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**MIDDLETON CITY COUNCIL  
MAY 15, 2024**

The Middleton City Council Meeting was called to order on May 15, 2024, at 5:30 p.m. by Mayor Jackie Hutchison.

**Roll Call:** City Council: Council President Kiser and Council Members O'Meara, Christiansen and Murray were all present.

Mayor Jackie Hutchison, City Attorney Mr. Waterman, City Administrator Ms. Hobbs, Public Works Director Mr. Van Gilder, and Deputy Clerk Ms. Reynolds were present.

**Pledge of Allegiance, Invocation:** Fransico Ramirez – Christian Faith Center

**Action Items:**

**A. Approve Amended Agenda**

**Motion:** Motion by President Kiser approving the Amended Agenda posted May 13, 2024, 4:00 p.m. Motion seconded by Councilman O'Meara and approved unanimously.

**Public Comment on Non-Public Hearing Items of City Business (3 min each)**

*No public comment*

**Information Item:**

**1. Canyon County Ambulance District Override Levy – Chief Stowell**

Chief Stowell provided an update on the Canyon County Ambulance District's proposed override levy that will be on the November ballot. He reviewed the budget shortfall the district is facing and the need for additional funding from taxpayers. There were no questions from Council. (Exhibit 1)

**2. Review of Q2 budget reporting and 2025 budget workshop schedule. – Ms. Miles**

Miles provided an update on the city's second quarter finances for fiscal year 2024. She reported that overall revenues are exceeding projections, however the police department is over budget on vehicle purchases. She asked that funds budgeted but not spent from last fiscal year be made available to cover the police vehicle overage.

Ms. Miles then reviewed the proposed schedule for budget workshops to develop the 2025 budget over the next few months. Workshops will cover personnel costs, capital projects, revenue projections, and fee adjustments. Councilmember Murray asked about utilizing some of last year's budget surplus for infrastructure projects. Ms. Miles said that could be discussed during the workshops. (Exhibit 2)

**3. Reminder of Republic Service rate increase that was approved by City Council in 2023 that will take effect for May utility billing. – Ms. Hobbs**

Ms. Hobbs reminded Council of the annual rate increase with Republic Services. Deputy City Clerk Ms. Reynolds reminded Council that the recently approved increase to the Republic Services contract for solid waste services will take effect on the May utility bills.

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**4. Cycle for Independence – May 18, 2024 (Roadside Park used as water stop). – Ms. Hobbs**

Ms. Hobbs reminded Council The city's Roadside Park will be used as a water station for the Cycle for Independence community cycling event on May 18.

**5. Accessible Play Structure - Community Input Open House June 3-7th at City Hall. – Ms. Hobbs**

Ms. Hobbs explained an open house to gather community input on plans for an accessible play structure in a city park will be held June 3-7 at City Hall.

**Action Item:**

- 1. Consent Agenda (items of routine administrative business)**
  - a. Consider approving minutes for City Council May 1, 2024, Regular meeting.**
  - b. Consider ratifying payroll for May 3, 2024, in the amount of \$117,954.47.**
  - c. Consider approving accounts payable through May 3, 2024, in the amount of \$302,251.56.**
  - d. Consider approving the Findings of Facts, Conclusions of Law, and Order regarding the application to add the SH44 Bypass to the Comprehensive Plan Maps.**

Council President Kiser called the items and stated that he had reviewed the accounts payable. Nothing was out of the ordinary.

**Motion:** Motion by President Kiser approving Consent Agenda Items 1 a-d. Motion seconded by Councilman Christiansen and approved unanimously.

- 2. Consider approving City Alcohol Licenses to the following businesses:**
  - a. The Chapp Wine & Tap – Liquor, Beer and Wine (Pending State and County License approval)**
  - b. The Bank Bar – Renewal – Liquor, Beer and Wine**
  - c. Casa Mexico – Beer and Wine Only per State approval**
  - d. Jackson's Food Store #177 – Beer and Wine**
  - e. Jackson's Food Store #22 – Beer and Wine**
  - f. Tsai's Kitchen – Beer and Wine**
  - g. Family Dollar – Beer and Wine (Pending Fire Inspection)**
  - h. Ridley's – Beer and Wine (Pending State and County License)**
  - i. Garbanzo's Pizza – Beer**

Mayor Hutchison called the item and Ms. Hobbs presented the business alcohol license applications up for approval. This approval will issue 2 of the 6 Liquor licenses the city has available.

**Motion:** Motion by President Kiser to approve the business alcohol license applications as presented by staff. Motion seconded by Councilman O'Meara and approved unanimously.

- 3. Regarding: Updating city website.**  
**Consider authorizing the Mayor to execute a contract with Web Markets Online for**

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**a One-Time Creation and training for website creation and management for \$12,750. - Ms. Hobbs**

Mayor Hutchison called the item and Ms. Hobbs presented a proposal to contract with Web Markets Online for a full redesign of the city website, staff training, and transition to a new content management system for improved functionality. The one-time cost would be \$12,750.00.

Council asked that the new software for budgeting be linked to the new site as well.

**Motion:** Motion by President Kiser authorizing the Mayor to execute a contract with Web Markets Online for a One-Time Creation and training for website creation and management in an amount not to exceed \$12,750.00. Motion seconded by Councilman Christiansen and approved unanimously.

**4. Regarding: Lease renewal for 305 Cornell St.**

**Consider authorizing the Mayor to sign a lease with the City of Middleton as the Lessor to be renewed for 305 Cornell St. The Lessee is Idaho Department of Corrections. The term for this lease is January 1, 2025, thru December 31, 2025. - Ms. Hobbs**

Mayor Hutchison called the item and Ms. Hobbs presented a one-year lease renewal from January 1, 2025, to December 31, 2025 between the City of Middleton as lessor and Idaho Department of Corrections as lessee for office space located at 305 Cornell St that is used by the Middleton Police Department.

**Motion:** Motion by President Kiser authorizing the Mayor to sign a lease with the City of Middleton as the Lessor to be renewed for 305 Cornell St. The Lessee is Idaho Department of Corrections. The term for this lease is January 1, 2025, through December 31, 2025. Motion seconded by Councilman O'Meara. and approved unanimously.

**5. Regarding: Cemetery Signal Project**

**Consider authorizing the Mayor to execute the Notice of Award and enter into contract with Knife River Corporation – Mountain West for the construction of the Cemetery Road and SH-44 Intersection Project in the amount not to exceed \$1,411,310.25. - Mr. Van Gilder**

Mayor Hutchison called the item and Public Works Director Mr. Van Gilder presented the bid results for the Cemetery Road and SH44 Intersection Improvement Project. He recommended awarding the construction contract to the low bidder, Knife River Corp. Mountain West, in an amount not to exceed \$1,411,310.25. He noted supply chain issues may impact the schedule. Councilmember Murray asked about the expected timing. Mr. Van Gilder responded that road construction may finish in late summer 2024 with signal pole installation delayed until late 2024 or early 2025.

**Motion:** Motion by President Kiser authorizing the Mayor to execute the Notice of Award and enter into contract with Knife River Corporation – Mountain West for the construction of the Cemetery Road and SH-44 Intersection Project in the amount not to exceed \$1,411,310.25. Motion seconded by Councilman Christiansen and approved unanimously.

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**6. Regarding: Cemetery Signal Project**

**Consider authorizing the Mayor to execute a task order with Precision Engineering in an amount not to exceed \$14,280.00 to provide construction administration support for the SH44 and Cemetery Intersection Signalization project. - Mr. Van Gilder**

Mayor Hutchison called the item and Mr. Van Gilder presented a task order with Precision Engineering for \$14,280 to provide construction administration services for the Cemetery Road and SH44 intersection project.

**Motion:** Motion by President Kiser authorizing the Mayor to execute a task order with Precision Engineering in an amount not to exceed \$14,280.00 to provide construction administration support for the SH44 and Cemetery Intersection Signalization project. Motion seconded by Councilman O'Meara and approved unanimously.

**7. Regarding: Cemetery Signal Project**

**Consider authorizing the Mayor to execute a task order with Civil Dynamics in an amount not to exceed \$50,160.00 to provide construction administration for the SH44 and Cemetery Intersection Signalization project - Mr. Van Gilder**

Mayor Hutchison called the item and Mr. Van Gilder explained that if approved Civil Dynamics will conduct the day-to-day coordination and inspections. They will work with Precision Engineering, but Civil Dynamics do the other work that Precision Engineering cannot. The money to pay for this is coming from the Grant the City has received.

**Motion:** Motion by President Kiser authorizing the Mayor to execute a task order with Civil Dynamics in an amount not to exceed \$50,160.00 to provide construction administration for the SH44 and Cemetery Intersection Signalization project. Motion seconded by Councilman O'Meara and approved unanimously.

**8. Regarding: River Walk Park**

**Consider authorizing the Mayor to execute a task order with Baer Design Group, LLC in an amount not to exceed \$120,670.00 for master planning of the River Walk Park incorporating recently identified environmental constraints. – Mr. Van Gilder**

Mayor Hutchison called the item and Mr. Van Gilder presented a task order with Baer Design Group for \$120,670 to update the Riverwalk Park Master Plan based on newly identified wetland constraints and mitigation requirements. The revised plan will incorporate wetland mitigation within the park site. This item is budgeted in the Parks Comprehensive Master Plan and is therefore eligible for reimbursement with impact fees. Park construction work is not a part of this cost. There will be more expenditure once the actual park construction work begins.

**Motion:** Motion by President Kiser authorizing the Mayor to execute a task order with Baer Design Group, LLC in an amount not to exceed \$120,670.00 for master planning of the River Walk Park incorporating recently identified environmental constraints. Motion seconded by Councilman O'Meara. and approved unanimously.

**9. Regarding: Centennial Grove Park Irrigation Pump Power**

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**Consider authorizing the Mayor to execute a service request with Idaho Power for electrical service at Centennial Grove Park in the amount not to exceed \$8,628. – Mr. Van Gilder**

Mayor Hutchison called the item and Mr. Van Gilder presented an Idaho Power service request for \$8,628 to provide electrical service to irrigation pumps at Centennial Grove Park. It will be paid with parks impact fees.

**Motion:** Motion by President Kiser authorizing the Mayor to execute a service request with Idaho Power for electrical service at Centennial Grove Park in the amount not to exceed \$8,628 Motion seconded by Councilman O'Meara and approved unanimously.

**Mayor Comments:**

*Mayor Hutchison:* Our staff had a barbecue yesterday. Piccadilly Park Splash pad will be open Memorial Day. The City Consumer Confidence report for our water is now published on our website. And Roadside Park will be resurfaced and striped May 29-31<sup>st</sup>. There are two signs we're redoing. I took input from a lot of different veterans and police officers and so forth over the last few months and came up with an idea and it basically will be a waving flag in the background, faint on the something along the lines of Middleton proudly supports not only our veterans, but also our troops, our police department and fire department. And then the roadside park sign will match the colors that we painted the building with a little bit of red for highlight. But we'll be bringing those to the council to give their final approval. And those will also be used out of my wages, so no cost to taxpayers.

**Public Comments on non-agenda items of city business:**

*James Taylor:* Hopes that Council doesn't approve giving money to other taxing districts. Middleton residents don't need to subsidize the other entities.

*Don Reynolds:* He has worked in the stormwater/land use industry for 10 years. His experience with working with US Army Corp of Engineers, it is never as cut and dry as they seem. He appreciates City Staff's hard work regarding the River Walk Park and working with the Army Corp.

**Council Comments:**

*President Kiser:* He also agrees with Mr. Reynolds and understands challenges working with US Army Corp of Engineers. He appreciates the staff's work. He asked for an update on the Middleton Extension.

*Mr. Van Gilder:* Waiting for ITD to decide about the bypass location.

*President Kiser* doesn't like the idea of having a Special Meeting for the Rate Study in the middle of the day. He understands the woman who is coming is very educated on the topic and would like the opportunity to address council, but he has confidence in the City Staff if they need to be the ones to present the information.

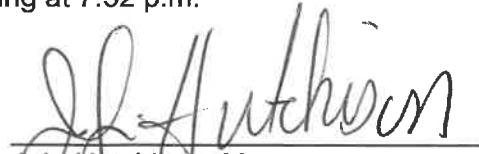
*Councilman O'Meara:* Project at Roadside Park looks fantastic. He would like a crosswalk to be installed on Cemetery Rd up at the Cemetery. He is concerned about the lack of signage on SH44 going west through the light at Ridley's. ITD needs to paint or put-up cones so people have to turn right in the right turn only lane. Don and Lori Spratley who do the Middleton 4<sup>th</sup> of




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July fireworks are looking at changing locations this year from Foote Park to the Middle School. He will coordinate with the School District and the Spratley's to see what can be done. Finally, he would like the speed limit on Dewey reduced to 20 mph.

**Adjourn:** Mayor Hutchison adjourned the meeting at 7:32 p.m.

  
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J. L. Hutchison, Mayor

ATTEST:

  
\_\_\_\_\_  
Jennica Reynolds, Deputy Clerk  
Minutes Approved: June 5, 2024





# Levy Override 2024



**Chief Michael D. Stowell**

**[MStowell@ccparamedics.com](mailto:MStowell@ccparamedics.com)**

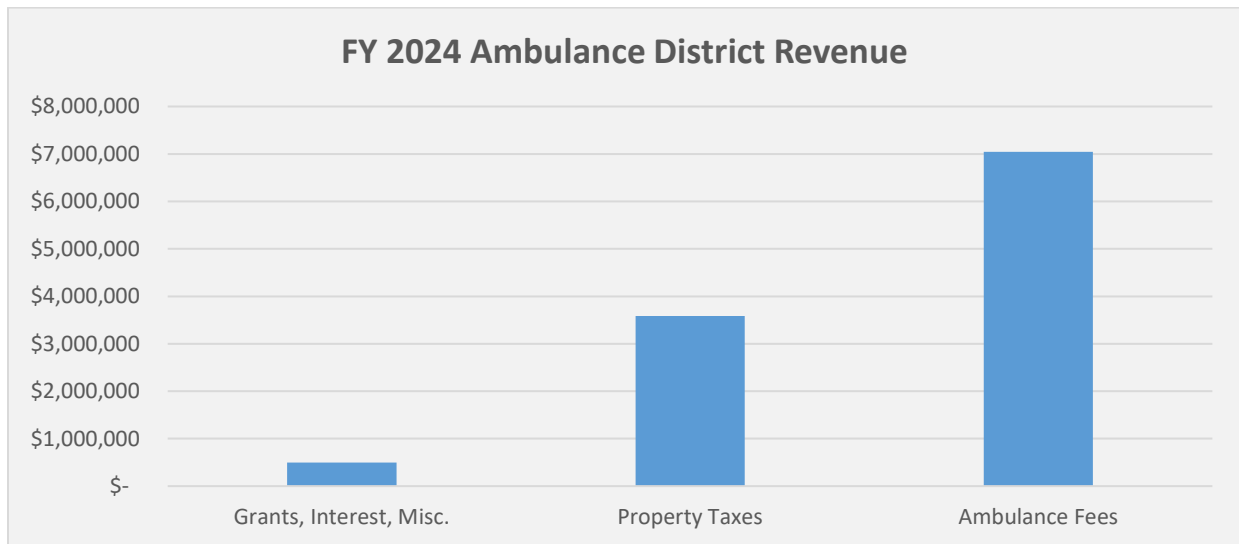
**6116 Graye Ln, Caldwell ID 83607**

**208-795-6920**

## Funding Background

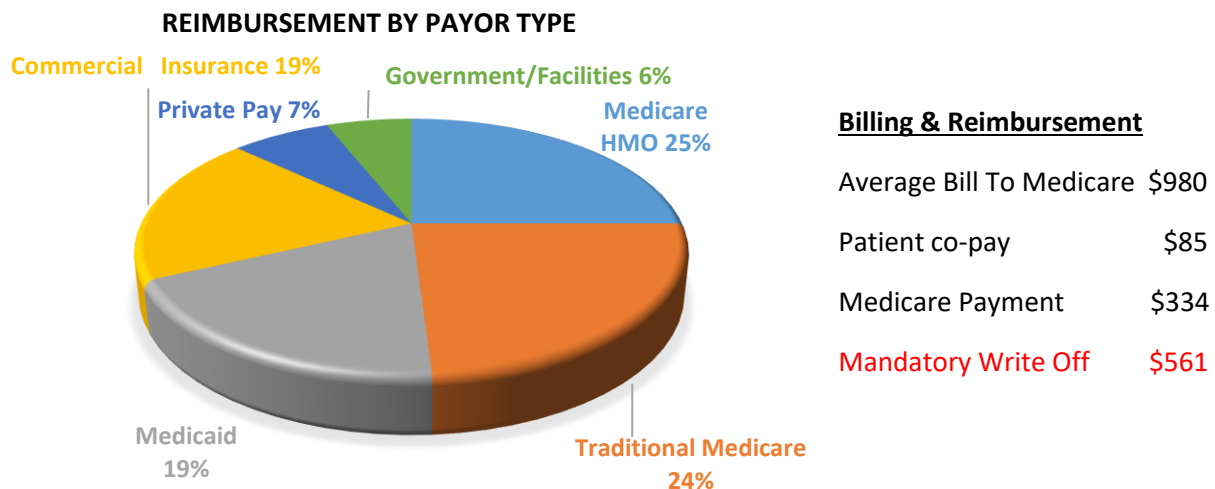
On December 30, 1977, the Board of Canyon County Commissioners by resolution created the Canyon County Ambulance District whose boundaries are those boundaries which separate the County of Canyon from its neighboring Counties and the State of Oregon.

The creation of the Ambulance District allowed for tax funding to be separate from the County, cities and fire districts. District Funding is accomplished through two major sources. Property taxes (readiness funds) comprise approximately 30% of District revenue. With a levy rate of 0.000101437, the cost to the property owner of a \$100,000 home is about \$10 per year. Fees for Service (user fees) comprise approximately 65% of District revenue. The remaining 5% of revenue is derived from grants, license plate fees, investment income, etc...



**Figure 1:** FY 2024 Revenue. In addition, \$400,000 of reserve funds will be used to balance the budget.

**Fee For Service Revenue** (user fees) comprise approximately 65% of Ambulance District revenue.

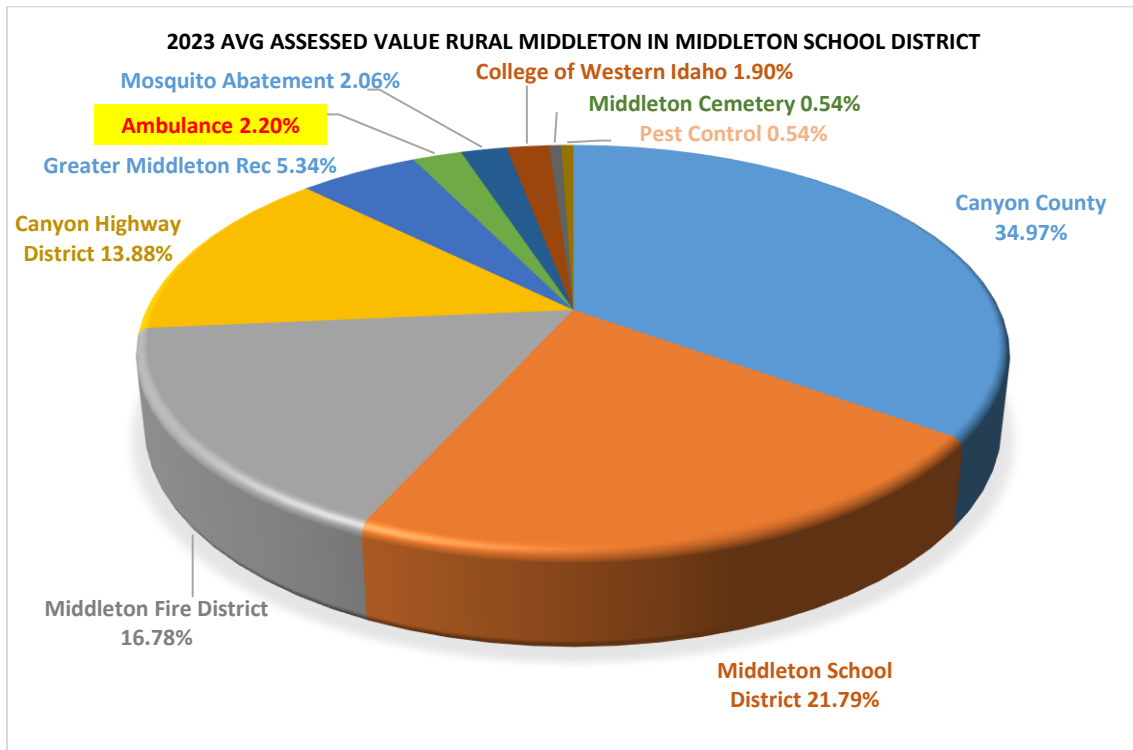
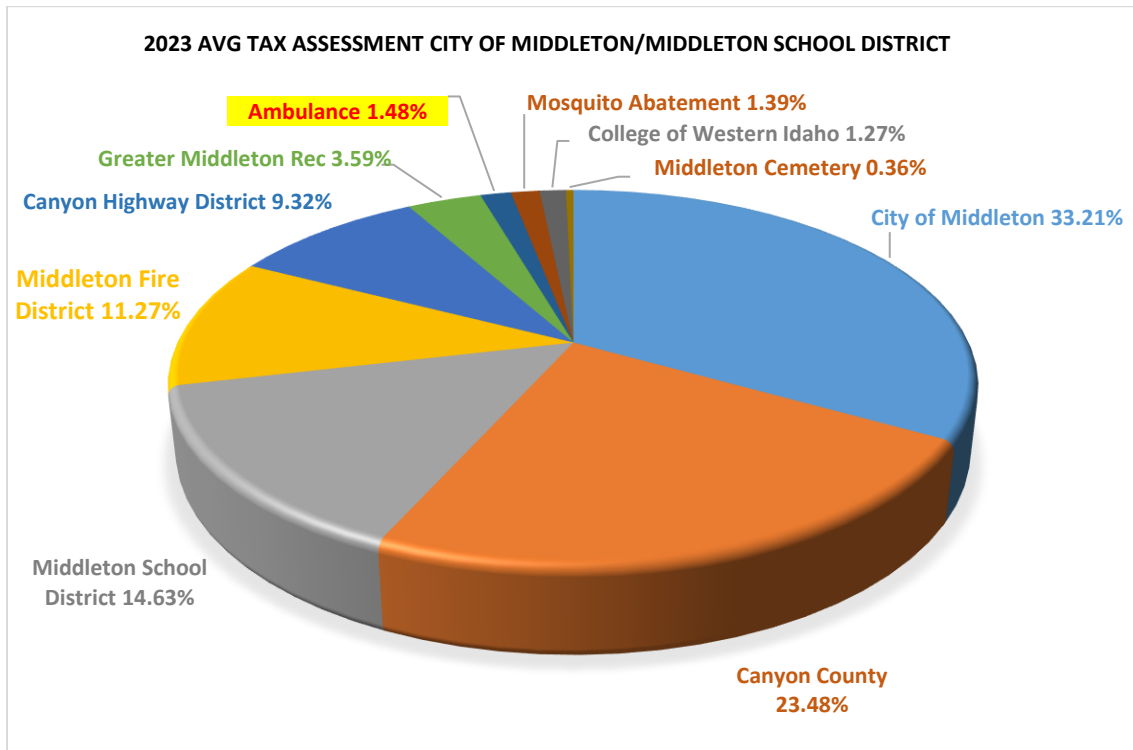


**Figure 2:** Medicare Reimbursement Fee Schedule. Canyon County Ambulance District projected mandatory write offs for Fiscal Year 2024 **\$6,000,000**.



Property Tax Funding (readiness funds) comprise approximately 30% of Ambulance District revenue.

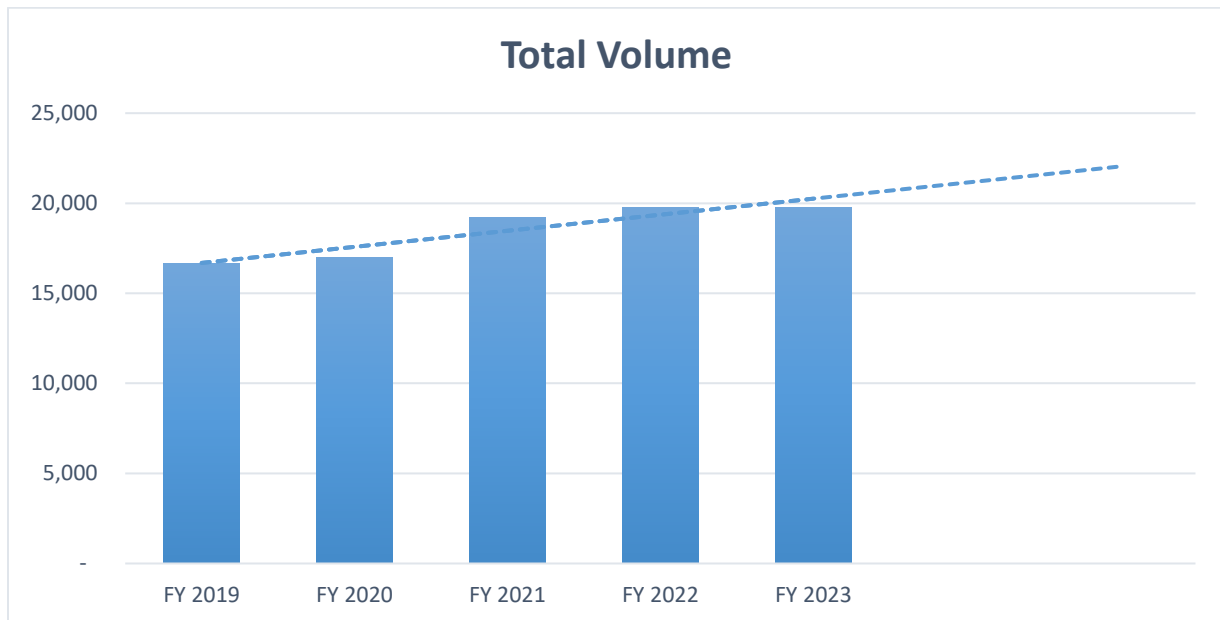
- FY 2024 Max Allowable Non-Exempt Property Tax & Foregone \$3,539,813. **FY'25 +\$201,300**
- FY 2024 levy rate is 0.000100271, or \$10.03 per \$100k of Net Taxable Value.



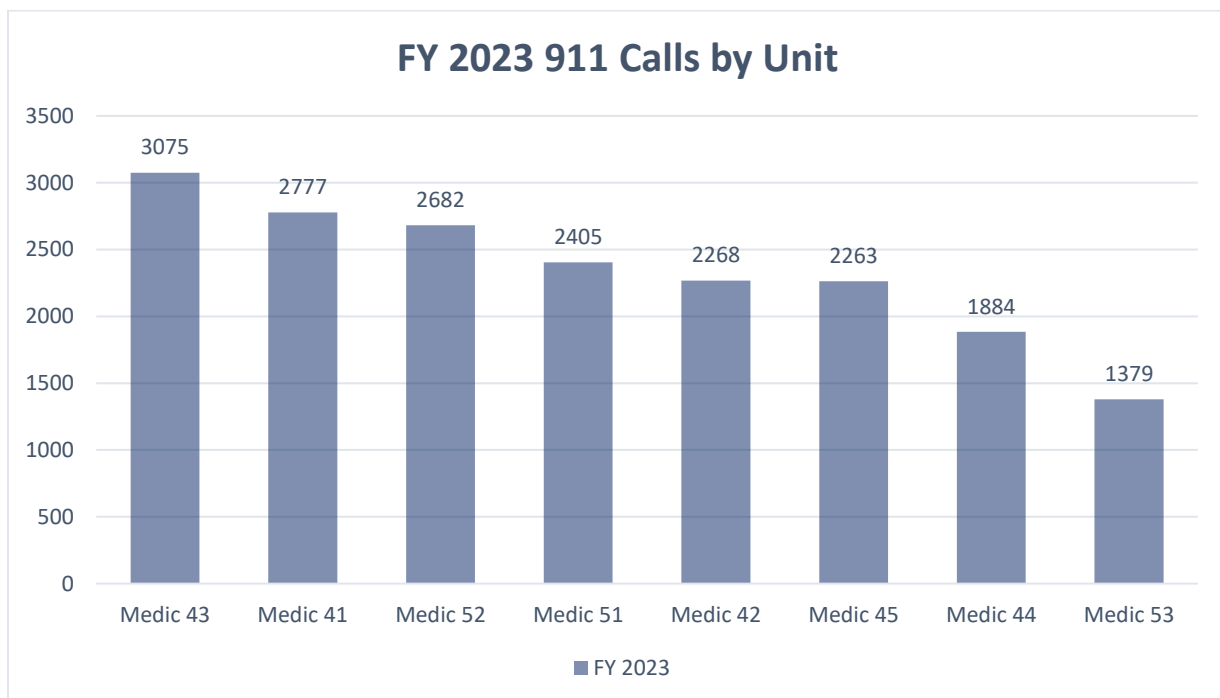
**Figure 3: 2023 Average Tax Assessments**

## Call Volume Increase

Over the past five years, Canyon County has experienced significant population growth, adding more than 20,000 residents. During that time, there has also been a 20 percent increase in calls for emergency medical services.



**Figure 4:** Calls for service by fiscal year with future projections.



**Figure 5:** Ambulance 911 call volume for fiscal year 2023.

## Station Locations With A Canyon County Paramedics Unit

### Nampa:

- Medic 42 301 6<sup>th</sup> St. N (owned by the Ambulance District)
- Medic 43 1222 N Midland Boulevard (owned by the Ambulance District)
- Medic 44 4280 E Flamingo Ave (facility owned by St. Alphonsus Nampa)
- Medic 41 406 Constitution Way (facility owned by PEDCOR Company)
- Medic 45 1725 Roosevelt Ave (cooused with Nampa Fire)

### Caldwell:

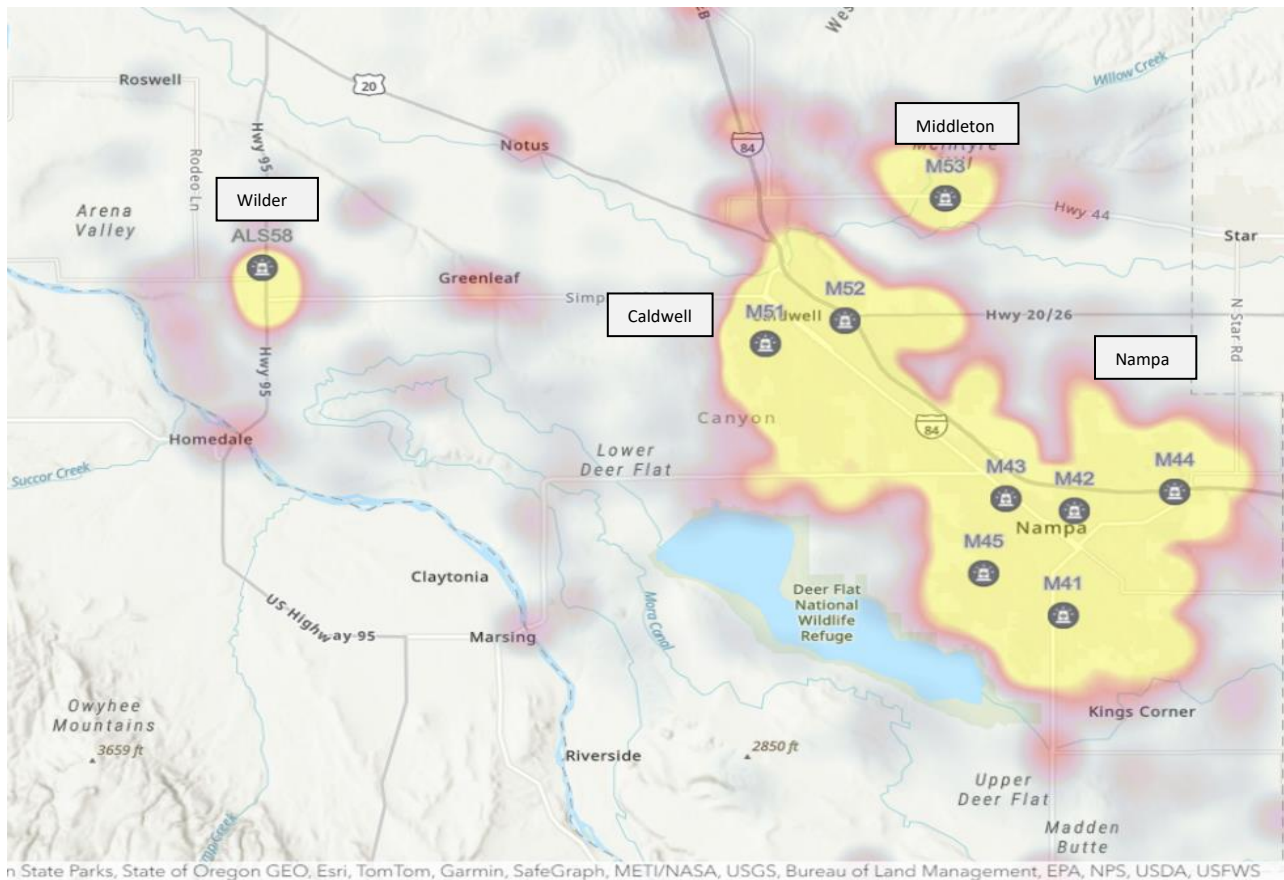
- Medic 51 1920 Ellis Ave (owned by the Ambulance District)
- Medic 52 915 Specht (owned by the Ambulance District)

### Middleton:

- Medic 53 302 Star Boulevard (cooused with Middleton Fire)

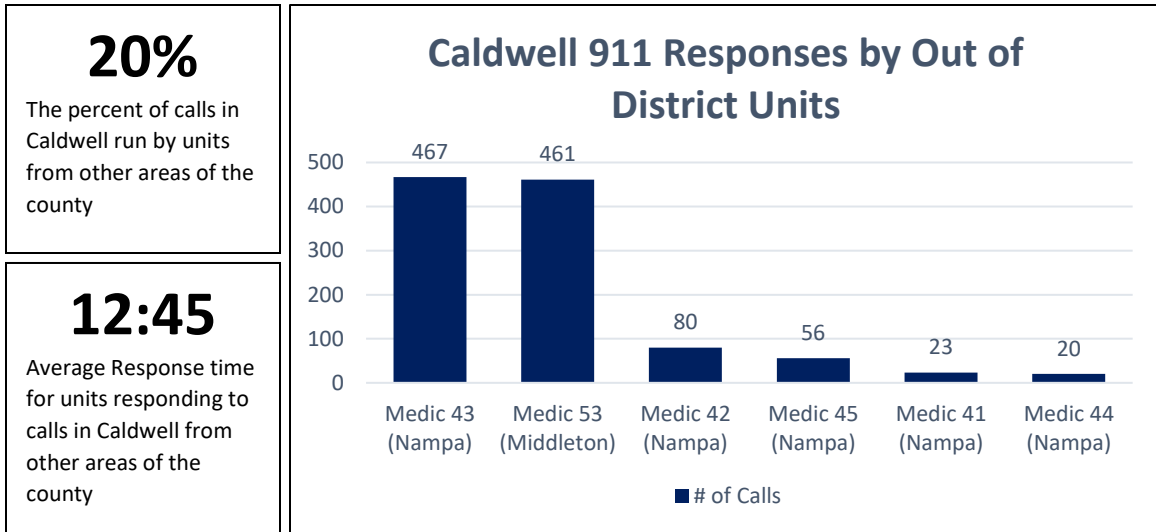
### Wilder:

- ALS58 601 Patriot Way (cooused with Wilder Fire)

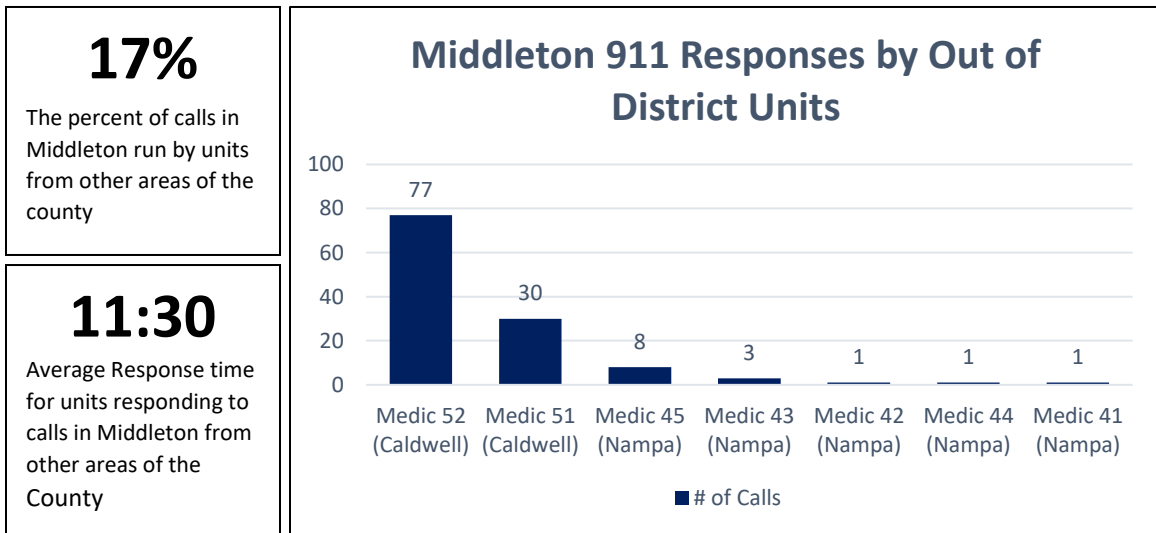


**Figure 6:** Current Canyon County Paramedics Units. 911 calls are plotted as red dots on the map and the color becomes yellow as the call volume increases in an area.

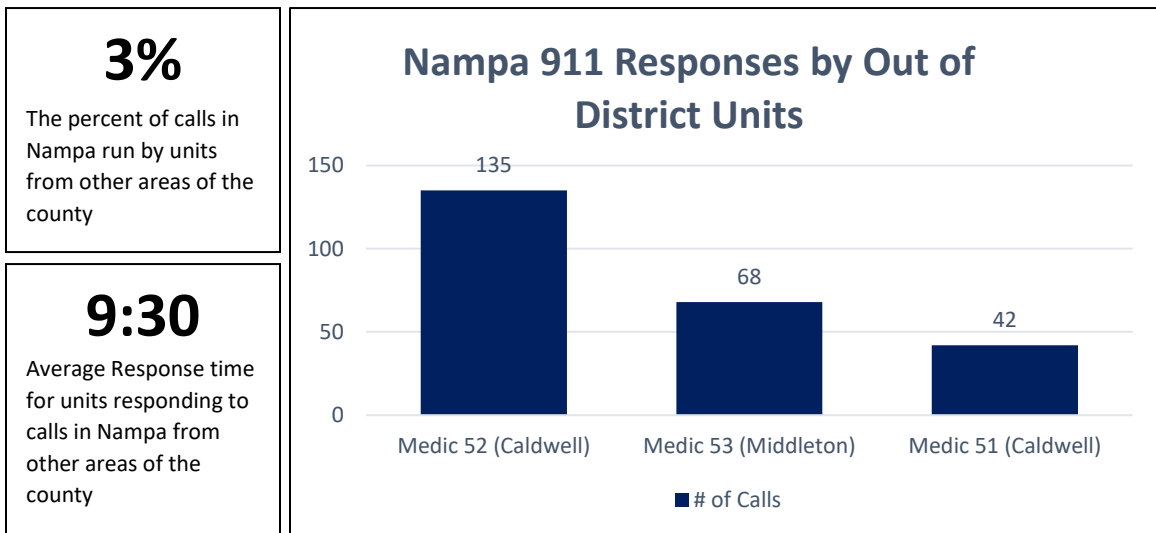
## 911 Responses By Units Responding Outside Of Their Primary Area



**Figure 7:** Caldwell 911 calls run by out-of-district units arranged by unit, in order of highest to lowest.



**Figure 8:** Middleton 911 calls run by out-of-district units arranged by unit, in order of highest to lowest.



**Figure 9:** Nampa 911 calls run by out-of-district units arranged by unit, in order of highest to lowest.



## Proposed Levy Override

Levy override for May 21<sup>st</sup>, 2024 in the amount of \$7.982 million dollars. The proposed levy override will reduce response times by adding additional ambulances to the system, and provides the funding for the continued delivery of long-term solutions for Emergency Medical Services throughout Canyon County.



# Canyon County Ambulance District

## Levy Override (\$7.982M)

**Proposed levy override for May 21, 2024  
If approved by the voters, this levy will fund:**

- Rebuilding of Station 41 in South Nampa
- Construction of Station 55 in South Caldwell
- Addition of 2 ambulances to the system (to include vehicles, equipment, and supplies to make them operational)
- Hiring of 12 additional Paramedics to staff the new ambulances

*I.C. § 34-914 Statement: The District currently levies a tax of \$10.03 per \$100,000 of taxable assessed value, per year. The estimated annual cost to the taxpayer of the proposed levy is a tax of \$31.22 per \$100,000 of taxable assessed value, per year, based on current conditions. Thus, if the proposed levy is approved, the tax per \$100,000 of taxable assessed value is expected to increase by \$21.19 per year.*

*The proposed increase will be permanent.*

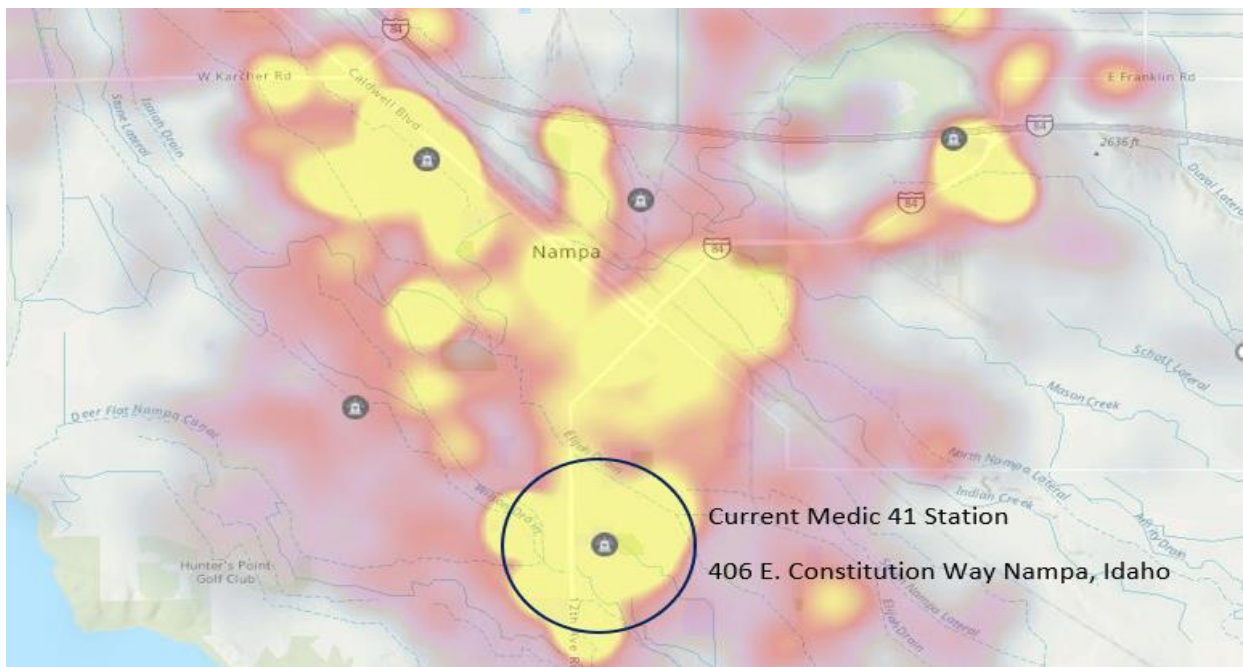


## Rebuilding 41 Station

Medic 41 station was funded and built in 2010 by Mercy Medical Center on their hospital campus in South Nampa. The hospital property was recently sold for development and the station will be demolished within the next two years. This will leave Canyon County Paramedics without its southern most station in Nampa. South Nampa is one of the busiest areas of Canyon County. Rebuilding Station 41 will preserve the current level of service in South Nampa, and will allow response times to be maintained. Moreover, Station 41 is required to provide the current level of emergency medical services to the South Nampa Community.



**Figure 10:** Medic 41 station to be torn down due to private development.

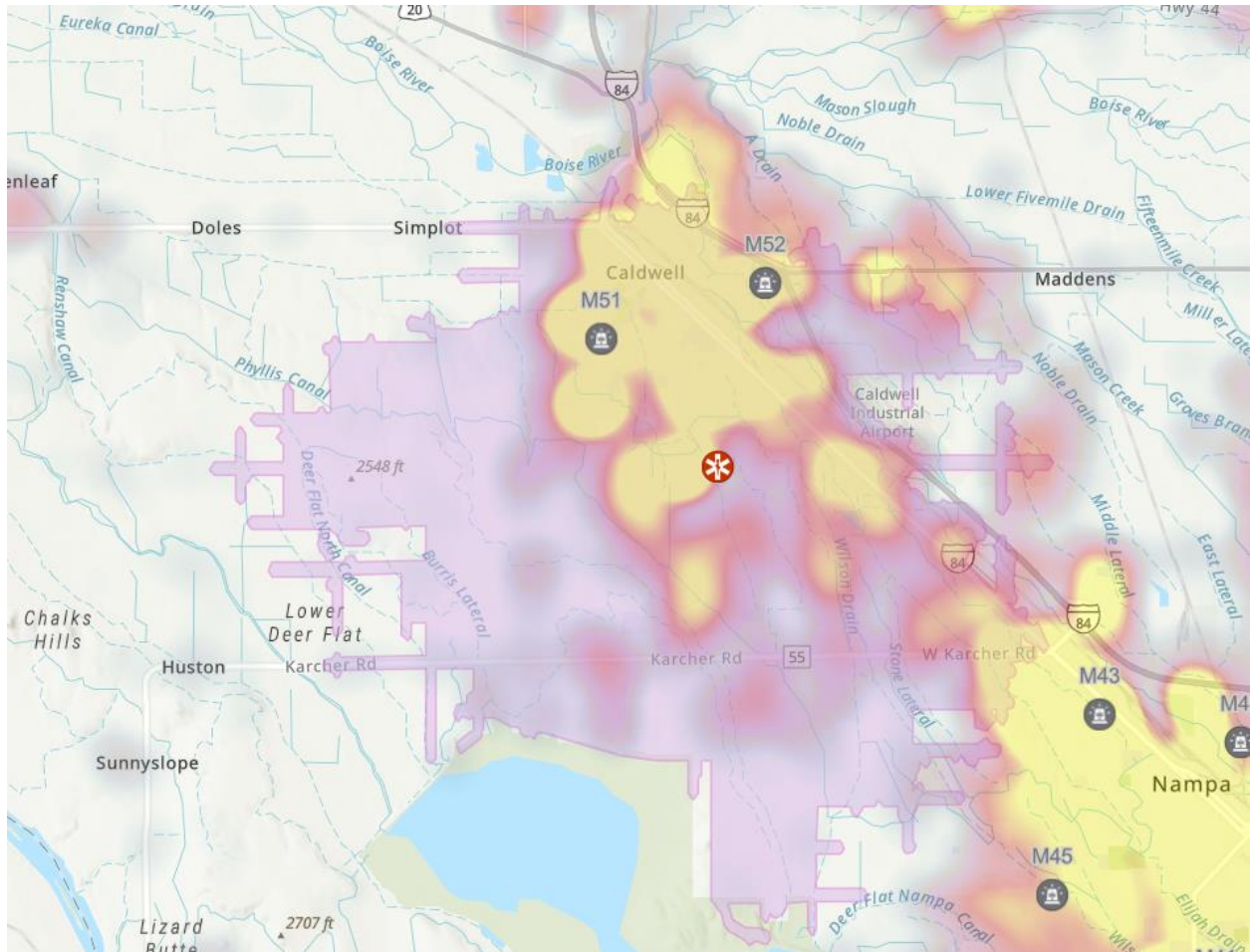


**Figure 11:** Heat map of 911 calls in South Nampa. Yellow being the most with no fill being the least.



## Building Station 55 and Adding a Unit to System

Medic 55 station is planned to be constructed in South Caldwell between Lake Ave and Farmway Rd South of Ustick Rd. As the data below shows, South Caldwell is as an area where there is significant call volume but also lacks adequate coverage to respond in a timely manner. Adding Station 55 will increase the number of ambulances available in Caldwell. This reduces the need for units operating in Nampa or Middleton to respond across the County, which lowers response times within the entire system and helps to maintain appropriate coverage in each community.



**Figure 12:** Represents an 8 min response for Medic 55 in its proposed location in the area of Ustick and Indiana. As is demonstrated by the data, Medic 55 would have less than an 8 min response time to South Caldwell and West Nampa.

# Ongoing Strategically Planned Reduction of Services Due To Funding

## Station Locations With A Canyon County Paramedics Unit

### Nampa:

- Medic 42 301 6<sup>th</sup> St. N (facility owned by the Ambulance District)
- Medic 43 1222 N Midland Boulevard (facility owned by the Ambulance District)
- Medic 44 4280 E Flamingo Ave (facility owned by St. Alphonsus Nampa)
- Medic 41 406 Constitution Way (facility owned by PEDCOR Company)
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### Caldwell:

- Medic 51 1920 Ellis Ave (facility owned by the Ambulance District)
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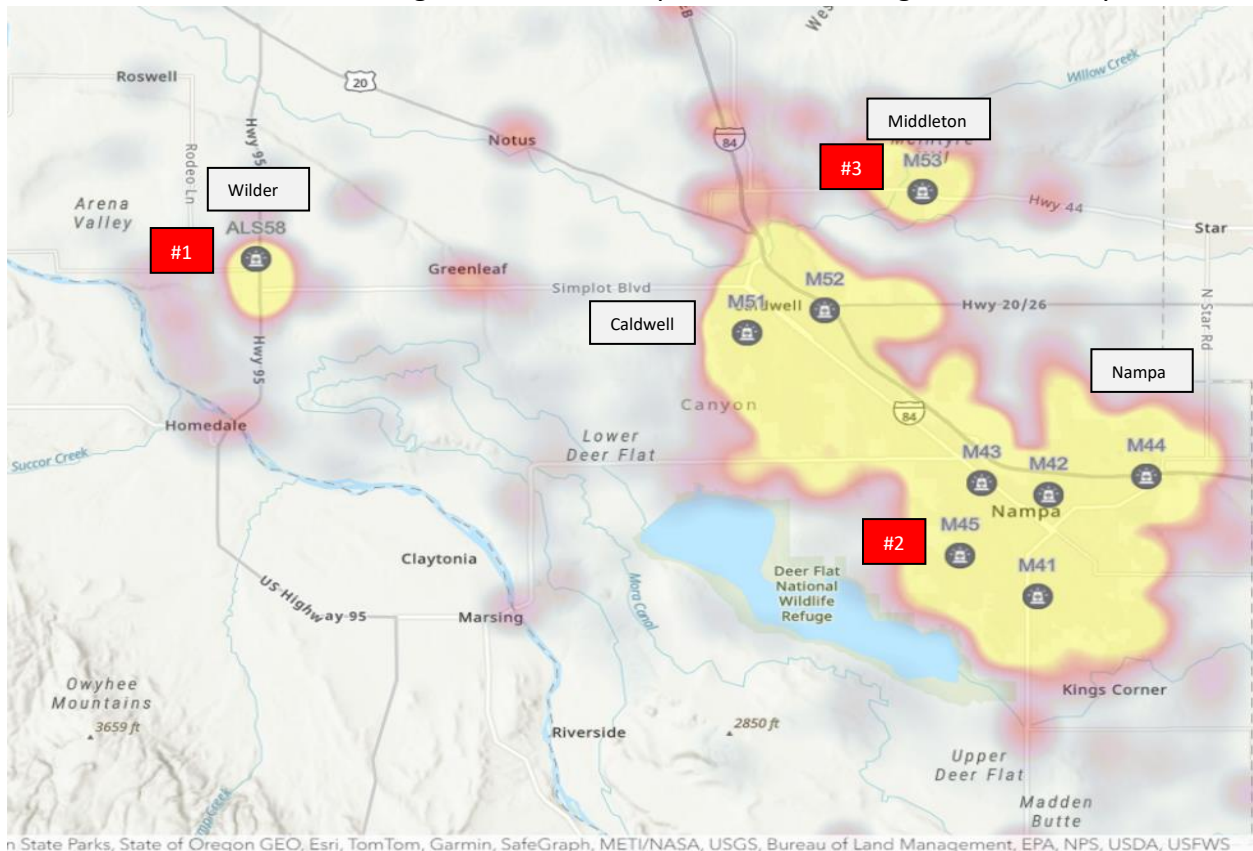
### Middleton:

- Medic 53 302 Star Boulevard (facility owned by Middleton Fire)

### Wilder:

- ALS58 601 Patriot Way (facility owned by Wilder Fire)

**Figure 13:** At times, one or more of the units ALS58, M45, and M53 shut down in the order listed below. Shutting down a unit is dependent on staffing levels each day.





# **2025 BUDGET WORKSHOP SCHEDULE**

## **INTERNAL 11:00 a.m.**

- April 9<sup>th</sup> – Police
- April 16<sup>th</sup> – PW Parks & Transportation
- April 29<sup>th</sup> – PW Water & Stormwater
- April 30<sup>th</sup> – PW WWTP & Collections
- May 3<sup>rd</sup> – Admin & Building Dept.
- May 8<sup>th</sup> – Library

## **COUNCIL 5:30 p.m.**

- June 5<sup>th</sup> – Workshop Wages, Capital Projects/Engineering
- June 26<sup>th</sup> – Workshop Revenue/Fees
- July 17<sup>th</sup> – Mayor & council review of budget
- August 7<sup>th</sup> – Adoption of tentative budget
- August 21<sup>st</sup> – Public hearing - budget appropriation



# City Council Public Comment

May 15, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
1	James Lyman Taylor	1052 Triumph Drive	708-602-8994	MONEY
2	DON Reynolds	452 E WALTER		ALUM CORP
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4				
5				
6				
7				
8				
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