
**MIDDLETON CITY COUNCIL
JUNE 26, 2024**

The Middleton City Council Meeting was called to order on June 26, 2024, at 5:34 p.m. by Mayor Jackie Hutchison.

Roll Call: City Council: Council President Kiser and Council Members O'Meara, Christiansen and Murray were all present.

Mayor Jackie Hutchison, City Attorney Douglas Waterman, City Administrator Ms. Hobbs, Planning & Zoning Official Ms. Stewart, Public Works Director Mr. Van Gilder, Treasure Ms. Miles, and Deputy Clerk Ms. Day were present.

Pledge of Allegiance, Invocation: Gary Erickson – Canyon Springs Church

Action Items

A. Approve Agenda

Motion: Motion by President Kiser approving the Agenda posted June 21, 2024, 3:30 p.m. Motion seconded by Councilman Christiansen and approved unanimously.

Public Comment on Non-Public Hearing Items of City Business (3 min each)

Tyson Sparrow: Asked questions about the Budget Workshop.

Mikell Galloway: Asked questions about a school being built on Kingsbury Road and getting a traffic study.

Spence Kofoed: Gave an update on the Roundabout on Middleton Road.

Kim Carson: Asked about the health insurance for the city.

Information Item:

- 1. Comprehensive Plan Updates can be found on the City Website. Upcoming on July 4th, see the vender booth at Middleton Place Park.**

Ms. Hobbs invited the community to the booth that will be at Middleton Place Park for the 4th of July event and fill out the survey.

- 2. Meeting etiquette: Moving forward please address Mayor as “Mayor”, Councilmen as: Councilmen (last name)”, City staff as “Mr. (last name)” or “Ms. (last name)”. This is the direction the city staff collectively have decided the way meetings are to be conducted from training regarding Open Meeting Law from the Special Joint Meeting with both P&Z and City Council on 6-10-2024.**

Ms. Hobbs went over as a reminder to address everyone accordingly when addressing everyone.

- 3. Gravel Pit update, providing high levels status of project.**

Mr. Van Gilder presented a break down of the Gravel Pit Project (Exhibit A)

Action Item:

- 1. Consent Agenda (items of routine administrative business)**

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- a. Consider approving minutes for City Council June 5, 2024, Regular meeting.
 - b. Consider approving minutes for Special Joint meeting for City Council and Planning and Zoning June 10, 2024.
 - c. Consider approving minutes for City Council June 13, 2024, Special Meeting.
 - d. Consider approving minutes for City Council June 18, 2024, Special Meeting.
 - e. Consider ratifying payroll for June 14, 2024, in the amount of \$121,653.22.
 - f. Consider approving accounts payable through June 14, 2024, in the amount of \$318,483.20.

Council President Kiser called the items and stated that he had reviewed the accounts payable. Nothing was out of the ordinary.

Motion: Motion by President Kiser approving Consent Agenda Items 1 a-f. Motion seconded by Councilman O'Meara and approved unanimously.

2. Regarding: Caldwell Veterans of Foreign War chapter utilizing the Trolley Station free of charge.

Consider authorizing the Mayor to allow the Caldwell Veterans of Foreign War chapter to use the Trolley Station facilities once a month for their membership meetings to be renewed on a yearly basis. Beginning July 1, 2024 and ending June 30, 2025. A rental agreement will be provided for the chapter to adhere to with the fees waived. - Ms. Hobbs.

Mayor Hutchison called the item and Ms. Hobbs explained the item.

Motion: Motion by President Kiser authorizing the Mayor to approve the agreement with Caldwell Veterans of Foreign War Chapter to use the Trolley Station facility once a month beginning July 1, 2024 to June 30, 2025 and to be renewed on a yearly basis and waive the fees. Motion seconded by Councilman Murray and approved unanimously.

3. Regarding: Food Trucks

Consider approving Ordinance 696, AN ORDINANCE ENACTED BY THE MIDDLETON CITY COUNCIL AMENDING TITLE 1, CHAPTER 15, SECTION 1-15-12, OF THE MIDDLETON CITY CODE PERTAINING TO FOOD TRUCKS REMAINING ON PARCELS OVERNIGHT; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH

Mayor Hutchison called the item and Ms. Stewart presented Ordinance 696.

Brief discussion between Council, Ms. Stewart, the Mayor and Mr. Watermen

Motion: Motion by President Kiser to call by title only. Seconded by Councilmen O'Meara. President Kiser called for roll call. Councilmen Kiser – Yes, Councilmen Christiansen – Yes, Councilmen Murray – Yes, and Councilmen O'Meara – Yes, approved Unanimously.

Motion: Motion by President Kiser to approve the amendment for Ordinance 696, an Ordinance Enacted by the Middleton City Code pertaining to food trucks remaining on parcels overnight; providing for an effective date; providing for severability; and repealing all ordinances, resolutions, orders and parts thereof, in conflict herewith. Motion seconded by

Councilman Christiansen. Council President Kiser called for a roll call. Councilmen Kiser – Yes, Councilmen Christiansen – Yes, Councilmen Murray – Yes, and Councilmen O’Meara – Yes, approved Unanimously.

- 4. Regarding: Funding for Clean Water and Drinking Water**
Consider authorizing the Mayor to add the City of Middleton to the coalition of state agencies, associations, and other partners collectively known as the SaveTheSRFs.org for the purpose of advocating for the federal government to fully fund the Clean Water and Drinking Water State Revolving Funds at congressionally authorized levels.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, the Mayor and Councilmen.

Motion: Motion by President Kiser to authorize the Mayor to approve and add the City of Middleton to the coalition of state agencies, associations, and other partners collectively known as the SaveTheSRFs.org for the purpose of advocating for the federal government to fully fund the Clean Water and Drinking Water State Revolving Funds at congressionally authorized levels. Motion seconded by Councilmen Christiansen and approved unanimously.

- 5. Regarding: Water meter parts.**
Consider authorizing the Mayor to purchase water meter parts from Zenner in the amount not to exceed \$24,495.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, the Mayor and Councilmen.

Motion: President Kiser to authorize the Mayor to approve the purchase of water meter parts from Zenner in the amount not to exceed \$24,495. Motion seconded by Councilmen O’Meara and approved unanimously.

- 6. Regarding: Amending Knife River Contract.**
Consider authorizing the Mayor to execute an amendment to the contract with Knife River Corporation – Mountain West for the construction of the Cemetery Road and SH-44 Intersection Project to include the construction of the 9th Street Extension as proposed by in Alternate #1. This would increase the contract not to exceed \$311,411.75 to a total contract value of \$1,722,722.00.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, the Mayor and Councilmen.

Motion: Motion by President Kiser to authorize the Mayor to execute and amendment to the contract with Knife River Corporation – Mountain West for the construction of the Cemetery Road and SH-44 Intersection Project to include the construction of the 9th St. Extension as proposed by in Alternate #1 and increase the contract not to exceed \$311,411.75 to total the contract value to \$1,722,722.00. Motion seconded by Councilmen O’Meara and approved unanimously.

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- 7. Regarding: Construction administration support.
Consider authorizing the Mayor to execute a task order with Precision Engineering in an amount not to exceed \$11,100.00 to provide construction administration support for the 9th Street Extension project.**

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, the Mayor, and Councilmen.

Motion: Motion by President Kiser to authorize the execute a task order with Precision Engineering in an amount not to exceed \$11,100.00 to provide construction administration support for the 9th Street Extension project. Motion seconded by Councilmen Christiansen and approved unanimously.

- 8. Regarding: Construction administration support
Consider authorizing the Mayor to execute a task order with Civil Dynamics in an amount not to exceed \$20,790.00 to provide construction administrative support for the 9th Street Extension Project.**

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, Mayor Hutchison, and Councilmen.

Motion: Motion by President Kiser to authorize the Mayor to execute a task order with Civil Dynamics in an amount not to exceed \$20,790.00 to provide construction administrative support for the 9th Street Extension Project. Motion seconded by Councilmen O'Meara and approved unanimously.

- 9. Regarding: Piccadilly Park Splash Pad
Consider a Motion to increase the authorized previously granted by the Council on 2/7/2024 by \$7,000, to a total amount not to exceed \$67,000, for the Public Works Director to undertake the procurement of equipment, parts, and materials necessary for the public works crew to install a water recycling system at the Piccadilly Park splash pad.**

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, Mayor Hutchison and Councilmen.

Motion: Motion by President Kiser to authorize and approve the previously granted by Council on 2/7/2024 by \$7,000 to total in the amount not to exceed \$67,000, for the Public Works Director to undertake the procurement of equipment, parts, and materials necessary for the public works crew to install a water recycling system at the Piccadilly Park Splash Pad. Motion seconded by Councilmen O'Meara and approved unanimously.

- 10. Regarding: WWTP Irrigation Pumps
Consider a Motion to authorize the Public Works Director to expend not to exceed \$24,000 for the procurement of equipment, parts, materials, and equipment service necessary for the repair of the effluent irrigation pumps at the City's WWTP. This work will include work by the public works crew to modify the associated structure to allow access to the pump necessary for service.**

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, Mayor Hutchison, and Councilmen.

Motion: Motion by President Kiser to authorize and approve the Public Works Director to expend in the amount to exceed \$24,000 for the procurement of equipment, parts, materials, and equipment service necessary for the repair of the effluent irrigation pumps at the City's WWTP. This work will also include work done by the public works crew to modify the associated structure to allow access to the pump necessary for service. Motion seconded by Councilmen O'Meara and approved unanimously.

11. Regarding: Centennial Grove Park Irrigation Pump System.

Consider a Motion to authorize the Public Works Director to expend up not to exceed \$92,000 for the procurement of equipment, parts, and materials necessary for the installation of an irrigation pump system at the City's Centennial Grove Park by the public works crew.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, Mayor Hutchison, and Councilmen.

Motion: Motion by President Kiser to authorize Public Works Director to expend in the amount not to exceed \$92,000 for the procurement of equipment, parts, and materials necessary for the installation of an irrigation pump system at the City's Centennial Grove Park by the public works crew. Motion seconded by Councilmen O'Meara and approved unanimously.

12. Regarding: License agreement with Canyon County Water Company

Consider authorizing the Mayor to execute a license agreement with Canyon County Water Company to withdraw irrigation water from Watkins Ditch for use on City properties including Centennial Grove Park.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Motion: Motion by President Kiser to authorize the Mayor to execute a license agreement with Canyon County Water Company to withdraw irrigation water from Watkins Ditch for use on City properties including Centennial Grove Park. Motion seconded by Councilmen O'Meara and approved unanimously.

13. Regarding: Culvert Repair for Dewey Road

Consider authorizing the Mayor to execute a license agreement with Canyon County Water Company to repair the culvert beneath North Dewey Road.

Mayor Hutchison called the item and Mr. Van Gilder Presented.

Brief discussion between Mr. Van Gilder, Mayor Hutchison, and Councilmen.

Motion: Motion by President Kiser to authorize the Mayor to execute a license agreement with Canyon County Water Company to repair the culvert beneath North Dewey Rd. Second by Councilmen Christiansen and approved unanimously.

Public Comments on Non-Public Hearing items of City Business

Tyson Sparrow: Expressed concern about the food truck ordinance.

Mayor Update:

None

Mayor Hutchison called for a break at 7:05 pm.
Mayor Hutchison called the meeting back to order at 7:14 p.m.

Budget Workshop:

Mayor Hutchison called the item and Treasure Ms. Miles Presented. (Exhibit B)

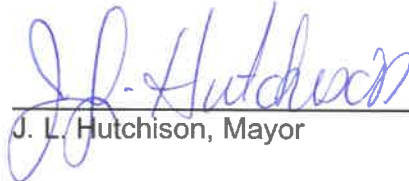
Ms, Miles, Mayor Hutchison, Mr. Van Gilder and Councilmen discussed revenue and budget items.

Adjourn: Mayor Hutchison adjourned the meeting at 8:42 p.m.

ATTEST:



Amber Day, Deputy Clerk
Minutes Approved: July 3, 2024



J. L. Hutchison, Mayor



EXHIBIT “A”

Middleton Pit Gravel Mining Royalties

Information as of June 2024

\$ 677,085.94
Aug 2021 to Sept 2022



\$677,085.94

Royalty Payments Received by
Middleton before Sept 2022:

\$1,412,253.50
Royalties Held by
Knife River through
May 2024

\$1,202,799.98
Sept 2022 to
Dec 2024

\$ 209,453.52
Jan 2024 to May 2024

\$2,677,799.98
Estimate of post Sept
2022 Royalties Avail-
able for Knife River to
withhold.

\$1,475,000
Jan 2024 Estimate of
Gravel Remaining

\$1,265,546
Projected Remaining
Gravel After May 2024



Projected Total Gravel Mining Royalties

\$3,354,885.92

Roundabout Construction:

\$3,260,967.64

\$2,714,541.88 Approved through 9/9/23

\$ 546,155.76 Due in final payments

EXHIBIT “B”

FY-25 Budget Assumptions

Property Tax

8% (includes the 3%) Max Allowable PT Increase (HB398)

TOTAL NEW REVENUE FROM PROPERTY TAX EXPECTED 6.96%

Utility

5% Increase Water Base Rate

5% Increase Water Use Rate

5% Increase Water Connection Fee

34% Increase Sewer Base Rate

34% Increase Sewer Use Rate

5% Increase Sewer Connection Fee

Budget Impacts

Health Care Premiums estimated increase 7 to 10%

These numbers are assuming 10%

Last Years Total Benefit Costs

Difference

2025

EMPLOYEE'S TOTAL OUT OF POCKET PER YEAR:

INDIVIDUAL: \$1,750.00

FAMILY: \$3,500.00

2025
DELTA DENTAL PLAN

Assuming a 5% increase

Department Requested New Hires

Detective
PT - Deputy Treasurer

Salary Fully Loaded

Detective
PT - Deputy Treasurer
TOTAL:

OTHER NEW HIRE COSTS

Detective
PT - Deputy Treasurer
TOTAL:

phone, computer, vest, guns, taser, body cam,
uniform, badge, cuffs, other misc.

Additional Revenue	Last Year	Difference
\$ 217,937.44	\$231,169.00	(\$13,231.56)
\$217,937		

<i>Current Fee</i>	<i>New Fee</i>	<i>Maint. Spend</i>	<i>Savings</i>	<i>Change</i>
\$ 12.87	\$ 13.51	\$ 13.51	\$ -	\$ 0.64
\$ 2.12	\$ 2.23	\$ 2.23	\$ -	\$ 0.11
\$ 4,263.36	\$ 4,476.53	\$ 4,476.53	\$ -	\$ 213.17
\$ 42.01	\$ 56.29	\$ 56.29	\$ -	\$ 14.28
\$ 3.90	\$ 5.23	\$ 5.23	\$ -	\$ 1.33
\$ 7,016.51	\$ 7,367.34	\$ 7,367.34	\$ -	\$ 350.83

<i>Medical Election</i>	<i># EE on Plan</i>	<i>Cost Regence</i>	<i>DELTA DENTAL</i>	<i>Total ER Pd Benefits</i>
EE	9	\$ 113,344.45	\$ 2,989.22	
EE+SP	1	\$ 25,187.66	\$ 3,736.53	
EE+CHILD	0	\$ -	\$ -	
EE+CHILDREN	6	\$ 145,579.56	\$ 4,992.62	
EE+SP+CHILD(REN)	10	\$ 335,070.88	\$ 10,325.07	
STIPEND	20	\$ 129,720.00		
	46	\$ 748,902.55	\$ 22,043.45	\$ 770,946.00

\$749,771.25

\$ 21,174.75

ESTIMATED PLAN RATES

<i>Regence</i>	<i>2025 Ins. Premium</i>	<i>ER Buy Down Deductible</i>	<i>100% Pd by ER</i>	<i>50% Pd by ER</i>
8% Est. Increase				
EE	\$ 770.32	\$ 279.17	\$ 1,049.49	
EE+SP	\$ 1,540.64	\$ 558.33	\$ 1,713.81	\$ 385.16
EE+CHILD	\$ 1,463.61	\$ 558.33	\$ 1,675.30	\$ 346.64
EE+CHILDREN	\$ 1,463.61	\$ 558.33	\$ 1,675.30	\$ 346.64
EE+SP+CHILD(REN)	\$ 2,233.92	\$ 558.33	\$ 2,060.45	\$ 731.80

Delta Dental	2023 Ins. Premium	5% Increase 2023	100% Pd by ER	50% Pd by ER
EE	39.54	41.52	41.52	
EE+SP	79.08	83.03	41.52	20.76
EE+CHILD	73.35	77.02	41.52	17.75
EE+CHILDREN	92.54	97.17	41.52	27.83
EE+SP+CHILD(REN)	124.35	130.57	41.52	44.53

Salary	Police	G&A
\$88,087.55	100%	
\$47,174.40		100%
Police	G&A	
\$133,733.78	\$82,338.01	
\$133,733.78	\$82,338.01	

One Time Expenses

\$15,050.00	impact fee eligible
\$4,000.00	computer, monitors, desk & supplies
\$19,050.00	

Resident Water/Sewer Bill 4000 Gallons			
	Current	Proposed	
\$	12.87	\$	13.51
\$	8.48	\$	8.90
\$	42.01	\$	56.29
\$	15.60	\$	20.90
\$	78.96	\$	99.61
		\$	20.65

Total Paid by ER	Per Pay Period ER	EE pd per mo.	Per Pay Period	ER Cost Per EE Per Year	# of EE's On Plan	Total Cost ER
\$ 1,049.49	\$ 524.74	\$ -	\$ -	\$ 12,593.83	9	\$ 113,344.45
\$ 2,098.97	\$ 1,049.49	\$ 385.16	\$ 192.58	\$ 25,187.66	1	\$ 25,187.66
\$ 2,021.94	\$ 1,010.97	\$ 346.64	\$ 173.32	\$ 24,263.26	0	\$ -
\$ 2,021.94	\$ 1,010.97	\$ 346.64	\$ 173.32	\$ 24,263.26	6	\$ 145,579.56
\$ 2,792.26	\$ 1,396.13	\$ 731.80	\$ 365.90	\$ 33,507.09	10	\$ 335,070.88
					26	\$ 619,182.55

Total paid by ER	Per Pay Period	EE pd per mo.	EE Per Pay Period	ER Cost Per EE Per Year	# of EE's On Plan	Total Cost ER
41.52	20.76			498.20	8	\$3,985.63
62.28	31.14	20.76	10.38	747.31	2	\$1,494.61
59.27	29.63	17.75	8.88	711.21	0	\$0.00
69.34	34.67	27.83	13.91	832.10	3	\$2,496.31
86.04	43.02	44.53	22.26	1032.51	9	\$9,292.56
					22	\$17,269.12



First

City Council Public Comment

2d #

June 26, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
X	Tyson Sparrow	211 N CAMPBELL AVE.	208-515-4221	Food Budget workshop Items
X	Mikell Galloway	8425 SPRING CREEK	208-891- 5078	STAR DEVELOPMENT
X	SPENCER KOFOD	8454 BROOKHAVEN PC. MIDDLETON, ID 83644	208 863 5164	ROUND A BOUT
X	Kim CARSON	9895 MEADOW PARK BLVD.		BUDGET
5	Kelly Garey	3735 W. Pine Creek		
6				
7				
8				
9				
10				



After

City Council Public Comment

June 26, 2024

J.H.

	Name	Address	Phone or Email	Topic/Agenda Item #
11	<i>Tyson Sparrow</i>	<i>211 N CAMPBELL</i>	<i>208-515-422</i>	<i>Food Truck</i>
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