



## Middleton City Council Meeting Minutes 09-18-2024

Middleton City Council Meeting Minutes Summary

Date: Wednesday, September 18, 2024

Time: 5:30 p.m.

Location: City Hall Council Chambers - 1103 W Main Street

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### **CALL TO ORDER, ROLL CALL:**

The meeting was called to order at 5:37 PM by Mayor Hutchison.

Councilmembers present: Councilmen O'Meara, Christiansen and Murray. Council President Kiser was absent.

Staff Present: City Attorney – Mr. Douglas Waterman, Administrator/Clerk – Ms. Monica Hobbs, Public Works Director – Mr. Jason Van Gilder, Planning & Zoning Official – Ms. Roberta Stewart, and Deputy Clerk – Ms. Jennica Reynolds.

### **PLEDGE OF ALLEGIANCE & INVOCATION:**

The Pledge of Allegiance was recited by all present.

Pastor Jeremiah Campos of Calvary Chapel, Middleton gave the invocation.

### **INFORMATION ITEMS:**

#### **1. City of Middleton Comprehensive Plan Survey**

Ms. Hobbs reminded citizens to provide feedback on the Comprehensive Plan update on the city's website.

#### **2. Canyon County Local Option (Vehicle) Registration Fee**

Mr. Van Gilder provided background on Compass's efforts to get Canyon County jurisdictions to agree to putting a local vehicle registration fee on the ballot to help fund transportation projects. A \$20 fee could generate around \$118,000 per year for Middleton. Council discussed concerns around the cost of living and suggested Compass consider a lower initial fee with gradual percentage increases over time without having to go back to the voters. No action was taken.

### **ACTION ITEMS:**

#### **1. Approve Amended Agenda**

Motion: Councilmember O'Meara moved to approve the Amended Agenda as posted on September 16, 2024, at 12:00 p.m.

Second: Councilmember Christiansen seconded.

Vote: Motion passed unanimously.

**PUBLIC COMMENT ON NON-PUBLIC HEARING ITEMS OF CITY BUSINESS (3 MIN EACH)**

Mikell Galloway: Thinks the public should be able to clap in meetings to show appreciation to those who sacrifice time to serve on various boards in the city.

**ACTION ITEMS:**

- 1. Consent Agenda (items of routine administrative business)**
  - a. Consider approving minutes for City Council September 4, 2024, Regular meeting.**
  - b. Consider approving minutes for City Council Special Meeting September 4, 2024.**
  - c. Consider approving minutes for City Council Special Meeting September 10, 2024.**
  - d. Consider ratifying payroll for September 6, 2024, in the amount of \$118,257.23.**
  - e. Consider approving accounts payable through September 6, 2024, in the amount of \$509,506.49.**
  - f. Consider approving the FCO for the Creekside Terrace Subdivision Project.**

Motion: Councilmember O'Meara moved to approve the consent agenda items 1a-f.

Second: Councilmember Christiansen seconded.

Vote: Motion passed unanimously.

- 1. Regarding Sewer Collection:  
Consider authorizing the Mayor to execute a Notice of Award and enter into a contract with Integrity Inspection Solutions for the construction of the Sewer Collection System Rehabilitation – Donna Drive and West of S. Dewey Ave in the amount not to exceed \$167,930.00. – Mr. Van Gilder**

Mr. Van Gilder presented a project to rehabilitate sewer lines on Donna Drive using trenchless technology. The low bid of \$167,930 was received from Integrity Inspection Solutions. This project is in the budget.

Motion: Councilmember O'Meara moved to approve authorizing the Mayor to execute a Notice of Award and enter into a contract with Integrity Inspection Solutions for the

construction of the Sewer Collection System Rehabilitation – Donna Drive and West of S. Dewey Ave in the amount not to exceed \$167,930.00.

Second: Councilmember Murray seconded.

Vote: Motion passed unanimously.

**2. Consider approving the final plat application for Stonehaven Subdivision Phase 8. - Ms. Stewart**

Ms. Stewart presented the final plat for Phase 8 of the Stonehaven subdivision located near the high school. The plat meets all standards and construction is complete.

Councilmember Murray recused himself from voting. He lives in the Stonehaven Subdivision.

Motion: Councilmember O'Meara moved to approve the final plat for Stonehaven Subdivision Phase 8.

Second: Councilmember Christiansen seconded.

Vote: Motion passed unanimously with Mayor Hutchison casting the 3<sup>rd</sup> vote.

**3. Consider adopting Ordinance 702, which is AN ORDINANCE TO BE ENACTED BY THE MIDDLETON CITY COUNCIL AMENDING TITLE 1, CHAPTER 3, SECTION 1-3-1 OF THE MIDDLETON CITY CODE PERTAINING TO THE DEFINITION OF "STRUCTURE"; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH. - Ms. Stewart**

Ms. Stewart presented proposed amendments to the definition of "structure" in the city code to resolve confusion over setbacks. The amendment clarifies that horizontal surfaces like patios and driveways are not considered structures.

City Attorney, Mr. Waterman stated when asked that the language drafted is a better definition than the previous definition.

Motion: Councilmember O'Meara moved to read Ordinance 702 by title only.

Second: Councilmember Christiansen seconded.

Roll Call Vote: O'Meara – Yes, Christiansen – Yes, Murray – Yes. Motion passed unanimously.

Councilmember O'Meara read Ordinance 702 by title only.

Motion: Councilmember O'Meara moved to waive the 3-reading rule and adopt Ordinance 702.

Second: Councilmember Christiansen seconded.

Roll Call Vote: O'Meara – Yes, Christiansen – Yes, Murray – Yes. Motion passed unanimously.

- 4. Consider adopting Ordinance 700, which is AN ORDINANCE TO BE ENACTED BY MIDDLETON CITY COUNCIL TO REZONE CERTAIN REAL PROPERTY SITUATED WITHIN MIDDLETON CITY LIMITS TO M-U (MIXED-USE); DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE. (Final step for Rezone approved in 2020) - Ms. Stewart**

Ms. Stewart presented Ordinance 700 to complete a rezone approved in 2020 that mistakenly was never recorded. The ordinance confirms rezoning three parcels near Ridley's from residential to mixed use.

Motion: Councilmember O'Meara moved to read Ordinance 700 by title only.

Second: Councilmember Murray seconded.

Roll Call Vote: O'Meara – Yes, Christiansen – Yes, Murray – Yes. Motion passed unanimously.

Councilmember O'Meara read Ordinance 700 by title only.

Motion: Councilmember O'Meara moved to waive the 3-reading rule and adopt Ordinance 702.

Second: Councilmember Christiansen seconded.

Roll Call Vote: O'Meara – Yes, Christiansen – Yes, Murray – Yes. Motion passed unanimously.

- 5. Consider authorizing Mayor to sign an Agreement with the Middleton Urban Renewal Agency (“MURA”) for MURA’s reimbursement to City for City staff time expended on MURA projects and meetings. - Ms. Stewart**

Ms. Stewart presented an agreement for the Middleton Urban Renewal Agency (MURA) to reimburse city staff time spent on MURA projects.

Motion: Councilmember O'Meara moved to authorize the Mayor to sign the Agreement with the Middleton Urban Renewal Agency ("MURA") for MURA's reimbursement to City for City staff time expended on MURA projects and meetings.

Second: Councilmember Murray seconded.

Vote: Motion passed unanimously.

**6. Regarding: MURA commissioner term extension. Consider Mayor's reappointment of Rob Kiser to serve an additional 5-year term as a commissioner on the Middleton Urban Renewal Agency board" (New term will expire August 15, 2029). - Ms. Hobbs**

Ms. Hobbs presented the Mayor's reappointment of Rob Kiser to the MURA Board for another 5-year term. Mayor Hutchison said she has spoken with Rob and he is willing to serve another term as the 2<sup>nd</sup> Councilmember on the board.

Motion: Councilmember O'Meara moved to approve the reappointment of Rob Kiser to serve an additional 5-year term as a commissioner on the Middleton Urban Renewal Agency board" (New term will expire August 15, 2029).

Second: Councilmember Christiansen seconded.

Vote: Motion passed unanimously.

**7. Consider authorizing the Mayor to execute the Quote-2789700 "Evidence & Personnel" from Motorola Solutions (Spillman), which by doing so constitutes the City's agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions in the amount not to exceed \$16,684.99. – Sergeant Hilkey**

Sergeant Hilkey requested approval of a quote from Motorola Solutions for digital evidence management and personnel management software to streamline processes. This item is budgeted. This would also allow officers to spend more time out in the field and less time behind a desk.

Motion: Councilmember O'Meara moved to approve authorizing the Mayor to execute the Quote-2789700 "Evidence & Personnel" from Motorola Solutions (Spillman), which by doing so constitutes the City's agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions in the amount not to exceed \$16,684.99.the quote not to exceed \$16,684.99.

Second: Councilmember Murray seconded.

Vote: Motion passed unanimously.

**PUBLIC COMMENTS ON NON-PUBLIC HEARING ITEMS OF CITY BUSINESS (3 MIN EACH)**

No public comments

**MAYOR, COUNCIL AND STAFF COMMENTS:**

Mayor Hutchison said she is doing well.

Councilmember O'Meara asked that the city work with ITD to cut back the tree at the intersection of SH-44 and S. Middleton Rd.

Ms. Hobbs said the public works department is already doing so and will be getting the lift to trim the trees in a couple weeks.

Councilmember Murray suggested that after the City's Comprehensive Plan process is finalized, he would like to see increased communication and coordination with surrounding cities for Middleton's long-range planning. He also wondered what happened with the meeting with the County Commissioners that was supposed to happen in August but was cancelled.

Ms. Stewart said the County Commissioners cancelled that meeting and have not requested that it be rescheduled.

Councilmember O'Meara brought up that Nampa has a proposed Nampa auditorium district that appears to go up to the Middleton boundary at Lincoln Road.

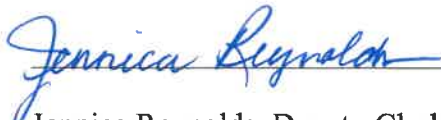
City Attorney, Mr. Waterman stated that he believes auditorium districts are a grass roots effort for the taxing of short-term hotels. He is 85% sure it shouldn't have an effect on Middleton.

**ADJOURNMENT:**

Mayor Hutchison adjourned the meeting at 6:37 p.m.



Jackie Hutchison, Mayor



Jennica Reynolds, Deputy Clerk  
Minutes Approved: October 2, 2024





Before

# City Council Public Comment

September 18, 2024

MAYOR -  
Hutchinson

	Name	Address	Phone or Email	Topic/Agenda Item #
1	Miguel Halloway	8425 Spring Creek	208- 891-5018	Rules
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*After*

# City Council Public Comment

September 18, 2024

	Name	Address	Phone or Email	Topic/Agenda Item #
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