



AGENDA
City Council Meeting
City of Middleton, Idaho

Date: Wednesday May 3, 2023

Time: 5:30 p.m.

Location: **City Hall Council Chambers – 1103 W Main Street**

Call-to-order, Roll Call, Pledge of Allegiance, Invocation:

Action Item:

- A. Approve Agenda

Information Item:

1. Special Recognition to Hubble Homes, Qualitree, Dahle Construction, Mountain Companies, and Precision Excavation and Construction for their exceptional work on clearing the pathway along Mill Creek. – Mayor Rule

Action Items:

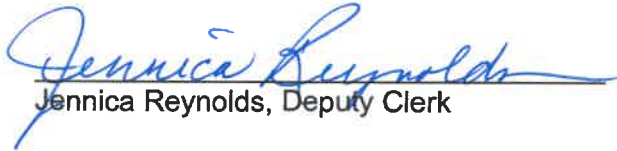
1. Consent Agenda (items of routine administrative business)
 - a. Consider approving minutes for City Council April 19, 2023, meeting.
 - b. Consider approving minutes for City Council April 27, 2023, Special Meeting.
 - c. Consider ratifying payroll for April 21, 2023, in the amount of \$144,227.16.
 - d. Consider approving accounts payable through April 21, 2023, in the amount of \$687,560.30.
 - e. Consider authorizing the Mayor or his designee to contract with Zenner USA for the purchase of water meters and appurtenances as described sales quote dated 4/19/2023 in the amount not to exceed \$52,0827.24. - Mr. Van Gilder
 - f. Consider authorizing the Mayor or his designee to accept the service estimate from MetroQuip dated 4-18-2023 to perform repairs on the City's Elgin Whirlwind MV Street Sweeper (Vehicle #121). - Mr. Van Gilder.
 - g. Consider authorizing the Mayor or his designee to ratify the staff's authorization to JBJ Diesel for the service repair of the City's 2001 International Water Truck (Vehicle ID 116) - Mr. Van Gilder
 - h. Consider amending the City's On-Call Professional Services Roster to include Baer Landscape Professional Services. – Mr. Van Gilder
 - i. Consider approving application for firework stand Outlet Fireworks LLC beginning June 24, 2023 through July 5, 2023. – Ms. Crofts
2. Consider approving Middleton Chamber of Commerce Special Event Permit for the 4th of July Celebration and Parade and waive fees. - Ms. English
3. Consider entering into an agreement with West Valley Human Society and consider paying outstanding charges or negotiating charges. - Director Adkins
4. Consider authorizing the Mayor to execute a Consultant Service Task Order with Keller & Associates for the design of the Dewey Ave. culvert replacement project in an amount not to exceed \$60,600. - Mr. Van Gilder.

5. Consider approval of change order #3 with Knife River in the amount of \$3,315.73 for salvage of existing guardrail on the Sawtooth Roundabout Project. - Mr. Van Gilder
6. Consider approval of change order #4 with Knife River in the amount of \$2,575.57 for the removal and placement of pavement marking on the temporary bypass road on the Sawtooth Roundabout Project. – Mr. Van Gilder
7. Consider approval of change order #5 with Knife River in the amount of \$9,488.00 for the installation of electrical conduit to the center island roundabout feature on the Sawtooth Roundabout Project. - Mr. Van Gilder

Public Comments, Mayor, and Council Comments:

Adjourn:

Posted by:


Jennica Reynolds, Deputy Clerk

Date: April 28, 2023, 10:30 a.m.

Please contact the City Clerk at (208) 585-3133 if you have special needs or require assistance.

MIDDLETON CITY COUNCIL
APRIL 19, 2023

The Middleton City Council Meeting was called to order on April 19, 2023, at 5:32 p.m. by Mayor Steve Rule.

Roll Call:

City Council: Council President Kiser, Council Members Huggins, Murray, and O'Meara were present.

Mayor Steve Rule, City Attorney Mark Hilty, City Administrator Ms. Crofts, Public Works Director Mr. Van Gilder, Planning and Zoning Official Ms. Stewart and Deputy Clerk Ms. Reynolds were present.

Pledge of Allegiance, Invocation: Jason Van Gilder

Action Items

A. Approve Amended Agenda

Motion: Motion by Council President Kiser to approve Agenda posted April 17, 2023. Motion seconded by Council Member O'Meara and approved Unanimously.

Information Item:

1. **Discussion about food trucks – Ms. Reynolds**
2. **Discussion about feral cat colonies – Mayor Rule**
3. **Special Recognition to Hubble Homes, Qualitree, Dahle Construction, Mountain Companies, and Precision Excavation and Construction for their exceptional work on clearing the pathway along Mill Creek. – Mayor Rule**
Special Recognition moved to May 3rd meeting.

Action Item:

1. **Consent Agenda (items of routine administrative business) (*Action Items*)**
 - a. **Consider approving minutes for City Council April 5, 2023, meeting.**
 - b. **Consider ratifying payroll for April 7, 2023, in the amount of \$106,841.75.**
 - c. **Consider approving accounts payable through April 7, 2023, in the amount of \$251,966.59.**
 - d. **Consider Authorizing the Mayor or his designee to accept JBJ Diesel's quote to repair the rear suspension on the City's 1994 Kenworth Dump Truck (Vehicle ID 118) in an amount not to exceed \$5,352.61. – Mr. Van Gilder**
 - e. **Consider Authorizing the Mayor or his designee to ratify the Staff's authorization to Do-It-Once Welding for the repair of the dump truck bed on the City's 1994 Kenworth Dump Truck (Vehicle ID 118) in an amount not to exceed \$5,700.00 – Mr. Van Gilder**
 - f. **Consider amending the City's On-Call Professional Services Roster to include the following firms: Third Axis; Compass Ecospatial, LLC; and Advanced Control Systems, LLC. - Mr. Van Gilder**

Mayor Rule called items and Council President Kiser asked Council if they had questions regarding the accounts payable. None

Motion: Motioned by Council President Kiser to approve Consent Agenda Items 1 a, b, c, d, e & f. Motion seconded by Council Member O'Meara and approved unanimously.

2. Consider Request from Caldwell Lions Club to hold bi-monthly meetings at the Trolley Station and waive rental fees. – Ms. Clemenger

Mayor Rule called the item and Ms. Clemenger explained the Caldwell Lions Club application and what the club does for the community.

Motion: Motioned by Council President Kiser to approve the request from Caldwell Lions Club to hold bi-monthly meetings at the Trolley Station and waive rental fees. Motion seconded by Council Member Huggins and approved unanimously.

3. Consider waiving building permit and inspection fees for GMPRD pump station at Hillside Park. – Mr. Garner w/ GMPRD

Mayor Rule called the item and Mr. Garner explained the request. GMPRD is building the pump station on Hillside Park which is a city owned park.

Council Member O'Meara recused himself from the decision.

Motion: Motion by Council President Kiser to waive the building permit fee and inspection fees for GMPRD pump station at Hillside Park. Motion seconded by Council Member Huggins and approved unanimously by Roll Call Vote. Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Recused.

Public Comments:

Patty Crawford: Would like to change the structure of meetings.

Discussion by council about moving the general public comment to the beginning of the meeting.

Mike Graefe: Wants to thank those who are doing the petition for Liquor by the Drink. If you don't want feral cats, don't feed them.

Sandee Sinclair: She can help with the feral cat problem.

Mayor and Council Comments:

Council Member O'Meara: The nature preserve park up by Stonehaven is in the process of getting cleaned up. Hopefully soon there should be something growing.

Mayor Rule: He and Ms. Crofts attended the Idaho Department of Commerce meeting and Middleton was asked to present the River Walk concept. They were given grand reviews on the concept.

Adjourn: Mayor adjourned the meeting at 6:43 p.m.

ATTEST:

Mayor Steve Rule

Jennica Reynolds, Deputy Clerk
Minutes Approved: May 3, 2023



Public Comment Sign In

City Council - April 19, 2023

	Name	Address	Phone or Email	Topic/Agenda Item #
1	Dolly Crawford		206-276-6779 Conjunctive to agenda	
2	Mike Russo	1889 RIDGE WAY	208-527-6227	
3	Andrea Luciani	1871 Ridge Way	208-585-6419	
4				
5				
6				
7				
8				
9				
10				

MIDDLETON CITY COUNCIL SPECIAL MEETING - APRIL 27, 2023

The Middleton City Council Special Meeting was called to order on April 27, 2023, at 4:05 p.m. by Mayor Steve Rule.

Roll Call:

City Council: Council President Kiser, Council Members Huggins, Murray, and O'Meara were present.

Mayor Steve Rule, City Attorney Mark Hilty, City Administrator Ms. Crofts, and Deputy Clerk Ms. Reynolds were present.

Action Items

A. Approve Agenda

Motion: Motion by Council President Kiser to approve Agenda posted April 25, 2023. Motion seconded by Council Member O'Meara and approved Unanimously.

Action Item:

1. Please consider approving Resolution No. 481-23 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO ("CITY") FINDING THAT A REFERENDUM PETITION ON THE QUESTION OF WHETHER LIQUOR BY THE DRINK SHOULD BE LICENSED FOR SALE WITHIN THE CORPORATE LIMITS OF CITY HAS BEEN RECEIVED BY THE CITY CLERK; FINDING SAID PETITION SUFFICIENT WITHIN THE MEANING OF IDAHO LAW; ORDERING THAT AN ELECTION BE HELD ON THE REFERENDUM DESCRIBED IN THE PETITION; AND REQUESTING THE ASSISTANCE OF THE COUNTY CLERK IN VERIFYING SIGNATURES ON SAID PETITION AND PROCEEDING WITH SAID ELECTION. – Ms. Crofts

Mayor Rule called the item and the City Attorney Mark Hilty reviewed the history and findings in the resolution. He answered questions from Council Members and stated everything looks to be in order. The City Clerk will take the petitions to the County where the County will certify each signature and then determine if there are enough qualified signatures for the item to be placed on the General Election ballot.

Motion: Motioned by Council President Kiser to approve Resolution No. 481-23. Motion seconded by Council Member O'Meara and approved unanimously by Roll Call Vote. Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes.

Adjourn: Mayor adjourned the meeting at 4:15 p.m.

ATTEST:

Mayor Steve Rule

Jennica Reynolds, Deputy Clerk
Minutes Approved: May 3, 2023



Customer Name: Middleton, City of
Billing Address: 1103 W. Main St.
City/State/Zip: Middleton, ID 83644
Shipping Name: Middleton, City of
Shipping Address: 786 Wiffin Ln
City/State/Zip: Middleton, ID 83644
Email: jhammond@middletoncivty.com
Phone: (208) 585-3133

Salesman: Mike Medici
Attn: Jeremy Hammond
Subject:
PO:
Ship VIA:
FFA:

Sales Quote
Version 2.4.6
Date: 4/19/2023

Accept Partial Shipments:

Section	Meter Type	Meter Size	Register Units	Register Options	Qty	Unit Price	Extended Price	Annual Maintenance	List Price
1.1	Zenner Bulk Ultrasonic (ZSU)	2" (02)	USG (US)	NDC Cable (N)	8	\$717.88	\$5,743.04		
1.2	Zenner Multi-Jet Bottom Load (PMN)	5/8" X 3/4" (02)	USG (US)	ETRU Encoder Output (E)	300	\$72.38	\$21,714.00		
1.3	Zenner Ultrasonic Residential (ZSUR)	1" (07)	USG (US)	NDC Cable (N)	4	\$111.08	\$444.32		
Misc.	SPL02X1-0687-BLU 2" Spool piece				8	\$26.71	\$213.68		
Misc.	FL-KIT-NBG-020-OVAL-SS Flange kit with Nuts, bolts and gasket Stainless Steel				8	\$4.08	\$32.64		

Section	Register/ETR Options	Register Shroud	Register Lid	Bottom Type	Part Number	Notes
1.1	NDC - 15' Bare wire (E180)				ZSU02US-N-E180	Programmed to 10 Gal (Wheels = 7)
1.2	5' Bare wire (E60)	Composite (P)	Composite (P)	Bronze (B)	PMN02US-EPPB-E	Programmed to 10 Gal. (Wheels = 6)
1.3	NDC - 15' Bare wire (E180)				ZSUR07US-N-E180	Programmed to 10 Gal (Wheels = 6)

Section	Fire Hydrant Meter	Handle Options	Registration	Inlet Connection	Qty	Unit Price	Extended Price	Annual Maintenance	List Price
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Section	Outlet Connection	FHM Add-ons	Qty	Unit Price	Extended Price	Annual Maintenance	List Price
2	Flanges/Gaskets/Bolts/Kits				\$830.56	\$0.00	
2.1	PA-508-2 2" Oval Bronze Two Bolt Flange (Set of Two Kits)		8	\$103.82	\$830.56		
3	Radio Interface Units				\$22,500.00	\$0.00	
3.1	Stealth 2 w/5' Bare Wire (ST2BW) "Stealth 2 Bare Wire"		300	\$75.00	\$22,500.00		
4	Handheld / Cradle / Accessories				\$0.00	\$0.00	
5	Stealth AMI System Hardware and Infrastructure				\$0.00	\$0.00	
6	Software				\$0.00	\$0.00	
7	Project Management Installation/Training				\$0.00	\$0.00	
8	Accessories and other items				\$609.00	\$0.00	
8.1	Stealth pit install kit (S-PIT-INSTALLKIT)		300	\$2.03	\$609.00		
9	Hydrant Meter Accessories				\$0.00	\$0.00	
Total System Cost and Annual Maintenance					\$52,087.24	\$0.00	



1953 E Commercial St
Meridian, ID 83642
(208) 344-3318
www.metroquip.net

Ship To: CITY OF MIDDLETON
DARRELL / DENIS

Invoice To: CITY OF MIDDLETON
P.O. BOX 487
MIDDLETON ID 83644

Branch 01 - MERIDIAN		
Date 04/19/2023	Time 10:29:17 (O)	Page 1
Account No MIDDLE001	Phone No 2085853133	Est No 02 003440
Ship Via WILL CALL		Purchase Order ESTIMATE
Tax ID No 82-6000226		
		Salesperson 005

ESTIMATE EXPIRY DATE: 05/17/2023

SERVICE ESTIMATE - NOT AN INVOICE

***** Segment 01 *****

Stock #: C9000390 ELGIN MS #: MV30181
Make: EL Model: WHIRLWIND MV
Is to have the following work done by 04/21/2023 (Estimated)

VERIFY CUSTOMER CONCERN

COMPLAINT:

* NOT PICKING UP VERY WELL AND LEAVES A TRAIL ABOUT 6" OR
SO MAINLY ON THE RIGHT SIDE BUT CHECK BOTH SIDES
* RHS NOZZLE WELDMENT IS BENT AND DOES NOT ALWAYS STOW
PROPERLY, IT WILL OVER SHOOT THE "V" AND TUCK INTO THE
FRAME.
- WOULD LIKE CHECKED OUT AND ESIMATE PROVIDED FOR
REPAIR/MAINT.

! HOPPER EMPTY/CLEAN
!! NOT WINTERIZED/DRAINED

CORRECTION:

4/14/23
INSPECTED MACHINE FOUND THE FOLLOWING ITEMS NEEDING REPAIR.
1 BULBOUS SEALS ARE FLATENED OUT NEED REPLACED.
2 SMALL HOLE SANDBLASTED IN EXHAUST HOUSING.
3 AIR LEAKING AT MAC VALVE CONTROLLING CURBSIDE
SHUTTER,DISASSEMBLED VALVE AND FOUND ORINGS ON SPOOL
DAMAGED,NEEDS REPLACED.
4 HYDRAULIC FILTER LEAKS. TIGHTENED 1/8-1/4 TURN, WILL SEE
IF THIS FIXES
5 BOTH RIGHT AND LEFT VAC NOZZLE & BRACKETS BENT OUT OF
ADJUSTMENT.
6 LEFT/RIGHT CENTER SKIRTS RUBBER WORN AND NEED ADJUSTMENT.
7 FUEL FILTER RETAINING RING ON AUX ENGINE DAMAGED, FILTER
NOT SEATING PROPERLY AND LEAKING.
8 FOUND AIR LEAK BEHIND AUX ENGINE, REMOVED BAD SECTION AND
SPliced IN NEW SECTION.
9 INSPECTED FAN. UPPER FAN HOUSING NEEDS NEW LINER OR

Please be advised, all quotes are valid for 30 days.

Thank You For Your Business!



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		Salesperson 005

ESTIMATE EXPIRY DATE: 05/17/2023

SERVICE ESTIMATE - NOT AN INVOICE

REPAIRED.

- 10 SHUTTERS NEED CLEANING AND ADJUSTMENT.
- 11 EXHAUST CHUTE NEEDS CLEANING
- 12 NOZZLE RUBBER ON DIRT SHOES WORN OUT, NEEDS REPLACE.
- 13 ASK CUSTOMER WHEN LAST SERVICED AND FLUID COUPLER SERVICE.
- 14 AUTOLUBE SYSTEM NEEDS FILLING AND CHECK
- 15 NEEDS HYDRAULIC FLUID, A LITTLE LOW
- 16 MACHINE NEEDS PRESURE WASHING.
- 17 NEED TO CHECK WATER SYSTEM AND HP WATER
- 18 CENTER EXT BROOM MISSING FRONT CURTAIN
- 19 HOPPER INSPECTION DOOR LATCH NEEDS ADJUSTED

ADDITIONAL DESCRIPTION:

MILES 16018
AUX GRS 2874

MISCELLANEOUS CHARGES:	<u>Description</u>	<u>Price</u>	<u>Amount</u>
	SHOP SUPPLIES	121.80	121.80

Labor:	870.00
Miscellaneous:	121.80
Subtotal:	991.80

Authorization: _____

***** Segment 02 *****

REPAIR & TEST

COMPLAINT:

- WASH UNIT BEFORE REPAIRS BEGIN
- REPLACE BOTH L/R & FAN SEALS
- REMOVE EXHAUST, CLEAN, REPAIR HOLE, PRIMER AND INSTALL
- REPLACE MAC VALVE AND CHECK OPERATON
- MONITOR HYD FILTER; REPLACE IF CONTINUES TO LEAK
- STRAIGHTEN L/R NOZZLE WELDMENT AND HANGERS AND CHK OPERATION
- REPLACE AND ADJUST SIDE BROOM CENTER SKIRTS

Please be advised, all quotes are valid for 30 days.

Thank You For Your Business!



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SERVICE ESTIMATE - NOT AN INVOICE

- REPLACE RETAINING NUT ON AUX ENGINE FUEL FILTER
- REMOVE UPPPER FAN HOUSING, PREP AND REPAIR HOUSING LINER. INSTALL HOUSING.
- REMOVE HARDWARE, STEAM CLEAN SHUTTERS, INSTALL AND CHECK OPERATION. ADJUST AS NEEDED
- REPLACE RUBBER RUNNERS ON NOZZLE SHOES
- REPLACE OUTER AND INNER CURTAIN ON RHS NOZZLE
- ADJUST L/R NOZZLE FOR STANDARD SWEEP PERFORMANCE
- TOP OFF AUTOLUBE AND CHK OPERATION
- TOP OFF HYD FLUID
- ADJUST HOPPER INSPECTION DOOR LATCH
- REPLACE CENTER EXT BROOM FRONT CURTAIN
- FILL W/ H2O, CHK WATER SYSTEM DURING FINAL TEST AND ADJUST.

<u>Part#</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Amount</u>
1064611	BULB SEAL-HOPPE	2	54.10	108.20
1059145	BULB SEAL-BLOWE	1	92.30	92.30
1083227	VLV-AIR SOLENOI	1	280.67	280.67
1096146	CURTAIN-SBRM	2	25.62	51.24
1066019	CURTAIN-CBRM FR	1	21.52	21.52
7274555	VALVE MNTG HARD	1	20.99	20.99
1016097	REAR NOZ RUBBER	1	39.26	39.26
1016098	REAR NOZ RUBBER	1	27.50	27.50
AQ62-DOT-4	1/4"DOT UNION C	1	7.88	7.88
MV LINER	LINER KIT	1	801.75	801.75
RE516553	FILTER CAP KIT	1	33.15	33.15

<u>MISCELLANEOUS CHARGES:</u>	<u>Description</u>	<u>Price</u>	<u>Amount</u>
	SHOP SUPPLIES	791.70	791.70
	FREIGHT IN GROUND	84.00	84.00

Parts: 1484.46
Labor: 5655.00

Please be advised, all quotes are valid for 30 days.

Thank You For Your Business!



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Authorization: _____

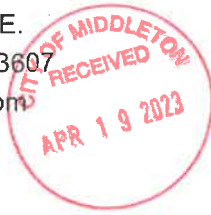
Miscellaneous:	875.70
Subtotal:	8015.16
Parts:	1484.46
Labor:	6525.00
Miscellaneous:	997.50
TOTAL:	9006.96

Please be advised, all quotes are valid for 30 days.

Thank You For Your Business!

JBJ DIESEL

5325 S. LAKE AVE.
 CALDWELL, ID 83607
 shop@jbjdiesel.com
 (208) 954-1199

Invoice: **3468**Date: **3/31/2023**

Bill To
 City of Middleton

P: (208) 631-5639

Remit Payment To
 Billing
 5325 S. Lake Ave.
 Caldwell, ID 83607

Service Order	Terms	Due Date	Authorizer	Customer PO	Service Writer	Unit #
4983	Net 30	4/30/2023	Darrel Gehring		Korn, Tony	005

Item	Description	Quantity	Rate	Amount
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Complaint: Customer complaint, transmission pops out of gear. When downshifting to 4th its really hard to get into gear

Cause: TRANSMISSION HAS INTERNAL DAMAGES

Labor	Correction: Transmission / Manual Transmission / DROVE TRUCK IN THE YARD BACK AND FORTH AND FOUND THAT 4TH IS HARD TO GET INTO WITHOUT PUSHING THE CLUTCH IN AND IT ALSO GRINDS IN 4TH GEAR WHICH TELLS ME THERE IS INTERNAL DAMAGE TO THE GEARS AND THE CLUTCH IS MAKING A BIT OF SOME NOISE WHEN YOU LET OUT THE ON THE CLUTCH AND IT ENGAGES ITS A BIT NOISY. 1. TRANSMISSION REPLACEMENT 2. CLUTCH REPLACEMENT 3. FLYWHEEL REPLACEMENT - Completed: 2/27/2023	1.00000	\$145.00	\$145.00
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Subtotal \$145.00

Complaint: Remove and replace transmission and install new clutch. Inspect flywheel, resurface or replace

Cause: Customer request **Type:** Other

(Inspection)

Item	Description	Quantity	Rate	Amount
Labor	Correction: Transmission / Clutch / PULLED TRUCK INTO BAY AND STATED REMOVING THE SHIFTER TOWER AND HAD TO REMOVE THE PASSENGER SEAT FIRST TO REMOVE THE SHIFTER BOOT, THEN REMOVED THE SHIFTER BOOT AND REMOVED THE SHIFTER FROM THE TRANSMISSION, THEN REMOVED THE DOG HOUSE TO REMOVE THE TOP SIDE BOLTS TO THE TRANSMISSION, THEN REMOVED WHAT BOLTS I COULD FROM THE TOP SIDE AND THEN REMOVED THE SHIFTER LINKAGE FROM THE TRANSMISSION, THEN LIFTED TRUCK INTO AIR WITH THE COLUMN LIFTS AND DRAINED THE OIL FROM THE TRANSMISSION SO I CAN REMOVE THE PTO, THEN HAD TO CUT WATER PIPE SO I CAN REMOVED TRANSMISSION AND REMOVE THE PTO, WILL FINSH JOB WHEN TRANS IS IS RETURNED TO THE SHOP. - Completed: 2/28/2023	4.00000	\$145.00	\$580.00
			Subtotal	\$580.00

Complaint: FINISH TRANS INSTALL.

Cause: Customer request

(Inspection)

Item	Description	Quantity	Rate	Amount
Labor	<p>Correction:</p> <p>Transmission / Manual Transmission / PULLED TRUCK INTO BAY AND OPENED THE HOOD, THEN WENT INTO CAB AND REMOVED THE PASSENGER SEAT AND DOG HOUSE COVER, THEN REMOVED THE SHIFTER TOWER BOOT AND REMOVED THE SHIFTER AND STUCK A RAG IN THE HOLE SO DIRT AND DEBRIS DOESNT MAKE ITS WAY INTO THE TRANSMISSION, THEN REMOVED THE TOP SIDE BELLHOUSING BOLTS AND REMOVED ANY ELECTRICAL AND AIR LINES ON THE TOP SIDE OF TRANSMISSION, THEN LIFTED TRUCK INTO THE AIR AND REMOVED THE WATER LINE TO FRONT SPRAYERS AND TOOK APART THE EXHAUST AND BUNGIE STRAPPED IT TO THE SIDE AND OUT OF THE WAY, THEN REMOVED THE GEAR OIL FROM THE TRANSMISSION AND REMOVED THE PTO FROM THE TRANSMISSION AND STUFFED WITH RAGS SO IT DOESNT SIT THERE AND LEAK ALL OVER THE PLACE, THEN REMOVED THE DRIVE LINE FROM CARRIER BEARING TO THE TRANSMISSION YOKE, THEN REMOVED THE CLUTCH LINKAGE AND REMOVED THE CLUTCH LINKAGE ARM ON THE TRANSMISSION SIDE OF CLUTCH LINKAGES, THEN PUT TRANSMISSION JACK UNDER THE TRANSMISSION AND STRAPPED THE TRANSMISSION TO THE JACK, THEN REMOVED THE BOTTOM BELLHOUSING BOLTS AND WALKED THE TRANSMISSION OUT FROM THE CLUTCH, WHILE DOING THIS PART OF THE JOB I REALIZED THAT THE STABILIZER BAR FOR THE WATER LINE TO FRONT SPRAYERS WAS IN THE WAY SO I GOT THE CUTTING TORCH AND CUT THE BAR OFF AND OUT OF MY WAY, THEN I WAS FINALLY ABLE TO COMPLETELY REMOVED THE TRANSMISSION FROM THE CLUTCH AND LOWER THE TRANSMISSION DOWN, THEN PULLED TRANS OUT FROM UNDER THE TRUCK AND REMOVED THE CLUTCH (CLUTCH LOOKS TO BE IN NORMAL SHAPE AND NORMAL WEAR ON PADS AND PRESSURE PLATE AS WELL AS FLYWHEEL), THEN REMOVED THE FLYWHEEL AND INSPECTED THE REAR MAIN SEAL AND FOUND THAT IT IS LEAKING, THEN STRAPPED UP THE REAR PART OF DRIVE SHAFT AND PUT WHAT BOLTS AND NUTS I REMOVED FROM THE TRANS AND STORED THEM IN THE CAB OF THE TRUCK ALONG WITH ALL OTHER THINGS I REMOVED FROM THE TRANSMISSION DURING THIS PROCESS (SHIFTER, WATER LINE, PTO SHAFT, ECT.) PUT DRIVE SHAFT ACROSS THE FRAME BEHIND THE CAB AND PUSHED THE TRUCK OUTSIDE TILL WE RECIEVE A TRANSMISSION TO GO BACK TOGETHER WITH THIS TRUCK.</p>	19.00000	\$145.00	\$2,755.00

Item	Description	Quantity	Rate	Amount
	GOT TRANSMISSION BACK FROM BEING REBUILT AND BROUGHT TRUCK BACK INTO SHOP AND PUT IT BACK ON COLUMN LIFTS AND LIFTED IT IN THE AIR REPLACED THE REAR MAIN SEAL AND SEAL PLATE, THEN REINSTALLED THE FLYWHEEL AND TORQUED TO SPEC, THEN INSTALLED NEW CLUTCH TO THE TRANSMISSION AND PUT TRANS UNDER THE TRUCK AND LOWERED THE TRUCK DOWN TO INSTALL THE TRANSMISSION, THEN GOT TRANSMISSION AND CLUTCH INTO PLACE AND FASTENED THE BELL HOUSING BOLTS DOWN TO SPEC, THEN INSTALLED ALL COMPONENTS THAT WERE TOOK OFF TRANSMISSION WHEN REMOVED FROM THE TRUCK (PTO, ELECTRICAL, SHIFTER TOWER, ECT), THEN INSTALLED FLUID TO TRANSMISSION AND FASTENED AND TORQUED ALL CLUTCH BOLTS TO SPEC, THEN REWELDED THE WATER PIPE BACK ON AND REWELDED THE BRACE THAT SUPPORTS THE BACK OF THE PIPE WHERE HOSE CONNECTION IS AT, THEN INSTALLED THE PTO SHAFT AND DRIVE SHAFTS AND SET SCREWS ON PTO SHAFT AND TORQUED THE DRIVE SHAFT BOLTS TO SPEC, THEN INSTALLED THE PASSENGER SEAT AND DOG HOUSE AND FASTENED ALL BOLTS TO THESE COMPONENTS. - Completed: 3/30/2023			
Parts	TRANSMISSION 8 SPEED - PS1107AWEL	1.00000	\$3,581.472	\$3,581.47
Parts	CLUTCH KIT 860TQ 14" - 107237-10	1.00000	\$724.8375	\$724.84
Labor	KW (Flywheel resurface)	1.00000	\$85.00	\$85.00
Parts	50W GEAR OIL, SYNTHETIC HD CITGO (per gal) - 3550EW-2	3.50000	\$57.942	\$202.80
Parts	BRAKE CLEAN (per can) - BRK001	3.00000	\$3.26	\$9.78
Parts	REAR MAIN SEAL ASSEMBLY DT466 - 1841139C93	1.00000	\$419.188	\$419.19
Parts	CLUTCH BRAKE 1-3/4" 2-PIECE - BK312M1D	1.00000	\$43.065	\$43.07
Parts	PILOT BEARING 2.4409" x 1.18" - 62062RSJ	1.00000	\$53.8675	\$53.87
Parts	FLEX PIPE 3-1/2" STAINLESS STEEL (per foot) - 42066	2.00000	\$27.75	\$55.50
Parts	CLAMP, 3.5" EXHAUST PRE-ROLLED STAINLESS STEEL - 33285	2.00000	\$28.65	\$57.30
Parts	BOLT, 3/8"-16 x 1-1/2" GRADE 8 HEX CAP ZINC YELLOW - 38-0612	2.00000	\$0.4944	\$0.99
Parts	HEX NUT 3/8"-16 GRADE 8 ZINC YELLOW - 34-3806	4.00000	\$0.453	\$1.81
Parts	WASHER, FLAT 3/8" GRADE 8 ZINC YELLOW - 37-3806	2.00000	\$0.8722	\$1.74
Parts	BRAKE CLEAN (per can) - BRK001	6.00000	\$3.26	\$19.56
Parts	15W40 ENGINE OIL, MOBIL SYNTHETIC DIESEL (per gal) - MOBB020-G	1.50000	\$22.19	\$33.29
Parts	CLAMP, 4" EXHAUST SS SINGLE BOLT - 40AS	1.00000	\$13.2125	\$13.21
			Subtotal	\$8,058.42

Unit: 005 **VIN:** 1HTSDAANX1H362565
 2001 International 4900
Chassis: 34,292 Miles

Labor	\$3,565.00
Parts	\$5,218.42
Shop Supplies	\$182.70
Pre-Charge Subtotal	\$8,966.12
Idaho Sales Tax (6.0000% of \$0.00)	\$0.00
Total	\$8,966.12
Payments & Credits	\$0.00
Balance Due	\$8,966.12

*****DISCLAIMER*****

Engine overhuals or new complete engines comes with 2 year unlimited mileage labor warranty & 1 year parts warranty. JBJ does not cover tow bills, loss of income & or downtime. JBJ requires the first oil change & overhead set to be preformed @ 10k miles +/- 500 miles @ JBJ or warranty is no longer valid. JBJ does not warrant abuse to the engine (lack of oil changes/ high coolant temp, etc) Warranty can be provided only @ JBJ location. JBJ is only responsible for the engine & does not cover anything not obtaining to the engine in any way, shape or form. By paying this invoice you are agreeing to the terms set forth by JBJ.

*****DISCLAIMER*****

Completed jobs must be paid for and picked up 10 days after being invoiced. If your vehicle is left unpaid on the property for more than 10 business days a \$50 per day storage fee will be added to the balance due. JBJ Diesel is not liable for any personal belongings left in vehicles.

All estimates are good for 30 days. All estimates are an estimated total cost and may vary up to 10% pending additional repairs/parts.



CITY OF MIDDLETON

P O Box 487, MIDDLETON, ID 83644
208-585-3133, 208-585-9601 Fax
WWW.MIDDLETONIDAHO.US

ADMINISTRATION NON-AERIAL FIREWORKS APPLICATION REV. 03/19

For retail sale of non-aerial fireworks at temporary fireworks stands within the City of Middleton.
Middleton City Code 1-15-14 and 1-15-14-2 Fireworks.

- Permit fee: \$50.00 for Non-Aerial Vendors Permit.
\$300.00 deposit, bond or letter of credit for prompt removal of structure and cleanup of debris.
- Insurance: Bond or Certificate of insurance is required and must be filed with the City prior to the issuance of permit.
Bond or valid certificate of public liability and property-casualty insurance providing coverage of at least one hundred thousand dollars (\$100,000.00) for personal injury and property damage required.

I. General Information:

Name, Cell Phone, Business Phone, and Address of Applicant:

Scott Thomson (208) 284-9354
3205 Hamilton St. Boise, NR. 83705

Name and Address of Business applicant is representing:

Outlet Fireworks LLC
David Weaver 3054 N. 3422 E Kimberly, ID. 83341

Address of location applicant has permission to sell fireworks; property owner name and phone:


Middleton Village Mall
206 E. Main St. 83644

Applicant/Business Idaho State Sales Tax Permit number:

0025683515

Date(s) of sale of fireworks: June 24 - July 5, 2023

APPLICANT / BUSINESS REPRESENTATIVE


Signature


Date: Apr 13, 2023

Scott Thomson - Outlet Fireworks LLC - manager

Print name / Business Name and Representative Title

Subscribed and sworn before me this 13th day of April, 2023

(Seal)


Notary Public for the State of Idaho
Residing at: D.L. Evans Bank
Commission expires: 10/07/28

NATHAN RICE
MY COMMISSION NO. 20224022
NOTARY PUBLIC
STATE OF IDAHO
MY COMMISSION EXP: 10/07/2028



CITY OF MIDDLETON

P O Box 487, MIDDLETON, ID 83644

208-585-3133

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ADMINISTRATION

NON-AERIAL FIREWORKS APPLICATION

REV. 04/2022

Commission expires: _____

OFFICE USE ONLY

Application Received: 4/25/23

Fee Received: Rec'd 1.246666

Deposit Received: \$300.00 ck # 231

Insurance Certificate Received: 4/25/23

Application Approved by City Council: _____

Application Denied: _____

FIRE INSPECTION:

Date: _____ By: _____

Permit is hereby issued this _____ day of _____, 20____.

City Clerk

Notes: _____

DRAYTON INSURANCE BROKERS, INC.

2500 CENTER POINT ROAD, SUITE 301
BIRMINGHAM, ALABAMA 35215
PHONE: (205) 854-5806
FAX: (205) 854-5895

POST OFFICE BOX 94067
BIRMINGHAM, ALABAMA 35220
EMAIL: dib@draytonins.com

CERTIFICATE OF INSURANCE

NO. 350118

We certify that insurance is afforded as stated below. This Certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the insurance policy and the insurance afforded is subject to all the terms, exclusions and conditions of the policy.

INSURER Admiral Insurance Company

POLICY NO. CA000003209-32-1104

NAMED INSURED Outlet Fireworks LLC
d/b/a Red Dragon Fireworks
3131 N 3500 E
Kimberly, ID 83341

POLICY TERM April 1, 2023 to April 1, 2024; Both Days 12:01 A.M. Standard Time

COVERAGE Commercial General Liability: ☒ Occurrence Basis ☐ Claims Made Basis

LIMIT OF LIABILITY \$2,000,000 each occurrence, \$3,000,000 general aggregate, \$3,000,000 products/completed operations aggregate
The limit of liability shall not be increased by the inclusion of more than one insured or additional insured.

INSURED OPERATIONS The sale of consumer fireworks (1.4G) and related products at the Insured location.

It is certified that, if named below, this policy includes as Additional Insureds 1) the operator of the Insured location and/or 2) the owner of the property on which the Insured location is situated and/or 3) the licensing authority issuing a permit or license for the operation of the Insured location and/or 4) an entity for which the Named Insured is required by written contract to provide coverage.

**NAME(S) OF
ADDITIONAL INSURED(S)** Middleton Village
Garrett Goldberg
Middleton Village Partners

**THE CITY OF MIDDLETOWN ITS OFFICIALS, OFFICERS, AGENTS & VOLUNTEERS
WHEN ACTING IN THEIR OFFICIAL CAPACITY.**

**ADDRESS OF
INSURED LOCATION** 206 E Main
Middleton, ID 83644

It is certified that this policy requires a 30 day mutual notice of cancellation between the Insurer and the Named Insured. In the event of such cancellation we will endeavor to mail 10 days written notice to the Additional Insured(s), whose name and address is shown hereon, but failure to mail such notice shall impose no obligation or liability of any kind upon the insurer and/or the undersigned.

DRAYTON INSURANCE BROKERS, INC.

04/08/2023
DATE OF ISSUE


A.J. STRINGER, PRESIDENT

City of Middleton
PO Box 487
1103 W MAIN ST
Middleton ID 83644 208-585-3133

Receipt No: 1.246666 Apr 25, 2023

OUTLET FIREWORKS/SCOTT THOMSON

Previous Balance:	.00
GENERAL FUND	
FIREWORK PERMIT/OUTLET	50.00
FIREWORKS/SCOTT THOMSON	

Total:	50.00
--------	-------

Sunwest Checks	
Check No: 230	50.00
Total Applied:	50.00

Change Tendered:	.00
------------------	-----

04/25/2023 11:27 AM



CITY OF MIDDLETON

P O Box 487, MIDDLETON, ID 83644

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ADMINISTRATION

SPECIAL COMMUNITY EVENTS

APPLICATION/AGREEMENT/PERMIT

REV 8/17

Date: April 19, 2023

request fees to be waived.

Middleton City Code Section 3-2 Special Events.

I. General Information:

Event Name: Middleton Chamber of Commerce 4th of July

Event Dates(s) / Time(s): July 4, 2023 10am - 3pm

Event Location: Middleton Place Park

II. Applicant / Sponsoring Organization Information:

Applicant Name: Kellie English

Sponsoring organization Name: Middleton Chamber of Commerce

Are you a non-profit corporation? Yes ☒ no ☐, if yes, 501c(3) ☐ or 501c(6) ☐.

Address: P.O. Box 434

City: Middleton State: ID Zip: 83644

Phone: 208-841-9348 ; Cell Phone: _____

Fax: _____ ; Email: english_kellie@yahoo.com

On-Site/Emergency Contact Name: Kellie English

Address: 1010 E. Willow Circle

City: Middleton State: ID Zip: 83644

Cell Phone: 208-841-9348 ; Email: english_kellie@yahoo.com

III. Brief Description and Purpose of Event: 4th of July Community event

Food vendors, vendors, car show, bounce houses,

Band with live music.

Annual Community event.



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APPLICATION/AGREEMENT/PERMIT

REV 8/17

IV. Street Closure Request:

List any street(s) or lanes of streets requiring temporary street closure for the event. Include street name(s) indicating beginning and end points of the closing, date and time of closing and reopening:

1. Hwy 44 , Dewey , Triumph , Middleton Rd.
2. _____
3. _____

No permanent alteration to the street will be permitted.

Note: Permit from Idaho Transportation Department or Canyon County Highway District #4 may be required, depending on location.

V. Site Plan. A Site Plan must be attached that identifies the following, if applicable:

1. An outline of the entire event venue including the names of streets or areas that are part of the venue. If the event involves a moving route such as a parade, indicate the direction of travel and all streets or lane closures.
2. Location of any fencing, barriers and/or barricades. Must be removable for emergency access.
3. Location and identification of all temporary structures, portable toilets, booths, trash containers/dumpsters, cooking areas, identification of location of all vendor cooking with flammable gases or barbeque grills, waste grease containers, gray water containers, hand washing stations, etc.
4. Location of first aid facilities and ambulances.
5. Parking, placement of vehicles and/or trailers.
6. Location of generators and/or sources of electricity.
7. Exit locations for OUTDOOR events within fencing, tents, other temporary structures.
8. Firework launch location.

Information:

- I. Does the event involve the sale or use of alcoholic beverages? Yes X No ____.
If yes, an Alcohol Beverage Permit may be required.
- II. Does the event involve the sale or distribution of food? Yes X No ____.
If yes, a Temporary Food Establishment Permit (South West District Health Department (208) 455-5300) and a vendor permit (City of Middleton) may be required, with copy to the City.
- III. Does the event involve the sale of non-food items? Yes X No ____.
- IV. Will there be entertainment at the event? Yes X No ____.

If yes, please provide the following information:

Dance component/open floor: _____

Live or recorded music: Band w/ Stage

Amplification: _____

Start and end time of entertainment: 9am - 2pm

Refer to Middleton City Code Section Noise.

- V. ADDRESS: If the event is located within a building, name of building, address, owner name:

- VI. TEMPORARY STRUCTURES.

Will there be any temporary structures on the event site? Yes X No ____



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ADMINISTRATION

SPECIAL COMMUNITY EVENTS
APPLICATION/AGREEMENT/PERMIT
REV 8/17

Number of stages: 1 Size of stage(s): 24 x 24
Number of Tents: 20 Size of tent(s) 10 x 10

Inspection of temporary structures may be required and applicant is obligated to pay any inspection fee. Inspection / permit may be required for a tent by the Middleton Rural Fire District.

- VII. Does the event involve use of fireworks, rockets, pyrotechnics? Yes No X
Where and when?

Inspection / permit by Middleton Rural Fire District may be required.

- VIII. Will portable toilets for the public be provided? Yes X No

- IX. Will electrical hookup for the event be required? Yes X No

Electrical inspection / permit may be required.

- X. Will a generator(s) be used? Yes X No

- XI. Will access to water be required for the event? Yes No X

- XII. Will signs and/or banners be displayed as part of the event? Yes X No

A sign permit may be needed from the City of Middleton.

- XIII. Will this event be marketed, promoted, or advertised? Yes X No

- XIV. Will there be live media coverage of the event? Yes No maybe

XV. PARKING:

How will parking be accommodated for this event for all patrons, vendors, service providers, and event staff? Some parking in park parking lot use of
churches next door. Food vendors in parking lot.

XVI. REFUSE / GARBAGE:

How will garbage be contained and removed during and after the event?

Garbage cans will be provided then put in empty
dumpster at the park.

Applicant will be responsible for the costs (time and material) any any rubbish or garbage removal by Public Works or City staff.

- XVII. NOTIFICATION. Applicant may be required to notify property owners affected by the event before a special events permit will be issued.

- XVIII. SECURITY. Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City for costs of providing on-duty law enforcement officers, for necessary policing.



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ADMINISTRATION

SPECIAL COMMUNITY EVENTS APPLICATION/AGREEMENT/PERMIT REV 8/17

XIX. INSURANCE, FEE.

Pursuant to Middleton City Code Section 3-2-2 (E), all applicants shall submit, with the application, and maintain, at least until the conclusion of the special event, a comprehensive general liability insurance policy in the amount of one million dollars (\$1,000,000.00), with the city of Middleton names as an additional insured, and written by a company authorized to write insurance policies within the state of Idaho, and filed with the Middleton city clerk's office. Applicants must also execute indemnification and hold harmless provisions contained within the application to address potential liabilities and damages to persons and/or property.

FEE: \$160.00 Pursuant to Resolution No. 334-13 Fee Schedule, except as otherwise provided in this chapter, special event applicants, promoters and sponsors whose special events require the use of municipal resources as a result of their anticipated attendance or heightened security concerns shall be required to reimburse the city for expended resources at the hourly rate or salary of city of other personnel involved in the permit processing, event traffic control, or other facility or event support and for the use of city equipment and other non-personnel expense. The city clerk shall require payment of fees and services or a reasonable estimate thereof at the time the completed application is approved, unless the city clerk for good cause extends time for payment. In any event, full cost recovery for resources shall be required no later than ten (10) days following the conclusion of the special event. Any extraordinary resources for which there are additional costs shall be solely dedicated to the special event.

XX. INDEMNIFICATION / HOLD HARMLESS AGREEMENT / AGREEMENT FOR LIABILITY AND COSTS.

Middleton Chamber of Commerce (Applicant / Organization / Permittee) shall indemnify, defend and hold the City of Middleton, its officers, agents and employees harmless from any and all claims, suits, actions, damages and causes of action which the City of Middleton may incur arising out of any personal injury, bodily injury, loss of life or damage to any property, or violation of any relevant federal, state or local law or ordinance, or other cause resulting from the following services, operations, event or use of City property authorized pursuant to this Special Event Permit.

Acceptance of insurance certificates required under this application / permit does not relieve

Middleton Chamber of Commerce (Applicant / Organization / Permittee) from liability under this application / permit. This application / permit shall apply whether or not such insurance policies have been determined to be applicable to any of such damages or claims for damages.

Middleton Chamber of Commerce (Applicant / Organization / Permittee) shall reimburse the City of Middleton for all costs and expenses that may be incurred by or on behalf of the Special Event (including but not limited to fees and charges of attorneys and other professionals and court costs incurred by the City of Middleton in enforcing the provisions of this permit.



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ADMINISTRATION

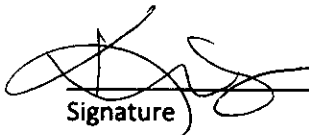
SPECIAL COMMUNITY EVENTS
APPLICATION/AGREEMENT/PERMIT
REV 8/17

Further, as to such damages or claims for damages which arise during the scope of the activities or the use of property covered under this Agreement, Middleton Chamber of Commerce (Applicant / Organization / Permittee), at its sole cost and expense, shall defend any and all suits, actions or other legal proceedings that may be brought or instituted by third parties against the City of Middleton, its officers, agents or employees, or any such claim or demand, and shall pay and satisfy any judgment or decree that may be rendered against the City of Middleton, its officers, agents or employees in any such suit, action or other legal proceeding.

All insurance companies shall be required to add the City of Middleton, its officers, agents and employees as additional insured by endorsement under the insurance policy and shall stipulate that this insurance policy will operate as primary insurance under this Agreement and that no other insurance affected by the City of Middleton or other named insured will be called upon to contribute to a loss covered there under. The policy shall contain no special limitations on the scope of protection afforded to the City, its officers, employees or agents unless approved in writing by the City of Middleton.

IN WITNESS WHEREOF, Middleton Chamber of Commerce (Applicant / Organization Representative/ Permittee) has made and entered into this Agreement with the City of Middleton as of this 19 day of April, 2023.

APPLICANT / ORGANIZATION REPRESENTATIVE


Signature

Date: April 19, 2023

Kellie English Vice President
Print name / Organization Name and Representative Title

OFFICE USE ONLY

Application Received: _____

Fee Received: _____

Insurance Certificate Received: _____

Application Approved by City Council : _____

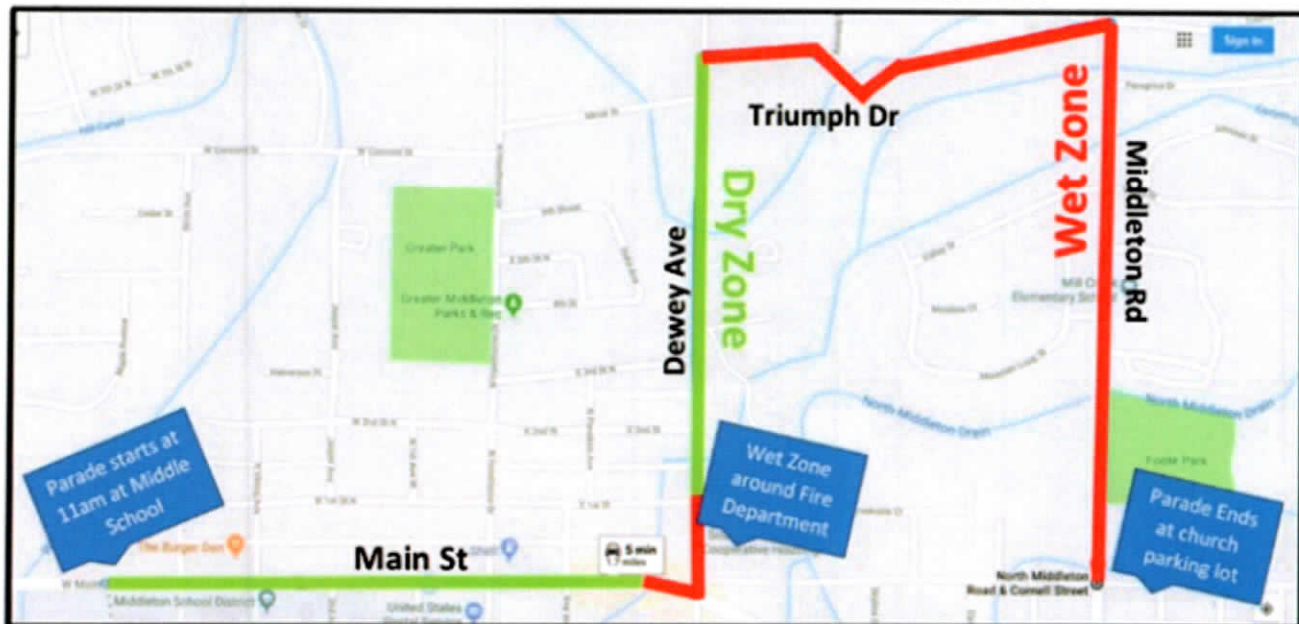
Application Denied: _____

Permit is hereby issued this _____ day of _____, 20____.

City Clerk

Notes: _____

MIDDLETON 4th of July PARADE ROUTE



Middleton
Chamber of Commerce

Middleton's 4th of July Parade is known for our crowd-friendly water fight. If you choose to be in the **WET ZONE** portion of the parade, this means you are armed and ready to douse the spectators with all you got.

If you choose to sit in the **WET ZONE** portion of the parade, you are prepared as a spectator to be fired upon or to fire back. **This does not mean the entire parade route is a free-for-all water fight.** Be respectful of the crowd and parade participants who do not wish to get wet. They have chosen to ride or sit in the **DRY ZONE**. Please do not fire water from or in the **DRY ZONE**. Thank you for your participation in the Middleton 4th of July Parade. The wet zone is part of what makes our parade unique.

Middleton Intake Submissions January 1, 2023 - January 31, 2023 (out of contract)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0051815501	01/05/23	Teetee	Dog	PD	Middleton	01/14/23	Adoption	7	\$190.00
A0051828620	01/06/23	Pookie	Dog	PD	Middleton	01/19/23	Adoption	7	\$190.00
A0051842647	01/09/23	Klaus	Dog	PD	Middleton	01/20/23	Adoption	7	\$190.00
A0051898025	01/18/23	Willow	Dog	PD	Middleton	01/19/23	RTO	2	\$90.00
A0051924244	01/22/23	Beretta	Dog	PD	Middleton	01/23/23	RTO	2	\$90.00
A0051959378	01/27/23	Ellen	Dog	Public	Middleton	02/13/23	Adoption	7	\$190.00
A0051971808	01/30/23	Mysterio	Dog	Public	Middleton	02/11/23	Adoption	7	\$190.00
Total									\$1,130.00

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	20/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions January 1, 2023 - January 31, 2023 (reflecting in contract pricing)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0051815501	01/05/23	Teetee	Dog	PD	Middleton	01/14/23	Adoption	5	\$110.00
A0051828620	01/06/23	Pookie	Dog	PD	Middleton	01/19/23	Adoption	5	\$110.00
A0051842647	01/09/23	Klaus	Dog	PD	Middleton	01/20/23	Adoption	5	\$110.00
A0051898025	01/18/23	Willow	Dog	PD	Middleton	01/19/23	RTO	2	\$65.00
A0051924244	01/22/23	Beretta	Dog	PD	Middleton	01/23/23	RTO	2	\$65.00
A0051959378	01/27/23	Ellen	Dog	Public	Middleton	02/13/23	Adoption	5	\$110.00
A0051971808	01/30/23	Mysterio	Dog	Public	Middleton	02/11/23	Adoption	5	\$110.00
Total									\$680.00
Total Savings									(\$450.00)

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	15/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions February 1, 2022 - December 31, 2022 (out of contract)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A49525305	02/01/22	Benji	Dog	Public	Middleton	02/14/22	Adoption	7	\$155.00
A49594565	02/14/22	Trixie	Dog	PD	Middleton	04/27/22	Adoption	7	\$155.00
A49638431	02/21/22	Polly	Dog	PD	Middleton	02/22/22	RTO	2	\$80.00
A49638027	02/21/22	Tibbs	Dog	Public	Middleton	03/02/22	Adoption	7	\$155.00
A49677857	02/24/22	Abbie	Dog	PD	Middleton	02/28/22	RTO	5	\$125.00
A49728348	03/07/22	Xochitl	Dog	PD	Middleton	03/16/22	Adoption	7	\$155.00
A49750584	03/10/22	Marmalade	Dog	PD	Middleton	04/15/22	Adoption	7	\$155.00
A23978393	03/21/22	Molly	Dog	Public	Middleton	03/21/22	RTO	1	\$65.00
A49835724	03/24/22	Zeus	Dog	PD	Middleton	03/24/22	RTO	1	\$65.00
A50028544	04/22/22	Lady	Dog	PD	Middleton	04/23/22	RTO	2	\$80.00
A50146330	05/09/22	Zeus	Dog	Public	Middleton	08/19/22	Adoption	7	\$155.00
A50146440	05/09/22	Trixie	Dog	Public	Middleton	05/18/22	Adoption	7	\$155.00
A50157348	05/10/22	Mazikeen	Dog	PD	Middleton	05/11/22	RTO	2	\$80.00
A50219873	05/18/22	Samwise	Dog	PD	Middleton	06/11/22	Adoption	7	\$155.00
A50350436	06/03/22	Aspen	Dog	PD	Middleton	06/06/22	RTO	4	\$110.00
A50365378	06/05/22	Nina	Dog	PD	Middleton	06/10/22	RTO	6	\$140.00
A50365387	06/05/22	Pepper	Dog	PD	Middleton	06/10/22	RTO	6	\$140.00
A50420588	06/13/22	Tonk	Dog	Public	Middleton	06/15/22	RTO	3	\$95.00
A46717017	06/25/22	Bentley	Dog	PD	Middleton	06/25/22	RTO	1	\$65.00
A40285097	06/25/22	Kane	Dog	PD	Middleton	06/25/22	RTO	1	\$65.00
A50539448	06/26/22	Papi	Dog	PD	Middleton	06/27/22	RTO	2	\$80.00
A40285097	06/27/22	Kane	Dog	PD	Middleton	06/27/22	RTO	1	\$65.00
A50611958	07/07/22	Grizzly	Dog	PD	Middleton	07/09/22	RTO	3	\$95.00
A50690972	07/16/22	Wren	Dog	PD	Middleton	07/27/22	Adoption	7	\$155.00
A50681096	07/16/22	Maggie	Dog	Public	Middleton	07/18/22	RTO	3	\$95.00
A50814337	08/03/22	Madeleine	Dog	PD	Middleton	08/19/22	Adoption	7	\$155.00
A50823688	08/04/22	Nyla	Dog	Public	Middleton	08/22/22	Adoption	7	\$155.00
A50837358	08/06/22	Tella	Dog	Public	Middleton	08/20/22	Adoption	7	\$155.00
A50837352	08/06/22	Brookie	Dog	Public	Middleton	08/24/22	Adoption	7	\$155.00
A50876335	08/11/22	Shadow	Dog	PD	Middleton	08/12/22	RTO	2	\$80.00

A50881387	08/12/22	Darby	Dog	PD	Middleton	Unknown	In Shelter	7	\$155.00
A50927538	08/18/22	Ruby	Dog	Public	Middleton	Unknown	In Shelter	7	\$155.00
A50949216	08/21/22	Blue	Dog	PD	Middleton	08/23/22	RTO	3	\$95.00
A50975904	08/24/22	Jackie Marie	Dog	PD	Middleton	08/26/22	RTO	3	\$95.00
A50976189	08/24/22	Smalls	Dog	PD	Middleton	08/27/22	RTO	4	\$110.00
A50978474	08/25/22	Denali	Dog	PD	Middleton	Unknown	In Shelter	7	\$155.00
A51007629	08/30/22	Nanook	Dog	PD	Middleton	08/30/22	RTO	1	\$65.00
A0051099418	09/12/22	Sookie	Dog	Public	Middleton	09/28/22	Euthanasia	7	\$155.00
A0050394159	09/15/22	Bobo	Dog	PD	Middleton	09/20/22	RTO	6	\$140.00
A0051186343	09/24/22	Max	Dog	PD	Middleton	09/24/22	RTO	1	\$65.00
A0012658514	09/24/22	Mator	Dog	PD	Middleton	09/24/22	RTO	1	\$65.00
A0037787104	09/24/22	Oreo	Dog	PD	Middleton	10/22/22	Adoption	7	\$155.00
A0051188722	09/24/22	Hunny	Dog	PD	Middleton	09/26/22	RTO	3	\$95.00
A0051273246	10/05/22	Maggie	Dog	Public	Middleton	10/29/22	Adoption	7	\$155.00
A0048897438	10/13/22	Crosby	Dog	PD	Middleton	10/13/22	RTO	1	\$65.00
A0051339989	10/16/22	Zenon	Dog	PD	Middleton	12/22/23	Euthanasia	7	\$155.00
A0051404635	10/26/22	Bear	Dog	PD	Middleton	10/26/22	RTO	1	\$65.00
A0051404642	10/26/22	Ace	Dog	PD	Middleton	10/26/22	RTO	1	\$65.00
A0051408379	10/26/22	Roscoe	Dog	PD	Middleton	10/27/22	RTO	2	\$80.00
A0043370105	11/26/22	Rocko	Dog	PD	Middleton	11/29/22	RTO	4	\$110.00
A0051602983	11/28/22	Teddy	Dog	PD	Middleton	12/02/22	RTO	5	\$125.00
A0051612486	11/29/22	Gumdrop	Dog	PD	Middleton	12/10/22	Adoption	7	\$155.00
A0051612502	11/29/22	Jellybean	Dog	PD	Middleton	12/22/22	Adoption	7	\$155.00
A0051628640	12/01/22	Lily	Dog	Public	Middleton	12/14/22	Adoption	7	\$155.00
A0051657877	12/05/22	Shakiki	Dog	Public	Middleton	12/12/22	RTO	7	\$155.00
A0051656638	12/06/22	Coco	Dog	PD	Middleton	12/07/22	RTO	2	\$80.00
A0051689817	12/10/22	Avella	Dog	PD	Middleton	12/12/22	RTO	3	\$95.00
A0043370105	12/10/22	Rocko	Dog	PD	Middleton	12/12/22	RTO	3	\$95.00
A0051691841	12/12/22	Patagonia	Dog	Public	Middleton	12/21/22	Adoption	7	\$155.00
A0051762528	12/26/22	Chloe	Dog	PD	Middleton	12/27/22	RTO	2	\$80.00

Total

\$6,990.00

Cost Key:	
Dog Intake	50.00
Cat Intake	25.00
Bite Quarantine	350.00
Dog/Cat Boarding	15/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions February 1, 2022 - December 31, 2022 (reflects in contract prices)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A49525305	02/01/22	Benji	Dog	Public	Middleton	02/14/22	Adoption	5	\$110.00
A49594565	02/14/22	Trixie	Dog	PD	Middleton	04/27/22	Adoption	5	\$110.00
A49638431	02/21/22	Polly	Dog	PD	Middleton	02/22/22	RTO	2	\$65.00
A49638027	02/21/22	Tibbs	Dog	Public	Middleton	03/02/22	Adoption	5	\$110.00
A49677857	02/24/22	Abbie	Dog	PD	Middleton	02/28/22	RTO	5	\$110.00
A49728348	03/07/22	Xochitl	Dog	PD	Middleton	03/16/22	Adoption	5	\$110.00
A49750584	03/10/22	Marmalade	Dog	PD	Middleton	04/15/22	Adoption	5	\$110.00
A23978393	03/21/22	Molly	Dog	Public	Middleton	03/21/22	RTO	1	\$50.00
A49835724	03/24/22	Zeus	Dog	PD	Middleton	03/24/22	RTO	1	\$50.00
A50028544	04/22/22	Lady	Dog	PD	Middleton	04/23/22	RTO	2	\$65.00
A50146330	05/09/22	Zeus	Dog	Public	Middleton	08/19/22	Adoption	5	\$110.00
A50146440	05/09/22	Trixie	Dog	Public	Middleton	05/18/22	Adoption	5	\$110.00
A50157348	05/10/22	Mazikeen	Dog	PD	Middleton	05/11/22	RTO	2	\$65.00
A50219873	05/18/22	Samwise	Dog	PD	Middleton	06/11/22	Adoption	5	\$110.00
A50350436	06/03/22	Aspen	Dog	PD	Middleton	06/06/22	RTO	4	\$95.00
A50365378	06/05/22	Nina	Dog	PD	Middleton	06/10/22	RTO	5	\$110.00
A50365387	06/05/22	Pepper	Dog	PD	Middleton	06/10/22	RTO	5	\$110.00
A50420588	06/13/22	Tonk	Dog	Public	Middleton	06/15/22	RTO	3	\$80.00
A46717017	06/25/22	Bentley	Dog	PD	Middleton	06/25/22	RTO	1	\$50.00
A40285097	06/25/22	Kane	Dog	PD	Middleton	06/25/22	RTO	1	\$50.00
A50539448	06/26/22	Papi	Dog	PD	Middleton	06/27/22	RTO	2	\$65.00
A40285097	06/27/22	Kane	Dog	PD	Middleton	06/27/22	RTO	1	\$50.00
A50611958	07/07/22	Grizzly	Dog	PD	Middleton	07/09/22	RTO	3	\$80.00
A50690972	07/16/22	Wren	Dog	PD	Middleton	07/27/22	Adoption	5	\$110.00
A50681096	07/16/22	Maggie	Dog	Public	Middleton	07/18/22	RTO	3	\$80.00
A50814337	08/03/22	Madeleine	Dog	PD	Middleton	08/19/22	Adoption	5	\$110.00
A50823688	08/04/22	Nyla	Dog	Public	Middleton	08/22/22	Adoption	5	\$110.00
A50837358	08/06/22	Tella	Dog	Public	Middleton	08/20/22	Adoption	5	\$110.00
A50837352	08/06/22	Brookie	Dog	Public	Middleton	08/24/22	Adoption	5	\$110.00
A50876335	08/11/22	Shadow	Dog	PD	Middleton	08/12/22	RTO	2	\$65.00

A50881387	08/12/22	Darby	Dog	PD	Middleton	Unknown	In Shelter	5	\$110.00
A50927538	08/18/22	Ruby	Dog	Public	Middleton	Unknown	In Shelter	5	\$110.00
A50949216	08/21/22	Blue	Dog	PD	Middleton	08/23/22	RTO	3	\$80.00
A50975904	08/24/22	Jackie Marie	Dog	PD	Middleton	08/26/22	RTO	3	\$80.00
A50976189	08/24/22	Smalls	Dog	PD	Middleton	08/27/22	RTO	4	\$95.00
A50978474	08/25/22	Denali	Dog	PD	Middleton	Unknown	In Shelter	5	\$110.00
A51007629	08/30/22	Nanook	Dog	PD	Middleton	08/30/22	RTO	1	\$50.00
A0051099418	09/12/22	Sookie	Dog	Public	Middleton	09/28/22	Euthanasia	5	\$110.00
A0050394159	09/15/22	Bobo	Dog	PD	Middleton	09/20/22	RTO	5	\$110.00
A0051186343	09/24/22	Max	Dog	PD	Middleton	09/24/22	RTO	1	\$50.00
A0012658514	09/24/22	Mator	Dog	PD	Middleton	09/24/22	RTO	1	\$50.00
A0037787104	09/24/22	Oreo	Dog	PD	Middleton	10/22/22	Adoption	5	\$110.00
A0051188722	09/24/22	Hunny	Dog	PD	Middleton	09/26/22	RTO	3	\$80.00
A0051273246	10/05/22	Maggie	Dog	Public	Middleton	10/29/22	Adoption	5	\$110.00
A0048897438	10/13/22	Crosby	Dog	PD	Middleton	10/13/22	RTO	1	\$50.00
A0051339989	10/16/22	Zenon	Dog	PD	Middleton	12/22/23	Euthanasia	5	\$110.00
A0051404635	10/26/22	Bear	Dog	PD	Middleton	10/26/22	RTO	1	\$50.00
A0051404642	10/26/22	Ace	Dog	PD	Middleton	10/26/22	RTO	1	\$50.00
A0051408379	10/26/22	Roscoe	Dog	PD	Middleton	10/27/22	RTO	2	\$65.00
A0043370105	11/26/22	Rocko	Dog	PD	Middleton	11/29/22	RTO	4	\$95.00
A0051602983	11/28/22	Teddy	Dog	PD	Middleton	12/02/22	RTO	5	\$110.00
A0051612486	11/29/22	Gumdrop	Dog	PD	Middleton	12/10/22	Adoption	5	\$110.00
A0051612502	11/29/22	Jellybean	Dog	PD	Middleton	12/22/22	Adoption	5	\$110.00
A0051628640	12/01/22	Lily	Dog	Public	Middleton	12/14/22	Adoption	5	\$110.00
A0051657877	12/05/22	Shakiki	Dog	Public	Middleton	12/12/22	RTO	5	\$110.00
A0051656638	12/06/22	Coco	Dog	PD	Middleton	12/07/22	RTO	2	\$65.00
A0051689817	12/10/22	Avella	Dog	PD	Middleton	12/12/22	RTO	3	\$80.00
A0043370105	12/10/22	Rocko	Dog	PD	Middleton	12/12/22	RTO	3	\$80.00
A0051691841	12/12/22	Patagonia	Dog	Public	Middleton	12/21/22	Adoption	5	\$110.00
A0051762528	12/26/22	Chloe	Dog	PD	Middleton	12/27/22	RTO	2	\$65.00

Total

\$5,295.00

Total Savings

\$1,695.00

Middleton Intake Submissions February 1, 2023 - February 28, 2023 (out of contract)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0052062767	02/14/23	Leo	Dog	PD	Middleton	02/14/23	RTO	1	\$70.00
Total									\$70.00

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	20/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions February 1, 2023 - February 28, 2023 (reflects in contract pricing)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0052062767	02/14/23	Leo	Dog	PD	Middleton	02/14/23	RTO	1	\$50.00
Total									\$50.00
Total Savings									(\$20.00)

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	15/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions March 1, 2023 - March 31, 2023 (out of contract)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0052257206	03/17/23	Chewy	Dog	PD	Middleton	03/18/23	RTO	2	\$90.00
Total									\$90.00

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	20/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Middleton Intake Submissions March 1, 2023 - March 31, 2023 (reflects in contract pricing)

Petpoint #	Date	Name	Animal	Type	City	Outcome Date	Outcome	Days in Shelter	Billable
A0052257206	03/17/23	Chewy	Dog	PD	Middleton	03/18/23	RTO	2	\$65.00
Total									\$65.00
Total Savings									(\$25.00)

Cost Key:	
Dog Intake	50.00
Cat Intake	50.00
Bite Quarantine	350.00
Dog/Cat Boarding	15/day
Abscess/Wound Tx	50.00
EU under 50 lbs	50.00
EU over 50 lbs	100.00
Disposal	30.00

Benefits of Partnership with West Valley Humane Society (WVHS)

- **Properly quarantine dangerous animals:** WVHS will take any animal that has bitten a human. This alleviates the City from having to figure out which veterinary clinic can assist them with a rabies quarantine, as required by Canyon County ordinance 03-05-13(3).
- **Eliminates roaming strays:** Dogs at large can create traffic hazards, harass/kill livestock and poultry and other small animals, contribute to overpopulation, cause dog fights, and pose a larger bite risk to the community.
- **Help mitigate disease:** All animals that enter WVHS will be vaccinated upon intake. When their owners reclaim them from the shelter, their animals are protected from spreading diseases if they are roaming off their property in the future.
- **Assist with positive PR:** WVHS will alleviate the community worry about how to get care to injured/sick animals in the community. Animal care is always a hot button issue!
- **Assist with legal issues:** WVHS has years of experience with animal hoarding, cruelty, neglect, abuse, animal forfeitures, and more.
- **Assist with community outreach:** WVHS helps with unwanted litters, controlling free-roaming cat populations, bite prevention, low-cost spay/neuter services, vaccines, and microchipping, and more
- **Assist with licensing efforts:** The City of Middleton may want to explore an updated licensing system to offset the cost of shelter programs. WVHS would help with the sale of the licenses for the City.

Services Provided through Partnership:

- **Stray animal drop off from Middleton Police Department** or their designated officials
 - **Dogs:** 24 hour access to our intake kennels for MPD and their designees
 - **Cats:** 24 hour access to our intake kennels for MPD and their designees **with prior notice/approval**; does have fees
 - **Other animals:** 24 hour access to our intake kennels for MPD and their designees **with prior notice/approval**; does have fees
- **Stray animal drop off from Middleton residents**
 - **Dogs:** during business hours
 - **Cats:** scheduled/managed intake; cost negotiated with participants, not the city
- **Owner surrenders from Middleton residents:**
 - **Dogs:** scheduled/managed intake; fees collected from residents, not the city
 - **Cats:** scheduled/managed intake; fees collected from residents, not the city

A Brief History of Services Rendered:

- **2020 Stray Intakes:**
 - Dogs: 50 (41 brought in by PD)
 - Cats: 61
- **2021 Stray Intakes:**
 - Dogs: 64 (50 brought in by PD)
 - Cats: 54
- **2022 Stray Intakes:**
 - Dogs: 65 (45 brought in by PD)
 - Cats: 101
- **2023 (to date) stray intakes:**
 - Dogs: 15 (10 brought in by PD)
 - Cats: 12

An example of contract costs that the City of Middleton may see:

If the City of Middleton signs a contract with West Valley Humane Society, and brings in an average of 60 dogs annually, the average yearly cost would be a minimum of \$3,000 and a maximum of \$6,600 per year.

For that fee, the City of Middleton would receive access to additional cat services of up to \$10,000 (depending on community participation) annually at no additional cost to the city.

When sick/injured animals come to the shelter, we are able to provide them medical care through our veterinary clinic. Often, medical expenses are prohibitive factors for small municipal animal holding areas. One of the great benefits of partnering with the shelter is access to affordable veterinary care when necessary.

Here is a general breakdown of common contract costs for canines:

Dog Cost Breakdown:

- \$50 intake fee
- \$15 boarding fee per day after intake for a 5 day stray hold
- Cost depends on length of stay (1 to 5 days) \$50 - \$110

Estimated Costs to City based on 60 Dogs Served Annually:

- Minimum cost: \$3,000.00
- Maximum cost: \$6,600.00

*This is an estimate based on the average number of dogs served per year from Middleton and is not a guaranteed price.

Outstanding Invoices:

Services rendered 2/1/22 - 12/31/22: \$6,990.00

Services rendered 1/1/23 - 3/31/23: \$1,290.00* (reflects current updated out-of-contract pricing)

Total outstanding charges: \$8,280.00

WVHS is willing to negotiate outstanding charges if City of Middleton chooses to enter into a partnership

- Possibility: reduce to in-contract pricing
 - 2022 outstanding: \$1,695.00 discounted (\$5,285.00 total)
 - 2023 outstanding: \$495.00 discounted (\$795.00 total)

Every animal that comes into our facility costs WVHS money and additional resources to provide care. The responsibility for providing these types of services is inevitably up to the city. Please understand that our actual costs are much higher than the contract fees we offer to the cities. From an animal welfare and community safety and service perspective, it makes sense to utilize the services our shelter can provide.

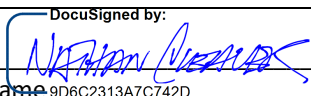


City of Middleton

1103 W. Main, Middleton, ID 83644
208-585-3133 www.middletoncity.com

On-Call Professional Services Task Order

Consultant Name:	Keller Associates, Inc.
Task Order Number:	#6
Project Number:	Culvert Replacement, Canyon County Water Company-Town Ditch at Dewey Rd
Scope of work:	See Attachment A
Fee for Services:	Not to Exceed \$60,600 (see Attachment A for breakdown)
Schedule:	Complete within 6 months of receiving a signed task order
Budget Code:	
Primary City Contact:	Jason Van Gilder

Consultant Acceptance		
Principal Title	<small>DocuSigned by:</small>  <small>Name 9D6C2313A7C742D...</small>	4/14/2023 Date
Authorization <i>(Mayor's signature required only for tasks in excess of \$4,999)</i>		
Title	Signature	Date
Public Works Director:		
Treasurer:		
Mayor:		



ATTACHMENT A

Scope of Work *for* Culvert Replacement, Canyon County Water Company-Town Ditch at Dewey Rd

PROJECT NO. 222123-005

PROJECT DESCRIPTION

The City of Middleton desires to remove and replace the Canyon County Water Company-Town Ditch corrugated metal pipe culvert under Dewey Road between E 2nd Street and E 1st Street. The existing culvert is in poor condition and needs replacement. The Consultant (Keller Associates, Inc) will provide engineering services for the culvert replacement.

The culvert replacement portion of the project is anticipated to close the respective road (full or partial), demolish the existing culvert, place a new culvert structure, and repave the disturbed portions of the roadway. The road section includes a travel lane, parking lane, and curb and gutter on both sides with an attached sidewalk on the west side. The drain is owned by the Canyon County Water Company and carries mostly drain water with year-round flows. It is noted that a spillway exists just upstream of the culvert that can be used to divert nearly all flow to another waterway as approved by the Canyon County Water Company.

The proposed scope of work includes preparation and approval of 30% Design Submittal, 75% Design Submittal, 100% Plans Specifications and Estimate (PS&E), and bidding support with future tasks to include construction engineering support. The scope of work and compensation for the future tasks will be determined in the future. Additional right-of-way is not anticipated.

The project schedule is based on a notice to proceed date of early May 2023, and a PS&E submittal date of 6 Months from Notice to Proceed.

GENERAL ASSUMPTIONS & UNDERSTANDINGS

This scope of work relies on the following assumptions and understandings:

- Estimates or opinions of probable costs created by Keller reflect Keller's opinion of probable costs at the time created and is subject to change. Keller has no control over variances in the cost of labor, materials, equipment, services provided by others, contractor's methods of determining prices, competitive bidding or market conditions, practices or bidding strategies. Keller cannot and does not warrant or guarantee that bids or actual construction costs will not vary from the costs presented.
- The culvert will be polymer coated corrugated metal pipe and be designed in accordance with the Idaho Transportation Department's requirements for culverts less than 12' diameter.
- Preparation of a Storm Water Pollution Prevention Plan (SWPPP) and overall erosion control will be the responsibility of the Contractor via performance specifications.
- Scope assumes the road will be partially closed and traffic control will be phased. Anticipate new culvert will be on the same alignment without vertical grade changes resulting in minimal roadway approach improvements.
- Roadway improvements will be limited to surface repair of the culvert approach on either side, approximately 30 feet on either side. Minimal alignment or vertical profile changes are anticipated. This scope assumes the extension of the culvert to accommodate the future sidewalk on the east side. No additional impervious surfaces will be added and thus stormwater design is not included. Existing stormwater patterns, structures, and pipes will remain the same.



- No Environmental, Cultural, or Historical reporting is anticipated and is not part of this scope.
- The project is not in a FEMA floodplain or floodway and a no-rise certification is not required.
- Water and sanitary sewer design is not included, but can be provided as an additional service.
- A hydraulics analysis using FHWA HY-8 software will be conducted. The flow rate will be obtained from ITD's hydraulic analysis of the downstream culvert on State Highway 44, If available. Geotechnical services will not be performed.
- A headwall will not be provided for the culvert. If desired, headwall design can be provided as an additional service. Riprap will be placed on both ends of the culvert.
- A property boundary and topographic survey has been furnished by the Owner for use by the Consultant. The Consultant can rely on the accuracy of the survey information. If additional surveying is required, it can be provided as an additional service.
- It is assumed that there is sufficient road or ditch right of way or easement to construct the project improvements and roadway restoration. Right of way or easement support can be provided as an additional service.
- No public involvement, outreach, or meeting attendance will be provided. Such services can be provided as an additional service.
- The construction specifications, bidding and contract documents will be based on the Idaho Standards for Public Works Construction (ISPWC) as amended by the City of Middleton Supplement to the ISPWC. No separate technical specifications will be developed with the exception of the Special Provisions.
- CAD work will be done in AutoCAD.
- Contractor will be required to prepare and implement traffic control plans.
- Since flows can be diverted to another water body during construction, it is assumed that a bypass pumping plan will not be required. Consultant will include language in the Special Provisions that establish general guidelines for water management. It is understood that construction activities will happen during non-irrigation seasons.

TASK 1: PROJECT ADMINISTRATION

1. General Project Management: Provide in-house project administration services including contract administration, project accounting, progress reports, scheduling, and internal project administration.
2. Kickoff Meeting: Participate in a project kickoff meeting. Prepare agenda and meeting notes. The purpose of this meeting will be to review/establish Owner design criteria, review the overall project schedule including major milestones and meetings, review project constraints and objectives, discuss available data and published materials that will be made available by the Owner, and review process for deliverables including process for Owner review and approval.
3. Request for Information: Provide Owner written request for information. Request information from ITD on their culvert.

TASK 2: 30% DESIGN MEMORANDUM

1. Project Tour: Two people from Keller design team will drive/walk the project site to become familiarized with the terrain and natural features and to review topographic survey data. This will be completed concurrently with the kickoff meeting.
2. Concept Memorandum:



- a. Design Criteria: Consultant will utilize City design standards, culvert sizing provided by the Canyon County Water Company for design purposes.
 - b. Vicinity Map: Consultant will create vicinity map.
 - c. Report Narrative: Consultant will incorporate project description, purpose and need statement into report.
 - d. Hydraulic Analysis: Conduct hydraulic analysis using FHWA's HY-8 software for each culvert alternative.
 - e. Drawing: Develop a Situation and Layout for the Culvert (1 Sheet).
3. Submit Concept Memorandum.
 4. Meet with Owner to review.

TASK 3: PERMITTING

1. Consultant will prepare and submit a single Joint 404 Application for Permits for proposed construction activities below the high water mark.
2. Consultant will provide an exhibit for the Owner's use in preparing a license agreement with the Canyon Co Water Company. This task does not include preparing actual license agreement document, Canyon Co. Water Company board meeting attendance, or licensing fees.
3. It is assumed that a City Flood Plain Development Permit will not be required since work is not within a designated floodplain.

TASK 4: 75% DESIGN SUBMITTAL

1. Utility Coordination: Utility information gathered as part of the survey process completed by the City will be reflected on the plans. Consultant will also request private utility maps as reference material to compliment the utility marks picked up as part of the survey. Notes for the Contractor will be placed on the drawings that required Contractor to retain and protect or remove and replace existing utilities.
2. 75% Design: Develop 75% design drawings for preferred culvert replacement improvements. It is estimated the drawings package will contain the following sheets:
 - a. Title, Table of Contents, Vicinity Map
 - b. Project Notes & Special Provisions
 - c. Line & Symbol Legend
 - d. Site Plan
 - e. Culvert Situation & Layout
 - f. Project Details
 - g. Project Details
3. Irrigation Company Coordination: Provide 75% drawing package to Canyon Co Water Company for review and comment. Respond to comments.
4. Project Notes & Special Provisions: Develop Project Notes and Special Provisions to be included with the drawings using the Idaho Standards for Public Works Construction (ISPWC) and the City Supplemental Standards.
5. Project Manual: Compile Front End Documents (Bid Documents and Contractor Agreement) to be used for bidding and contracting purposes based on ISPWC's modifications to the EJCDC documents.
6. Opinion of Most Probable Cost: Create an opinion of most probable cost based on perception of current conditions at the project location.



7. Submit to City: Assemble the 75% design deliverable package and submit to City for review. Anticipated deliverables are as follows:
 - a. Drawings
 - b. Project Manual
 - c. Opinion of Most Probable Cost
8. 75% Design Review Meeting: Two people from Consultant will attend the 75% Design Review Meeting with Owner and perform a plan-in-hand site review.

The City will provide/obtain a legal council review of the bid documents and contractor agreement.

TASK 5: PS&E (100% Design)

1. 75% Revisions: Incorporate Revisions from 75% Design Review meeting and comments and Canyon Co Water Company and prepare 100% plans and project manual.

TASK 6: BIDDING

1. Publicly Bid: Conduct one bidding event. Bid the project to the public and known contractors using QuestCDN on-line bidding platform. Responding to contractor questions during the bidding process, issuing addenda, attending the bid opening, review bids, and make recommendation to award.

Assumptions: The City will advertise the project twice in the local paper and pay advertisement costs.

TASK 7: CONSTRUCTION ENGINEERING AND INSPECTION

The scope of work for this task will be determined at a future time.

TASK 8: MANAGEMENT RESERVE (ADDITIONAL SERVICES)

From time to time the Owner may have additional tasks related to the project, or additional tasks may be encountered that are not identified in this scope of work or that may be dependent on decisions not yet made ("Additional Services"). This task establishes a management reserve for Additional Services. Consultant shall not perform any Additional Services unless authorized in writing by Owner staff. Compensation for Additional Services may be based on Consultant's time and material or a lump sum amount as agreed by Owner and Consultant.

SCHEDULE

Consultant intends to provide the Owner 100% PS&E within 6 months of receiving a signed contract.

COMPENSATION

As compensation for services to be performed by Consultant, the Owner will pay Consultant as described in the following table. The total authorized budget amount for time and materials task shall not be exceeded without written authorization from the Owner. For time and materials tasks, compensation will be according to the Consultant's standard billing rates updated semi-annually in January and July. Lump sum amounts shall include all costs for direct labor, indirect labor, overhead, reimbursable expenses, equipment, travel, per diem, and fixed fees.



Task	Type	Amount
Task 1 – Project Administration	LS	\$ 6,500
Task 2 – 30% Design Memorandum	LS	\$ 8,900
Task 3 – Permitting	T&M	\$ 3,500
Task 4 – 75% Design Submittal	LS	\$ 17,600
Task 5 – PS&E (100% Design)	LS	\$ 12,700
Task 6 – Bidding Services	LS	\$6,400
Task 7 – Construction Services		TBD
Task 8 –Management Reserve (Additional Services)	T&M	\$5,000
TOTAL COST		\$60,600

LS = Lump Sum T&M = Time and Materials

Date of Issuance: 3/31/2023	Effective Date:	Change Order No: 003
Project: Middleton RD & Sawtooth Lake Dr Roundabout	Owner: City of Middleton	Owner's Contract No.: P22-03
Contract: Middleton RD & Sawtooth Lake Dr Roundabout	Date of Contract: 7/29/2022	
Contractor: Knife River	Engineer's Project No.:	

The Contract Documents are modified as follows upon execution of this Change Order:

Removal and salvage of roughly 600' of guardrail.

See mark up of Plans Sheets 7,8 of 42.

Change In Contract Price		Change In Contract Times	
Original Price: (Construction Total)		Original Contract Times: Working Days Calendar Days:	
<u>\$ 3,093,137.00</u>		Substantial Completion (days or date): <u>NA</u>	
[Increase][Decrease] from previously approved		Ready for final payment (days or date): <u>150</u>	
Change Orders No. <u>0</u> to No. <u>2</u>		[Increase][Decrease] from previously approved	
		Change Orders No. <u>0</u> to No. <u>2</u> :	
<u>\$4,156.95</u>		Substantial Completion (days or date): <u>NA</u>	
Contract Price Prior to this Change Order		Ready for final payment (days or date): <u>0</u>	
<u>\$3,097,293.95</u>		Contract Times Prior to this Change Order:	
[Increase][Decrease] from this Change Order:		Substantial Completion (days or date): <u>NA</u>	
<u>3,315.73</u>		Ready for final payment (days or date): <u>150</u>	
Contract Price Incorporating this Change		[Increase][Decrease] from this Change Order:	
<u>3,100,609.68</u>		Substantial Completion (days or date): <u>NA</u>	
		Ready for final payment (days or date): <u>NA</u>	
		Contract times with all approved Change Orders:	
		Substantial Completion (days or date): <u>NA</u>	
		Ready for final payment (days or date): <u>150</u>	
RECOMMENDED:	ACCEPTED:	ACCEPTED:	
By: _____	By: _____	By: <u>Mitch Blythe</u>	
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	
Date: _____	Date: _____	Date: <u>4/17/2023</u>	
Approved by Funding Agency (if applicable): _____		Date: _____	



KNIFE RIVER

AN MDU RESOURCES COMPANY

5450 W. Gowen Road
Boise, ID 83709
Phone: (208) 362-6152
Fax: (208) 562-5045

Change Order
No. 03

Title: Salvage Existing Gaurdrail
Project: Middleton Rd & Sawtooth Dr. Roundabout

Date: 3/23/2023
Job #: 30226048

To: City of Middleton

Attention: Jason Van Gilder

Description of Change: Original plan was to remove existing gaurdrail. The City has requested KRC to salvage and set aside onsite KRC orignally plan to demolish and haul off with out salvaging the gaurdrail.

Item	Description	Quantity	Units	Unit Price	Mark Up	Net Amount
1	Equipment (1 Excavator)	10	HR	\$135.50	10%	\$1,490.50
2	Labor (3 Laborers)	30	HR	\$55.31	10%	\$1,825.23

Item 1 - Includes all equiment to salvage gaurdrail rails and bumpers. Post will not be salvagable. Rail will set aside onsite Pickup, loading, and haul off of rail and bumpers is by others.

Item 2 -Includes all labor to salvage gaurdrail rails and bumpers. Post will not be salvagable Pickup, loading, and haul off of rail and bumpers is by others.

Original Contract Sum:	\$3,493,137.00	
Original Construction total:	\$3,093,137.00	
Sum of Change Orders to date:	\$4,156.95	
Contract sum to increase by:	\$3,315.73	
New Construct Sum Including this Change Order:		\$3,500,609.68
New Construction Total Including this Change Order:		\$3,100,609.68
Contract Days to be Increased by:	1 Day	

Company: City of Middleton

KNIFE RIVER

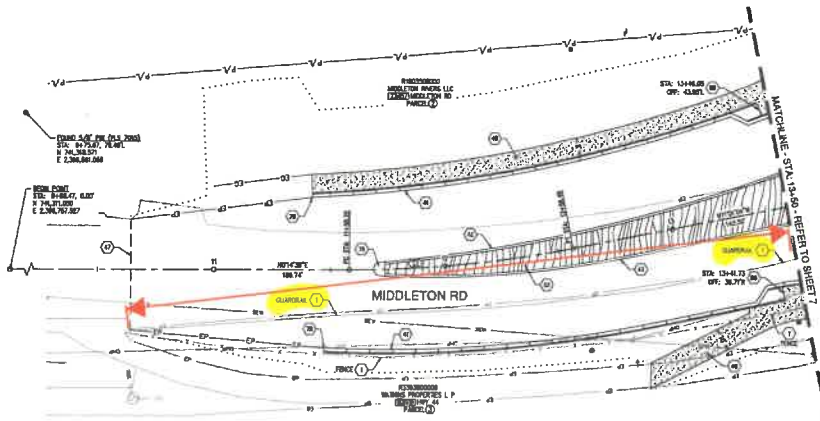
By: _____

By: Triston Hylton

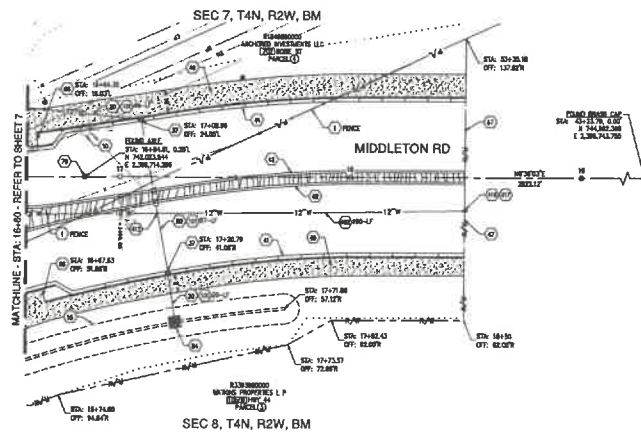
Date: _____

Date: 3/23/2023

SEC 7, T4N, R2W, BM



SEC 8, T4N, R2W, BM



NOTES

1. REMOVAL OF CONCRETE CURBS, FROM STA. 12+12.1
2. ADJUST HANGING TO GRADE, FROM 30.00 TO 30.01
3. ASPHALT DRIVEWAY PER DETAIL 11, FROM SP-0000
4. 12" STORM DRAIN PIPE, C-BOX, FROM 30.00 TO 30.01
5. CATCH BASIN - TYPE 1, FROM 30.00 TO 30.01
6. STANDARD 4" VERTICAL CURB AND GUTTER, FROM 30.00 TO 30.01
7. ROADWAY IMPROVEMENTS PER DETAIL 11, FROM SP-0000
8. SAW CUT CEMENT FINISHING, MODIFIED, FROM 30.00 TO 30.01
9. CONCRETE MEDIAN, 4" THICKNESS, FROM 30.00 TO 30.01
10. CONCRETE MEDIAN ISLAND, FROM SP-0000
11. CONCRETE MEDIAN BARRIER, FROM SP-0000
12. REINFORCE AND ADJUST HANGING, FROM 30.00 TO 30.01
13. CONCRETE MEDIAN SLOPE WALL, TYPE 1, FROM DETAIL 11, FROM SP-0000
14. 4" CURB REMOVAL, MODIFIED, FROM 30.00 TO 30.01
15. HAND PLACED ASPHALT, FROM 30.00 TO 30.01
16. REFER TO SHEET 11 FOR STORM DRAIN PROFILES
17. 12" WATER MAIN PIPE, C-BOX, FROM 30.00 TO 30.01
18. NON-PORTABLE PIPE CHOKING, PROVIDE 12" OF VERTICAL SEPARATION PER SECTION 100.01 OF IDAPA RULES, TYPICAL FOR PUBLIC DRAINAGE WATER SYSTEMS, MODIFIED, FROM 30.00 TO 30.01
19. CONCRETE THURST BLOCK, MODIFIED, FROM 30.00 TO 30.01
20. 2" BENCH-OFF ASPHALT, FROM 30.00 TO 30.01

UTILITIES

- RETAIN AND PROTECT ALL EXISTING UTILITIES EXCEPT AS NOTED BELOW.
1. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY CITY OF MIDDLETON
 2. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY BUREAU OF LAND MANAGEMENT
 3. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY BUREAU OF LAND MANAGEMENT
 4. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY BUREAU OF LAND MANAGEMENT
 5. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY BUREAU OF LAND MANAGEMENT
 6. RELOCATE TO NEW LOCATION AND/OR ADJUST TO GRADE TO AVOID NEW ROADWAY CONSTRUCTION BY BUREAU OF LAND MANAGEMENT
- CALL OUTLINE 48 HOURS PRIOR TO EXCAVATION TO REQUEST UNDERGROUND UTILITY LOCATIONS TELEPHONE 811
- UTILITY INFORMATION, RELOCATIONS, OR IMPROVEMENTS MAY OR MAY NOT BE COMPLETED PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE AND ACCOMMODATE WORK WITH THE UTILITY COMPANIES.
- UTILITY COORDINATION WAS REQUESTED THROUGH CITY OF MIDDLETON DURING DESIGN OF THIS PROJECT. UTILITY INFORMATION IS SHOWN FOR SURFACE FEATURES AND, IF PROVIDED BY THE OWNER OF THE UTILITY, FOR NON-SURFACE FEATURES. ALL LOCATIONS ARE APPROXIMATE.

DATE: 08/10/2010
 DRAWN BY: JLD
 CHECKED BY: JLD
 SCALE: 1" = 40.00'
 PROJECT: MIDDLETON ROAD AND SAWTOOTH LAKE DRIVE ROUNDABOUT
 SHEET: 12754

PRECISION

UTILITY

MIDDLETON ROAD AND SAWTOOTH LAKE DRIVE ROUNDABOUT

MIDDLETON, IDAHO

MIDDLETON ROAD PLAN

12754

8 of 42

[illegible][illegible]

Date of Issuance: 3/31/2023	Effective Date:	Change Order No: 004
Project: Middleton RD & Sawtooth Lake Dr Roundabout	Owner: City of Middleton	Owner's Contract No.: P22-03
Contract: Middleton RD & Sawtooth Lake Dr Roundabout	Date of Contract: 7/29/2022	
Contractor: Knife River	Engineer's Project No.:	

The Contract Documents are modified as follows upon execution of this Change Order:

Traffic markings on the temporary bypass road.

Change In Contract Price		Change In Contract Times
Original Price: (Construction Total)		Original Contract Times: Working Days Calendar Days:
\$ 3,093,137.00		Substantial Completion (days or date): <u>NA</u>
[Increase][Decrease] from previously approved		Ready for final payment (days or date): <u>150</u>
Change Orders No. <u>0</u> to No. <u>3</u>		[Increase][Decrease] from previously approved
\$7,472.67		Change Orders No. <u>0</u> to No. <u>3</u> :
Contract Price Prior to this Change Order		Substantial Completion (days or date): <u>NA</u>
\$3,100,609.67		Ready for final payment (days or date): <u>0</u>
[Increase][Decrease] from this Change Order:		Contract Times Prior to this Change Order:
\$2,575.57		Substantial Completion (days or date): <u>NA</u>
Contract Price Incorporating this Change		Ready for final payment (days or date): <u>NA</u>
3,103,185.24		Contract times with all approved Change Orders:
		Substantial Completion (days or date): <u>NA</u>
		Ready for final payment (days or date): <u>150</u>
RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____	By: _____	By: <u>Trisha Light</u>
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: _____	Date: _____	Date: <u>4/17/2023</u>
Approved by Funding Agency (if applicable):		Date: _____



KNIFE RIVER

AN MDU RESOURCES COMPANY

5450 W. Gowen Road
Boise, ID 83709
Phone: (208) 362-6152
Fax: (208) 562-5045

Change Order
No. 4

Title: Temp Pavement Markings
Project: Middleton & Sawtooth Roundbout
To: City of Middleton

Date: 4/3/2023
Job #: 30226048

Attention: Jason Van Gilder

Description of Change: Temporary pavement marking were not included in construction documents. City of Middleton was required to provide this according to Canyon Highway District 4.

Item	Description	Quantity	Units	Unit Price	Mark Up	Net Amount
1	Pavement Marking Subcontractor	1	LS	\$2,452.92	5%	\$2,575.57

Item 1 - Includes everything quoted by subcontractor. Everything else not specifically quoted is excluded. Subcontractor invoice is attached.

Original Contract Sum:	\$3,493,137.00
Original Construction Total:	\$3,093,137.00
Sum of Change Orders to Date	\$7,472.67
Contract sum to increase by:	\$2,575.57
New Contract Sum including this Change Order	\$3,503,185.24
New Construction Total Including this Changer Order	\$3,103,185.24
Contract Days to be Increased by:	2 Days

Company: City of Middleton

KNIFE RIVER

By: _____

By: Triston Hylton

Date: _____

Date: 4/3/2023



Invoice: 18279

Date 3/24/2023
Terms Net 30
PO Number
Account # 1925

Bill To

KNIFE RIVER CORPORATION - MOUNTAIN
5450 W GOWEN RD
BOISE, ID 83709

Property Address

KNIFE RIVER CORPORATION - MOUNTAIN
5450 W GOWEN RD
BOISE, ID 83709

Date/Time	Description	Quantity	Price	Total
3/21/2023	MIDDLETON ROAD & SAWTOOTH LAKE DRIVE ROUNDBOUT - TEMP MARKINGS PROJECT NO 16008 1104.4.1.A.1 - PAVEMENT MARKINGS (PAINT)	1216.13	1.34	1629.61
3/21/2023	2010.4.1.A.1 - MOBILIZATION	1.00	200.00	200.00
3/21/2023	2010.4.1.A.1 - ADDITIONAL MOBILIZATION	1.00	200.00	200.00

Subtotal: 2029.61

Invoice Total: \$2,029.61

PAYMENT COUPON

Curtis Clean Sweep

PO Box 44112
Boise, ID 83711
208-343-7600

Terms Net 30
Account # 1925
PO Number

KNIFE RIVER CORPORATION -
MOUNTAIN WEST
5450 W GOWEN RD
BOISE, ID 83709

Invoice # 18279
Invoice Date 3/24/2023
Invoice Balance \$2,029.61

Amount Enclosed



5450 W. Gowen Road
Boise, ID 83709
Phone: (208) 362-6152
Fax: (208) 562-5045

Change Order
No. 005R1

Title: Conduit to Center Island
Project: Middleton Rd & Sawtooth Roundabout

Date 4/26/2023
Job #: 30226048

To: City of Middleton

Attention: Jason VanGilder

Description of Change: Run conduit and wire to center island.

Item	Description	Quantity	Units	Unit Price	Mark Up	Net Amount
1	Electrical Subcontractor	1	LS	\$9,488.00	5%	\$9,962.40

Item 1 - Includes only items specifically quoted by Quality Electric. See attached quote. If Quality Electric is not able to proceed with this work while they are onsite completing their underground scope their will be an additional mobilization cost

Original Contract Sum:	\$3,493,137.00	
Original Construction Total:	\$3,093,137.00	
Sum of Change Orders to Date:	\$10,048.24	
Contract Sum to Increase by:	\$9,962.40	
New Contract Total Including this Change Order		\$3,513,147.64
New Construction Total Including this Change Order		\$3,113,147.64
Contract Days to be Increased by:	1 Day	

Company: City of Middleton

KNIFE RIVER

By: _____

By: Triston Hylton

Date: _____

Date: 4/26/2023



Change Order

2" PVC-Power to Center Island

Quality Electric Inc.

5272 Irving Street
Boise, ID 83706
Phone: 208-375-1300
Website: www.qeidaho.com

Knife River
5450 W Gowen Rd
Boise, Idaho 83709
Attention: Triston Hylton

24 April 2023
City of Middleton

Re: Change Order CO-02 for: Middleton & Sawtooth Lake Roundabout

We are pleased to quote on the above Change Order CO-02 as follows.

1. Provide QTY(2)-2" Conduit from service to center island. This will include QTY(2)-S40: setting 1 box at service and another box in island, #6 wire out to island with polaris taps from service.

We reserve the right to correct this quote for errors and or omissions.

Bid Items	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
DIRECT LABOR HRS	33.98					
INDIRECT LABOR HOURS	2.00					
LABOR HOURS TOTAL	35.98					
DIRECT LABOR DOLLARS		3,156.46				
INDIRECT LABOR DOLLARS		161.27				
LABOR DOLLARS TOTAL		3,317.73				
UNIT COST PER LABOR HOUR		92.22				
MATERIAL DOLLARS			3,239.95			
MATERIAL & QUOTE TAX DOLLARS			194.40			
MATERIAL & QUOTE DOLLARS TOTAL			3,434.34			
EQUIPMENT DOLLARS			1,100.00			
EQUIPMENT TAX DOLLARS			66.00			
EQUIPMENT DOLLARS TOTAL			1,166.00			
DIRECT JOB COST DOLLARS TOTAL			707.38			
SUBTOTAL				8,625.46		
FINANCIAL MARKUP PERCENTAGE				10.00		
FINANCIAL MARKUP DOLLARS TOTAL				862.55		

Change Order Amount: \$9,488.00

Pricing:

For the Sum of \$9,488.00

The Change Order expires on May 4, 2023.

We request an additional days be added to the completion date of the project.

CHANGE ORDER TERMS:

Change order terms shall not be less any less stringent than the proposal terms outlined in our original proposal to your company, unless prior language has been written into the contract / agreement executed between our two companies.

ACCEPTANCE OF CHANGE ORDER

The above pricing and terms are satisfactory and are hereby accepted.
Quality Electric Inc is authorized to do the work as specified.



Change Order

2" PVC-Power to Center Island

Quality Electric Inc.

5272 Irving Street

Boise, ID 83706

Phone: 208-375-1300

Website: www.qeidaho.com

Date of Acceptance: _____

Printed Name: _____

Authorized Signature: _____

I would like to thank you for the opportunity to quote this Change Order. If you have any questions, please do not hesitate to reach out for further clarification.

Sincerely,

Derek Ball

Quality Electric Inc.