000.00
LIBRARY PROGRAMS	\$	3,500.00
MEMBERSHIPS	\$	165.00
SUPPLIES	\$	6,000.00
TRAINING/CONF/CERTIFICATION	\$	200.00
UNIFORMS	\$	200.00
AUTO REPAIR/MAINT	\$	600.00
BUILDING MAINTENANCE	\$	2,500.00
BUILDING REPAIRS	\$	3,000.00
BUILDING SECURITY	\$	1,500.00
CATALOGING SERVICE/RESOURCE SH	\$	4,000.00
CLEANING SERVICE	\$	1,000.00
COMPUTER SOFTWARE	\$	3,000.00
COMPUTER SUPPORT	\$	4,000.00
DATA ACCESS	\$	2,200.00
LIABILITY INSURANCE	\$	6,231.30
OFFICE EQUIPMENT MAINTENANCE	\$	3,200.00
OFFICE EQUIPMENT	\$	3,200.00
POSTAGE	\$	2,000.00
WATER USAGE	\$	900.00
WASTEWATER	\$	800.00
TELEPHONE SERVICE	\$	1,200.00
SOLID WASTE DISPOSAL	\$	-
GRANTS	\$	5,000.00
PROF FEES ATTORNEY	\$	1,000.00
PROF FEES AUDITOR	\$	1,450.00
Asset Management Acquisition A (Tax)	\$	-
CAPITAL OUTLAY	\$	8,000.00
COLLECTIONS	\$	21,135.25
NATURAL GAS	\$	400.00
ELECTRICITY	\$	6,000.00
MISCELLANEOUS - LIBRARY	\$	600.00

Garbage Fund Revenue

\$856,336



A dark gray circle with a thin white border, containing the text "Garbage Expenses" in white. It is positioned on the left side of the image, overlapping a vertical gray bar.

Garbage
Expenses

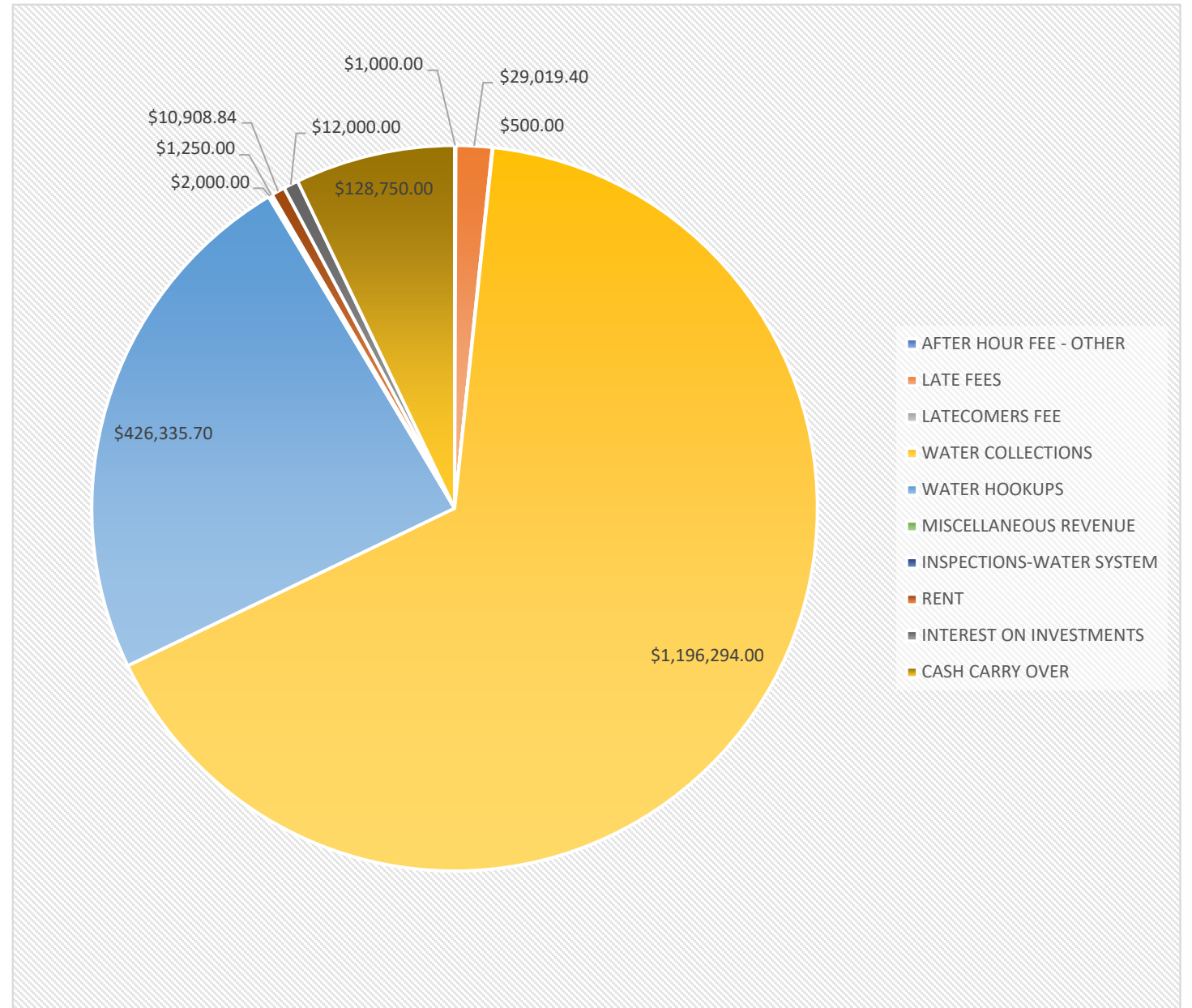
A black horizontal rectangle with a thin white border, containing the text "\$856,336" in white. It is positioned below the "Garbage Expenses" circle.

\$856,336

CONTRIB GEN FUND SAL OVERHEAD	\$	13,747.33
FRANCHISE PAYABLE	\$	777,009.36
SUPPLIES	\$	50.00
BILLING SERVICE	\$	15,075.00
COMPUTER SUPPORT	\$	7,030.00
DATA ACCESS	\$	1,600.00
POSTAGE	\$	900.00
PROF FEES AUDITOR	\$	1,740.00
MISCELLANEOUS	\$	1,000.00
INDIRECT COSTS	\$	38,376.31

Water Fund Revenue

\$1,808,058





\$520,675

Water Salary	\$399,947
Water Benefits/Liability	\$120,728

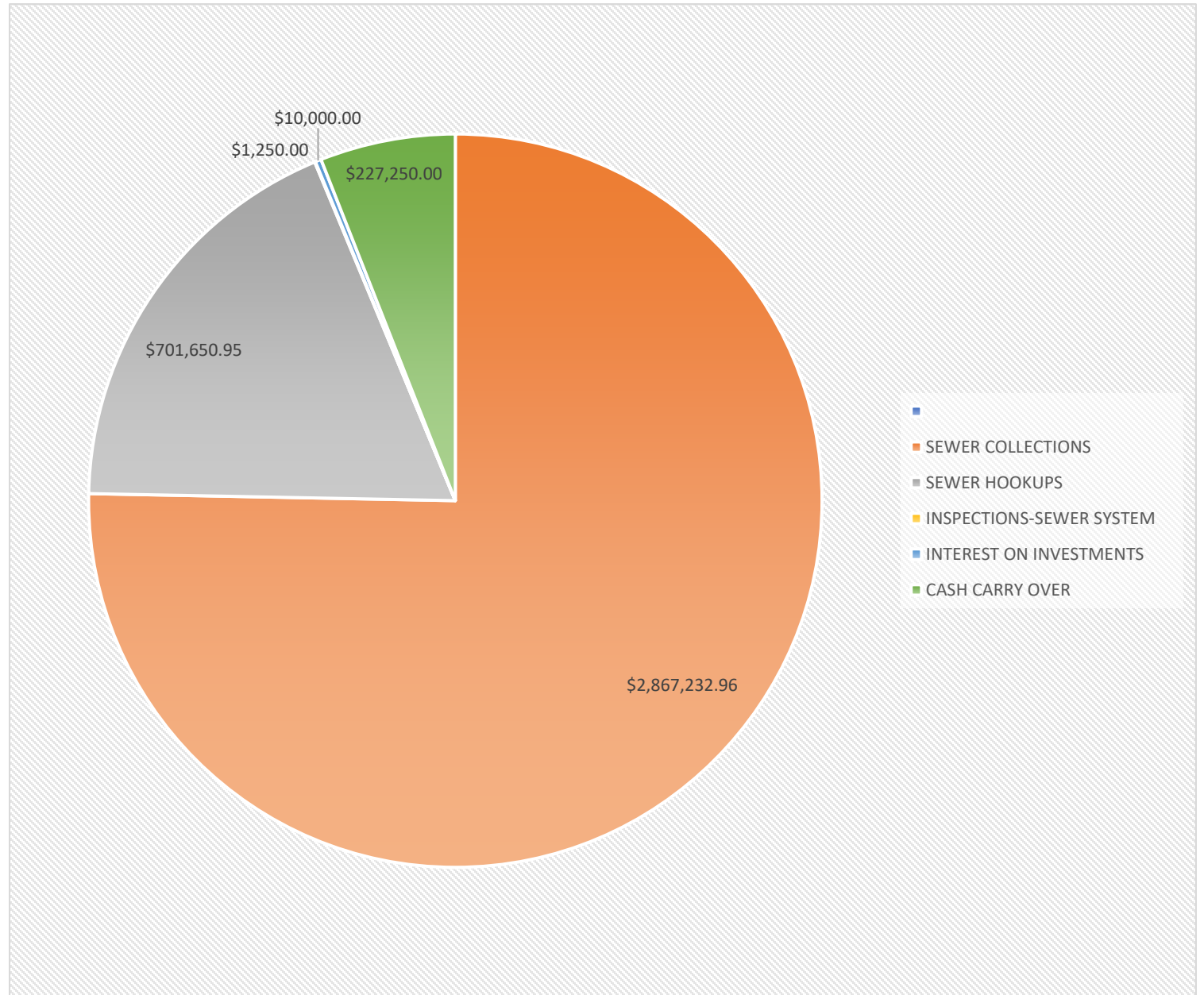
Water
Capital and
Major
Maintenance
Expenses

\$661,689

<u>Water Capital 2023</u>		
2024	Zenner Meter System Upgrade	\$50,000.00
2024	New Construction Water Meters	\$43,000.00
2024	Large water meters/hydrants	\$16,500.00
2024	Aging water line replacement	\$170,000.00
2024	Emergency generator Well #8	\$114,300.00
2024	Well #2 building repair, fence repair & new gate	\$51,500.00
2024	Well 4 tank painting to carry forward in savings for '25	\$4,300.00
2024	Leak Equipment (per comp. plan) looking for leaks	\$42,000.00
2024	Flow Meter for Powder River and Cemetery PRV's	\$50,000.00
	2024 CAPITAL TOTAL	\$541,600.00
2024	PRV maint. & repairs + Civil D (every 5 years) Powder River & Cemetery Rd.	\$7,500.00
2024	Chlorine	\$4,000.00
2024	Northwest Power Systems Annual Inspections	\$5,665.00
2024	Preventative maint. on wells	\$3,000.00
2024	Analytical Labs	\$3,200.00
2024	Hydrant repairs & parts	\$14,000.00
2024	General maint.	\$60,724.26
2024	Fence Well #8 #6 #4	\$17,000.00
2024	Well 4 tank inspection	\$5,000.00
	2024 MAJOR MAINTENANCE TOTAL	\$120,089.26

Wastewater Fund Revenue

\$3,807,384



Wastewater
Salary and
Benefits
Expenses

\$655,151

Salary

\$470,165

Benefits/Liability

\$184,985

Wastewater Capital and Major Maintenance Expenses

\$1,109,130

WW Treatment 2024

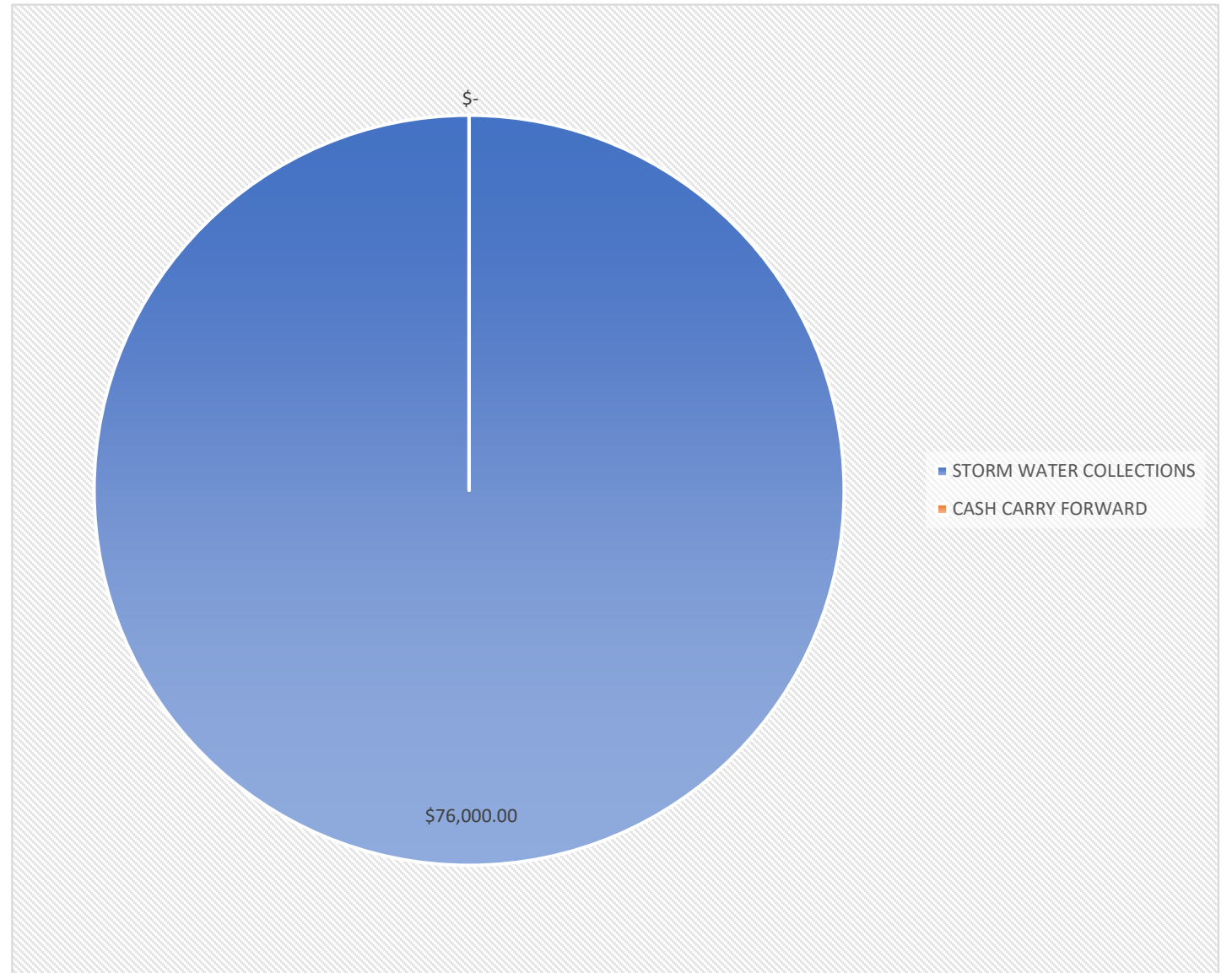
	<u>Capital Mechanical Treatment</u>	
2024	Pilot Study	\$40,000.00
2024	Mill Slough	\$50,000.00
2024	Headworks Expansion	\$100,000.00
2024	Decommission historical lagoons	\$150,000.00
2024	Capital equipment/buildings	\$31,000.00
	TOTAL WW Treatment Capital	\$371,000.00
	<u>Wastewater Treatment Maintenance</u>	
2024	Headworks	\$2,500.00
2024	Blowers	\$3,000.00
2024	UV	\$20,000.00
2024	Lab/Facility/General/Site	\$35,000.00
2024	Pilot Project	\$65,000.00
	TOTAL Treatment Maintenance	\$125,500.00

WW Collections 2024

	<u>Capital Collections</u>	
2024	Sawtooth RAB - Fund Transfer to Streets	\$10,300.00
2024	Park Place Lift Station - Back-up generator	\$80,000.00
2024	Park Place Lift Station - fence	\$15,450.00
2024	Force Main Discharge Manholes	\$25,000.00
2024	Spare pump at Black Acres	\$15,000.00
2024	Lakes of Telaga frost free hydrant	\$5,000.00
2024	Boise River Fence	\$20,000.00
2024	Capital equipment/buildings (see fleet below)	\$59,139.00
	TOTAL Capital WW Collections	\$229,889.00
	<u>Collections Maintenance</u>	
2024	CCTV Area #5	\$50,000.00
2024	Aging sewer line replacement	\$225,825.93
2024	CCTV Repairs	\$30,000.00
2024	Lift Station Priority 1 maintenance per master plan	\$55,000.00
2024	Northwest Power Generator annual Maint.	\$5,500.00
2024	General Maintenance	\$16,415.47
	TOTAL Major Maintenance Collections	\$382,741.40

Storm Water Fund Revenue

\$76,000





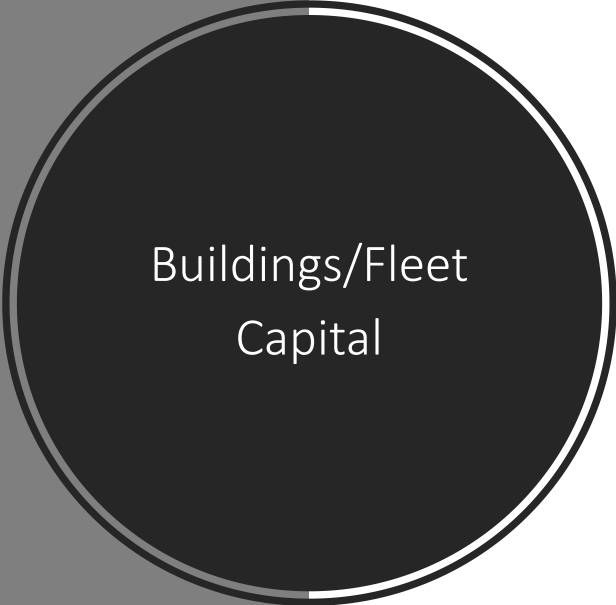
\$76,000

BILLING SERVICE	\$5,535
MAINTENANCE	\$1,465
PROF FEES ENGINEER	\$68,000
MISCELLANEOUS	\$1,000

Impact Fees

\$1,353,150

IMPACT FEE FUND		
70-399-010	CITY TRANSPORTATION IMPACT FEE	\$ 250,000
70-399-050	CITY POLICE IMPACT FEE	\$ 30,400
70-399-799	CITY PARKS IMPACT FEE	\$ 120,820
70-390-991	TRANSFER IN/CARRY FORWARD	\$ 951,930
Total Revenue:		\$ 1,353,150
Department: 590		
70-590-991	TRANSFER OUT-PARKS	\$ 904,250.00
	TRANSFER OUT-TRANSPORTATION	\$ 250,000.00
	TRANSFER OUT-POLICE	\$ 198,900.00
Total Transfer Outs:		\$ 1,353,150



\$220,139

PW Equipment/Fleet/Buildings - 2024		
2024	UTV Closed Cab & Dump Bucket	\$25,000.00
2024	(1) F-250 Pick-up Truck	\$53,139.00
2024	Sweeper Truck Reserve	\$130,000.00
2024	Truck Mounted Safety Davit	\$12,000.00
	TOTAL	\$220,139.00

Proposed Fee Increases

	Current Fees	Proposed Fees
ADMINISTRATIVE	FEE	
Bulk Water Rate and Public Works Fill Station Truck Inspection	\$26 & 3.34/1000 gal	<u>\$25 Insp. \$3.50/1000 gal</u>
Hydrant Meter rental	\$5.00/day & \$3.34/1000 gal	<u>\$5.00/day & \$3.50/1000 gal</u>
Bacteria Testing Fee - metered at bulk water rate	\$3.34/1000 gal	<u>\$3.50/1000 gal</u>
Business Registration	\$25/annually	<u>\$30/annually</u>
CONNECTION	FEE	
Sewer Connection*		
5/8" x 3/4" per Equivalent Dwelling Unit (Res 411-18)	\$6,682.39	<u>\$7,016.51</u>
1"	\$8,328.29	<u>\$8,744.70</u>
1 1/2"	\$18,483.41	<u>\$19,407.58</u>
2"	\$32,345.15	<u>\$33,962.40</u>
3"	\$73,932.55	<u>\$77,629.17</u>
4"	\$130,758.71	<u>\$137,296.64</u>
* Fee is based on water meter size since at least 98% of water discharges through the sewer system.		
Water Connection** per Equivalent Dwelling Unit		
5/8" x 3/4" (Res 411-18)	\$4,060.34	<u>\$4,263.36</u>
1"	\$10,394.37	<u>\$10,914.09</u>
1 1/2"	\$23,387.33	<u>\$24,556.70</u>
2"	\$41,575.28	<u>\$43,654.04</u>
3"	\$93,543.82	<u>\$98,221.01</u>
4"	\$166,303.31	<u>\$174,618.47</u>
** Fee is based on "draft", i.e., the pipe diameter area available for flow, and not based on the cost to install the device.		

Proposed Fee Increases Cont.

		Current Fees	Proposed Fees
BUILDING		FEE	
	Building Permit	Value of improvements based on Building Valuation Data 2018 Attachment A	Value of improvements based on Building Valuation Data 2021 Attachment A
	On-Site Storage Container Permit		Permit required, no fee
PERMIT		FEE	
	<u>Food Truck Vendors Temporary Merchants Permit</u>		<u>\$125 annually</u>
SUBDIVISION		FEE	
	Extension request (plat)	\$200	<u>\$210</u>
	Preliminary plat permit application	1 - 49 lots \$4,000	1 - 49 lots \$4,200
		50 - 299 lots \$4,500	50 - 299 lots \$4,725
		300+ lots \$7,500	300 + lots \$7,875
	Construction drawing permit application/ <u>Public Works Inspection</u>	1 - 49 lots \$5,500	1 - 49 lots \$6,575
		50 - 299 lots \$6,500	50 - 299 lots \$7,625
		300+ lots \$11,500	300 + Lots \$12,875
	<u>Additional Construction Reinspection</u>		
	Final plat / <u>Project Close Out</u>	\$1,000	<u>\$2,000</u>
	<u>Bond Management Intake and Review</u>		<u>\$480</u>
UTILITY BILLING		FEE	
	Water Base Rate	\$12.26	<u>\$12.87</u>
	Water Use Rate	\$2.02/1,000 Gallons	<u>\$2.12/1,000 Gallons</u>
	Wastewater Base Rate	40.01/Month	<u>\$42.01/Month</u>
	Wastewater (Sewer) Use Rate	\$3.71/1000 gallons times the monthly average Nov-March	<u>\$3.90/1,000 gallons times the monthly average Nov-Mar.</u>
ZONING		FEE	
	Administrative lot split / boundary line adjustment	\$500	\$550
	Annexation and zoning	\$650 includes publication	<u>\$750</u>
	Appeal	\$320	<u>\$340.00</u>
	Comprehensive Plan Amendment (with or without rezone/annex&zoning)	\$650 includes publication	<u>\$750</u>
	De-annexation	\$650 includes publication	<u>\$750</u>
	Design review		
	P&Z Review up to and including 2,000 sq. ft.	\$375	
	P&Z Review over 2,000 sq. ft.	\$750	<u>\$750</u>
	Staff Review	\$50	
	Development Agreement	\$1100 includes publication	<u>\$3,000</u>
	Special use permit	\$550 includes publication costs	<u>\$750</u>
	Variance	\$550 includes publication costs	<u>\$750</u>

ORDINANCE NO. 680

AN ORDINANCE OF THE CITY OF MIDDLETON, CANYON, COUNTY, IDAHO, ENTITLED THE “ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, APPROPRIATING \$19,479,708 DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE CITY OF MIDDLETON, IDAHO FOR FISCAL YEAR 2024, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATIONS ARE MADE; PROVIDING FOR A WAIVER OF THE READING RULES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 50-1003, Idaho Code, the City of Middleton is required to pass an annual appropriation ordinance prior to the commencement of each fiscal year; and

WHEREAS, pursuant to Section 50-1002, Idaho Code, the City of Middleton has prepared a budget and has tentatively approved estimated revenues and expenditures for the fiscal year commencing October 1, 2023, and ending September 30, 2024; and

WHEREAS, on Wednesday August 16, 2023, pursuant to Section 50-1002, Idaho Code, the City of Middleton held a public hearing for the purpose of considering public comment on services, expenditures and revenues planned for fiscal year 2024.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIDDLETON, CANYON COUNTY, IDAHO, as follows:

Section 1. That the sums of money, or as much thereof as may be authorized by law, needed, or deemed necessary to defray all expenses and liabilities of the City of Middleton, for the general and special municipal purposes and objective of the City of Middleton, Idaho, be appropriated for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

Section 2. That the summary of monies appropriated pursuant to the budget prepared and approved by the City Council, are as follows:

GENERAL FUND	\$5,560,417
LIBRARY FUND	\$ 311,140
TRANSPORTATION FUND	\$5,707,223
SOLID WASTE FUND	\$ 856,336
WATER FUND	\$1,808,058
WASTEWATER FUND	\$3,807,384
STORM WATER FUND	\$ 76,000
IMPACT FEE FUND	\$1,353,150

TOTAL EXPENDITURES ALL FUNDS \$19,479,708

Section 3. All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 4. That pursuant to the affirmative vote of the majority of the full Council, the rule requiring two (2) separate readings by title and one (1) reading in full be, and the same is hereby, dispensed with, and accordingly, this Ordinance shall be read by title once on the 16th day of August 2023.

Section 5. That this Ordinance shall be in full force and effect from and after its adoption and publication.

ADOPTED by the City Council, and approved by the Mayor, of the City of Middleton, Idaho, the 16th day of August, 2023.

Steven J. Rule, Mayor

ATTEST:

Jennica Reynolds, Deputy City Clerk