



Middleton City Council Meeting Minutes 11-20-2024

Middleton City Council Meeting Minutes Summary

Date: Wednesday, November 20, 2024

Time: 5:30 p.m.

Location: City Hall, Council Chambers - 1103 W Main Street

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, AND INVOCATION

Mayor Jackie Hutchison called the meeting to order at 5:30 p.m. Roll call was taken, and all Council members (Kiser, O'Meara, Christiansen and Murray) were present.

Also present: City Attorney Douglas Waterman, City Administrator Monica Hobbs, Public Works Director Jason Van Gilder, Planning and Zoning Official Roberta Stewart, and Deputy Clerk Jennica Reynolds

The Pledge of Allegiance was recited. Gary Erickson of Canyon Springs Christian Church gave the invocation.

ACTION ITEM

A. APPROVAL OF AGENDA

Motion: President Kiser moved to approve the agenda for the November 6, 2024 meeting that was posted on November 15, 2024 at 2:30 p.m.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

Public Comment on Non-Public Hearing items of City Business (3 min each): Patrons will be called to speak at the podium based on the sign-in sheet.

None

INFORMATION ITEMS:

1. Crime Stoppers Presentation. - Ms. Brie Mason and Ms. Casey Mason

Ms. Brie Mason gave a presentation on the Crime Stoppers program, explaining that it is a nonprofit organization that provides anonymous tips to law enforcement and rewards



for tips that lead to arrests. They outlined the services Crime Stoppers provides and requested that the City of Middleton partner with them at a cost of \$1,450 per year.

Council President Kiser requested that Ms. Mason work with the City Administrator and Treasurer to draw up a contract that can be brought back before Council for approval. He appreciates the work the Crime Stoppers do and thinks it is valuable for Middleton.

DISCUSSION ITEM:

1. Trolley Station new fees and deposit collection methods – Ms. Hobbs

Ms. Hobbs proposed increases to the rental fees for the Trolley Station to generate funds for facility upgrades and maintenance. After discussion, Council agreed with slightly reduced increases compared to what was originally proposed. Ms. Hobbs will bring back the new fees for approval at a future meeting.

ACTION ITEMS

1. Consent Agenda (items of routine administrative business)
 - a. Consider approving minutes for City Council November 6, 2024, Regular meeting.
 - b. Consider approving minutes for City Council and Planning & Zoning November 13, 2024 Special Meeting.
 - c. Consider approving minutes for Treasure Valley Coalition of Councils July 31, 2024 meeting.
 - d. Consider ratifying payroll for November 15, 2024, in the amount of \$177,629.33.
 - e. Consider approving accounts payable through November 8, 2024, in the amount of \$303,473.55.
 - f. Consider approving the FCO for Nancy Edwards Rezone Approval (0 N. Dewey).

Motion: President Kiser moved to approve Consent Agenda items 1a through f.

Second: Councilmember Christiansen

Vote: Motion carried unanimously.

2. Swearing in of Officer Riley Atkinson. - Chief Smith

Mayor Hutchison swore in Officer Riley Atkinson.

3. Presentation of Peace Officer Certification for Miguel Gonzalez. - Chief Smith

Chief Smith presented Officer Miguel Gonzalez with his Peace Officer Certification.



Mayor Hutchison called for a break at 5:55 p.m. for pictures and resumed the meeting at 6:09 p.m.

4. Regarding: Christmas Parade

Consider approving Middleton Chamber of Commerce Special Event Permit for Middleton Christmas Parade and waive fees. – Representative from Chamber of Commerce

Ms. Kelly English from the Chamber presented the application for the Special Event permit. The Christmas Parade will be held on December 14th. They will stage at the Middleton Middle School and go down Main Street, turn left on Dewey, and come back on 1st Street. The theme is Candy Cane Lane.

Motion: President Kiser moved to approve Middleton Chamber of Commerce Special Event Permit for Middleton Christmas Parade and waive all applicable fees.

Second: Councilmember O’Meara

Vote: Motion carried unanimously.

5. Regarding: Carlton Meadows South Subdivision

Consider approving the final plat for Carlton Meadows South Subdivision. - Ms. Stewart

Planning and Zoning Official Ms. Stewart stated that this needs to be postponed due to outstanding issues needing to be resolved prior to consideration of final plat approval.

6. Regarding: City Council Public Meeting Schedule 2025.

Consider approving the City Council Public Meeting Schedule for 2025. - Ms. Hobbs

City Administrator Ms. Hobbs presented the City Council Public Meeting Schedule for 2025.

Motion: President Kiser moved to approve the City Council Public Meeting Schedule for 2025

Second: Councilmember Christiansen

Vote: Motion carried unanimously.

7. Regarding: Parade of Hearts Structure in Middleton.

Authorize the Mayor to enter a 2-year no cost contract with CBH Homes for the community project: Hearts Across the Valley designed to celebrate and unite communities throughout the Treasure Valley - Ms. Hobbs



Ms. Hobbs presented the CBH Homes Hearts Across the Valley community project.

Discussion from Council regarding possible unwanted consequences.

Motion: President Kiser moved to authorize the Mayor to enter a 2-year no cost contract with CBH Homes for the community project: Hearts Across the Valley designed to celebrate and unite communities throughout the Treasure Valley provided that the contract is 100% free of charge and that maintenance is provided by CBH Homes 100% free of charge, and that the City is allowed to add any protection clauses in the contract as needed.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

8. Regarding: Surplus

Consider approving Resolution No. 512-24 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIDDLETON, IDAHO, DECLARING CERTAIN PUBLIC WORKS PROPERTY AS SURPLUS, AUTHORIZING AND DIRECTING SALE BY PUBLIC AUCTION OF SURPLUS PROPERTY. The surplus items are a backup power generator, automatic transfer switch, submersible pumps, pump house structure, valve vault, wet well and mechanical appurtenances associated with the facility identified as the Hartley Lift Station. - Mr. Van Gilder

Public Works Director Mr. Van Gilder presented the resolution.

Motion: President Kiser moved to approve Resolution No. 512-24 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MIDDLETON, IDAHO, DECLARING CERTAIN PUBLIC WORKS PROPERTY AS SURPLUS, AUTHORIZING AND DIRECTING SALE BY PUBLIC AUCTION OF SURPLUS PROPERTY. The surplus items are a backup power generator, automatic transfer switch, submersible pumps, pump house structure, valve vault, wet well and mechanical appurtenances associated with the facility identified as the Hartley Lift Station.

Second: Councilmember O'Meara

Vote: Motion carried unanimously.

9. Regarding Sole Source Procurement:

Consider approving Resolution No. 511-24 A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE CITY AND GARRETT PARKS AND PLAY FOR



THE PROCUREMENT, INSTALLATION, AND CONSTRUCTION OF AN ACCESSIBLE PLAY FACILITY WITHIN MIDDLETON PLACE PARK IN AN AMOUNT NOT TO EXCEED \$125,000.00 AND DECLARING THAT GARRETT PARKS AND PLAY IS THE ONLY VENDOR PRACTICAL, ADVANTAGEOUS, AND REASONABLE TO PERFORM THE WORK. - Mr. Van Gilder

Public Works Director Mr. Van Gilder presented the resolution and agreement. The goal is to have this new accessible playground at Middleton Place Park installed soon and open Memorial Day. The funds are in the budget and the project is Parks Impact Fee eligible. He does anticipate the project coming in under budget.

Councilmember Murray stated that former Councilwoman Carrie Huggins had a big part of bringing this to fruition. He wants to make sure she is invited to the “Grand Opening” of the playground. Mayor Hutchison agreed.

Motion: President Kiser moved to approve Resolution No. 511-24 A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE CITY AND GARRETT PARKS AND PLAY FOR THE PROCUREMENT, INSTALLATION, AND CONSTRUCTION OF AN ACCESSIBLE PLAY FACILITY WITHIN MIDDLETON PLACE PARK IN AN AMOUNT NOT TO EXCEED \$125,000.00 AND DECLARING THAT GARRETT PARKS AND PLAY IS THE ONLY VENDOR PRACTICAL, ADVANTAGEOUS, AND REASONABLE TO PERFORM THE WORK.

Second: Councilmember O’Meara

Vote: Motion carried unanimously.

10. Regarding: Road Safety Audit

Consider authorizing the Mayor to execute a task order with Precision Engineering in the amount not to exceed \$14,780.00 to perform an abbreviated Road Safety Audit of North Cemetery Road in the vicinity of the Middleton Cemetery. \$50,000 had been included in the City Streets budget to address safety concerns in this area. - Mr. Van Gilder

Public Works Director Mr. Van Gilder presented the item. This is not designing a crosswalk; it is to only perform a safety audit to understand the safety concerns in the area.

Motion: President Kiser moved to authorize the Mayor to execute a task order with Precision Engineering in the amount not to exceed \$14,780.00 to perform an abbreviated Road Safety Audit of North Cemetery Road in the vicinity of the Middleton Cemetery.

Second: Councilmember O’Meara

Vote: Motion carried unanimously.



Public Comment on Non-Public Hearing items of City Business (3 min each): Patrons will be called to the speak at the podium based on the sign-in sheet.

None.

MAYOR, STAFF AND COUNCIL COMMENTS:

Planning and Zoning Official, Ms. Stewart: Some P&Z commissioners had asked that an overview of the ITD PEL Study alternatives be added to the agenda for their meeting last Monday night. (November 18, 2024). There are 7 commissioners on the board and all were present. After her presentation there was vigorous discussion, which lasted well over an hour, they made a motion, which was unanimously approved or passed to have her report to City Council that they support the council's earlier decision to add the ITD PEL Study Couplet Alternative 4 to the draft comprehensive plan maps. The motion also went on to state that unanimously that they considered the couplet to be the best alternative for, "alleviating traffic congestion while still fostering city growth and economic development or commercial development."

Mayor Hutchison: First, when she ran for mayor, she was determined that ITD would not affect Highway 44, the businesses and the homes along there. She is happy to say they have eliminated that from the four choices. They have now got three that they are considering through the PEL Study. As mayor she has stated publicly before, and reiterated, she is not an engineer, so she is not backing any of those three. Whichever ones the PEL Study and ITD choose she will then work with the council to make it work for the city and the taxpayers of Middleton.

Second, Monday night at the P&Z meeting it angered her that one of the commissioners brought her name up and she is proud to say that he was right. When she ran, she made promises to the voters and when the voters voted almost, 68 or 69% voted for her. Instead of being a politician who made promises and then lied to get into office and chose not to keep or work towards any of those promises, she has been working on keeping those promises. And as a politician, (she hates that word) she is trying to do the residents bidding and listen to their voices she is honored to say she is working very hard to keep those promises.

President Kiser: Thanked the Mayor and asked when she started having discussions with ITD about the bypass?

Mayor Hutchison: Stated that prior to her being elected mayor she had probably 10 conversations with them all dealing with Highway 44. She moved to Middleton for the small town feel and does not like the idea of Highway 44 becoming five lanes with a sidewalk and biking lanes on each side and what that could mean.

President Kiser: Commented the only thing he would add is that at that time, the couplet wasn't even considered an option.




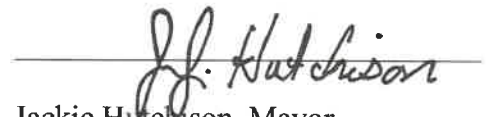
Mayor Hutchison: Stated the couplet was not an option. She is going to work with ITD and Council to make whatever route is identified through the PEL Study the best it can be. Whether it be a short bypass, a big bypass or a couplet. But she is not an engineer and will not pretend that when she looks at it, she understands all those things.

Councilmember Murray: There is a big meeting with ITD next week that he and President Kiser will be attending. It will be with the Regional Governor appointed board member, the ITD board, the Chief Deputy Director of ITD, and the ITD District 3 Engineer.

ADJOURN

Mayor Hutchison adjourned the meeting at 6:49 p.m.


Jennica Reynolds, Deputy Clerk
Minutes Approved: December 4, 2024


Jackie Hutchison, Mayor





Before

City Council Public Comment

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November 20, 2024

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After

City Council Public Comment

November 20, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
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