
**MIDDLETON CITY COUNCIL
AUGUST 16, 2023**

The Middleton City Council Meeting was called to order on August 16, 2023, at 5:43 p.m. by Mayor Steve Rule.

Roll Call:

City Council: Council President Kiser and Council Members Huggins, Murray and O'Meara were all present.

Mayor Rule, City Attorney Mr. Waterman, City Administrator Ms. Crofts, Public Works Director Mr. Van Gilder, Planning & Zoning Official Ms. Stewart, Treasurer Ms. Miles, and Deputy Clerk Ms. Reynolds were present.

Pledge of Allegiance, Invocation: Jim Taylor

Action Items

A. Approve Agenda

Motion: Motion by President Kiser to approve the Agenda dated August 11, 2023, 4:30 p.m. Motion seconded by Council Member O'Meara and approved unanimously.

Action Item:

2. Swearing in of new police officers Jeffery Garvey, and Miguel Ruiz. - Mayor Rule

Mayor Rule called the item and conducted the swearing in of Police Officers Garvey and Ruiz.

Information Item:

1. Ridleys Parking lot. – Ms. Crofts

Ms. Crofts presented information regarding a lease that Ridley's has with the city regarding this property. This was brought to the city's attention when a building permit for a walk-up bank kiosk was applied for. She wanted to give Council some background on this parcel prior to bringing it forward in a future agenda as an action item. Mayor Rule asked about the need to keep the walking path when other pathways and sidewalks are available. Council Member O'Meara asked about the funding for the pathway if it was built with federal funding. Ms. Crofts said she needs to research that more.

2. Progress on Riverwalk Park – Ms. Crofts

Ms. Crofts gave an update on the progress of Riverwalk Park particularly regarding changes needed to preserve wetlands and amenities planned for the park. Ms. Crofts answered council questions regarding the plans for the park. (Exhibit 1)

Action Item:

1. Consent Agenda (items of routine administrative business)

- a. Consider approving minutes for City Council August 2, 2023, Regular meeting.
- b. Consider ratifying payroll for August 11, 2023, in the amount of \$100,031.15.
- c. Consider approving accounts payable through August 4, 2023, in the amount

of \$259,942.04.

Mayor Rule called the item. President Kiser and briefly reviewed the accounts payable with the Council.

Motion: Motion by President Kiser to approve Consent Agenda Items 1 a, b & c. Motion seconded by Council Member O'Meara and approved unanimously.

3. Consider approving the Mayor's appointment of Dave Rodgers to the Impact Fee Committee. - Mayor Rule

Mayor Rule called the item and explained that April Wilke was on the Impact Fee Committee but has moved out of city limits. He is requesting Dave Rodgers be appointed to fill the vacant position.

Motion: Motion by President Kiser to approve the Mayor's appointment of Dave Rodgers to the Impact Fee Committee. Motion seconded by Council Member O'Meara and approved unanimously.

4. Authorize the Mayor to execute the Notice of Award and enter into a contract with Knife River Corporation – Mountain West for the construction of the City of Middleton – 9th Street Sidewalk Extension in the amount not to exceed \$98,340.00. - Mr. Van Gilder

Mayor Rule called the item and City Public Works Director Mr. Van Gilder explained the contract to the council. This project has been completely funded through the Safe Routes for Schools federal grant. The sidewalk will be built with the street either by federal grant funds or when the city builds the street. The city would like to use the federal grant funds. The anticipated time for 9th Street construction is 2025. Discussion by council.

Motion: Motion by President Kiser to authorize the Mayor to execute the Notice of Award and enter into a contract with Knife River Corporation – Mountain West for the construction of the City of Middleton – 9th Street Sidewalk Extension in the amount not to exceed \$98,340.00. Motion seconded by Council Member O'Meara and approved unanimously.

5. Consider approving staff recommendation of Downtown Redevelopment/ Kimley-Horn/ Planning Outpost to update the City's Comprehensive Plan. - Ms. Stewart

Mayor Rule called the item and Planning & Zoning Official Ms. Stewart presented a summary of the applicants/firms in the RFQ to update the City's Comprehensive Plan. Staff (not including the Mayor) as well as the Planning and Zoning Chair Heidal Summers reviewed the applications to determine the final recommendation to City Council.

Council Member Huggins asked to recuse herself from the vote.

Motion: Motion by Council President Kiser to approve staff recommendation of Downtown Redevelopment/ Kimley-Horn/ Planning Outpost to update the City's Comprehensive Plan. - Motion seconded by Council Member O'Meara. Roll Call Vote.

Kiser-Yes, Murray-Yes, O'Meara-Yes. Motion approved unanimously.

6. Consider approving ORDINANCE 679 AMENDING TITLE 1, CHAPTER 15, SECTION

1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HERewith. - Ms. Stewart

Mayor Rule called the item and Ms. Stewart explained the changes requested by the City Attorney to maintain consistency with the city code and the ordinance.

Motion: Motion by President Kiser to read Ordinance 679 by title only. Motion seconded by Council Member Huggins and approved unanimously.

President Kiser read the Ordinance by Title Only: ORDINANCE 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HERewith.

Motion: Motion by President Kiser to waive the 3 Reading rule and adopt Ordinance 679. Motion seconded by Council Member Huggins.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O’Meara – Yes. Motion approved unanimously.

- 7. Consider approving the Summary of Ordinance 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HERewith. - Ms. Stewart**

Mayor Rule called the item.

President Kiser called the item and City Treasurer, Ms. Miles reviewed the proposed budget to be considered at the August 16, 2023, public hearing.

Motion: Motion by President Kiser to approve the Summary of Ordinance 679 AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE, PERTAINING TO THE GENERAL REQUIREMENTS FOR VENDORS, SOLICITORS AND TEMPORARY MERCHANTS PERMITS AND AMENDING TITLE 4, CHAPTER 1, SECTION 4-1-1 OF THE MIDDLETON CITY CODE REGARDING BUILDING PERMIT REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND

PARTS THEREOF, IN CONFLICT HEREWITH. Motion seconded by Council Member Huggins.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes. Motion approved unanimously.

8. Consider approving Resolution No. 485-23: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO SETTING FORTH THE FORM OF BALLOT OF THE REFERENDUM OCCURRING AT THE UPCOMING GENERAL ELECTION CONCERNING LIQUOR BY THE DRINK. – Mr. Waterman

Mayor Rule called the item and City Attorney Mr. Waterman explained the resolution.

Motion: Motion by President Kiser to approve Resolution No. 485-23: A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MIDDLETON, IDAHO SETTING FORTH THE FORM OF BALLOT OF THE REFERENDUM OCCURRING AT THE UPCOMING GENERAL ELECTION CONCERNING LIQUOR BY THE DRINK. Motion seconded by Council Member O'Meara.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes. Motion approved unanimously.

9. Public Hearing: Consider approving the proposed budget for Fiscal Year 2024 (from October 1, 2023, to September 30, 2024) Pursuant to Idaho Code 50-1002 to consider adopting an annual appropriations ordinance. – Ms. Miles

Mayor Rule called the item and opened the public hearing at 6:43 p.m.

Ms. Miles asked if the council would like her to review the budget. (Exhibit 2) Council said no.

Mayor Rule opened public testimony at 6:44 p.m.

No comment

Mayor Rule closed public testimony at 6:45 p.m.

No council discussion.

Mayor Rule closed the public hearing at 6:45 p.m.

10. Consider adopting Ordinance 680: AN ORDINANCE OF THE CITY OF MIDDLETON, CANYON, COUNTY, IDAHO, ENTITLED THE "ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, APPROPRIATING \$19,479,708 DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE CITY OF MIDDLETON, IDAHO FOR FISCAL YEAR 2024, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATIONS ARE MADE; PROVIDING FOR A WAIVER OF THE READING RULES; AND PROVIDING AN EFFECTIVE DATE. – Ms. Miles

Mayor Rule called the item.

Motion: Motion by President Kiser to read Ordinance 680 by title only. Motion seconded by Council Member O'Meara.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes. Motion

approved unanimously.

President Kiser read Ordinance 680 by Title Only: Ordinance 680: AN ORDINANCE OF THE CITY OF MIDDLETON, CANYON, COUNTY, IDAHO, ENTITLED THE "ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, APPROPRIATING \$19,479,708 DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE CITY OF MIDDLETON, IDAHO FOR FISCAL YEAR 2024, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATIONS ARE MADE; PROVIDING FOR A WAIVER OF THE READING RULES; AND PROVIDING AN EFFECTIVE DATE.

Motion: Motion by President Kiser to waive the 3 Reading rule and adopt Ordinance 680. Motion seconded by Council Member O'Meara.

Roll Call Vote: Kiser – Yes, Huggins – Yes, Murray – Yes, O'Meara – Yes. Motion approved unanimously.

Public Comments:

Arthur May: Comments about the RV dump site. He would like to see council be more "chill" with food trucks. He asked if Middleton is dangerous enough to warrant more officers.

Ms. Crofts asked if he is aware of any grease that would be being dumped into the RV dump site. He said sink water.

Chief Smith addressed his question explaining that the police department has 7 police officers working a city of about 12,000 residents.

Mayor Rule asked how many times during the week does he have 2 active officers working a shift?

Chief Smith: If not counting SRO's and supervisors the answer is never.

Mayor, Staff and Council Comments:

Council Member O'Meara: Gave an update on Hill Side Park, moving irrigation lines and GMPRD working with CBH homes to construct the pathway that is part of Falcon Valley Phase 8 construction.

Council Member Murray: Concerned that developers are not maintaining their noxious and tall weeds.

Mayor Rule said the city Code Enforcement employee can spend some of his extra time working on that.

Council President Kiser: Would like the city to investigate the cost for using Republic Services green waste program.

Council Member Huggins: Would like an all-inclusive playground and a dog park with a water feature in the River Walk Park.

Mayor Rule: Read letter from Lori Spratley about Middleton Fireworks Show.

Huggins: Spratley's donated their time for the training.

O'Meara: Concerned that the Spratley's will not be able put the fireworks show on indefinitely, that at some point in the future the city will need to think about possibilities.

Mayor Rule: Ms. Crofts and himself attended the Idaho Youth Ranch grand opening. They have done a tremendous job. It is a really impressive facility.


Ms. Crofts: Caliber Collision has broken ground, and they are bringing about 18-22 higher wage jobs to Middleton. Dairy Queen is also coming and bringing about 30-35, mostly high school wage jobs. But this is important because Middleton youth need places to work as well.

Mayor Rule: Ms. Crofts set a goal a couple years ago to bring 600 jobs to Middleton, how far have we come?

Ms. Crofts: She will bring a report to the council but believes it is about 200 jobs since 2020.

Adjourn: President Kiser adjourned the meeting at 7:05 p.m.

ATTEST:


Jennica Reynolds, Deputy Clerk
Minutes Approved: September 6, 2023



Rob Kiser, Council President



Riverwalk Park

Middleton, ID

Exhibit 1



AMPHITHEATER
PIER EVENT SPACE



REST ROOM, PLAY GROUND
PICNIC TABLES, BBQ GRILLS

REST
ROOM



WETLAND BOARD WALK



DISC GOLF
3.5 SQUARE MILE COURSE

PUT IN



CONCRETE STEPS
WATERCRAFT SLIDE



SWIMMING BEACH
SHADE STRUCTURE
PADDLEBOARD
PASSIVE RECREATION



FENCED DOG POND
SEPARATE DRY DOG AREA
BENCHES



NEW WETLAND AREA



FISHING PIERS

PARK PATHS

WETLAND BOARD WALK LOOP- .4 MILE
DISC GOLF & DOG PARK LOOP- 1 MILE
EXISTING PATH- 1.48 MILES
AMPHITHEATRE PATH- .48 MILE
EXTERIOR LOOP- 1.1 MILES

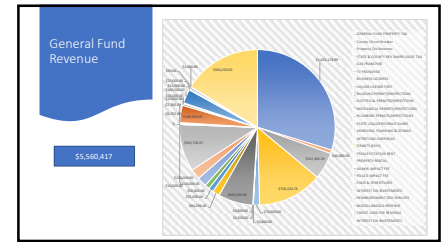


1

FY'24 Budget Overview

FUND NAME	FY 2023 ACTUAL	FY 2023 BUDGETED	FY 2023 EXPENDITURE	FY 2023 PROFIT/LOSS
GENERAL FUND				
General Fund	\$2,000,000	\$2,000,000	\$2,000,000	\$0
Police	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Fire	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Public Works	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Library	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Capital	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Other	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Other Funds				
Other Funds	\$1,000,000	\$1,000,000	\$1,000,000	\$0
Total	\$3,000,000	\$3,000,000	\$3,000,000	\$0

2



3

General Fund Salary and Benefits Expenses

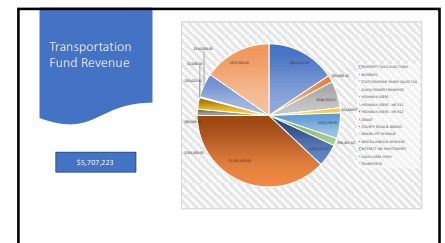
Elected Officials Salary	\$123,280
Elected Officials Benefits/Liabilities	\$38,472
Administration Salary	\$433,308
Administration Benefits/Liabilities	\$152,290
Police	\$1,074,616
Police Benefits/Liabilities	\$364,527
Building	\$566,630
Building Benefits/Liabilities	\$57,301
Parks	\$76,116
Parks Benefits/Liabilities	\$37,730
Total	\$2,527,478

4

General Fund Capital Expenses

Parks Capital 2024	
2024 Middleton Park Expansion Project	\$100,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
General Fund Capital 2024	\$1,000,000.00
Police 2024	
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
2024 Police Officer Vehicle	\$50,000.00
Total	\$1,041,000.00

5



6

Transportation Salary and Benefits Expenses

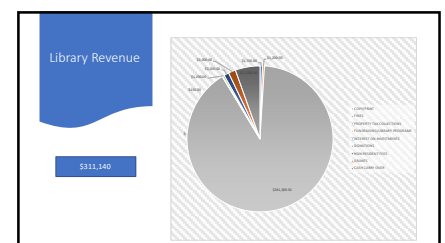
Salary	\$262,699
Benefits/Liability	\$109,342
Total	\$372,041

7

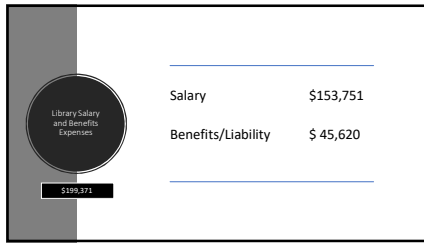
Transportation Capital and Major Maintenance Expenses

Transportation Capital 2024	
2024 Middleton Park Expansion Project	\$100,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
Major Maintenance 2024	
2024 Middleton Park Expansion Project	\$100,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
2024 Fire Station Expansion Project	\$50,000.00
Total	\$4,466,780

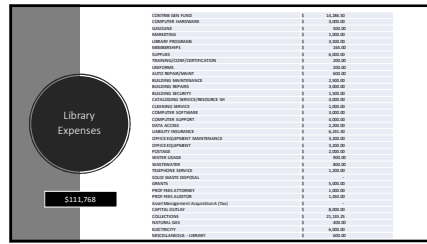
8



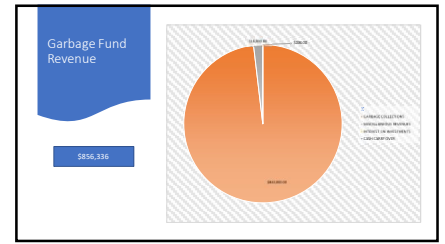
9



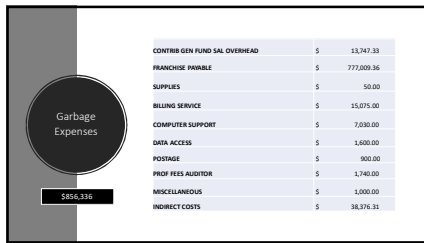
10



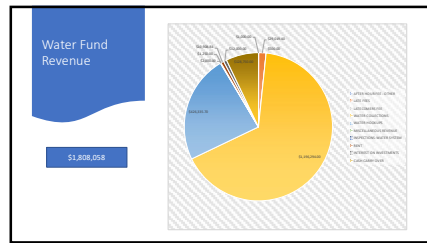
11



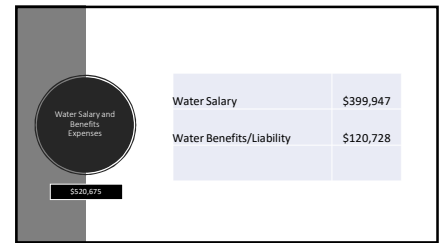
12



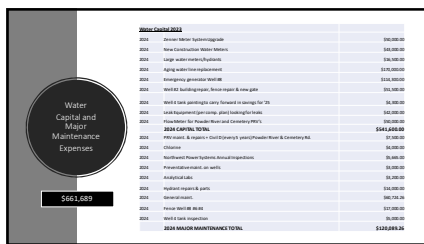
13



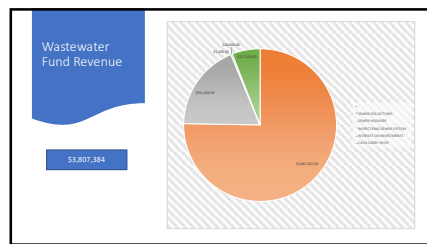
14



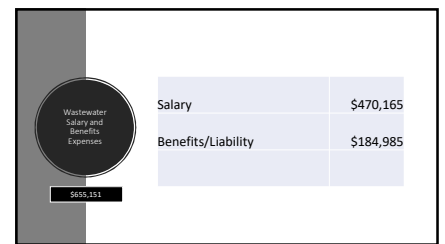
15



16



17



18



9) : Consider approving the proposed budget for Fiscal Year 2024

August 16, 2023 - City Council - Public Hearing

Please check

	Name	Address	Phone or Email	In Favor	Neutral	Opposed	Testify
1	Arthur May	4 e 6th St	208-801-2257				
2							
3							
4							
5							
6							
7							
8							
9							



Public Comment Sign In

City Council - August 16, 2023

	Name	Address	Phone or Email	Topic/Agenda Item #
1	^{Mr} Arthur May	9 e 6th St	208-801-2257	
2				
3				
4				
5				
6				
7				
8				
9				
10				