



Middleton City Council Meeting Minutes 10-02-2024

Middleton City Council Meeting Minutes Summary

Date: Wednesday, October 2, 2024

Time: 5:30 p.m.

Location: City Hall Council Chambers - 1103 W Main Street

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, AND INVOCATION

Time: 5:35 p.m.

The Middleton City Council meeting was called to order by Council President Kiser at 5:35 p.m. Roll call was taken with Council President Kiser, Councilmembers O'Meara, Christiansen and Murray were present. Mayor Hutchison was present via phone. Also present: City Attorney Douglas Waterman, City Administrator Monica Hobbs, Public Works Director Jason Van Gilder, Treasurer, Wendy Miles and Deputy Clerk Jennica Reynolds

The Pledge of Allegiance was recited, and Jeremiah Campos from Calvary Chapel Middleton gave the invocation.

ACTION ITEM:

A. APPROVE AMENDED AGENDA

Council President Kiser asked if there were any questions on the amended agenda posted at 4:30 p.m. on September 30, 2024. Hearing none:

Motion: President Kiser moved to approve the amended agenda posted September 30, 2024, at 4:30 p.m.

Second: Councilmember Christiansen

Vote: Motion carried unanimously.

PUBLIC COMMENT ON NON-PUBLIC HEARING ITEMS OF CITY BUSINESS (3 MIN EACH)

Desmond Balderas: Mr. Desmond Balderas, owner of a bar in Middleton, spoke regarding the city's noise ordinance. He has received two noise violation tickets that impact his business. He requested the noise ordinance be reviewed, specifically noting he can sell alcohol until 1 a.m. but received a ticket at 6 p.m. He would like to operate his business

within allowed hours without citation. Council President Kiser and staff noted the ordinance is being reviewed.

Janet Gibson: Ms. Janet Gibson spoke regarding recent medical and fire emergencies in the city, noting delayed response times. She suggested the fire and police departments hold CPR, first aid, fire extinguisher, and other medical emergency training for residents to assist until first responders arrive.

Tyson Sparrow: Mr. Tyson Sparrow asked about the bid process, contracts, and change orders for city projects, specifically the Cemetery Rd and Highway 44 project. Public Works Director Jason Van Gilder explained the contract terms and change order process. The current change order includes addition of 9th Street to the project scope.

INFORMATION ITEMS: NONE

ACTION ITEMS:

1. Consent Agenda (items of routine administrative business)
 - a. Consider approving minutes for City Council September 18, 2024, Regular Meeting.
 - b. Consider approving minutes for City Council September 18, 2024, Special Meeting.
 - c. Consider ratifying payroll for September 20, 2024, in the amount of \$170,593.12.
 - d. Consider approving accounts payable through October 2, 2024, in the amount of \$302,829.55.

Council President Kiser asked if there were any questions on the consent agenda items.
Hearing none:

Motion: President Kiser moved to approve the Consent Agenda items 1a-d.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

2. Regarding: Lions Club Trolley request.
Consider the Mayor to approve the request from Caldwell Lions Club to hold bi-monthly meetings at the Trolley Station and waive rental fees. – Ms. Moore

Presenter: Kathy Moore, Lions Club

Ms. Kathy Moore requested bi-monthly use of the Trolley Station for Lions Club meetings without rental fees until the club reaches 20 members.

Motion: President Kiser moved to approve the request from Caldwell Lions Club to hold bi-monthly meetings at the Trolley Station and waive rental fee.

Second: Councilmember Christiansen

Vote: Motion carried unanimously.

3. Regarding: Increase in Republic Service Rates.
Consider authorizing the Mayor to sign the amended contract with Republic Services in regards to Exhibit B – Escalation Factor (mid-year adjustment increase % rate). – Ms. Hobbs/Republic Services Representative

Presenters: City Administrator Monica Hobbs, Republic Services Representative
Rochelle Klein

Republic Services requested a mid-year rate increase due to increased landfill fees from Canyon County, noting this is the first increase in over 20 years. The city proposed capping annual rate increases at 1.75% versus Republic's request to cover actual disposal cost increases. After discussion, council agreed to consider a one-time fee increase on October 16, 2024 based on detailed cost data from Republic Services. No action taken.

4. Regarding: SRO contract.
Consider authorizing the Mayor to sign the 2024-2025 School Year SRO contract with Middleton School District. - Ms. Hobbs

Presenters: City Administrator Monica Hobbs

Ms. Hobbs presented the 2024-2025 School Resource Officer contract with Middleton School District, noting it now aligns pay rate with officer pay and allows officers to assist the police department for up to 15 days if needed.

Motion: President Kiser moved to authorize the Mayor to sign the 2024-2025 School Year SRO contract with Middleton School District.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

5. Regarding: Rehabilitation of City's 2MG drinking water storage.
Consider authorizing the Mayor to execute a task order with Keller & Associates, Inc. for the preliminary design of a project to repair and rehabilitate the City's 2MG drinking water storage reservoir in the amount not to exceed \$12,200. – Mr. Van Gilder

Presenter: Public Works Director Jason Van Gilder

Mr. Van Gilder requested approval of a preliminary engineering design task order for rehabilitation of the 2-million-gallon water storage tank. Work will include inspection,

cleaning, recoating, and other repairs. Tank will need to be taken offline during construction.

Motion: President Kiser moved to authorize the Mayor to execute the task order with Keller & Associates, Inc. for the preliminary design of a project to repair and rehabilitate the City's 2MG drinking water storage reservoir in the amount not to exceed \$12,200.

Second: Councilmember Christiansen.

Vote: Motion carried unanimously.

6. Regarding: Cemetery Rd and SH-44 signalization project.
Consider authorizing the Mayor to execute a Change Order with Knife River Corporation – Mountain West to the construction contract for the Cemetery Road and SH-44 Signalization Project addressing field directives given by the City in the constructions of Idaho Street in the amount not to exceed \$10,290.50. – Mr. Van Gilder

Presenter: Public Works Director Jason Van Gilder

Mr. Van Gilder presented a change order for the Cemetery Road and Highway 44 signalization project regarding irrigation line relocation and gate access, noting the changes were within grant project contingency.

Motion: President Kiser moved to authorize the Mayor to execute a Change Order with Knife River Corporation – Mountain West to the construction contract for the Cemetery Road and SH-44 Signalization Project addressing field directives given by the City in the constructions of Idaho Street in the amount not to exceed \$10,290.50.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

7. Regarding: Roller Trailer.
Consider authorizing the Mayor to purchase a utility tilt equipment trailer from Global Tractor of Melba, Idaho in the amount not to exceed \$24,556.00. – Mr. Van Gilder

Presenter: Public Works Director Jason Van Gilder

Mr. Van Gilder explained the need for the Roller Trailer. It is budgeted in the budget.

Motion: President Kiser Councilmember Murray moved to authorize the Mayor to purchase a utility tilt equipment trailer from Global Tractor of Melba, Idaho in the amount not to exceed \$24,556.00.

Second: Councilmember Christiansen.

Vote: Motion carried unanimously.

8. Regarding: WWTP Recycled Water Program Master Plan
Consider adopting Resolution 509-24, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIDDLETON AUTHORIZING THE MAYOR TO SIGN ALL APPLICATIONS, FUNDING AGREEMENTS, AND OTHER DOCUMENTS RELATING TO CITY OF MIDDLETON WASTEWATER TREATMENT PLANT RECYCLED WATER PROGRAM MASTER PLAN (PROJECT). - Mr. Van Gilder

Presenter: Public Works Director Jason Van Gilder

Mr. Van Gilder presented a resolution authorizing the mayor to sign grant documents for the Wastewater Treatment Plant Recycled Water Program Master Plan. The grant will cover 50% of the estimated \$84,000 cost.

Motion: President Kiser moved to adopt Resolution 509-24.

Second: Councilmember O'Meara.

Vote: Motion carried unanimously.

9. Regarding: Cash Sweep (ICS)
Consider adopting Resolution 510-24, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIDDLETON AUTHORIZING THE TREASURER TO UTILIZE AN INSURED CASH SWEEP (ICS) WHICH IS A FEATURE OF THE CITY OF MIDDLETON'S EXISTING SUNWEST BANK ACCOUNTS. THE ICS WILL ALLOW THE CITY TO ACCESS LARGE DOLLAR FDIC PROTECTION. – Ms. Miles

Presenter: City Treasurer Wendy Miles

Ms. Miles presented a resolution to utilize an insured cash sweep feature through Sunwest Bank to expand FDIC insurance coverage on city funds.

Motion: President Kiser moved to adopt Resolution 510-24.

Second: Councilmember O'Meara.

Vote: Motion carried unanimously.

PUBLIC COMMENTS ON NON-PUBLIC HEARING ITEMS OF CITY BUSINESS (3 MIN EACH): PATRONS WILL BE CALLED TO THE SPEAK AT THE PODIUM BASED ON THE SIGN-IN SHEET.

Mike Graefe: Mr. Mike Greif asked when the Middleton Supports Veterans sign would be installed on Cemetery Rd. He also noted uneven sidewalk slabs on Cemetery Rd and W. Highlands that create tripping hazards.

-Staff will inspect the sidewalks and notify adjacent property owners of any issues. The veterans sign was gifted to the cemetery district.

Tyson Sparrow: Mr. Tyson Sparrow asked if changes would be made to the food truck permit application regarding insurance and business license requirements.

-Council agreed to revisit the ordinance at a future meeting.

COUNCIL COMMENTS

Councilmember Christiansen noted the new connection from Cemetery Rd to Highway 44 is complete, providing an alternative route.

-Staff will promote the new route on social media.

EXECUTIVE SESSION: Executive Session pursuant to Idaho Code 74-104 through 74-111: Discuss records exempt from disclosure.

Time: 7:20 p.m.

Motion: President Kiser moved to enter executive session pursuant to Idaho Code 74-206 to discuss records exempt from disclosure.

Second: Councilmember O'Meara.

Vote: Motion carried unanimously by Roll Call Vote.

No decisions or action taken.

Time: 8:24 p.m.


Motion: President Kiser moved to exit executive session at 8:24 p.m.

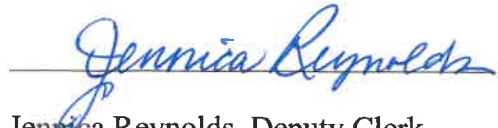
Second: Councilmember Murray.

Vote: Motion carried unanimously by Roll Call Vote.

ADJOURN

Meeting adjourned at 8:24 p.m.


Jackie Hutchison, Mayor


Jennica Reynolds, Deputy Clerk
Minutes Approved: October 16, 2024





Before

City Council Public Comment

October 2, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
	X Desmond Balderas	21 N Dewey AVE Middleton ID	208-912-7204	Noise time
	2 Cathey + Jim Moore	233w Hidden meadow way	360-339-2100	#9 Lions Club Trolley Request
	X Janet Gibson	on file	on file	
	X Tyson Sparrow	on file	on file	Bid Awarded change orders
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6				
7				
8				
9				
10				



After

City Council Public Comment

October 2, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
11	MIKE GRAEPE	1889 RIDGEWAY	208-577-6277	side walks
12	Tyson Sparrow	on file	on file	Business License
13				
14				
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17				
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20				