
**MIDDLETON CITY COUNCIL
JULY 5, 2023**

The Middleton City Council Meeting was called to order on July 5, 2023, at 5:32 p.m. by Mayor Steve Rule.

Roll Call:

City Council: Council President Kiser, Council Members Huggins and O'Meara were all present. Council Member Murray was absent.

City Attorney Mr. Hilty, City Administrator Ms. Crofts, Public Works Director Mr. Van Gilder, Treasurer Ms. Miles and Deputy Clerk Ms. Reynolds were present.

Pledge of Allegiance, Invocation: JoEllen Ringer

Action Items

A. Approve Agenda

Motion: Motion by Council President Kiser to approve the Agenda. Motion seconded by Council Member O'Meara and approved unanimously.

Action Item:

- 1. Consent Agenda (items of routine administrative business)**
 - a. Consider approving Amended minutes for City Council May 3, 2023, Regular meeting.**
 - b. Consider approving minutes for City Council June 21, 2023, Regular meeting.**
 - c. Consider ratifying payroll for June 30, 2023, in the amount of \$107,939.55.**
 - d. Consider approving accounts payable through June 23, 2023, in the amount of \$597,400.10.**

Mayor Rule called the items. Council President Kiser said he has gone through the accounts payable in the packet and asked Council if they had questions regarding the accounts payable. Council Member Huggins asked about larger amounts. President Kiser said they were for previously approved projects and T-O Engineers changed their name to ARDURRA.

Motion: Motioned by Council President Kiser to approve Consent Agenda Items 1 a - d. Motion seconded by Council Member O'Meara and approved unanimously.

2. Consider approving Mayor's recommendation to appoint Jacob Sherrer to Middleton Urban Renewal Agency. – Mayor Rule

Mayor Rule called the item and explained there is an opening on the Urban Renewal Agency. After an extensive search he found a good candidate in Mr. Sherrer.

Motion: Motion by Council President Kiser to approve Mayor's recommendation to appoint Jacob Sherrier to Middleton Urban Renewal Agency. Motion seconded by Council Member O'Meara and approved unanimously.

3. Consider the request from Middleton School District to waive building permit and building plan review fees for 5 portable classrooms. Building permits BC23-000007 \$6,396.39, BC23-000008 \$3,642.69 and BC23-000009 \$7,532.87. – Ms. Crofts

Mayor Rule called the item and Ms. Crofts explained the fees being asked to be waived. Superintendent Gee also spoke to the request of the school district to waive the fees. Questions and discussion regarding City vs. District limits and percentage of those students living in each area ensued. Concern about setting a precedent was also discussed.

Motion: Motion by Council President Kiser to approve the request from Middleton School District to waive building permit and building plan review fees for 5 portable classrooms. Building permits BC23-000007 \$6,396.39, BC23-000008 \$3,642.69 and BC23-000009 \$7,532.87 in an amount not to exceed \$17,571.95. Motion seconded by Council Member O'Meara.

Discussion: Council Member Huggins is in favor of waiving the percentage that matches with the percentage of students not in city limits. But opposed to waiving the entire amount. Mr. Gee could not give that number.

Roll Call for vote: Kiser – Yes, Huggins – No, O'Meara – Yes. Motion passes 2 to 1.

4. Consider authorizing the Mayor to sign the FY2024 Local Transportation Project Grant Program Agreement Form needed for submission of the grant application for the SH44 and Cemetery Road Intersection Signalization project. – Mr. Van Gilder

Mayor Rule called the item and Public Works Director Mr. Van Gilder explained the agreement form. He believes the city will contend very well for this grant. Part of the reason for that is because the council approved the Eligibility Study completed earlier this year, that looked at the traffic intersection improvements. The findings of that study state that Cemetery Rd/SH44 intersection is the next intersection to be improved. The schedule with the grant aligns well with the timeline.

Motion: Motion by Council President Kiser to authorize the Mayor to sign the FY2024 Local Transportation Project Grant Program Agreement Form needed for submission of the grant application for the SH44 and Cemetery Road Intersection Signalization project. Motion seconded by Council Member O'Meara and approved unanimously.

5. Consider authorizing the Mayor to execute a change order to Hawkeye Builders, Inc. contract from the Hartley/SH44 Traffic Signal project to incorporate resurfacing an additional area within North Hartley in an amount up to \$21,293.05 as described in Hawkeye's correspondence dated June 26,2023. This work has been recommended by the City Engineer's office to address a deficiency in the North Hartley roadway immediately adjacent to the project. – Mr. Van Gilder

Mayor Rule called the item and Mr. Van Gilder explained the item which is to expand paving the north side of Hartley adjacent to Perfection Tire.

1. Motion: Motion by Council President Kiser to authorize the Mayor to execute a change order to Hawkeye Builders, Inc. contract from the Hartley/SH44 Traffic Signal project to incorporate resurfacing an additional area within North Hartley in an amount not to exceed \$21,293.05 as described in Hawkeye's correspondence dated June 26,2023. Motion seconded by Council Member O'Meara and approved unanimously.

Public Comments:

Benjamin Denowh: Asked questions about the Urban Renewal Agency and what it does? Ms. Crofts gave a brief explanation.

Patty Crawford: Thinks public comments should be at the beginning of the meeting. Agrees with waiving fees for school district.

Mike Graefe: Concerned about only dry classrooms being built for the modulars.

JoEllen Ringer: Opposes Mill Subdivision under construction.

Mayor called a brief recess at 6:36 p.m. and the meeting resumed at 6:43 p.m.

Budget Workshop:

- **Ms. Miles – Treasurer**

Discussion about the budget. The workshop ended at 7:17 p.m.


Mayor, Staff and Council Comments:

President Kiser and Ms. Crofts will be out of town for the next meeting.

Council Member O'Meara: Concerns about no parking curb & gutter painting, and fire hydrant locations.

Adjourn: Mayor Rule adjourned the meeting at 7:21 p.m.

ATTEST:


Jennica Reynolds, Deputy Clerk
Minutes Approved: July 19, 2023


Mayor, Steve Rule

