



City Council Meeting Minutes

Date: Wednesday, January 15, 2025

Time: 5:30 p.m.

Location: City Hall Council Chambers – 1103 W Main Street

Call-to-order, Roll Call, Pledge of Allegiance, and Invocation:

The Middleton City Council meeting was called to order at 5:30pm on January 15, 2025, by Mayor Hutchison. Roll call was taken with Council President Kiser, Council Members O'Meara, Christiansen, and Murray all present. Also present: City Attorney Douglas Waterman, City Administrator Monica Hobbs, Public Works Director Jason Van Gilder, Planning and Zoning Official Roberta Stewart, and Deputy Clerk Jennica Reynolds

The Pledge of Allegiance was recited, and Don Reynolds gave the invocation.

Action Item:

A. Approve Agenda

The agenda for the January 15, 2025 meeting was unanimously approved.

Vote: Approve Agenda

Motion to approve the agenda was made by Kiser and seconded by O'Meara. The motion passed unanimously.

Public Comment on Non-Public Hearing items of City Business (3 min each): Patrons will be called to speak at the podium based on the sign-in sheet posted at the back of the public meeting room.

No one signed up to provide public comment.

Information Item:

1. Youth Council Nominations – Councilman Murray

Councilman Murray announced that the city has received four nominations for the new Youth Council so far. He encouraged more nominations and explained that the Youth Council members will decide what activities and initiatives to take on once formed.

Action Items:

- 1. Consent Agenda (items of routine administrative business)**
 - a. Consider approving minutes for City Council January 2, 2025, Regular meeting.**
 - b. Consider approving minutes for City Council January 8, 2025, Special meeting.**
 - c. Consider ratifying payroll for January 10, 2025, in the amount of \$142,177.33.**
 - d. Consider approving accounts payable through January 3, 2025, in the amount of \$493,488.42.**
 - e. Consider authorizing the Mayor to enter into a contract with Xylem Water Solutions USA, Inc. for the procurement of replacement UV lamps and accessories for use at the City's Wastewater Treatment Plant in an amount not**

to exceed \$20,498.00

- f. **Consider authorizing the Mayor to execute an on-call service task order with Hughes Engineering, P.C. in an amount not to exceed \$5,155.00 for the inspection of 14 small bridge structures throughout the City.**
- g. **Consider approving the (3) three Middleton Legislative Agenda items previously presented on 1/2/2025 and discussed during the special meeting workshop on 1/8/2025. 1) Restore the Cities' Road and Bridge Funding 2) Police Post Training 3) Funding for Environmental Compliance.**

Discussion of Bridge Inspections confirming Concord/Willowcreek Bridge is not included in item F.

Vote: Approve Consent Agenda

Motion to approve the consent agenda items a-g was made by Kiser and seconded by Christiansen. The motion passed unanimously.

**1. Regarding: Falcon Valley Phase 8.
Consider approving the final plat for Falcon Valley Phase 8. - Ms. Stewart**

Ms. Stewart presented the final plat for approval for the 8th phase of the Falcon Valley subdivision. The 37-acre plat meets all code and development agreement requirements and contains 83 single family lots. The City Engineer has recommended approval. There were no questions from Council.

Vote: Approve Falcon Valley Phase 8 Final Plat

Motion to approve the final plat for Falcon Valley Phase 8 was made by Kiser and seconded by O'Meara. The motion passed unanimously.

2. Public Hearing: Consider approving RESOLUTION 515-25. A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEE FOR CUSTOMER INITIATED STOP PAYMENTS, AND INCREASE THE TROLLEY STATION FULL DAY RENTAL FOR FRIDAY AND SATURDAY BY MORE THAN 5%. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES. - Ms. Hobbs

Mayor called the public hearing open at 5:40 pm

Ms. Hobbs explained the resolution to amend the fee schedule to add a new \$30 customer-initiated stop payment fee and increase the Friday/Saturday trolley station rental rate by over 5% to \$400 per day.

Public Comments opened at 5:41 pm

There were no public comments or Council questions.

Public Comments closed at 5:42 pm

Vote: Approve Resolution 515-25

Motion to adopt Resolution 515-25 was made by Kiser and seconded by O'Meara. The motion passed unanimously.

Mayor closed the public hearing at 5:42 pm.

**3. Regarding: Financial Services for WWTP Bond
Consider authorizing the Mayor to approve an initial Master Services Agreement with Clearwater Financial LLC not to exceed \$12,000. This agreement will assist with Professional Services and Municipal Advisory and Financial Services necessary for the WWTP expansion and upcoming funding needs. – Mr. Van Gilder**

Mr. Van Gilder requested approval for a \$12,000 master services agreement with Clearwater Financial LLC to assist with financial and advisory services related to the upcoming approximate \$68 million wastewater treatment plant expansion bond. There was extensive discussion from Council regarding details of the pilot project, funding, and costs.

Kiser asked if the bond is approved would that stop the pilot project. Van Gilder made it clear that this was not a simple question to answer, and that the pilot project is still a "science experiment". There is no clear conclusion as this time. He also asked that the pilot project be referred to as the Land Application Recycle System (LARS) moving forward when discussing the overall end state Land Application project which encompasses much more acreage than the current pilot project of roughly 6 acres.

Murray asked about the temperature findings on the LARS and Van Gilder stated the continued "experiment" is intended to gain scientific data to facilitate future decisions on the overall project based on anticipated requirements from IDEQ.

Mayor applauded Mr. Van Gilders efforts in actively pursuing grant funding from multiple sources and stated the City has secured \$40,000 from grants for this project thus far.

Kiser and Christiansen asked and received clarification on contract language.

O'Meara asked about construction timeline for the WWTP versus ITD SH44 corridor project. Van Gilder reviewed project timelines in general and believes the WWTP construction may begin prior to any ITD construction.

Mr. Van Gilder also stated that IDEQ will likely be issuing the next draft permit anticipated sometime this spring/summer.

Vote: Approve Clearwater Financial Contract

Motion to authorize the Mayor to approve the agreement with Clearwater Financial in an amount not to exceed \$12,000 was made by Kiser and seconded by Christiansen. The motion passed unanimously.

Public Comment on Non-Public Hearing items of City Business (3 min each): Patrons will be called to speak at the podium based on the sign-in sheet posted at the back of the public meeting room.

Janet Gibson asked about details of the future southern bypass roadway wanting to know if there was a concept design and speed anticipated for the road. She also asked about R3 zoning discussions and anticipated timing.

Mayor said that she spoke with ITD regarding the future design concept. And stated specifics are not given in the PELS. Once the PELS is completed it is anticipated recommendation would be 45 mph speed, sidewalks, bike lanes, access to the river. Sound walls/sound barriers will be based on the input and vote (50%+) of the residents in the subdivisions effected. Kiser responded the design would likely be similar to improvements made to Chinden St/HWY 20-26.

Ms. Stewart stated the zoning discussions for R-3 and overall zoning workshops will occur after the update to the Comprehensive Plan has been completed and approved.

Cindee Powell expressed concerns over the Mill Subdivision infrastructure project adjacent to an irrigation ditch.

Ms. Stewart stated that the City Engineer, Ms. Woodruff has not completed the final walkthrough for the subdivision. If anything is found to be inappropriate during the walkthrough, the developer would have to fix/redo per the Ms. Woodruffs comments.

Cheyenne Serra promoted an upcoming annual community service day event February 8th Love Your Neighbor.

Mayor, Staff and Council Comments:

Mayor had no comments.

Staff Comments:

(Prior to Public Comment) Mr. Van Gilder gave an update on the Willowcreek/Concord bridge inspection dates confirming inspection by ITD in 2018 and 2022. He also asked Council for direction regarding the requested audit of the Cemetery Rd traffic study completed by Precision Engineering; if Council prefer the city retain a different engineering firm (Keller & Associates) to review and provide recommendations. Council provided guidance on moving forward with Keller & Associates and will anticipate a future agenda action item regarding this matter.

Ms. Hobbs provided updates regarding the new city website launch anticipated February 19, 2025, and an upcoming Open House for the Mayor on February 13th from 4-6 pm. She also discussed the beginning the process of records destruction approvals.

Council Comments:

Kiser stated the woodshop teacher at the alternative school is working on a grant from Home Depot that would assist his program and the students in building homes for Veteran's. Kiser will be bringing it before Council on a future agenda so that the teacher can share the progress. He (Kiser) is excited for the program.

Murray asked about the Owl camera for City Council. Kiser stated the City is waiting for the School District to "test" it before the City makes any decisions.

Mayor called for a brief recess of the meeting at 6:23 pm and reconvened the meeting at 6:28 pm

Executive Session: Executive Session pursuant to Idaho Code and possible decision(s) to follow: 74-206(F) – regarding a matter imminently likely to be litigated.

Motion to go into Executive Session pursuant to Idaho Code 74-206 subsection F regarding matters likely to be litigated was made by Kiser and seconded by Murray and approved unanimously by Roll Call Vote.

Roll Call: Kiser – Yes, O'Meara – Yes, Christiansen – Yes, Murray – Yes.


Council went into Executive Session at 6:29 pm

No decisions were made. No action was taken.


Motion to end executive session at 7:16 pm was made by Kiser and seconded by Murray and approved unanimously.

Adjourn:

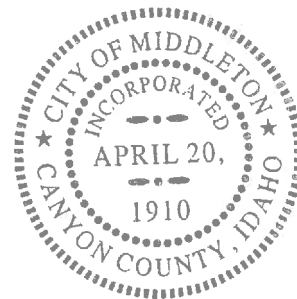
Mayor adjourned the meeting at 7:16 pm.



Jackie Hutchison, Mayor



Jennica Reynolds, Deputy Clerk
Minutes Approved: February 5, 2025



PUBLIC HEARING ITEM #2 SIGN IN SHEET

RESOLUTION 515-25. A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEE FOR CUSTOMER INITIATED STOP PAYMENTS, AND INCREASE THE TROLLEY STATION FULL DAY RENTAL FOR FRIDAY AND SATURDAY BY MORE THAN 5%. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES

PLEASE SIGN UNDER THIS SHEET

THANKS 



Consider approving RESOLUTION 515-25. A RESOLUTION OF THE MIDDLETON CITY COUNCIL, MIDDLETON, CANYON COUNTY, IDAHO, AMENDING THE CURRENT FEE SCHEDULE TO, ADD NEW FEE FOR CUSTOMER INITIATED STOP PAYMENTS, AND INCREASE THE TROLLEY STATION FULL DAY RENTAL FOR FRIDAY AND SATURDAY BY MORE THAN 5%. THE FEE INCREASES OR NEW FEES ARE NECESSARY TO COVER INCREASED COSTS ASSOCIATED WITH THESE PROGRAMS/SERVICES

gch

January 15, 2025 - City Council - Public Hearing

Please check

	Name	Address	Phone or Email	In Favor	Neutral	Opposed	Testify
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JKH
Before

City Council Public Comment

January 15, 2025

	Name	Address	Phone or Email	Topic/Agenda Item #
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JLH
After

City Council Public Comment

January 15, 2025

	Name	Address	Phone or Email	Topic/Agenda Item #
11	Janet Gibson	on file		-
12	Cindee Powell	on file		
13	Mae Morrison			
14	Cheyenne Serra	14023 Oasis Rd Caldwell ID		
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