



**AMENDED AGENDA**  
City Council Meeting  
City of Middleton, Idaho

Date: Wednesday, December 19, 2018  
Location: 6 N. Dewey Ave., Middleton, Idaho

Time: 6:30 p.m.

Call-to-order, roll call, Pledge of Allegiance, Invocation

**Action Items**

1. Consent Agenda (items of routine administrative business)
  - a) Consider approving minutes for Council's November 7, 2018 and December 5, 2018 meetings.
  - b) Consider ratifying December 7, 2018 payroll amount of \$70,441.83, and approving accounts payable thru December 18, 2018 in the amount of \$147,614.67.
2. Consider approving Ordinance 617, rezoning the Elizabeth Robles residential real property vacant lot from R-3 (Single Family Residential) to M-F (Multiple Family Residential).
3. Consider approving the purchase of a diesel generator, as back-up power supply to Well 4, from \_\_\_\_\_ in an amount not to exceed \$55,556.00.
4. Consider purchasing brass parts for water system from Consolidated Supply Company in an amount not to exceed \$9,829.19.
5. Consider purchasing and installing a precast concrete restroom for Piccadilly Park from CXT, Inc. in an amount not to exceed \$160,000.00.
6. Consider approving a quote from HACH for sampling equipment for the wastewater treatment for process optimization in an amount not to exceed \$5,402.35
7. Consider approving a proposal from RM Mechanical to install an air conditioning system in the Powder River booster station in an amount not to exceed \$8,494.00.
8. Consider approving a proposal from RM Mechanical to install a heating and air conditioning system in the Middleton Police Department evidence lock-up in an amount not to exceed \$5,707.00.
9. Consider approving a preliminary plat for Blue Meadows Subdivision.
10. Consider approving Task Order with SPF Water Engineering for 2017-2018 NPDES Stormwater Permit Engineering Support in an amount not to exceed \$15,500.00.
11. Consider entering into a grant agreement with Community Planning Association of Southwest Idaho to design a sidewalk connection between the Estates Subdivision Phase 2 land and Elementary School #4 site (Meadow Park Elementary) in the amount of \$16,667.00.
12. Consider entering into a grant agreement with Community Planning Association of Southwest Idaho to design a sidewalk connection along W. 9<sup>th</sup> Street between West Highlands Subdivision and Heights Elementary School in the amount of \$8,000.00.
13. Consider approving Resolution 418-18 that adopts and establishes the Boise River high

water mark for the real property the city purchased from Barclay Associates.

14. Consider entering into a lease-purchase agreement Western States CAT and Summit Bank for a 2018 Caterpillar 420F2 industrial backhoe loader with annual payments not to exceed \$18,609 and a total purchase price amount not to exceed \$103,900.00.

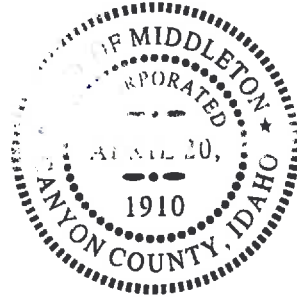
**Information Items**

1. City Treasurer's Report – 2019 fiscal year-to-date
2. Council Discussion

**Public Comments, Mayor and Council Comments, Adjourn**

Posted by:

  
Darin Taylor, Mayor



Date: December 18, 2018 at noon

Please contact the City Clerk at (208) 585-3133 if you have special needs or require assistance.

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**Middleton City Council  
NOVEMBER 7, 2018**

The Middleton City Council meeting on November 7, 2018 was called-to-order at 6:35 p.m. by Mayor Darin Taylor, who then introduced City Engineer Amy Woodruff, City Attorney Chris Yorgason, Deputy Clerk Dawn Dalton and Planning and Zoning Official Randall Falkner.

**Roll Call:** Council Members Carrie Huggins, Rob Kiser, and Beverly Furner were present.

**Action Items:**

**Consent Agenda**

- a) **Consider approving minutes for Council's October 17, 2018 meeting.**
- b) **Consider ratifying October 26, 2018 payroll amount of \$89,024.29, and approving accounts payable thru Nov. 6, 2018 in the amount of \$109,166.70.**
- c) **Consider approving a Special Events Permit and waving of fees for the Middleton Chamber of Commerce for the December 8, 2018 Christmas Parade.**

**Motion:** Motion by Council Member Kiser to approve consent agenda items a through c was seconded by Council Member Huggins carried unanimously.

- 2. **Consider confirming Mayor's appointment of Jeff Garner to city council to fill Council President Riccio's, remaining term expiring December 31, 2021.**

Mayor Taylor called the agenda item and asked Jeff Garner to introduce himself and explain why he wanted to be on the city council. Mayor Taylor appointed Jeff Garner to the city council and requested council's confirmation.

**Motion:** Motion by Council Member Kiser to confirm the Mayor's appointment was seconded by Council Member Furner and carried unanimously. Deputy Clerk Dawn Dalton administered the oath-of-office to Jeff Garner, who immediately took his position with the Council and participated in the remainder of the Council meeting.

- 3. **Elect a council president to serve the remainder of Council President Riccio's term that expires December 31, 2018.**

Mayor Taylor called the agenda item. Council Member Huggins nominated Council Member Kiser and no other nominations were made.

**Motion:** Motion by Council Member Huggins to elect Council Member Kiser was seconded by Council Member Furner and carried unanimously.

- 5. **Consider approving Resolution 415-18 amending the Middleton Supplement to the Idaho Standards for Public Works Construction, adding standards for service line spacing, swales and maintenance, nuisance water, trees allowed within 15 feet of sidewalks, and gravity irrigation box locations.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone on the audience that would like to speak to this item: none.

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**Motion:** Motion by Council President Kiser to approve Resolution 415-18 was seconded by Council Member Huggins and carried unanimously.

9. **Consider approving a task order with Precision Engineering to design the Hartley Lane and State Highway 44 roundabout in an amount not to exceed \$130,921.60.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone on the audience that would like to speak to this item. Middleton residents **Maryellen Pace** and **Cameron Carol** asked about design and safety for a roundabout on Highway 44, and Mayor Taylor answered their questions.

**Motion:** Motion by Council President Kiser to approve a task order was seconded by Council Member Huggins and carried unanimously by roll call vote.

10. **Consider approving a task order with Precision Engineering to design 30% of the Middleton Road and State Highway 44 roundabout in an amount not to exceed \$25,470.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone in the audience that would like to speak to this item. Middleton resident **Sandy Sinclair** asked about the difference between the cost of a light versus the roundabout, and Mayor Taylor answered that a newly-built roundabout and newly built full intersection, including right-of-way, cost about the same, \$1.1 Million.

**Motion:** Motion by Council President Kiser to approve a task order was seconded by Council Member Furner and carried unanimously.

11. **Consider approving purchase of an ABS pump for the Hartley Lift Station in an amount not to exceed \$11,065.**

Mayor called the agenda item and City Engineer Amy Woodruff introduced it. Mayor asked if anyone in audience would like to speak to this item. none.

**Motion:** Motion by Council President Kiser to approve the purchase was seconded by Council Member Huggins and carried unanimously.

12. **Consider ratifying an agreement with Journey's End Reclamation, LLC dba We Rent Goats for weed maintenance on the Riverfront Park property in an amount not to exceed \$12,000.00.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone in the audience that would like to speak to this item. Middleton resident **Mike Graefe** wanted council to know that goats eat anything and everything and he wanted to know what kinds of trees where on the property, and Mayor Taylor answered mostly cottonwood, maple, and a few evergreens. **Hank Ashby** wanted to know if dogs were going to be used to keep the goats in control, and Mayor Taylor answered, "No."

**Motion:** Motion by Council President Kiser to ratifying the agreement was seconded by Council Member Furner carried unanimously by roll call vote.

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**13. Consider approving a traffic enforcement grant project agreement with Idaho Transportation Department.**

Mayor Taylor called the agenda item and Officer Michael Barley introduced it. Mayor Taylor asked if there was anyone in the audience that would like to speak to this item. Middleton resident **Alan Ashby** wanted to know what the grant was paying for and how the agreement would be structured, and Officer Barley answered the questions.

**Motion:** Motion by Council President Kiser to approve the agreement was seconded by Council Member Huggins and carried unanimously by roll call vote.

Mayor Taylor recessed at 7:34 p.m. to sign students' agendas and reconvened at 7:40 p.m.

**5. Public Hearing. Consider approving Resolution 416-18, a request by the City of Middleton to terminate development agreements with Barclay Associates LLC as successor to Riverbend Estates LC relating to the proposed River Run Subdivision., Inst. Nos. 2007068924 and 2010026501, records of Canyon County, Idaho, because the city acquired all of Barclay's interest in the subject properties and is not developing a residential and mixed-use subdivision.**

Mayor Taylor opened the hearing at 7:43 p.m., introduced the item, and asked if anyone in the audience would like to speak to this item: none.

**Motion:** Motion by Council President Kiser to close the public comment portion of the hearing was seconded by Council Member Furner and carried unanimously.

**Motion:** Motion by Council President Kiser to approve Resolution 416-18 was seconded by Council Member Garner and carried unanimously. Mayor Taylor closed the hearing at 7:48 p.m.

**6. Public Hearing. Consider amending the development agreement with Gary T. and Lisa D. Brown relating to the proposed Saddle Creek Subdivision., Inst. No. 200683378 records of Canyon County, Idaho.**

Mayor Taylor opened the hearing at 7:48 p.m., introduced the item, and asked if anyone in the audience would like to speak to this item.

**Gary Brown** the developer and owner of the property thanked the City for working with he and his wife Lisa to amend the development agreement and allow the subdivision to move forward instead of terminating the development agreement.

**Motion:** Motion by Council President Kiser to close the public comment portion of the hearing was seconded by Council Member Furner and carried unanimously.

**Motion:** Motion by Council President Kiser to amend the development agreement was seconded by Council Member Huggins and carried unanimously by roll call vote. Mayor Taylor closed the hearing at 7:50 p.m.



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**7. Continued Public Hearing. Consider a request by the City of Middleton to terminate its development and related agreements with:**

**Part 3 various entities relating to the West Highlands Subdivision  
Black Cat Development LLC, Inst. #200628160 and #2007066334;  
West Highlands LLC and Coleman Homes LLC, Inst. #2009015525;  
West Highlands Sub. Homeowners Assoc. Inc., Inst. #2011049721; and  
West Highlands LLC and Coleman Homes LLC, Inst. #2011049722.**

Mayor Taylor opened the hearing at 7:50 p.m., introduced the item, and asked the applicant to speak.

**Deborah Nelson** from Givens Pursley law firm stated that her firm represented that developer, the developer was agreeable to the City's interpretation of the development agreement that the 2006 city code applies meaning phased final plat applications must be filed at annual intervals, that the Middleton School District would like still to pursue the right to put a school on the property, and that the developer filed a request to extend the deadline to file Phase 12 final plat application.

**Tom Coleman** said he owns West Highlands, LLC, and gave a brief history of the development and the direction of the development is headed.

Mayor Taylor asked if anyone in the audience would like to speak to this item: none. Mayor Taylor read draft findings of fact and conclusions of law into the record.

**Motion:** Motion by Council President Kiser to close the public comment portion of the hearing was seconded by Council Member Huggins and carried unanimously.

**Motion:** Motion by Council President Kiser to accept the findings of fact and conclusions of law, and deny the request was seconded by Council Member Furner and carried unanimously by roll call vote. Mayor Taylor closed the hearing at 8:30 p.m.

**8. Public Hearing. Consider approving Ordinance 616, a request by Ryan McDermott and Wesley McDermott to rezone 12.51 acres from R-3 (three units per acre) to R-2 (two units per acre). The subject property is approximately 130 feet south of Foothill Rd and approximately 1050 feet east of Duff Ln, Middleton, Idaho, commonly referred to as Canyon County Parcel No. R33853010A0.**

Mayor Taylor opened the hearing at 8:30 p.m. and Planning and Zoning Official Randall Falkner presented the administrative report. Mayor Taylor asked if there was anyone in the audience who would like to speak to this item.

**Bruce Peterson** the father-in-law of the applicant stated that he knows that the proposed small lot is not large enough for a septic system, but there is adequate land to enlarge the lot size as needed depending on Southwest District Health Department analysis of results from a test pit being dug next week. **Jeff Conrad** asked if traffic from CBH Homes Falcon Valley Subdivision will also be using the north-south road, and be accessing onto Foothill Road, in which case he voiced concerns regarding increased traffic on Foothill Road. Mayor Taylor said "No," the private road accessing the applicant's property is not a public road providing access to the subdivision to the south.

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**Motion:** Motion by Council President Kiser to close the public comment portion of the hearing was seconded by Council Member Furner and carried unanimously.

**Motion:** Motion by Council President Kiser to read Ordinance 616 by title only was seconded by Council Member Furner and carried unanimously. Mayor Taylor asked the City Attorney to read Ordinance 616 by title only.

**Motion:** Motion by Council President Kiser to waive the read reading rule and approve Ordinance 616 was seconded by Council Member Furner and carried unanimously by roll call vote. Mayor Taylor closed the hearing at 8:38 p.m.

**14. Consider approving the preliminary and final plats for Raw Pastures Subdivision.**

Mayor Taylor called the agenda item. Planning and Zoning Official Randal Falkner presented an administrative report. City Engineer Amy Woodruff added that city code allows up-to-three residences to access off a private drive, and that well and septic systems will be used for sewer and water needs. Mayor Taylor asked if there was anyone in the audience who would like to speak on the to this item: none.

**Motion:** Motion by Council President Kiser to approve the preliminary and final plats subject to adjustments of Lot 1 Block 1 boundaries depending on Southwest Districts Health's determination was seconded by Council Member Huggins and carried unanimously.

**15. Consider approving the final plat for Sawtooth Lakes Subdivision.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone on the audience that would like to speak to this item: none.

**Motion:** Motion by Council President Kiser to approve the final plat was seconded by Council Member Huggins and carried unanimously.

**16. Consider approving a request to construct a residence on Lot 14 Block 4 Middleton Lakes Subdivision No. 1, Canyon County, Idaho, commonly referred to as 272 E Rose Lake Dr. that was originally reserved for a possible road to the north.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone in the audience that would like to speak to this item: none.

**Motion:** Motion by Council President Kiser approving the request was seconded by Council Member Furner and carried unanimously.

**17. Public Hearing. Consider approving Resolution 417-18, a request by the City of Middleton to amend the city's comprehensive plan text and maps, updating maps to show the City of Star's 2018 annexation of about 750 acres in Canyon County; Canyon County proposed future expansion of the impact area north to Galloway and Goodson roads in some areas; updating demographic data, capital improvement plans for transportation and parks; and adding capital improvement plans for water and wastewater; adding an annexation plan and maps, adding a**



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**roads functional classification map and a future acquisitions map; and expanding the planning area north of Purple Sage Road.**

Mayor Taylor called the agenda item and opened the public hearing at 9:10 p.m. Planning and Zoning Official Randall Falkner presented proposed text changes and Mayor Taylor presented proposed map changes. Mayor asked if there was anyone in the audience that would like to speak to this item.

**Ruth Volkert** read a letter requesting the proposed changes to be denied, **Jeffery Pace** voiced that he had no problem with the proposed changes except would like the annexation policy portion to be denied, and **Amber Henderson** voiced that overall the city's comprehensive plan is well put together but the annexation portion needs to be denied.

Mayor Taylor read into record a letter from **Don Volkert** and stated that the **Hendersons, Hughes, Paces, Ramses** and **Suezes** submitted letters like Volkert's, not consenting to annexation. Mayor then read into record a letter from **Paul Adams** stating the he does not consent to annexation of his property by the city. Mayor stated that there is no pending application regarding annexation so he added the letters to this city file since it is the only open public hearing file having anything to do with annexation.

**Motion:** Motion by Council President Kiser to close the public comment portion of the hearing at 10:38 p.m. was seconded by Council Member Furner and carried unanimously.

**Motion:** Motion by Council President Kiser to continue this item to the regularly-scheduled council meeting on December 5, 2018 at 6:30 p.m. was seconded by Council Member Furner and carried unanimously.

- 18. Consider approving an amendment to Appendix Amendment Form, appendices A and B in the Exchange Maintenance of Highways Agreement, a joint exercise of power agreement with Canyon Highway District No. 4.**

Mayor Taylor called the agenda item, introduced it, and asked if there was anyone in the audience that would like to speak to this item: none.

**Motion:** Motion by Council Member Kiser to approve the amendment was seconded by Council Member Garner and carried unanimously.

**Public Comments:** none.

**Department and Council Comments:** none.

**Adjourn:** Mayor Taylor declared the meeting adjourned at 10:45 p.m.

ATTEST:

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Mayor Darin Taylor

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Dawn M. Dalton, Deputy Clerk  
Minutes Approved: December 19, 2018

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**MIDDLETON CITY COUNCIL  
DECEMBER 5, 2018**

The Middleton City Council meeting on November 7, 2018 was called-to-order at 6:35 p.m. by Mayor Darin Taylor, who then introduced City Treasure Ed Karass, Deputy Clerk Dawn Dalton and Planning and Zoning Official Randall Falkner.

**Roll Call:** Council Members Carrie Huggins, Jeff Garner, Beverly Furner and Council President Rob Kiser were present.

**Action Items:**

**Consent Agenda (items of routine administrative business)**

- a) **Consider approving minutes for Council's Nov. 7, 2018 meeting.**
- b) **Consider ratifying Oct. 26, 2018 payroll in the amount of \$89,024.29, and Nov. 3 – 16, 2018 payroll in the amount of \$94,437.75.**
- c) **Consider ratifying Nov. 7 - 21, 2018 accounts payable in the amount of \$94,066.62 and Nov. 22 – Dec. 3, 2018 accounts payable in the amount of \$133,013.75.**
- d) **Consider approving Resolution 418-18 and ratifying the Idaho Transportation Department Addendum to Cooperative Agreement Project No. A13(451) FY15 D3 Intersection Improvements Canyon County Key No. 13471 to increase the amount of state-paid project funds from \$20,000 to \$27,000.**

**Motion:** Motion by Council President Kiser to approve consent agenda items b through d was seconded by Council Member Furner and carried unanimously.

- 2. **Consider appointing and confirming Whitney Springston to the Middleton Planning and Zoning Commission to fill the remainder of Commissioner Jeff Garner's term ending June 13, 2019.**

Mayor Taylor called the agenda item and asked Ms. Springston to introduce herself and explain why she wanted to be on the Commission. Mayor Taylor appointed Ms. Springston to the Commission and requested council's confirmation.

**Motion:** Motion by Council President Kiser to confirm the Mayor's appointment was seconded by Council Member Garner and carried unanimously.

- 3. **Consider appointing and confirming Ray Waltemate to the Middleton Urban Renewal Agency to fill the remainder of Elwin Butler's term ending March 4, 2021.**

Mayor Taylor called the agenda item, described Mr. Waltemate's interest and experience on the city's Planning and Zoning Commission.

**Motion:** Motion by Council President Kiser to appoint Ray Waltemate to the Agency was seconded by Council Member Furner and carried unanimously.

- 4. **Consider approving a request by West Highlands, LLC to extend the deadline to file a Phase 12 final plat application for twelve months.**

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Mayor Taylor called the agenda item, introduced it, and asked if anyone in the audience would like to speak to this item.

**Jeff Bower** from Givens Pursley stated that after being informed and agreeing with the city that the standards from 2006 City Code applies, the developer has one-year intervals to submit final plat applications meaning that the deadline for Phase 12 is fast approaching at December 27, 2018. After speaking with the engineer for the project, Becky McKay, phase 12 plat needs a minimum of twelve months to be ready for submittal to the city. Therefore, the developer is asking for an extension from December 27, 2018 to December 27, 2019.

**Sandy Sinclair** asked if new residents in West Highlands north of Willis Road would become part of the existing HOA for West Highlands and if adding homes to the development would mean that they would be coming over to use the existing HOA's pool and parks or if they would be installing more green space and pools. Mayor Taylor requested that Mrs. Sinclair to speak with **Ryan Cantlon** for answers to her questions.

**Ryan Cantlon** stated that at this time the buyer has resigned their membership rights to the HOA but that they are still in negotiations on that subject.

**Mike Graefe** voiced his concerns with the irrigation water and if there will still be a collection pond built on the north side of Willis Road so that the residents of existing West Highlands would still be able to draw water when the pumps were shut off like they have been told. Mr. Graefe's other concern was with the water rights and if the water rights for West Highlands includes the property on the north side of Willis Road and the current residents of West Highlands especially if the new portion of the development dissolves themselves from the HOA, those water rights need to be divided. Mayor Taylor requested Mr. Graefe to speak with Ryan Cantlon for answers to his questions.

**Motion:** Motion by Council President Kiser to approve a request by West Highlands, LLC to extend the deadline for filing the final plat application for phase twelve from December 27, 2018 to December 27, 2019 was seconded by Council Member Furner and carried unanimously.

5. **Consider approving an agreement with Tradition Custom Homes for the city to pay the oversized design, pipe and fittings portion of a water mainline extension from Duff Ln. to future Blue Meadows Subdivision in an amount not to exceed \$152,723.22 and ratify payment in the amount of \$77,701.38.**

Mayor Taylor called the agenda item, introduced it, and asked if anyone in the audience would like to speak to this item: none.

**Motion:** Motion by Council President Kiser to approve an agreement was seconded by Council Member Huggins and carried unanimously by roll call vote.

6. **Consider approving the final plat for Dewey Avenue Business Park and accepting dedication of transportation, storm water, wastewater, and potable water improvements into the city's systems for future maintenance.**

Mayor Taylor called the agenda item, introduced it, and asked if anyone in the audience would like to speak to this item: none.

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**Motion:** Motion by Council President Kiser to approve the final plat and accept dedication of infrastructure improvements into the city's systems for future maintenance was seconded by Council Member Furner and carried unanimously.

7. **Public Hearing. Consider approving a request by Elizabeth Robles to rezone 0.12 acres from R-3 (Single Family Residential) to M-F (Multiple Family Residential). The subject property is Canyon County Parcel No. 18104010 commonly referred to as the vacant lot west of 202 S. Middleton Rd., Middleton, Idaho.**

Mayor called the agenda item, opened the hearing at 7:24 p.m., and Planning and Zoning Official Randall Falkner presented an administrative report. Mayor Taylor asked if anyone in the audience would like to speak to this item.

**Elizabeth Robles** stated that her mother had given her and her husband the land behind her house and that they want to build a duplex. One side would be their residence and the other side would be a nice and affordable rental option for someone in the community.

**Motion:** Motion by Council President Kiser to close the public comment portion of the public hearing was seconded by Council Member Furner and carried unanimously.

**Motion:** Motion by Council President Kiser to approve the application was seconded by Council Member Furner and carried unanimously by roll call vote. Mayor closed the hearing closed at 7:31 p.m.

8. **Consider approving the seven-year lease-purchase of a 2018 Caterpillar 420F2 Industrial Backhoe Loader from Western States CAT in an amount not to exceed \$118,400.**

Mayor Taylor called the agenda item and said city administration asked that it be tabled in order to gather more information.

**Motion:** Motion by Council President Kiser to table this item to the next regularly-scheduled meeting was seconded by Council Member Furner and carried unanimously.

Mayor Taylor recessed at 7:34 p.m. to sign students' agendas and reconvened at 7:43 p.m.

10. **Continued Public Hearing. Consider approving Resolution 417-18, a request by the City of Middleton to amend the city's comprehensive plan text and maps, updating maps to show the City of Star's 2018 annexation of about 750 acres in Canyon County; Canyon County proposed future expansion of the impact area north to Galloway and Goodson roads in some areas; updating demographic data, capital improvement plans for transportation and parks; and adding capital improvement plans for water and wastewater; adding an annexation plan and maps, adding a roads functional classification map and a future acquisitions map; and expanding the planning area north of Purple Sage Road.**

Mayor Taylor called the agenda item, resumed the public hearing, reminded council this is a continuation from the November 7, 2018 and that the public-comment portion of the hearing was closed at the previous meeting and would need to be opened if council would like to

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receive additional information or public comments. Mayor asked for council discussion or a motion.

Council President Kiser stated that the annexation and people's property rights and those who do not want to be in the city at this time that is where he is hung up, annexations at this time are not in the city or the resident's best interests. As the city grows and expands then absolutely these residents should be brought into and help contribute to the city.

Council Member Huggins said that there is a lot to consider and that there must be plan as the valley grows that that residents moving in from this point forward knows that there is a plan. Council Member Huggins felt that annexations yearly should be more of a review of potential annexations on a yearly basis instead.

Council Member Furner stated that there must be an annexation plan because annexation will have to happen whether it is in five, ten or twenty years from now. Council Member Furner agreed with Council Member Huggins statement that the annexations should be a review annually so that the subject doesn't get lost or forgotten.

Council Member Garner stated that there needs to be plan so that the city isn't playing catch-up in the future.

**Motion:** Motion by Council President Kiser to approve Resolution 417-18, except Strategy 5 under the Annexation Policy, was seconded by Council Member Huggins and carried with a three-to-one roll-call vote with Council Member Garner voting in opposition. Council Member Garner stated that he felt that there needs to be a portion that needs to state that there needs to be an annual review for annexations since annexations are going to happen unfortunately as the valley and city grows.

Mayor Taylor closed the hearing, recessed at 8:17 p.m. to answer the audience's questions, and reconvened at 10:02 p.m.

9. **Consider approving Resolution No. 419-18 amending the Middleton Supplement to the Idaho Standards for Public Works Construction changing requiring SDR9 CTS pipe size only, setting the minimum level of service for intersection operation in the City of Middleton to level C, adding tree types allowable adjacent to rights of way and updating the testing requirements for project completion packets.**

Mayor Taylor called the agenda item, introduced it, and if anyone in the audience would like to speak to this item: none.

**Motion:** Motion by Council President Kiser to approve Resolution No. 419-18 was seconded by Council Member Garner and carried unanimously.

#### **Information Items**

1. **Go: Washington's Thanksgiving Proclamation:** Mayor explained that the first Thanksgiving was proclaimed by George Washington and that he had provided a copy of the proclamation to each council member.



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2. **Treasurer's comments – end of FY2018 and YTD FY2019:** City Treasure presented an overview of where the city ended Fiscal Year 2018 and said he would speak to council on December 19, 2018 for an in-depth discussion on the year-to-date budget.
  3. **Council Discussion:** none.  
**Public Comments:** none.  
**Department and Council Comments:** none.

**Adjourn:**

Mayor Taylor declared the meeting adjourned at 10:13 p.m.

ATTEST:

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Mayor Darin Taylor

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Dawn M. Dalton, Deputy Clerk  
Minutes Approved: December 19, 2018



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**Consolidated  
Supply Co.**

**\*\* Quotation \*\***

Bid #: S9014038  
Page #: 1

Send P/O To:  
CONSOLIDATED SUPPLY CO - NAMPA  
2016 MADISON AVENUE  
NAMPA, ID 83687

Phone # : 208-463-9909

Bid To:  
CITY OF MIDDLETON  
PO BOX 487  
MIDDLETON, ID 83644

Ship To:  
CITY OF MIDDLETON  
6 N DEWEY AVE  
MIDDLETON, ID 83644

Phone # : 208-585-2815

JOB: STOCKING MATERIAL

Bid-Date-Expr-Date-Writer-Salesperson-Ship Via-  
11/10/18 12/10/18 Pat O'Leary - Nampa House WW - Nampa

Quantity	Description	Unit Price	Ext Price
	* STOCK ORDER MATERIAL: *		
	* CURB STOPS: *		
20ea	LL B20283N 3/4" FIP X FIP BALL CURB STOP MUELLER LOW LEAD	46.886ea	937.72
10ea	LL B20283N 1" FIP X FIP BALL CURB STOP MUELLER LOW LEAD *	72.852ea	728.52
	* CORP STOPS: *		
10ea	LL B25028N 3/4" 110CTS X MIP BALL CORP STOP MUELLER LOW LEAD	42.636ea	426.36
10ea	LL B25028N 1" 110CTS X MIP BALL CORP STOP MUELLER LOW LEAD	56.102ea	561.02
5ea	LL B25028N 1-1/2" MIP X 110CTS BALL CORP STOP MUELLER LOW LEAD *	126.591ea	632.96
	* CTS COMP X MALE ADAPTERS: *		
10ea	LL H15428N 3/4" 110CTS X MIP ADPTR MUELLER LOW LEAD	13.500ea	135.00
10ea	LL H15428N 1" 110CTS X MIP ADPTR MUELLER LOW LEAD	15.955ea	159.55
2ea	LL H15428N 1-1/2" 110CTS X MIP ADPTR MUELLER LOW LEAD *	44.114ea	88.23
	* CTS COMP X FEMALE ADAPTERS: *		
10ea	LL H15451N 3/4" 110CTS X FIP ADPTR	14.466ea	144.66

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**\*\* Quotation \*\***

Bid #: S9014038

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CITY OF MIDDLETON

Quantity	Description	Unit Price	Ext Price
10ea	MUELLER LOW LEAD LL H15451N 1" 110CTS X FIP ADAPTER	20.693ea	206.93
2ea	MUELLER LOW LEAD LL H15451N 1-1/2" 110CTS X FIP ADPTR MUELLER LOW LEAD	56.409ea	112.82
	* GALVINIZED COMP X MALE ADAPTERS:		
5ea	* AY NL 74753-55 3/4 CPLG STEEL X MIP MCDONALD 5146133	17.818ea	89.09
5ea	AY NL 74753-55 1 CPLG STEEL X MIP MCDONALD 5146134	27.193ea	135.97
	* GALV COMP X FEMALE ADAPTERS:		
5ea	* AY NL 74754-55 3/4 CPLG STEEL X FIP MCDONALD 5146135	17.682ea	88.41
5ea	AY NL 74754-55 1 CPLG STEEL X FIP MCDONALD 5146136	25.557ea	127.79
	** This is a special order item ** *		
	MULTI-PURPOSE END CONNECTIONS:		
10ea	* LL H14223N 5/8X3/4X3/4 MIP END CONN MUELLER LOW LEAD	16.136ea	161.36
10ea	LL H14222N 5/8X3/4X3/4 MULTI-PURPOSE X FIP END CONN MUELLER LOW LEAD	13.841ea	138.41
5ea	LL H14228N 5/8"X3/4"X3/4" MULTI-PURPOSE X 110IPS END CONN W/GASKET MUELLER LOW LEAD	19.511ea	97.56
10ea	48234 GASKET F/ 5/8"X3/4" H14222 & H14223 END CONNS 1/8" THICK MUELLER**	0.659EA	6.59
	* SETTERS:		
	* HOLD OFF ON SETTERS FOR NOW. THE GUYS WOULD LIKE TO HAVE THE PRICE AND AVAILABILITY OF THE NEW SETTER WITH END CONNECTIONS ATTACHED.		
	* *		
	ANGLE METER X FIP STOPS:		
10ea	* LL H14265N 5/8X3/4X3/4 FIP X MTR	26.136ea	261.36

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**\*\* Quotation \*\***

Bid #: S9014038

Page #: 3

CITY OF MIDDLETON

Quantity	Description	Unit Price	Ext Price
	L/W ANGLE METER STOP MUELLER LOW LEAD		
	*		
	CHECK VALVE REPLACEMENTS:		
	*		
10ea	LL H14244N 5/8X3/4X3/4 MTR X FIP ANGLE DUAL CHECK MUELLER LOW LEAD	31.159ea	311.59
	*		
	U-BRANCH CONNECTIONS FOR DOUBLE SERVICES:		
	*		
5ea	LL H15363N 1-1/2X3/4X7-1/2 MUELLER U-BRANCH 1-1/2" 110 CTS INLET WITH 2 3/4" MIP OUTLETS LOW LEAD	39.034ea	195.17
	** This is a special order item **		
	*		
	CTS LINERS:		
	*		
20ea	504281 3/4" CTS POLYE SS LINER 0.657"-0.685" ID MUELLER	1.788EA	35.76
10ea	504385 1" CTS POLYE SS INSERT LINER 0.846"-0.880" ID MUELLER	1.918EA	19.18
20ea	506139 1-1/2" CTS POLYE SS LINER 1.221"-1.269"ID MUELLER	3.765EA	75.30
	*		
	BRASS NIPPLE TRAYS:		
	*		
	3/4"		
	*		
2ea	PASCO 3081 3/4" NIPPLE KADDY (N70075) HOLDS 6 OF EA SIZE THRU 6"	26.969EA	53.94
18ea	3/4"XCLOSE BRASS NIPPLE	1.849EA	33.28
18ea	3/4"X1-1/2" BRASS NIPPLE	1.970EA	35.46
18ea	3/4"X2" BRASS NIPPLE	2.327EA	41.89
18ea	3/4"X3" BRASS NIPPLE	3.113EA	56.03
18ea	3/4"X4" BRASS NIPPLE	4.060EA	73.08
18ea	3/4"X6" BRASS NIPPLE	5.931EA	106.76
	*		
	1"		
	*		
2ea	PASCO 3082 1" NIPPLE KADDY (N70016)	29.754EA	59.51
18ea	1"XCLOSE BRASS NIPPLE	2.724EA	49.03
18ea	1"X2" BRASS NIPPLE	3.361EA	60.50
18ea	1"X3" BRASS NIPPLE	4.516EA	81.29
18ea	1"X4" BRASS NIPPLE	5.881EA	105.86

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**\*\* Quotation \*\***

Bid #: S9014038

Page #: 4

CITY OF MIDDLETON

Quantity	Description	Unit Price	Ext Price
18ea	1"X5" BRASS NIPPLE	7.251EA	130.52
18ea	1"X6" BRASS NIPPLE	8.660EA	155.88
	*		
	MISC BRASS FITTINGS:		
	*		
10ea	LL 3/4" BRS COUPLING	3.929ea	39.29
10ea	LL 1" BRS COUPLING	5.971ea	59.71
5ea	LL 3/4" BRS 90	4.857ea	24.29
5ea	LL 1" BRS 90	7.500ea	37.50
10ea	LL 1"X3/4" BRS BUSHING	3.929ea	39.29
10ea	LL 1"X3/4" BRS COUPLING	7.857ea	78.57
5ea	LL 3/4" BRS TEE	5.971ea	29.86
5ea	LL 1" BRS TEE	10.614ea	53.07
	*		
	BRASS INSERT FITTINGS:		
	*		
5ea	LL 3/4" RED BRASS INSERT COUPLING	5.718EA	28.59
5ea	LL 1" RED BRASS INSERT COUPLING	9.582EA	47.91
5ea	LL 3/4" RED BRASS INSXM ADAPTER	5.650ea	28.25
5ea	LL 1" RED BRASS INSXM ADAPTER	10.000EA	50.00
50ea	1" - 1-1/4" SS HOSE CLAMP 6720	1.726ea	86.30
	(3/4"-1-3/4") FITS UP TO 1" POLY		
	*		
	STAINLESS STEEL REPAIR CLAMPS:		
	*		
	COPPER TUBE SIZE:		
	*		
5ea	ROMAC SCC-088X6" 3/4" COPPER X 6"	74.006ea	370.03
	SS REPAIR CLAMP		
	** This is a special order item **		
5ea	ROMAC SCC-113X6 1"X6" COPPER CTS	74.460ea	372.30
	FULL CIRCLE REPAIR CLAMP		
	** This is a special order item **		
5ea	ROMAC SCC-163X6 1-1/2" COP FULL	76.548ea	382.74
	CIRCLE REPAIR CLAMP		
	** This is a special order item **		
	*		
	IRON PIPE SIZE:		
	*		
5ea	ROMAC SCC-105X6 3/4"X6" IPS FULL	77.514ea	387.57
	CIRCLE REPAIR CLAMP 152-10506		
5ea	ROMAC SCC-132X6 1"X6" IPS FULL	78.143ea	390.72
	CIRCLE REPAIR CLAMP 152-13206		
5ea	ROMAC SCC-190X6 1-1/2"X6" IPS FULL	80.571ea	402.86
	CIRCLE REPAIR CLAMP 152-19006		

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**\*\* Quotation \*\***

Bid #: S9014038  
Page #: 5

CITY OF MIDDLETON

Quantity	Description	Unit Price	Ext Price
	Bid Total		----- 9829.19
	Bid Amount		----- 9829.19

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Thank you for requesting a quotation from Consolidated Supply Co. ("Consolidated") for certain materials you need for the project identified in the attached or enclosed quotation document (the "Project"). The enclosed quotation to you is made subject to the following terms and conditions:

1. You must carefully review the quotation to confirm that it meets your requirements before using it for a bid. Unless you have provided Consolidated with a detailed bill of materials and specifications with your requirements (with any applicable addendums), this quotation is only a good-faith estimate and does not constitute an offer which can be accepted or relied on in any manner. Building plans alone do not constitute a detailed bill of materials or specifications, particularly if more than one supplier or subcontractor may be involved in supplying plumbing and/or waterworks materials. Unless the quotation is based on your detailed bill of materials and specifications, you agree that all risk of loss arising from the use of this quotation for bidding purposes-including any loss relating to errors in scope, quantity, price, time, and place of delivery-is on you. All quotations are conditioned upon availability of labor and materials at the time an order actually is placed. You are responsible to specify and select appropriate materials for your intended use. CSCO provides no design, engineering, or other professional services and cannot recommend or warrant goods to be fit for your particular purposes.

2. If you place an order with Consolidated for work or materials for the Project, the resulting contract will be subject to Consolidated's General Terms and Conditions of Sale. If credit is provided by Consolidated, then that credit is provided on Consolidated's general credit terms and conditions. These terms and conditions are available to you upon request and can be viewed on our website at [www.consolidatedsupply.com](http://www.consolidatedsupply.com).

3. Delivery under this quotation is FOB Consolidated's OR manufacturer's facility. If the quotation includes delivery to a jobsite, Consolidated may use a method and carrier of Consolidated's choice, unless otherwise stated in the quotation, and Consolidated assumes that the location is legally and physically accessible to interstate freight carriers operating under ICC regulations. Unloading labor will be provided by purchaser. Additional charges may apply if these assumptions are incorrect or if multiple deliveries are required. Consolidated will make a good faith effort to meet delivery dates agreed to in writing, but cannot guaranty delivery dates for goods not in stock or for which the terms of delivery are outside our control.

4. Pricing in this quotation is based on unit amounts and is firm and valid only if the goods are ordered within 30 calendar days from the date of the quotation. Consolidated may extend quoted prices on a case-by-case basis beyond the 30-day period. Consolidated reserves the right to correct or withdraw this quotation in the case of clerical error. Any change in quantities ordered or time for delivery may result in a change of the quoted prices, including unit prices, unless otherwise agreed to by Consolidated in writing. In the case of commodity items subject to dramatic price increases from the manufacturer such as PVC pipe, plastics, iron and copper, Consolidated reserves the right to modify prices in this quotation after the date that it is issued. This quotation is not a bid or a lump-sum quote, unless specifically stated in the quotation.





Contract #030117-CXT

CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Products, Inc., 3808 N. Sullivan Road, Building 7, Spokane, WA 99216

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES): CXT Precast Products, Inc., 3808 N. Sullivan Road, Building 7, Spokane, WA 99216

4. WARRANTY PROVISIONS: CXT provides a warranty against structural defects in material or workmanship for a period of twenty (20) years on all concrete components (does not include non-structural cracking). The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;
  2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or
  3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.
5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for special equipment required to perform delivery and installation. Customers will negotiate installation on

a project-by- project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

**\*\*Customer is responsible for all local permits and fees.**

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: Payment to CXT by the purchaser shall be made net 30 days after submission of the invoice to the purchaser on approved credit. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

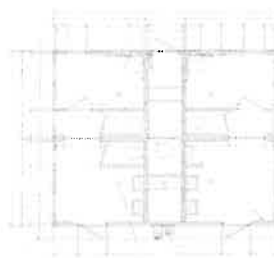
9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

• F.O.B. 3808 N. Sullivan Road, Building 7, Spokane, WA 99216 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

• F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

• F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

• Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.



Taos with chase restroom building. Standard features include simulated barnwood texture walls, simulated cedar shake textured roof, vitreous china fixtures, interior and exterior lights, off loaded and set up at site.

Base Price		Price per unit	Click to select	
Taos		\$ 105,776.00		105,776.00
<b>Added Cost Options:</b>				
Final Connection to Utilities		\$ 4,510.00	<input type="checkbox"/>	0.00
Optional Wall Texture -choose one <input checked="" type="checkbox"/> Split Face Block (\$4,400) <input type="checkbox"/> Struck Trowel (\$4,400) <input type="checkbox"/> Stone (\$6,000)				4,400.00
Optional Roof Texture -choose one <input type="checkbox"/> Delta Rib		\$ 925.00		0.00
Two-Tone Color Scheme		\$ 250.00	<input checked="" type="checkbox"/>	250.00
Stainless Steel Plumbing Fixtures		\$ 5,465.00	<input checked="" type="checkbox"/>	5,465.00
Electric Hand Dryers (each) Qty: 4		\$ 625.00	<input checked="" type="checkbox"/>	2,500.00
Electronic Flush Valves		\$ 6,360.00	<input type="checkbox"/>	0.00
Electronic Lavatory Faucets		\$ 1,900.00	<input type="checkbox"/>	0.00
Exterior Mounted ADA Drinking Fountain w/Cane Skirt		\$ 3,410.00	<input type="checkbox"/>	0.00
30-gallon Electric Water Heater		\$ 750.00	<input checked="" type="checkbox"/>	750.00
Skylight in Restroom (each) Qty: 4		\$ 425.00	<input checked="" type="checkbox"/>	1,700.00
Marine Grade Skylight in Restroom (each) Qty: 4		\$ 1,400.00	<input type="checkbox"/>	0.00
Marine Package for Extra Corrosion Resistance		\$ 6,200.00	<input type="checkbox"/>	0.00
Tile Floor in Restroom		\$ 7,650.00	<input type="checkbox"/>	0.00
Fiberglass Entry and Chase Doors and Frames		\$ 3,450.00	<input type="checkbox"/>	0.00
Defense Shield - Anti-Graffiti Coating		\$ 7,500.00	<input checked="" type="checkbox"/>	7,500.00
Smart Building Monitoring System (SBMS)		\$ 7,500.00	<input type="checkbox"/>	0.00
Timed Electric Lock System (does not include chase door)		\$ 3,630.00	<input checked="" type="checkbox"/>	3,630.00
Exterior Frostproof Hose Bib with Box		\$ 385.00	<input checked="" type="checkbox"/>	385.00
Paper Towel Dispenser		\$ 170.00	<input type="checkbox"/>	0.00
Toilet Seat Cover Dispenser		\$ 75.00	<input type="checkbox"/>	0.00
Sanitary Napkin Disposal		\$ 48.00	<input checked="" type="checkbox"/>	48.00
Baby Changing Station (each) Qty: 2		\$ 425.00	<input checked="" type="checkbox"/>	850.00
CXT Wastebasket		\$ 120.00	<input type="checkbox"/>	0.00
Paint Touch up Kit - Single Color		\$ 55.00	<input type="checkbox"/>	0.00
Paint Touch up Kit - Two Tone Color		\$ 60.00	<input type="checkbox"/>	0.00
Total Cost of Selected Accessories from Accessories Price List:			\$	27,478.00
Estimated One-Way Transportation Costs to Site (quote):			\$	11,200.00
Custom Options: State of Idaho design review, inspection, and tags:			\$	4,580.00
<b>Estimated monthly payment on 5 year lease \$ 2,995.58</b>			Total Cost per Unit Placed at Job Site: (excludes all taxes) \$ 149,034.00	

This price quote is good for 60 days from date below, and is accurate and complete.

**Eric M Kuester**

Digitally signed by Eric M Kuester  
Date: 2018.11.27 14:14:29 -08'00'

CXT Sales Representative

Date



I accept this quote. Please process this order.

NJPA Member Number

Company Name

Customer

Date

## OPTIONS

### Exterior Color Options:

(For single color mark an X or for two tone combinations use W = Walls / R = Roof.)

<input type="checkbox"/> Amber Rose	<input type="checkbox"/> Liberty Tan	<input type="checkbox"/> Berry Mauve	<input type="checkbox"/> Sage Green
<input type="checkbox"/> Toasted Almond	<input type="checkbox"/> Oatmeal Buff	<input type="checkbox"/> Buckskin	<input type="checkbox"/> Rosewood
<input type="checkbox"/> Sun Bronze	<input checked="" type="checkbox"/> W Golden Beige	<input type="checkbox"/> Mocha Carmel	<input type="checkbox"/> Malibu Taupe
<input type="checkbox"/> Sand Beige	<input type="checkbox"/> Natural Honey	<input type="checkbox"/> Salsa Red	<input type="checkbox"/> Java Brown
<input type="checkbox"/> Pueblo Gold	<input type="checkbox"/> Cappuccino Cream	<input type="checkbox"/> Coca Milk	<input type="checkbox"/> Raven Black
<input type="checkbox"/> Granite Rock	<input type="checkbox"/> Georgia Brick	<input type="checkbox"/> Western Wheat	<input type="checkbox"/> Nuss Brown
<input type="checkbox"/> Rich Earth	<input type="checkbox"/> Charcoal Grey	<input checked="" type="checkbox"/> R Hunter Green	<input type="checkbox"/> Evergreen

Special roof color # \_\_\_\_\_

Special wall color # \_\_\_\_\_

Special trim color # \_\_\_\_\_

(Sage green, hunter and evergreen colors are not available in colored through concrete.)

### Rock Color Options:

☐ Basalt ☐ Mountain Blend ☐ Natural Grey ☐ Romana

### Roof Texture Options:

☐ Cedar Shake ☐ Ribbed Metal

### Wall Texture Options:

(For single texture mark an X or for different top and bottom textures use T = Top / B = Bottom.)

Barnwood	Horizontal Lap	Napa Valley Rock	} Can only be used as bottom texture.
X Split Face Block	Board & Batt	River Rock	
Stucco/Skip Trowel	Brick	Field Stone	

(Textures not included in CXT's quote are additional cost.)

### Door Opener Options:

☐ Non-locking ADA Handle ☐ Pull Handle/Push Plate  
☒ Privacy ADA Latch ☐ Pull Handle/Push Plate w/Slide Lock

### Deadbolt Options:

☒ CXT Supplied ☐ Customer Supplied: \_\_\_\_\_  
 Type & Part Number

### Accessible Signage Options:

☒ Men ☒ Women ☐ Unisex

### Paper Holder Options:

☐ 2-Roll Stainless Steel ☐ 3-Roll Stainless Steel







# Quotation

Quote Number: 100406744v2

quote number at time of order to ensure  
you receive prices quoted

Hach  
PO Box 608  
Loveland, CO 80539-0608  
Phone: (800) 227-4224  
Email: quotes@hach.com  
Website: www.hach.com

Quote Date: 17-Dec-2018

Quote Expiration: 22-Feb-2019

Y OF MIDDLETON  
BOX 487  
MIDDLETON, ID 83644-0487

Name: Rodger Hawker  
Phone: 208-789-3953  
Email: rhawker@middletoncity.com

Former Account Number : 098283

As Contact: Dusty Williams Email: cwilliam@hach.com Phone: 970-278-4914

## PRICING QUOTATION

Item	Part Number	Description	Qty	Unit Price	% Disc	Extended Price
	LPV440.99.00012	db aa DR3900 SPECTROPHOTOMETER WITH RFID. Standard lead time 10 days.	1	4,604.00	17%	3,821.32
	DRB200-01	DRB200-01 Reactor 115V 9x13+2x20mm 1 block Manufactured by Hach-Lange *CE/TUV-GS/C-TUV-US APPROVED . Standard lead time 10 days.	1	1,062.00	5%	1,008.90
	TNT830	AMMONIA TNT+, ULR, 0.015-2.0 MG/L PK/25. Standard lead time 5 days.	1	58.49	5%	55.57
	TNT832	AMMONIA, TNT+, HR (2-47 MG/L) PK/25. Standard lead time 5 days.	1	58.49	5%	55.57
	TNT843	aa PHOSPHORUS TNT+ LR PK/25 (0.05-1.5MG/L PO4-P). Standard lead time 5 days.	1	58.85	5%	55.91
	TNT810	TOC, TNT+, Low Range: 1.5-30mg/L, 25 tests per kit. Standard lead time 15 days.	1	369.00	5%	350.55
	TNT822	rr COD, TNT+, HR(20-1500 MG/L), PK/25. Standard lead time 10 days.	1	57.40	5%	54.53
Grand Total						\$ 5,402.35

## TERMS OF SALE

Light: Ground Prepay and Add

FCA: Hach's facility

Purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated in by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

For international regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for international transport. In addition, Hach may require: 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. law.

### TERMS:

Orders are Subject to Credit Review

Please reference the quotation number on your purchase order.

U.S. tax is not included. Applicable sales tax will be added to the invoice based on the U.S. destination. If applicable provide a resale/exemption certificate.

Equipment quoted operates with standard U.S. supply voltage.  
All standard terms and conditions apply to all sales.  
Additional terms and conditions apply to orders for service partnerships.  
Quotes do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.  
Standard lead time is 30 days.  
Quote is good for a one time purchase.

For Contact:  
Name: Dusty Williams  
Title: Account Representative  
Phone: 970-278-4914  
Email: cwilliam@hach.com



## HACH COMPANY

### Headquarters

P.O. Box 389  
5600 Lindbergh Drive  
Loveland, CO 80539-0389

### Purchase Orders

PO Box 608  
Loveland, CO 80539-0608

WebSite: [www.hach.com](http://www.hach.com)

### U.S.A.

Phone: 800-227-4224  
Fax: 970-669-2932  
E-Mail: [orders@hach.com](mailto:orders@hach.com)  
[quotes@hach.com](mailto:quotes@hach.com)  
[techhelp@hach.com](mailto:techhelp@hach.com)

### Export

Phone: 970-669-3050  
Fax: 970-461-3939  
Email: [intl@hach.com](mailto:intl@hach.com)

### Remittance

2207 Collections Center Drive  
Chicago, IL 60693

### Wire Transfers

Bank of America  
231 S. LaSalle St.  
Chicago, IL 60604  
Account: 8765602385  
Routing (ABA): 071000039

Quotation Addendum

## ADVANTAGES OF WORKING WITH HACH

<u>Technical Support</u>	<u>Pick&amp;Ship™</u>	<u>Hach ServicePlus® Programs</u>
<p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> <li>✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale.</li> <li>✓ Available via phone, e-mail, or live online chat at <a href="http://Hach.com">Hach.com</a>!</li> <li>✓ Toll-free phone: 800-227-4224</li> <li>✓ E-mail: <a href="mailto:techhelp@hach.com">techhelp@hach.com</a></li> </ul> <p><a href="http://www.Hach.com">www.Hach.com</a></p>	<p><i>Pick&amp;Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> <li>✓ <b>Convenience</b> of one purchase order for the entire year</li> <li>✓ <b>Flexibility</b> to change, cancel or create new orders</li> <li>✓ <b>Savings</b> from locking in prices &amp; thus avoiding price surges and rush charges</li> <li>✓ <b>Peace of mind</b> with automatic, reliable shipments just as you need them</li> </ul> <p><a href="http://www.Hach.com/pickandship">www.Hach.com/pickandship</a></p>	<p><i>Instrument Protection and Service</i></p> <ul style="list-style-type: none"> <li>✓ Savings of more than 20% versus a "pay as you go" approach</li> <li>✓ Freedom from maintenance</li> <li>✓ Worry-free compliance with Hach's certification</li> <li>✓ Fixed maintenance budget for the entire year</li> </ul> <p><a href="http://www.hach.com/service-contracts">www.hach.com/service-contracts</a></p>

## ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<u>Safe &amp; Fast Delivery</u>	<u>Save Time – Less Hassle</u>	<u>Save Money</u>
<ul style="list-style-type: none"> <li>✓ Receive tracking numbers on your order acknowledgement</li> <li>✓ Hach will assist with claims if an order is lost or damaged in shipment</li> </ul>	<ul style="list-style-type: none"> <li>✓ No need to set up deliveries for orders or to schedule pickup</li> <li>✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used.</li> </ul>	<ul style="list-style-type: none"> <li>✓ No additional invoice to process – save on time and administrative costs</li> <li>✓ Only pay shipping once, even if multiple shipments are required</li> </ul>

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES <sup>1, 2, 3</sup>						Pricing Effective 9/1/2018	Collect <sup>4</sup>
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)		Handling Fee Effective 9/1/18
\$0.00 - \$49.99	\$11.99	\$29.99	\$55.93	\$48.14	\$91.51		\$8.55
\$50.00 - \$149.99	\$18.15	\$53.50	\$100.95	\$76.72	\$145.86		\$8.79
\$150.00 - \$349.99	\$31.89	\$85.07	\$173.28	\$107.34	\$208.91		\$9.34
\$350.00 - \$649.99	\$44.62	\$116.69	\$232.06	\$145.87	\$282.46		\$9.83
\$650.00 - \$949.99	\$56.51	\$122.52	\$256.39	\$151.70	\$285.96		\$10.18
\$950.00 - \$1,999.99	\$71.10	\$151.18	\$319.67	\$179.91	\$348.12		\$11.12
\$2,000.00 - \$3,999.99	\$81.68	\$159.89	\$327.55	\$185.99	\$353.77		\$12.84
\$4,000.00 - \$5,999.99	\$94.70	\$166.08	\$343.37	\$186.85	\$363.97		\$15.81
\$6,000.00 - \$7,999.99	\$111.89	\$189.09	\$390.97	\$206.11	\$397.36		\$18.44
\$8,000.00 - \$9,999.99	\$128.30	\$215.91	\$421.91	\$231.03	\$438.15		\$21.28
Over \$10,000	2% of Net Order Value	4% of Net Order Value	6% of Net Order Value	4% of Net Order Value	6% of Net Order Value		\$32.91

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Reagent Delivery Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
- Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
- Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
- Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

## SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

## TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am - 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at [www.hach.com](http://www.hach.com). Invoices for all other orders are due and payable NET 30

DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a



## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

**10. TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

**11. SOFTWARE AND DATA.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such express licenses and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

**12. PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

**13. CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from

improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

**14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

**15. LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

**16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any

## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

17. **RELATIONSHIP OF PARTIES:** Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. **WIRE TRANSFERS:** Buyer and Hach both recognize that there is a risk of wire fraud when individuals impersonating a business demand immediate payment under new wire transfer instructions. To avoid this risk, Buyer must verbally confirm any new or changed wire transfer instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before transferring any monies using the new wire instructions. Both parties agree that they will not institute wire transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any wire transfer instruction changes before any outstanding payments are due using the new instructions.

21. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

22. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado

and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. **ENTIRE AGREEMENT & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

\* \* \*





January

RM Mechanical, INC  
5998 West Gowen Road  
Boise, ID 83709  
(208) 362-0131 - Main Office  
(208) 362-9790 - Main Fax



**PROPOSAL**  
REV 1

Date: 12/4/2018  
To: City of Middleton

Attn: Becky Crofts  
Job # B487-2018

Job Name: Middleton Booster Pump A/C

Addenda Noted: N/A

**Description Of Work:**

Provide all labor, equipment, supervision, support systems, delivery and lifts necessary to access work and material for a complete A/C add on to Booster Pump House. Furnish and install the following: One 4 ton fan coil installed horizontal from ceiling on the south side of space. Heat pump to be installed on clad lite pad on Northside of building. Heat strips will be an add if heat is a concern for winter months. We will provide a turn out elbow for air flow on the supply end finishing with a diffuser. Return end will have a filter rack installed with filter and expanded metal screen for filter protection. Bid good till March 31, 2019. All work to be during normal business hours. **ALL ELECTRICAL EXCLUDED FROM PROPOSAL.**

**Proposed Amount - Base Bid** **\$8,209**

**Alternates:**

ALT#1 Optional Heat Strip **\$285** *yeb*

**Total With Alternates** **\$8,494**

**Inclusions:**

PERMIT, OWNERS TRAINING, START UP, WARRANTY,

**Exclusions:**

BOND, BUY AMERICAN REQUIREMENTS, DAVIS BACON WAGES, OVERTIME, HOLIDAY OR PREMIUM TIME, 3D BIM MODELING, ENGINEERING COSTS, LEED CERTIFICATION / DOCUMENTATION, SYSTEM COMMISSIONING, DUCT TESTING, TEMPORARY POWER, DDC CONTROLS, TEST & BALANCE, PLUMBING, HYDRONICS, SEISMIC CALCULATIONS, DRAWINGS, OR STAMPS, SMOKE DETECTION, CORE DRILLING, FIRE CAULKING, SAW CUTTING, EX-RAY, ARCHITECTURAL ACCESS DOORS, EQUIPMENT PADS, PUMP & MOTOR ALIGNMENT, HEAT TRACING, ELECTRICAL, LINE VOLTAGE, CONCRETE, PAINTING, FIRE PROTECTION, ROOFING, ALL CUTTING, PATCHING, & FINISHING OF FLOORS, CEILINGS & WALLS., UTILITY FEES, COMMISSIONING (ASSISTANCE ONLY),

Submitted By: PAT NICHOLS

Title ESTIMATOR  
Direct Line 208.362.7833  
Cell Phone 208.921.8240  
Email patn@rmmechanical.net

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_



RM Mechanical, INC  
5998 West Gowen Road  
Boise, ID 83709  
(208) 362-0131 - Main Office  
(208) 362-9790 - Main Fax



## PROPOSAL

Date: 12.11.18  
To: Becky Crofts  
City Administrator, Middleton  
1103 West Main St.  
Middleton, ID 83644  
Attn: [bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com)  
Quote # SB

Job Name: Middleton Police Evidence Storage

Addenda Noted: N/A

### Description Of Work:

Provide all labor, equipment, supervision, support systems, delivery and lifts necessary to access work and material to **install a new ductless split system. This will include an outdoor unit 1 indoor unit, refrigeration piping, communication wiring from the outdoor unit to the indoor unit, high wall mounting system.** Quote valid for 30 days.

Proposed Amount - Base Bid

**\$5,707**

### Inclusions:

REFRIGERANT LEAK TEST, TEST OPERATIONS, WARRANTY,

### Exclusions:

Electrical supply from the braker panel to the location of the outdoor unit as well as the disconnect.

Submitted By: JR LUDWIG  
Title ESTIMATOR  
Direct Line 208.615.7383  
Cell Phone 208.615.7383  
Email [jrl@rmmechanical.net](mailto:jrl@rmmechanical.net)

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_



# ADMINISTRATIVE REVIEW AND REPORT

## City Council

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### Blue Meadows Subdivision

---

**A request from Tradition Capital Partners, LLC to approve a preliminary plat for Blue Meadows Subdivision consisting of 25 residential lots on approximately 80.19 acres of vacant land, Canyon County Parcel No. 33832000, located south of Foothill Road, east of New Castle Court, and north of Lansing Meadows and Lakes at Telaga subdivisions. Middleton, Idaho.**

**Applicant:** Tradition Capital Partners, LLC  
8454 Brookhaven Pl  
Middleton, ID 83644

**Representative:** Peggy Breski (Horrocks Engineers)  
2775 W. Navigator Dr. #210  
Meridian, ID 83642

1. **APPLICATION:** The application was accepted by the City on December 5, 2018.

2. **NOTICE OF PUBLIC HEARING:**  
Letters to 300' Property Owners: December 7, 2018  
Letters to Agencies: December 7, 2018

3. **APPLICABLE CODES AND STANDARDS:**  
Idaho Code Title 67, Chapter 65  
Middleton City Code (MCC) 1-14-2, 1-15-1, and 5-4-4  
Middleton City Code 6-2-2  
Middleton Comprehensive Plan, Dec. 20, 2017 version

4. **PLANNING AND ZONING OFFICIAL REVIEW COMMENTS:**

The application proposes 25 single-family residential lots in an R-3 (Single-Family Residential) zone. The purpose of the R-3 zone is to accommodate single-family lots. The request includes large lots, ranging in size from 0.78 acres to 9.33 acres with views of protected and designated wetlands, as well as an eight-foot wide pedestrian path (to be conveyed to the city). The project is anticipated to be developed in three phases with the first two phases occupying the southern portion of the site, south of the Middleton Mill Ditch canal. As a result of the canal transecting the site and the considerable amount of wetlands,

the project's roadway network does not feature one continuous street, but consists of access roads off of existing roadways.

There is an existing sewer line that extends from Duff Lane to the southeast corner of the project; however, the city's water line, currently ends at Duff Lane. The city is working with the applicant to extend the water line so it will serve the Blue Meadows subdivision. Lots one acre or less will receive pressure irrigation from the Middleton Irrigation District. Lots over one acre in size will be served by ditch company irrigation water, with the method of delivery still to be determined.

**Written Agency Responses to Date:** No agency responses received.

**Written Property Owners Responses to Date:** No property owner responses received.

#### **City Engineer Review**

Deficiencies were noted by the city engineer on December 12, 2018.

#### **Compliance with Future Land Use Map, Transportation, Schools and Recreation Map and FEMA Map**

The request is compliant with Middleton's Future Land Use Map, which shows the project located in a residential - special area. Residential special –area is "Subject to mandatory public-record disclosure. Cost of development and flood hazard insurance may be higher because land is now, or in the future may be, in flood areas and/or high ground water areas."

#### **Compliance with Comprehensive Plan**

City staff examined the request with policies contained in the Comprehensive Plan and ordinances in the City Code.

#### **Transportation**

The request complies with the following policies in the Comprehensive Plan:

- Goal 2: Provide a variety of safe transportation services and facilities throughout the City for vehicles, pedestrians, bicycles and transit.
  - Objective A: Plan and develop a safe system of roads, bike lanes, sidewalks and pathways.
  - Objective B: Reduce vehicle congestion and encourage walking and bicycling.
    - Strategy 3: Establish sidewalks in subdivisions and provide pedestrian crossings at intersections.

The project provides an eight-foot wide pedestrian path from the northwest portion to the southeast portion of the proposed preliminary plat. A bike lane will be provided along the future E. 9<sup>th</sup> Street, which will help to connect 9<sup>th</sup> Street with a bike lane from Canyon Lane to Can-Ada Road (approximately 7.5 miles).

## **Land Use**

The request is consistent with the following policies:

- Goal 3: Promote a quality of life based on the health, safety and general welfare of residents with minimal nuisances.
  - Objective A, Strategy 1: Promote quality of life and general welfare by using space and privacy considerations when determining how close residential buildings are to each other.

The request shows large lots ranging from 0.7 to 9.3 acres. There is ample space between neighbors which results in minimal nuisances and improved quality of life.

## **Public Facilities and Services**

The request meets the following policies:

- Goal 4: Establish development that pays through impact fees and/or property taxes, for the public services it receives when infrastructure is installed and thereafter.
  - Objective A: Encourage orderly development of areas that can be easily provided with city utility services.
- Goal 5: Build and maintain public facilities, and provide services that work for the community's needs in the area of city impact.
  - Objective A: Expand water, sewer, and road systems in an orderly manner consistent with population growth in the City.

The request will result in the extension of water from Duff Lane to the subject site, which is consistent with the policies of the Comprehensive Plan.

## **Parks and Recreation**

The request is consistent with the following policies:

- Goal 9: Locate and design parks, open spaces, recreational facilities and public facilities that encourage physical activity.
  - Objective A: Improve and expand the recreational opportunities of all citizens.
  - Objective C: Provide children with access to outdoor recreational opportunities.

The request promotes physical activity and outdoor recreational opportunities to all citizens by providing the eight-foot wide pedestrian path throughout the subdivision.

## **Housing**

The request is consistent with the following policies:

- Goal 10: Allow dwelling types that match residents' lifestyles.
  - Objective A: Provide a variety of housing types and lot sizes for residents.
  - Objective B: Promote in-fill housing improvements.

The request provides a variety of lot sizes, ranging from just less than an acre (0.78) to 9.3 acres. The diversity in size and quality of the lots and homes allows dwelling types that match residents' lifestyles. The subdivision provides in-fill housing on vacant land.



### **Population**

The request is consistent with the following policy:

- Goal 13: Preserve a high quality of life and livability in Middleton.

The request helps to preserve a high quality of life and livability in Middleton by bringing water services from Duff Lane (1.75 miles to Blue Meadows), providing a pedestrian trail which promotes exercise and good health, providing large lots with ample space between neighbors, and by promoting infill development.

### **Community Design**

The request is consistent with the following policies:

- Goal 19: Preserve and enhance the unique small-town character of Middleton.
- Goal 21: Establish interesting gathering places that encourage walkability and promote good health and promote social interaction.

The request preserves and enhances the unique small-town character of Middleton and promotes walkability, good health and social interaction with the addition of large lots and a pedestrian trail, which encourages physical activity and social interactions between neighbors.

**5. PLANNING AND ZONING RECOMMENDATION:** The Planning and Zoning Commission recommended that the City Council approve the request for preliminary plat for Blue Meadows Subdivision if redlines on the revised preliminary plat are addressed and if city engineer comments provided on December 12, 2018 are followed.

### **6. CONCLUSION**

The proposed preliminary plat complies with city code and standards if redlines on the revised preliminary plat are addressed and if city engineer comments provided on December 12, 2018 are followed.



# CITY OF MIDDLETON

P O Box 487, MIDDLETON, ID 83644  
208-585-3133, FAX: 208-585-9601  
WWW.MIDDLETON.ID.GOV

Planning Department

## Master Planning and Zoning Application

Rev: 9/13/2017

Date of acceptance: 12/5/18

Accepted by: RE

Fee paid: \$ 2000.00 Per 1.232039 AP

### Property Owner:

Tradition Capital Partners, LLC (208) 863-5164 spencer.tradition@gmail.com

Name	Phone	Email
8454 Brookhaven Pl.	Middleton, ID	83644
Address	City, State	Zip

### Representative:

Peggy Breski	208.895.2520 ext. 435	peggyb@horrocks.com
Name	Phone	Email
2775 W. Navigator Dr. #210	Meridian, ID	83642
Address	City, State	Zip

### Application Type:

<input type="checkbox"/> Annexation and Zoning	<input type="checkbox"/> Rezone	<input type="checkbox"/> Development Agreement
<input checked="" type="checkbox"/> Preliminary Plat	<input type="checkbox"/> Final Plat	<input type="checkbox"/> Vacate Right-of-Way
<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Variance	<input type="checkbox"/> Ordinance Amendment
<input type="checkbox"/> Comprehensive Plan Map or Text Amendment	<input type="checkbox"/> Design Review	<input type="checkbox"/> Waiver
<input type="checkbox"/> Amend or Terminate a Recorded Development Agreement		

### Site Information:

Address: 8595 Foothills Road, Middleton, ID 83644

Crossroads: Off of Foothills Road between Lansing Lane and Kingsbury Road

Assessor's Tax Parcel No(s): 33832000

Total Acres: 80.19 Next to City limits? Within City Limits

Existing Zoning: R-3 Proposed Zoning: R-3

Floodplain Zone: X Hillside (grades exceeding 10%): N/A

Spencer Kofoed

Property Owner's Printed Name

Property Owner's Signature

12/05/2018

Date

City Official Accepting Application



## CITY OF MIDDLETON

P O Box 487, MIDDLETON, ID 83644  
208-385-3133, FAX: 208-585-9601  
WWW.MIDDLETON.ID.GOV

## Planning Department

### Master Planning and Zoning Application

Rev: 9/13/2017

Date of acceptance: 12/5/18  
Accepted by: RT  
Fee paid: \$ \_\_\_\_\_

**Checklist - A complete Planning and Zoning Application must include the following.**

- ☒ **Complete Application** (Incomplete applications will not be accepted)
- ☒ **Application Fee** (see Fee Schedule). Note: Any city engineering and attorney expenses throughout the approval process that are related to an application are billed to the applicant in addition to the application fee. **Dropped off separately on 12/5/18 by Owner/Developer.**
- ☒ **Proof of Ownership:** attach a copy of the recorded deed or purchase agreement.
- ☐ **Property Boundary Description** including reference to adjoining road and waterway names that is signed and stamped by a land surveyor registered in the State of Idaho. If more than one zoning designation is being requested, separate legal descriptions are required for each zoning designation. **Description is included in Warranty Deed. If a revised Description is required please include in Comments.**
- ☒ **Vicinity Map:** attach an 8 1/2" x 11" map showing the subject property in relation to land around it that includes the nearest public roads.
- ☐ **Neighborhood Meeting:** If applicable, attach original sign-up sheet. **Variance OR CUP Application Neighborhood Meeting will be held December 17, 2018 and sign-up sheet will be submitted immediately after.**
- ☒ **Narrative:** attach a brief statement describing the reason for the application and desired outcome, including the following:
  - Existing and proposed zoning and land use(s)
  - How the proposal is harmonious with the city's comprehensive plan
  - Anticipated adverse impacts on neighbors
  - Proposed buffers types and locations, if any
  - Information helpful to decision-makers:
    - If a Conditional Use Permit application, see Middleton City Code 5-3-4
    - If a Variance application, see Middleton City Code 5-3-5
    - If a Waiver application, see Middleton City Code 6-7-1.
- ☐ If applicable, attach proposed Development Agreement.
- ☒ If applicable, attach proposed Preliminary Plat(2) 24" x 36" sets attached
- ☐ If applicable, attach proposed Final Plat
- ☐ If applicable, attach required "Materials and Information" for Design Review (see Middleton City Code 5-5-5)
- ☒ **Mailing Labels:** Adhesive mailing labels containing the names and addresses of property owners within 300 feet of the external boundaries of the subject property (available at Canyon County Assessor's office).
- ☐ **Complete Application** (Staff check this box and Initial when complete): \_\_\_\_\_

**To:** City of Middleton  
1103 W. Main St.  
208-585-3133

## Transmittal

**ATTN:** Mayor Darin Taylor and Randall Falkner

**From:** Peggy Breski, Sr. Planner  
208-895-2520, [peggyb@horrocks.com](mailto:peggyb@horrocks.com)

**Date:** December 5, 2018

**Subject:** Blue Meadows Preliminary Plat Application

The following items are: ☐ Requested  
☒ Enclosed  
☐ Sent Separately via Courier

No. of Copies	Description
1	Preliminary Application Packet with associated required documents
2	Full size Preliminary Plat plan sets
1	Thumb drive: Electronic PDF copies of all documents
1	Fee check (delivered separately 12/5/18 by Owner/Developer)

# 11338

These data are submitted:

- |   |   |
|---|---|
| <input type="checkbox"/> At your request              | <input type="checkbox"/> For your action      |
| <input checked="" type="checkbox"/> For your approval | <input type="checkbox"/> For your files       |
| <input checked="" type="checkbox"/> For your review   | <input type="checkbox"/> For your information |

**Remarks / Notes:**



8151 W. Rifleman Street  
Boise, ID 83704

May 22, 2018

Traditional Capital Partners, LLC  
8454 Brookhaven Place  
Middleton, ID 83644

*Blue Meadows*

File No. 646335

Property Address: Blue Meadows Subdivision, Foothill Road, Middleton, ID 83644

The closing of your purchase of the above-referenced property has now been completed. Enclosed for your records is the original recorded deed. Your final title policy is being mailed under separate cover.

We appreciate having had the opportunity to be of service to you. If you have any questions, please contact the Escrow Officer named below.

Sincerely,

Sue Rich-Merritt, Escrow Officer  
Ph: (208)373-3612  
Email: [srmerritt@pioneertitleco.com](mailto:srmerritt@pioneertitleco.com)

Enclosures



**Pioneer Title Co.**  
GOING BEYOND

8151 W. Rifleman Street  
Boise, ID 83704

ELECTRONICALLY RECORDED-DO NOT  
REMOVE THE COUNTY STAMPED FIRST  
PAGE AS IT IS NOW INCORPORATED AS  
PART OF THE ORIGINAL DOCUMENT

File No. 646335 SRM/

## CORPORATE WARRANTY DEED

FOR VALUE RECEIVED,

Willowbrook Development, Inc.

a corporation duly organized and existing under the laws of the State of Idaho, Grantor, does hereby  
Grant, Bargain, Sell and Convey unto

Traditional Capital Partners, LLC

Grantee, whose address is: 8454 Brookhaven Place Middleton, ID 83644, the following described real  
estate, to-wit:

See Exhibit A attached hereto and made a part hereof.

SUBJECT TO current years taxes, irrigation district assessment, public utility easements,  
subdivision, restrictions, U.S. patent reservations, easements of record and easements visible upon the  
said premises.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee, his  
heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that it  
is the owner in fee simple of said premises; that they are free from all encumbrances and that it will  
warrant and defend the same from all lawful claims whatsoever.

IN WITNESS WHEREOF, the Grantor, pursuant to a resolution of its Board of Directors has caused  
its corporate name to be hereunto subscribed by its officers this May 22, 2018.

Willowbrook Development, Inc.

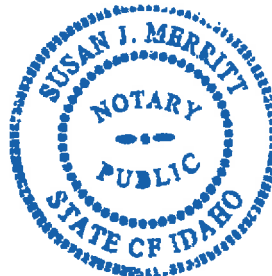
By:   
Richard M. Phillips, President

State of Idaho, County of Ada

This record was acknowledged before me on 5-24-18 by Richard M Phillips, as President of  
Willowbrook Development Inc.

  
Signature of notary public  
Commission Expires:

Residing at Caldwell, ID  
My Commission Expires: 05-05-2023



**EXHIBIT A**

**A portion of the South Half of the North Half of Section 3, Township 4 North, Range 2 West, Boise Meridian, Canyon County, Idaho, more particularly described as follows:**

**COMMENCING at the East Quarter corner of Section 3, Township 4 North, Range 2 West, Boise Meridian, Canyon County, Idaho; thence**

**South 89° 26' 41" West 1,320.31 feet along the mid-section line (the basis of bearings) to a 1/16th corner, the POINT OF BEGINNING; thence continuing along the mid-section line,**

**South 89° 26' 41" West 1,320.31 feet to the center of said section; thence**

**South 89° 26' 41" West 1,318.76 feet to a 1/16th corner; thence along a 1/16th line,**

**North 00° 47' 20" East 1,324.68 feet to a 1/16th corner, said point also being on the South right of way of Foothill Road; thence along the 1/16th line,**

**North 89° 27' 05" East 1,319.81 feet to a 1/16th corner; thence continuing along a 1/16th line,**

**North 89° 38' 09" East 1,320.73 feet to a 1/16th corner; thence along a 1/16th line,**

**South 00° 51' 25" West 1,320.19 feet to the POINT OF BEGINNING.**

# VICINITY MAP

## Blue Meadows Subdivision



VICINITY MAP

1" = 1000'



December 5, 2018

City of Middleton  
Mayor Taylor and Planning & Zoning Department  
1103 W. Main Street  
Middleton, ID 83644

**SUBJECT: Application for Preliminary Plat and Special Use Permit: Blue Meadows Subdivision**

Dear Mr. Mayor and Planning & Zoning Department:

On behalf of our Client, Tradition Capital Partners, LLC. ("Client" or "Owner"), we submit this Application for Preliminary Plat for Blue Meadows Subdivision. The project site ("Site") is generally located south of Foothills Road, east of New Castle Court and north of Lansing Meadows and Lakes at Telaga Subdivisions as shown on **Exhibit 1**. The Site is 80.19 acres and is currently zoned R-3 (Parcel No. 33832000); the Future Land Use Map designates the Site as "Residential – Special Area."

**PROJECT DESCRIPTION:**

Blue Meadows Subdivision ("Project") is situated in an ideal area for further residential development in the City of Middleton, and is planned to include acreage homesites, an 8-ft wide aesthetic gravel walking path which will be conveyed to the City, views of protected and designated wetlands, as well as a waterway - the Middleton Canal - which bisects the Site from west property line to the east property line.

The Project includes only twenty-five (25) single family homesites ranging in size from 0.783 acres to 9.326 acres. The Project is anticipated to be developed in three (3) phases with the first two phases occupying the southern portion of the Site, south of the Canal, which provides connectivity to existing residential development.

**ACCESS**

Due to the fact that the Middleton Canal transects the Site, and due to the fact that the Site contains a considerable amount of protected wetlands, the Project's roadway network does not feature one continuous street with intersections. Instead, the development is thoughtfully designed by creating access roads off of existing roadways.

Phase 1 of the Project will not require the addition of any roadway as the four (4) lots in the southwest corner will be accessed directly from New Castle Court; these accesses have been approved by Canyon Highway District 4 and the City.

Phase 2 of the Project will include an extension of the existing Fountain Spring Drive which has been stubbed for future roadway expansion. The extension into Blue Meadows will be a cul-de-sac, which will be the subject of a forthcoming request for exception (via a Variance request or via a Special Use Permit

Application as directed by the City's Planning staff). A summary of details can be found in the Section below "EXCEPTIONS".

Phase 3 of the Project will be accessed from Foothills Road at two (2) points as approved by Canyon Highway District 4; these two streets are anticipated to be private roads with possible future dedication. Of the two streets accessed from Foothills Road, the longest (running east to west) is positioned to tie into the possible future improvement project of Foothills Road.

#### **UTILITIES**

The Project will be served by the City of Middleton public utility services. The existing sewer service line extends from Duff Lane to the southeast corner of the Project Site. The City's water line, however, ends at Duff Lane; the City, together with our Client, have plans underway to extend the water line parallel with the sewer line to serve the development.

#### **IRRIGATION**

With the topographic constraints of the site, including the bisecting Middleton Canal and the wetlands, only lots one (1) acre in size or less will be served by pressure irrigation, by the Middleton Irrigation District. Lots over one (1) acre in size will be served by ditch company water, with the method of delivery still to be determined at this time.

#### **COMPREHENSIVE PLAN COMPLIANCE**

The Project has been designed with much thought as to how it will integrate into the City of Middleton, and we believe that the Project is in harmony with the numerous goals stated in the Comprehensive Plan.

- A. Goal 2 seeks to ensure development provides safe facilities for vehicles, pedestrians, bicycles and transit. The Project is consistent with this goal as it provides an 8' wide pedestrian path that is planned to link to a regional path system in the future. City residents will be able to safely use the paths to avoid vehicle traffic. The path will also provide a safe transit for children to reach the proposed school at the Lakes at Telaga Subdivision.
- B. Goal 3 seeks to promote a quality of life based on the health, safety and general welfare of residents with minimal nuisances. In keeping with this, the Project achieves this goal via the pathway that winds through the community, as well as the wide open spaces achieved with the protected wetlands. The pathway encourages residents to walk, exercise, and get outside to interact with their neighbors, without having to drive away from the area for recreation.
- C. Goals 4 and 5 require development within City limits to be orderly and requires an orderly extension of City utility services. The Project fulfills this goal by extending the City's water service line in keeping with the current growth pattern to the east of downtown Middleton. The Project also abuts existing development, avoiding a leap-frogging of development which is critical to orderly growth.
- D. Goal 9 promotes the creation of parks, open space, and recreational facilities that encourage physical activity. The Project meets this goal by providing the 8' pedestrian path which will be conveyed to the City, constructed by the Owner, and maintained by the City. The open space directive of the Comprehensive Plan is met with the already existing wetlands that adds beauty and nature to the Project.

- E. Goal 10 promotes dwelling types that match residents' lifestyles. The Project is located near the eastern edge of the Middleton City limits; therefore, the rural nature of the subdivision and expansive lots make sense in light of the distance from the City's downtown center. The Project further fulfills this goal by providing lots that vary greatly in size and shape - with lot sizes ranging from 0.783 to 9.326. The diversity in size and the quality of the homes in the subdivision will foster the "durability of housing in Middleton" as set forth in Strategy #3.
- F. Goal 13 preserves a high quality of life and livability in Middleton. The Project does this by extending City water and sewer services in keeping with the population growth to the east of downtown. The pathway and open space create a sense of community and promote exercise and activity, all of which create a high quality of life.
- G. Goals 16 and 17 encourage development in areas that are not considered hazardous and development that improves the quality of surface water resources. The Project complies with this goal as it is located outside the area of "Special Flood Hazard". Additionally, the Project will not alter the Middleton Canal, which is a long standing natural waterway. An historical waterway will be preserved as a result.

#### **EXCEPTIONS**

Due to the various constraints of the Site, including topography, designated wetlands and the Middleton Canal, the Owner is requesting exceptions relating to: the 5% open space as required in MCC 5-4-10-10, the bike path/lane requirement, and to the cul-de-sac length per MCC 5-4-10-2.e. and per MCC 5-410-3. The exception requests (via Variance or via Special Use Permit Application, as directed by the City's Planning staff) will be submitted after the neighborhood meeting is held, which is scheduled for Monday, December 17, 2018.

##### **5% Open Space**

Owner will be requesting exception of the 5% open space due to the large lot sizes, due to the Middleton Canal waterway, due to the planned 8' wide pedestrian pathway, and due to the proximity to the planned City parks. Given these existing features, and the existing constraints to the Site, the Owner feels that there is ample open space to warrant exception of an additional 5% of planned land use.

##### **Bike Path**

Owner will be requesting exception of the bike path / bike lane requirement due to the nature of the segmented, private and terminated roadways of the subdivision, which were a direct result of the topographic conditions of the Site.

##### **Cul-de-Sac Length**

Owner will be requesting exception for allowance of the length of the cul-de-sac (which is the continuation of Fountain Spring Dr.). There are several factors that justify approval of an exception for this road, which will be addressed in detail in the Variance Application. A summary of the points of the exception Application, for the purpose of the Preliminary Plat:

**Topography:** The Middleton Canal produces a barrier to creating connectivity to the northern side of the canal. The Middleton Canal has forced access to the parcels via segmented roads rather than a planned, connected roadway.

**Neighboring Residents:** Without the Fountain Spring cul-de-sac, the Owner will be forced to build a roadway that loops into the Lakes of Telaga Subdivision to intersect with Spring Creek Way, which in and of itself is not a detriment to the Project, however residents of the Lakes of Telaga have voiced their preference and request that the roadway not become a loop. The Owner wants to be sensitive to the neighboring community.

**Definition:** Lastly, there are currently discussions taking place within the Mayor's office as to whether this (or any) cul-de-sac would meet the definition of a city block, as detailed in Section 5-4-10-3(A), which by definition is 1,100-feet in length (and would therefore remove any need for an exception on this Project's cul-de-sac).

**Mitigation / Solution:** The Project has integrated "knuckles" in the middle of the roadway to act as a second cul-de-sac which is within the 600' foot maximum requirement. This should effectively eliminate any potential concern that may arise out of the length of the cul-de-sac, allowing for emergency turn-around midway in the street.

Horrocks Engineers and the Owner are excited to propose this quality development to the City of Middleton. We appreciate the City considering the attached Preliminary Plat Application. Should any questions arise regarding this submittal, please contact Peggy Breski at (208) 895-2520. We look forward to working with the City of Middleton to ensure that the Project will be a positive addition to the residents and to the City.

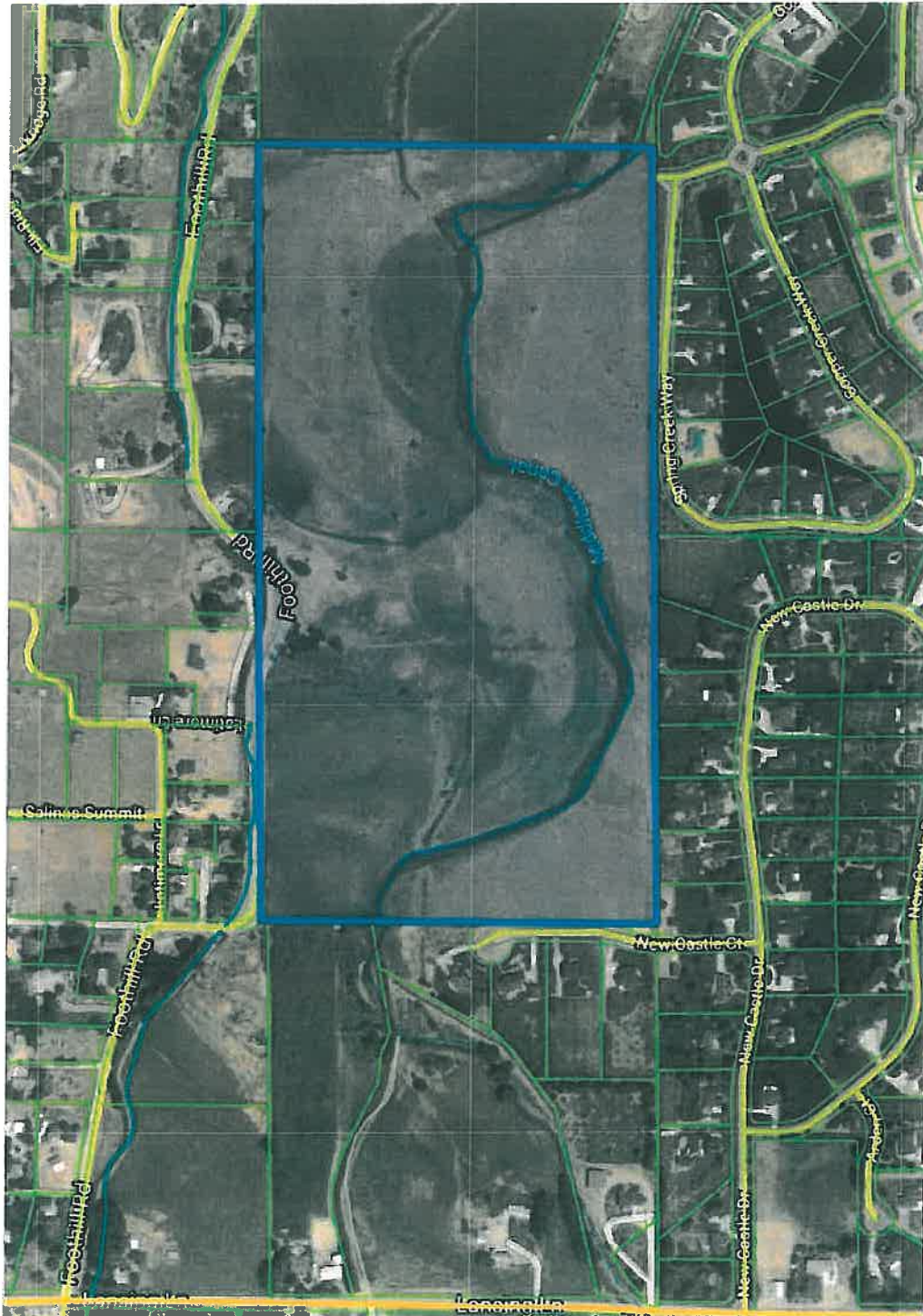
Sincerely,



Peggy Breski, Senior Planner  
Horrocks Engineers

Cc: Spencer Kofoed  
Alan Mills

## EXHIBIT 1





PRELIMINARY PLAT

FOR  
**BLUE MEADOWS SUBDIVISION**  
SITUATED IN THE SE 1/4 OF THE NW 1/4 AND THE SW 1/4 OF THE NE 1/4 OF SECTION 3,  
TOWNSHIP NORTH, RANGE 2 WEST, B.M.,  
CANYON COUNTY, IDAHO  
2018

**HOBROCK ENGINEERS**  
2775 W. INDEPENDENT ST., SUITE 200  
BOISE, IDAHO 83726  
PHONE: 461-1111  
WWW.HOBROCK-ENGINEERS.COM

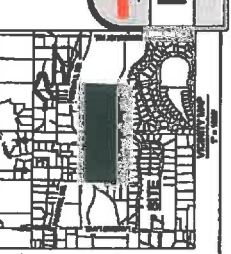
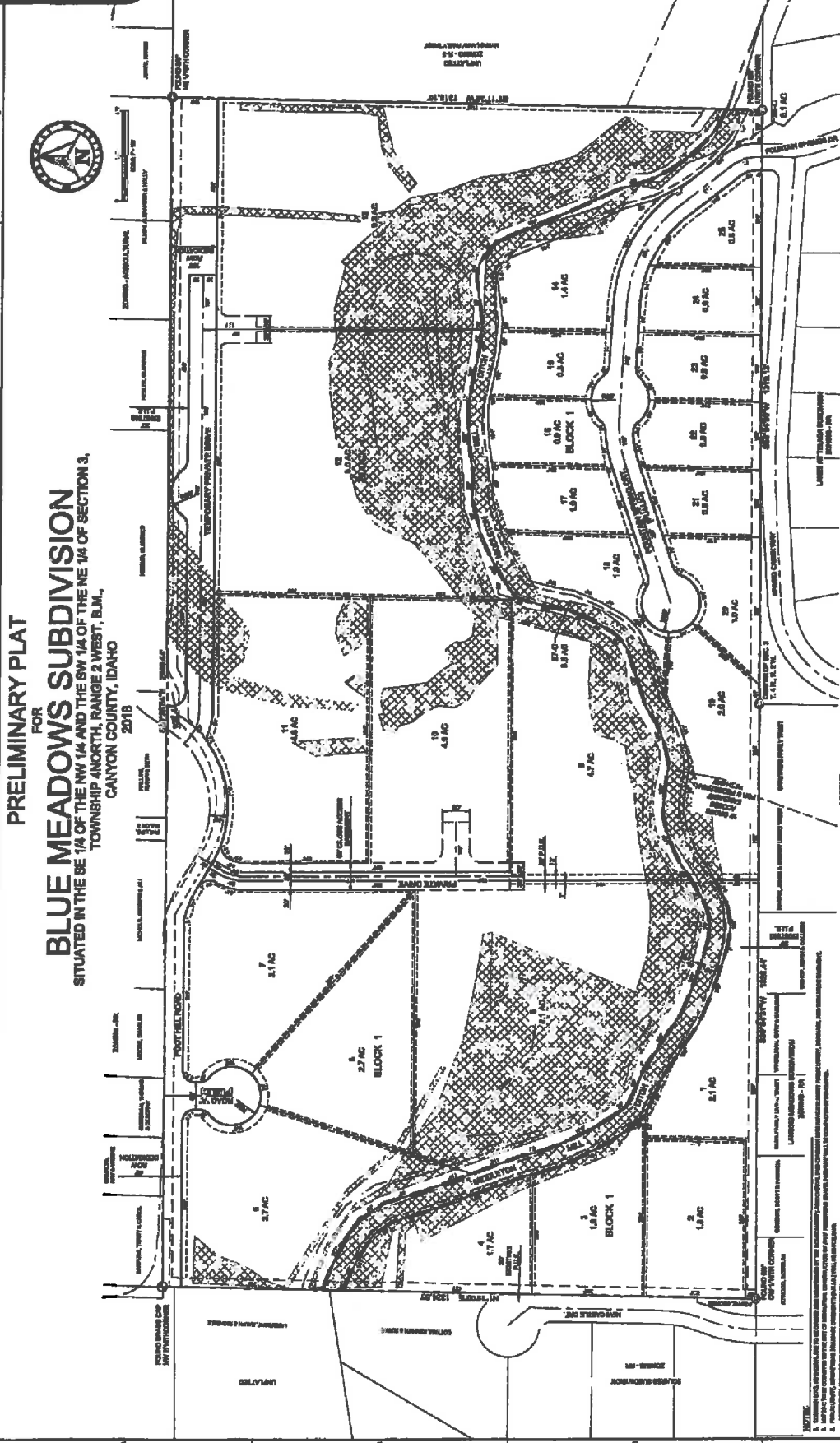
**WARNING**

IF THIS PLAT DOES NOT  
COMPLY WITH THE  
REQUIREMENTS OF THE  
IDAHO SUBDIVISION  
ACT, THE PLAT IS VOID.

DATE	REVISION	BY	FOR
10/15/18	1	J. HOBROCK	PRELIMINARY PLAT

**BLUE MEADOWS SUBDIVISION**  
PRELIMINARY PLAT  
APPROXIMATE 10.40 AC

**HI**  
**PP1.0**  
PAGE 1 OF 1



**OWNER/DEVELOPER**  
TRACON CAPITAL PARTNERS, LLC  
4641 BROOKVIEW PL  
BOISE, IDAHO 83726  
PHONE: 461-1111

**ENGINEER / SURVEYOR**  
HOBROCK ENGINEERS  
2775 W. INDEPENDENT ST., SUITE 200  
BOISE, IDAHO 83726  
PHONE: 461-1111

**FOR THE CITY OF BOISE**  
CITY ENGINEER  
CITY OF BOISE  
150 N. GASTAVILLE BLVD.  
BOISE, IDAHO 83724  
PHONE: 333-2200

**FOR THE CITY OF BOISE**  
CITY ENGINEER  
CITY OF BOISE  
150 N. GASTAVILLE BLVD.  
BOISE, IDAHO 83724  
PHONE: 333-2200

**FOR THE CITY OF BOISE**  
CITY ENGINEER  
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**FOR THE CITY OF BOISE**  
CITY ENGINEER  
CITY OF BOISE  
150 N. GASTAVILLE BLVD.  
BOISE, IDAHO 83724  
PHONE: 333-2200

**FOR THE CITY OF BOISE**  
CITY ENGINEER  
CITY OF BOISE  
150 N. GASTAVILLE BLVD.  
BOISE, IDAHO 83724  
PHONE: 333-2200

2018

**HORROCKS**  
ENGINEERS

**WARNING**

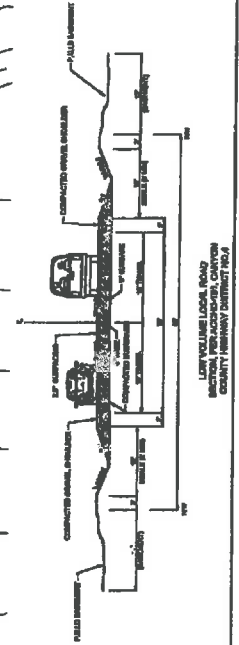
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**BLUE HEADS SUBDIVISION**

PRELIMINARY PLAT

**RESEARCH AND EVALUATION**

PP1.1  
PAGE 1 OF 2



LOW VOLUME LOCAL ROAD  
SECTION, PER ACD-187, CANYON  
COUNTY HIGHWAY DISTRICT NO. 4

[illegible]

ANDERSON, ANDREW & NICOLE  
8305 ELK RIDGE LN  
MIDDLETON, ID 83644

ATKINSON, FLOYD & RAE NELL  
23847 WESLEY DR  
MIDDLETON, ID 83644

ATWOOD, DOUGLAS  
8986 NEWCASTLE DR  
MIDDLETON, ID 83644

BARFUSS, TERRY & CAROL  
1376 PURDUE ST  
SAN LEANDRO, CA 94579

BARROW, KEVIN & SHAWNA  
8814 FOOTHILL RD  
MIDDLETON, ID 83644

BARTHOLOMEUS, AMIE  
8687 LATIMORE LN  
MIDDLETON, ID 83644

BERGH, SIRI  
23517 NEW CASTLE CT  
MIDDLETON, ID 83644

BETZOLD, FREDRICK & AMY  
8315 ELK RIDGE LN  
MIDDLETON, ID 83644

BISHOP, KEVIN & COLLEEN  
8978 NEW CASTLE DR  
MIDDLETON, ID 83644

BRENMOR REAL ESTATE LLC  
7464 ZENITH LN  
STAR, ID 83669

CARUTHERS FAMILY TRUST  
8974 NEW CASTLE DR  
MIDDLETON, ID 83644

CHRISTENSEN, MARY & FERREN  
8469 SPRING CREEK WAY  
MIDDLETON, ID 83644

COBURN NEVA L TRUST  
3332 N ASTER AVE  
BOISE, ID 83704

COTTAM, KENNETH & SUSAN  
23619 NEW CASTLE CT  
MIDDLETON, ID 83644

CRAWFORD, RONALD & PATRICIA  
PO BOX 830  
STAR, ID 83669

CURLEY, KYLE & LAURA  
8988 NEW CASTLE DR  
MIDDLETON, ID 83644

DILLON, ALEXANDER & HOLLY  
8375 FOOTHILL RD  
MIDDLETON, ID 83644

DILLON, MICHAEL & JENNIFER  
8375 FOOTHILL RD  
MIDDLETON, ID 83644

DOELITZSCH, CHRISTIAN  
8201 FOOTHILL RD  
MIDDLETON, ID 83644

EDWARDS, JORDAN & AMANDA  
8291 FOOTHILL RD  
MIDDLETON, ID 83644

EWALD FAMILY LIVING TRUST  
23499 KINGSBURY RD  
MIDDLETON, ID 83644

FLORA, STEVE & CLAUDIA  
23805 WESLEY DR  
MIDDLETON, ID 83644

GALLOWAY, CHARLES & MIKELL  
8425 SPRING CREEK WAY  
MIDDLETON, ID 83644

GOODMAN, THOMAS & DEBORAH  
8645 LATIMORE LN  
MIDDLETON, ID 83644

GORDON, SCOTT & PATRICIA  
8984 NEW CASTLE DR  
MIDDLETON, ID 83644

GRIFFIN, JAMES & BARBARA  
8381 SPRING CREEK WAY  
MIDDLETON, ID 83644

GRIJALVA, RAY & VALENE  
8812 FOOTHILL RD  
MIDDLETON, ID 83644

HAZEN, GARY & SANDRA  
8244 GOLDSTREAM CT  
MIDDLETON, ID 83644

HOMEOWNERS ASSOCIATION INC  
CHAPPARAL DEVELOPMENT INC  
1550 HEREFORD ST  
EAGLE, ID 83616

JARVI, DOUGLAS & KATHARINA  
8491 SPRING CREEK WAY  
MIDDLETON, ID 83644



JARVIS, SARAH  
8342 COPPER CREEK WAY  
MIDDLETON, ID 83644

JONES, KAREN  
8229 FOOTHILL RD  
MIDDLETON, ID 83644

KESLER, CLARENCE & SAMUEL  
8523 FOOTHILL RD  
MIDDLETON, ID 83644

LAMBRIGHT, RALPH & MICHELLE  
83640 LANSING LN  
MIDDLETON, ID 83644

MARRIOTT, LEI  
8631 LATIMORE LN  
MIDDLETON, ID 83644

MARSTON, DAVID & VICKIE  
8454 FOOTHILL RD  
MIDDLETON, ID 83644

MARTIN JAMES & SHERRY LIVING  
TRUST  
8976 NEW CASTLE DR  
MIDDLETON, ID 83644

MCCLAIN, WENDY & JAMES  
8364 COPPER CREEK WAY  
MIDDLETON, ID 83644

MOORE, CHARLES  
8641 LATIMORE LN  
MIDDLETON, ID 83644

MUHL FAMILY LIVING TRUST  
8982 NEW CASTLE DR  
MIDDLETON, ID 83644

MULLNIX, KURT & NANCY  
8222 GOLDSTREAM CT  
MIDDLETON, ID 83644

MYERS, LARRY FAMILY  
REVOCABLE TRUST  
41010 278TH WAY SE  
ENUMCLAW, WA 98022

NICHOLS, ANDREW & JILL  
8664 FOOTHILL RD  
MIDDLETON, ID 83644

PHILLIPS, RULON & BETH  
8656 FOOTHILL RD  
MIDDLETON, ID 83644

ROCKNE, JASON & TEUKIFAIVAILO  
PO BOX 755  
STAR, ID 83669

ROWELL, JAMES & REBECCA  
8183 GOLDSTREAM CT  
MIDDLETON, ID 83644

SMITH, IRA & FRANCES  
23595 NEW CASTLE CT  
MIDDLETON, ID 83644

SMOTHERMAN, FARRIS & BARBARA  
8447 SPRING CREEK WAY  
MIDDLETON, ID 83644

SQUIRE, GEORGE  
PO BOX 159  
MIDDLETON, ID 83644-0159

TAYLOR, RICHIE  
8325 ELK RIDGE LN  
MIDDLETON, ID 83644

TERRY, BRUCE & MELISSA  
8921 FOOTHILL RD  
MIDDLETON, ID 83644

TRADITION CAPITAL PARTNERS  
LLC  
8454 BROOKHAVEN PL  
MIDDLETON, ID 83644

TRUEX, TAMI & JEVON  
8403 SPRING CREEK WAY  
MIDDLETON, ID 83644

WINKLEMAN, GARY & EARLENE  
REVOCABLE TRUST  
8980 NEW CASTLE DR  
MIDDLETON, ID 83644

WOERTENDYKE, JANET TRUST  
8386 COPPER CREEK WA  
MIDDLETON, ID 83644



**HORROCKS**  
ENGINEERS

2775 W. Newgate Dr., Suite 210  
Methuen, MA 01842  
(208) 885-2820  
www.horrock.com

**WARNING**

**WARNING**

IF THIS GUN DOES NOT  
MEASURE 2" THEN  
DRAWING IS NOT TO SCALE

0 1

REVISIONS

DATE

BY

APPROVED

DATE

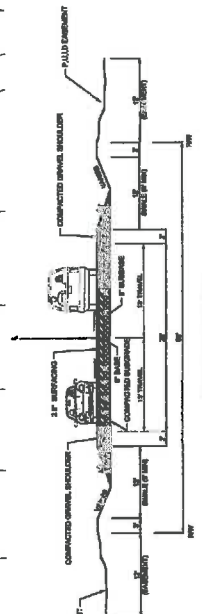
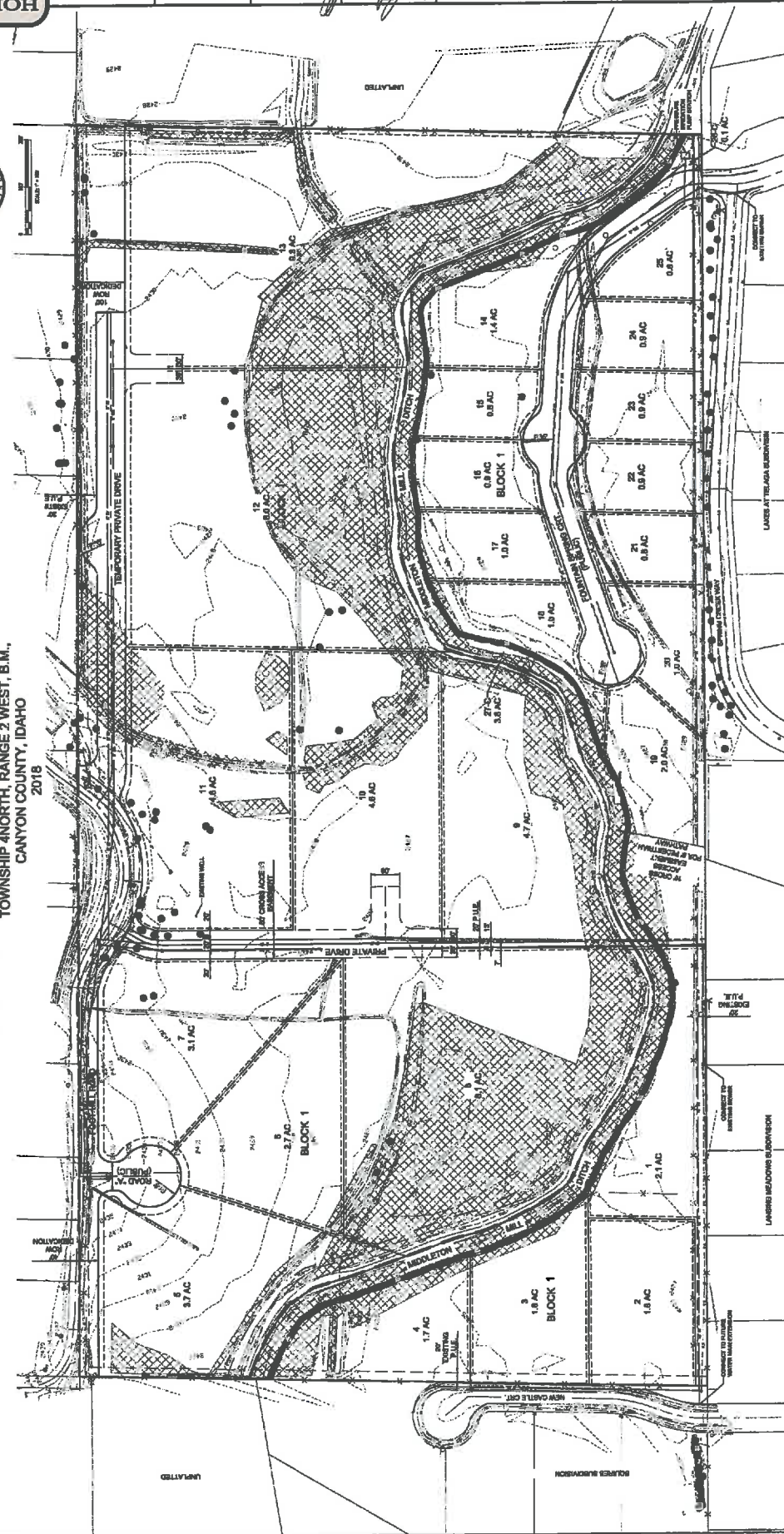
BY

APPROVED

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**BLUE MEADOWS SUBDIVISION**  
MIDDLETON, IDAHO  
PRELIMINARY PLAT  
NATURAL FEATURES & UTILITIES

**PP1.1**



LOW VOLUME LOCAL ROAD  
SECTION, PER ACCHD-101, CANYON  
COUNTY HIGHWAY DISTRICT NO.4

[illegible]







December 5, 2018

Mr. Darin Taylor, Mayor  
City of Middleton, Idaho  
P.O. Box 487  
Middleton, Idaho 83644

*Subject: Task Order Proposal – 2017-2018 NPDES Stormwater Permit Engineering Support*

Dear Mayor Taylor,

SPF Water Engineering, LLC (SPF) and HyQual, P.A., are pleased to submit this scope of work and fee for engineering services to support the City of Middleton with compliance activities related to NPDES Stormwater Permit No. IDS-028100. The services included in this Task Order are directed toward providing the City the assistance needed to demonstrate a good faith effort on meeting the goals and requirements for Year-Nine (Year 9), which began on October 15, 2017, and includes data collection and other stormwater support through October 15, 2018. This also includes preparation of the Year-Nine Monitoring and Annual Reports, which are due in January 15, 2019.

Based on our understanding of the project we are pleased to provide the following scope of work and fee:

## **Scope of Work**

### ***Task 1 – Storm Water Monitoring***

**Water Quality Monitoring:** HyQual has collected and submitted the required quarterly water quality samples (four total) from the designated storm outfall to Willow Creek. We assume that the collected samples were analyzed for the specific pollutants of concern identified in the permit. SPF will review the lab results and will summarize and present the data in the 2017-18 Storm Water Monitoring Report.

#### ***Task 1 Deliverables:***

- 1. Review and analysis of storm water monitoring laboratory results.*

### ***Task 2 – Storm Water Mapping***

SPF has budgeted approximately 8 staff hours to update the existing comprehensive stormwater map and to prepare report figures. We anticipate that the City will provide SPF with markups or digital data that reflect any corrections or additions to the mapped MS4 system. This task is intended to simply present information provided by the City and does not include survey or field inventory.

**Task 2 Deliverables:**

1. *Full Size Hard Copy of City MS4 Stormwater Facility Map.*
2. *Report Figures (to be included in applicable reports).*
3. *GIS shape files of MS4 Stormwater Facility Map on DVD for submittal to EPA and DEQ.*

**Task 3 – Water Quality Monitoring Report**

HyQual will prepare the necessary Year-Nine Water Quality Monitoring Report for submittal to the Environmental Protection Agency (EPA) and to the Idaho Department of Environmental Quality (IDEQ). This task includes the following activities:

- Compile and assess water quality data and supporting information.
- Develop stormwater loading estimates based on City data.
- Develop stormwater loading estimates based on other available data.
- Prepare Draft Monitoring Report for City Review.
- Meet with City to review report and discuss comments.
- Revise and finalize Monitoring Report.
- Submit Final Monitoring Report to EPA and IDEQ by January 15, 2018.

**Task 3 Deliverables:**

1. *Draft Monitoring Report for City Review*
2. *Final Monitoring Report completion and submittal to EPA and IDEQ.*

**Task 4 – Annual Report**

SPF and HyQual will prepare the necessary Year-Nine Annual Report for submittal to the Environmental Protection Agency (EPA) and to the Idaho Department of Environmental Quality (IDEQ). This task includes the following activities:

- Compile available information and relevant actions taken by the City through Year-Nine of the permit.
- Prepare draft of Annual Report for City review.
- Meet with City to review report and discuss comments.
- Revise and Finalize Annual Report.
- Submit Final Annual Report to EPA and IDEQ by January 15, 2019.

**Task 4 Deliverables:**

1. *Draft Annual Report for City Review.*
2. *Final Annual Report completion and submittal to EPA and IDEQ.*

**Task 5 – Permit Compliance Support**

SPF will provide support and assistance for City led compliance efforts required by the permit. SPF has budgeted approximately 14 staff hours for work completed under this task. We assume that work completed under this Task will be specifically identified and defined prior to commencing work. Examples of compliance activities that we anticipate assisting with include:

- MCM 6 - Pollution Prevention and Good Housekeeping for Municipal Operations. At a minimum we anticipate providing the staff training on stormwater BMP's required by the NPDES permit.

**Task 5 Deliverables: To Be Determined****Estimated Costs**

We propose to perform this work on a Time and Materials basis with a Not-to-Exceed budget limit of \$15,500. This budget limit will not be exceeded without prior authorization. This work will be performed as detailed in our Master Services Agreement with Middleton. A current hourly rate schedule is provided as Table 1. Direct costs (travel, photocopy, postage, etc.) will be billed at actual cost.

**Agreement**

If this proposal meets with your approval, it may serve as the basis for agreement by affixing a signature in the space provided below. This signature will be considered as a notice to proceed with a budget upper limit of \$15,500. Please return one signed original to my office.

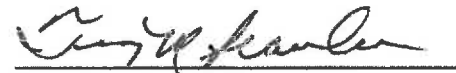
We look forward to working with you on this project. Please call me if you have any questions.

Respectfully submitted,

Accepted By:

**SPF WATER ENGINEERING, LLC****CITY OF MIDDLETON**

By

  
Terry Scanlan, P.E.  
Vice President

By

---

By

  
Ron Manning, P.E.  
Senior Project Engineer

Title

---

Date

---

TABLE 1 - SPF WATER ENGINEERING, LLC SCHEDULE OF HOURLY BILLING RATES		
Personnel	Title	2018 Billing Rate
Terry Scanlan, P.E., P.G.	Principal Engineer/Hydrogeologist	\$170
Christian Petrich, Ph.D., P.E., P.G.	Principal Engineer/Hydrologist Emeritus	\$170
Bob Hardgrove, P.E.	Principal Engineer	\$155
Eric Landsberg, P.E.	Principal Engineer	\$155
Scott King, P.E.	Supervising Engineer	\$145
Matt Rasmusson, P.E.	Senior Project Manager	\$145
Nancy Heuman, P.E.	Project Manager	\$140
Jason Thompson, P.E.	Project Manager	\$135
Justin Leraris, P.E.	Project Manager	\$135
Kurt Newbry, P.G.	Senior Project Geologist	\$125
Scott McGourty, P.E.	Project Engineer	\$120
Ron Manning, P.E.	Project Engineer	\$120
Grae Harper, P.E.	Project Engineer	\$97
Marci Pape, P.E.	Project Engineer	\$96
Holten White, E.I.T.	Associate Engineer	\$82
Sean Albertson, E.I.T.	Associate Engineer	\$78
Lori Graves	Water Right Specialist	\$94
Kyle Newsom	Senior Designer	\$98
Crystal Jensen	Business Development/Graphics/GIS Specialist	\$73
Megan Tverdy	Project Coordinator	\$73
Julie Romano	Accounting/HR	\$65
Jennifer Gleason	Administrative	\$55

Note: Hourly billing rates will be adjusted on January 1<sup>st</sup> each year.





**GRANT AGREEMENT BETWEEN  
COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
AND THE CITY OF MIDDLETON  
FOR SIDEWALK CONNECTION ESTATES SUBDIVISION TO MEADOW PARK  
ELEMENTARY SCHOOL**

**THIS GRANT AGREEMENT ("Agreement")** is between Community Planning Association of Southwest Idaho, organized pursuant to Idaho Code §§ 67-2326-2333 ("**COMPASS**"), and the City of Middleton ("**Middleton**"), a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

**RECITALS**

**WHEREAS**, the Project (defined below) contemplated by this Agreement is of mutual interest and benefit to Middleton, and to COMPASS; and

**WHEREAS**, the COMPASS Board of Directors' ("**Board**") approved the formation of this Agreement on August 20, 2018, for the reimbursement of funds expended by Middleton to design the segment of sidewalk to connect Estates Subdivision to Meadow Park Elementary School (the "**Project**"), as part of the *Communities in Motion 2040* Implementation Grant Program.

**AGREEMENT**

**NOW, THEREFORE**, in consideration of the premises and mutual covenants herein contained, COMPASS and Middleton agree to the following:

**Article 1 – Purpose**

- 1.1 This Agreement is to provide for reimbursement from COMPASS to Middleton for a portion of the costs for the Project, up to **\$16,667**.

**Article 2 – Scope of Work, Contacts, Commencement**

- 2.1 Middleton agrees to develop and perform the tasks to implement the Project, as outlined in Middleton's COMPASS Funding Application, attached as **Exhibit A** and made a part of this agreement ("**Application**").
- 2.2 Middleton is expected to fully implement the Project as outlined in Middleton's COMPASS Funding Application as a condition of reimbursement from COMPASS.
- 2.3 Modifications to the Project as outlined in Middleton's COMPASS Funding Application must be provided to COMPASS in writing and approved by mutual agreement of authorized representatives of the parties per Article 6 as a condition of reimbursement from COMPASS.

2.4 This Agreement shall be amended to reflect mutually agreed upon modifications to the Project, should such modifications become necessary.

2.5 Middleton's project manager, who is responsible for carrying out the provisions of this Agreement and coordinating with employees and contractors, where appropriate, is:

Name: Becky Crofts, City Clerk  
Mailing Address: P. O. Box 487, Middleton ID 83644  
Phone: 208-585-3133  
Email: [bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com)

2.6 COMPASS' project manager, who is responsible for communications with Middleton, processing reimbursement requests, reviewing monthly reports, and providing program information to the Board is:

Name: Kathy Parker, Resource Development-Principal Planner  
Mailing Address: 700 NE 2<sup>nd</sup> Street, Suite 200, Meridian, ID 83642  
Phone: 208-475-2240  
Email: [kparker@compassidaho.org](mailto:kparker@compassidaho.org)

2.7 The Effective Date of the Agreement is October 15, 2018.

2.8 Middleton is expected to commence work on the Project in a timely manner following the execution of this Agreement, to allow sufficient time for the Project to be completed no later than September 15, 2019.

### **Article 3 – Reports and Conferences**

3.1 During the term of this Agreement, representatives of Middleton will meet with representatives of COMPASS at times and places mutually agreed upon to discuss the progress and results, as well as ongoing plans, or changes therein, of the Project.

3.2 Middleton agrees to recognize and include COMPASS in promotional activities related to the Project, including, but not limited to, press releases, web postings, flyers, ground breaking ceremonies, and so forth. Middleton agrees that COMPASS may include its involvement in the Project in COMPASS' own promotional materials and activities.

3.3 Middleton shall provide reports to COMPASS by the 10<sup>th</sup> calendar day of each month through the duration of this Agreement, or until the Project is complete, beginning 30 calendar days after the Effective Date. Reports may be submitted electronically to the COMPASS project manager. Monthly reports should include activities on the Project during the period since the previous report, plans for the upcoming period, and whether the Project is on time and on budget.

- 3.4 A final report shall be submitted within 30 days after completion of the Project but no later than September 20, 2019. The final report shall include a brief summary of activities accomplished throughout the Agreement period, copies of final plan documents or other Project materials produced in the Agreement period, and photos of completed construction of the Project, where applicable.

#### **Article 4 – Costs, Billings, and Other Support**

- 4.1 Middleton shall assume and pay all liabilities and perform all obligations imposed with respect to the performance of this Agreement in a timely manner.
- 4.2 Middleton shall provide a minimum match of 7.34% to reimbursements from COMPASS. Middleton may provide a match greater than 7.34%, but the match from Middleton may not be less than 7.34% of actual expenses Incurred for the Project.
- 4.2 Middleton will invoice COMPASS for reimbursement of labor, services, materials, and other expenses as described in the Application attached as **Exhibit A**. The request for reimbursement shall include (i) receipts or other supporting documentation of actual expenses incurred, (ii) proof of payment of those expenses by Middleton, and (iii) documentation of the minimum match of 7.34% of actual expenses incurred.
- 4.3 COMPASS shall reimburse Middleton within 30 days of receipt of reimbursement requests for costs Incurred after the effective date of this agreement, provided all required documentation is attached to the request. Total reimbursement from COMPASS to Middleton shall not exceed the sum of \$16,667.

#### **Article 5 – Indemnification**

- 5.1 Middleton agrees to indemnify and hold harmless COMPASS and its officers, agents, and employees, from and against all claims, losses, actions, or judgments for damages or injury to persons or property to the extent caused by Middleton's negligence or intentionally wrongful acts during the performance of this Agreement by Middleton or Middleton's agents, employees, or representatives. In case any action or proceeding is brought against COMPASS or its officers, agents, or employees by reason of or arising out of connection with Middleton's negligence or intentionally wrongful acts during the performance of this Agreement, Middleton, upon written notice from COMPASS, shall, at Middleton's expense, resist or defend such action or proceeding.

## **Article 6 – Agreement and Application Modification**

- 6.1 Any decrease in the matching of costs, extension in the completion of the Project beyond September 15, 2019, change in the Project's Scope of Work as set forth in Article 2, or other modification or amendment of either this Agreement or the Application shall be valid only if made in writing and approved by mutual agreement of authorized representatives of the parties.
- 6.2 If any decrease in the matching of costs, extension in the completion of the Project beyond September 15, 2019, change in the Project's Scope of Work as set forth in Article 2, or other modification or amendment of either this Agreement or the Application is made without notification of and agreement by COMPASS per Section 6.1, COMPASS may void this Agreement at its option and not reimburse costs.

## **Article 7 – Accounting and Retention of Records**

- 7.1 Middleton is required to ensure that adequate and functional financial management and oversight controls are in place.
- 7.2 Middleton shall maintain an adequate accounting system and track the Project labor and other expense information. Middleton shall keep and maintain financial accounts, documents, and records related to the expenditures reimbursed pursuant to this Agreement, in accordance with generally accepted accounting principles, and shall allow COMPASS or its agents to review and audit same at any time upon reasonable notice. Middleton and COMPASS shall make all such accounts, documents, and records available for inspection as otherwise may be required by law.
- 7.3 Middleton shall retain and keep accessible all such accounts, documents, and records for a minimum of three years, or such longer period as may be required by other provisions of this Agreement or applicable law, following the effective date of termination of this Agreement. If there are unresolved audit or other accounting questions remaining at the end of the three-year period, Middleton shall retain the records until the questions are resolved.

## **Article 8 – Duration and Termination**

- 8.1 This Agreement shall become effective on the Effective Date, and shall continue until the Project and final report to COMPASS are complete, but shall end no later than September 30, 2019, unless a subsequent time extension is mutually agreed upon between the parties.
- 8.2 Termination of this Agreement by either party for any reason shall not affect the rights and obligations of the parties accrued prior to the effective date of termination of this Agreement.

- 8.3 If Middleton defaults by failing to substantially perform, in accordance with the terms of this Agreement, as reasonably and solely determined by COMPASS, COMPASS may give written notice to Middleton (i) terminating this Agreement effective seven calendar days from the date of notice; or (ii) setting forth the nature of the default and requesting that Middleton cure within ten calendar days from the date of notice. If Middleton fails to cure per the request of COMPASS, COMPASS may give notice to Middleton of immediate termination.
- 8.4 If sufficient funds are not provided from applicable federal, state, local or other sources to permit COMPASS in the exercise of its reasonable administrative discretion to continue this Agreement, or if COMPASS or the program for which this Agreement was executed is abolished, COMPASS may terminate this contract without further liability by giving Middleton not less than ten calendar days written notice.

#### **Article 9 – Maintenance and Responsibilities**

- 9.1 By signature on this agreement with COMPASS, Middleton certifies that any interested COMPASS member agency was given the opportunity to participate in the Project.
- 9.2 Middleton shall comply with best practices and approved standards, and all applicable regulations regarding the Project.
- 9.3 Middleton shall be responsible for completion of the Project construction and all future maintenance or repair of the Project as necessary.

#### **Article 10 – Civil Rights Act**

- 10.1 During performance of work covered by this agreement, Middleton for itself, its assignees, agents, employees, subcontractors, and successors agrees that it will comply with all regulations and requirements of the U.S. Department of Transportation relative to Title VI of the Civil Rights Act of 1964, as amended. Middleton shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract; or any other individual or firm providing or proposing to provide services based on race, color, sex, national origin, age or handicap/disability. In all solicitations for subcontracts, Middleton shall provide notice of the civil rights requirements of this agreement, Middleton shall provide all necessary or required information and reports as determined to be necessary by COMPASS and the appropriate federal agency.

## **Article 11 - Miscellaneous**

- 11.1 Without the prior written consent of COMPASS, this Agreement is not assignable by Middleton either in whole or part.
- 11.2 No terms or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.
- 11.3 If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.
- 11.4 This Agreement is solely for the benefit of the parties, and no right, privilege, or cause of action shall accrue upon, to, or for the benefit of any third party. Nothing in this Agreement is intended or shall be construed to confer upon or give any person, corporation, partnership, trust, private entity, agency, or other governmental entity any right, privilege, remedy, or claim under this Agreement or any provisions or conditions hereof.
- 11.5 This Agreement, together with the Application and the documents incorporated herein by reference, if any, sets forth the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified herein.
- 11.6 This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Delivery of an executed copy of this Agreement by e-mail or other means of electronic communication producing a printable copy will be deemed to be an execution and delivery of this on the date of such communication by the party so delivering such a copy. The party so delivering such a copy via electronic communication shall deliver an executed original of this Agreement to the other party upon request; provided, however, that a party's failure to so deliver an original counterpart shall not affect the enforceability, validity, or binding effect of this Agreement.
- 11.7 If the liability of either party hereto is limited by the Idaho Tort Claims Act (Idaho Code §§ 6-901 et seq.), nothing in this Agreement is intended, nor may it be construed to increase the limits of liability of a party as capped by said Act, if applicable, or to otherwise lessen the protections afforded a party under said Act.

- 11.8 Middleton shall comply with any and all laws, statutes, ordinances, rules, regulations or requirements of the federal, state or local government, and any agency thereof.
- 11.9 The descriptive headings of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision hereof.
- 11.10 Time is of the essence with respect to the performance of all of the terms, conditions and provisions of this Agreement and the Application.
- 11.11 If the date for delivery of a notice or performance of some other obligation of a party falls on a Saturday, Sunday or legal holiday in the State of Idaho, then the date for such notice or performance shall be postponed until the next business day.
- 11.12 Each party, promptly upon the request of the other, shall execute and deliver to the other any and all further instruments reasonably requested or appropriate to evidence or give effect to the provisions of this Agreement and which are consistent with the provisions hereof.
- 11.13 In the event any dispute arises between the parties related to this Agreement, the parties shall first attempt to resolve the dispute by direct discussions. To that end, they shall consult and negotiate with each other, and at least set aside one day to meet in person, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. In the event the parties do not reach such solution through negotiation within a period of 10 business days, thereafter, the parties shall be free to pursue any remedy to which they may be entitled in law or equity, subject to this Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Agreement, effective as of the Effective Date.

**COMPASS:**

Community Planning Association  
of Southwest Idaho

City of Middleton:



Matthew J. Stoll  
Executive Director

Date: 10/17/2018

\_\_\_\_\_  
Darin Taylor  
Mayor

Date: \_\_\_\_\_



**Exhibit A – Application and Attachments**



Powered by ZoomGrants™

COMPASS  
Resource Development  
2019 COMPASS Application  
1/29/2018 deadline

City of Middleton  
**Sidewalk Connection -The Estates/Meadow Park Elementary School**

\$ 16,667.00 Requested  
\$ 40,000 Total Project Cost

Submitted: 12/7/2017 7:22:34 PM (Pacific)

**Project Contact**

Becky Crofts  
[bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com)  
Tel: 2085853133

**Additional Contacts**

[dtaylor@middletoncity.com](mailto:dtaylor@middletoncity.com)

**City of Middleton**

PO Box 487  
PO Box 487  
Middleton, ID 83644  
United States

Telephone 2085853133  
Fax 2085853133  
Web [middleton.id.gov](http://middleton.id.gov)

**Mayor**

Darin Taylor  
[dtaylor@middletoncity.com](mailto:dtaylor@middletoncity.com)

**Phase I Application**

**Priority**

1. Indicate the priority of this application's ranking compared to all other applications submitted through ZoomGrants:

Example: This application is ranked #\_\_\_ of #\_\_\_ projects active in the ZoomGrants system. Includes projects rolled over from previous years.

This application is ranked 1 of 3 projects

**Project Type**

2. Select all that apply:

Select at least one from each section; check all that apply.

☐ \*\*\*\*\*SECTION 1\*\*\*\*\*

- ☒ Capital/Construction
- ☐ Study/Area Plan
- ☐ Project Development
- ☐ Grant Assistance
- ☐ Staff Assistance (UPWP)

☒ Other, please explain: Design

☐ \*\*\*\*\*SECTION 2\*\*\*\*\*

- ☒ Walk
- ☒ Bicycle
- ☐ Road/Bridge
- ☐ Transit
- ☐ Economic Development

- ☒ Health
- ☒ Youth
- ☐ Environment
- ☒ Safety
- ☐ Technology
- ☐ Environmental Justice (race/income)
- ☐ Seniors/Disabled

## Project Location

### 3. Describe the location of the project:

*Be specific and indicate if in a downtown, a major activity center, or other.*

The project boundaries are the entire north boundary of Meadow Park Elementary school to be constructed starting summer of 2018. The sidewalks to be designed are located on the south side of future Meadow Park Blvd. Sidewalk design will be to local standard, 5' wide concrete with microfiber mesh for durability.

## Project Description

### 4. Describe the total project in detail:

*Specify which parts this funding will cover.*

The funding requested for this project will help cover costs to design this segment of sidewalk in order to connect the Estates subdivision to Meadow Park Elementary School and to prepare for future Child Pedestrian Grant applications. Funding this design request will make this project very competitive in future grant applications that could bring 250K of new funding. The design will be to local standards.

## Purpose & Need for the Project

### 5. Describe why this project is important to your agency, as well as the region:

This project is important to the City of Middleton and the Middleton School District to provide safe routes to Meadow Park Elementary School, which will primarily server children in the The Crossings, The Pines and The Estates subdivisions. School statistics indicate that 50% of parents drop-off their children each day. This project will provide parents a safe way to walk their children to school rather than drive.

## Project Funding

### 6. Provide a TOTAL COST ESTIMATE for the following project tasks or activities:

*No cost estimates required for Project Development Program; enter N/A. Note: Amounts will automatically sum at the bottom once you click the Print/Preview button.*

<input type="text" value="N/A"/>	Environmental/Planning
<input type="text" value="40000"/>	Design
<input type="text" value="N/A"/>	Construction/Procurement
<input type="text" value="N/A"/>	Non-construction projects only (studies/plans)
<input type="text" value="40,000.00"/>	<b>TOTAL</b>

### 7. Provide the AMOUNT REQUESTED for the following project tasks or activities:

*Amount requested should be the total cost estimate minus the anticipated match. Note: Amounts will automatically sum at the bottom once you click the Print/Preview button.*

<input type="text" value="N/A"/>	Environmental/Planning
<input type="text" value="16667"/>	Design
<input type="text" value="N/A"/>	Construction/Procurement
<input type="text" value="N/A"/>	Non-construction projects only (studies, plans)
<input type="text" value="16,667.00"/>	<b>TOTAL</b>

### 8. Provide the AMOUNT OF MATCH that you anticipate will be available and its source. List any other sources you

have applied to for funding, and the outcome:

*A minimum match of 7.34% is required for most programs. No match is required for Project Development Program. Please contact COMPASS if you need match information specific to your project.*

The City commits \$23,333 from the Transportation budget.

**9. Describe how the costs described in question 6 were determined:**

*Describe for each project task/activity in question 6.*

Transportation engineer estimate.

**10. Indicate whether your project can be phased:**

*If yes, briefly explain and provide amounts.*

This project is the first phase of a three phase project.

## Partners/Support

**11. Describe each of the following: a) jurisdictional agencies and their role in the project; b) owner/status of right-of-way; c) project partners; and d) demonstrated general public support:**

a/b/c) This is a City of Middleton project to be designed and then constructed on City owned right-of-way. The Middleton School District's role is to assist in design by helping identify signs and markings at road crossings. d) Parents of elementary school students recognize full classrooms when the district move in between two and four portable classrooms at each elementary school. parents have consistently approved school bonds for facility construction and improvements.

## Readiness to Proceed

**12. Indicate which of the following elements are required for this project by stating the PERCENT COMPLETE:**

*If a listed project element is not applicable to this project, enter N/A. Otherwise list the percent complete, even if it's zero.*

*Only enter a number, no "%" sign.*

<input type="text" value="100"/>	Idea/concept only
<input type="text" value="100"/>	Identified in local or regional plan
<input type="text" value="100"/>	Public/stakeholder involvement
<input type="text" value="100"/>	Formal approval by agency leaders
<input type="text" value="0"/>	Preliminary design (up to 30% of design)
<input type="text" value="N/A"/>	Concept report
<input type="text" value="N/A"/>	Environmental evaluation is approved
<input type="text" value="100"/>	Right-of-way or easements
<input type="text" value="0"/>	Final design
<input type="text" value="0"/>	Plans, Specifications, and Engineering (PS&E)
<input type="text" value="500.00"/>	<b>TOTAL</b>

**13. List the earliest year your project could start and the latest year it could start and still be beneficial:**

The earliest year the project could start is FY2018 and the latest year it could start and still be beneficial would be FY2019.

## Planning Documents

**14. Indicate whether this project is identified in a local or regional plan:**

*If yes, list the plan and the date approved.*

Yes this project is identified in the cities comprehensive plan and displayed on the Transportation, Schools and Recreation map, all approved by City Council on October 5, 2016

## Measuring Project Success

**15. Select the performance measures that apply to this project: (Note: these are examples only and not exhaustive)**

*Place a checkmark in the boxes that represent your project. More details about performance measures can be found in the TIP Achievement document, located in the Library section of this application.*

- ☐ Maintenance (overlays or chip seals, preventive maintenance on vehicles)
- ☒ Transportation Infrastructure (bridge repair or rebuild, bus or van replacement, increase bus service)
- ☒ Congestion Reduction/System Reliability (add park and ride spaces, increase vanpool service, increase opportunities to walk and ride bicycles)
- ☐ Freight Movement and Economic Vitality (safety or capacity improvements to decrease congestion for freight)
- ☒ Transportation Safety (safety projects for autos, sidewalks, bicycle paths, or public transportation services or facilities such as bus stops or transfer stations)
- ☒ Environmental Sustainability (additional public transportation service, new sidewalks or pathways, signalization improvements to improve traffic flow)
- ☒ Land Use (improve quality of living in downtown, major activity center, or infill areas)
- ☐ Housing (widen a congested road to increase access to employment opportunities)
- ☒ Community Infrastructure (new sidewalks in urban areas)
- ☒ Health (add connectivity and accessibility option to parks, schools, grocery stores)
- ☐ Open Space (new or improved connections or access to parks and pathway amenities or the greenbelt)
- ☐ Farmland (does not negatively impact farmland)
- ☐ Support (planning projects, staff salary, technology improvements, public transportation operations)
- ☐ Other

#### Documents Requested \*

Map/Sketch Pages - REQUIRED

Match Commitment Letter - REQUIRED (For Project Development Program or grant assistance, attach a document stating no match is required.)

Letters of Support - Optional (maximum 3 Letters please)

Cover letter - Optional

#### Required? Attached Documents \*

☒ [Project Display Map](#)

☒ [City Match Letter](#)

## Phase II

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #8.

1. Indicate if this application is for a new project or if it will add funds to an existing project:

-answer not presented because of the answer to #8-

2. Please provide additional explanation, based on your response to question #1:

-answer not presented because of the answer to #8-

3. How will this project improve safety?

-answer not presented because of the answer to #8-

4. Is the project located in an Environmental Justice (EJ) Consideration or Economically Distressed (ED) Area?

-answer not presented because of the answer to #8-

5. Provide explanation, if necessary, based on your answer to Question #4:

-answer not presented because of the answer to #8-

6. Did the COMPASS environmental suitability analysis identify potential environmental considerations in the project area? If so, please explain.

-answer not presented because of the answer to #8-

7. Provide any other relevant information regarding this project:

-answer not presented because of the answer to #8-

## PROJECT TYPE

Note: This is a branching question. Based on your answer, the system will skip ahead to only the questions applicable to your answer, so disregard question sequencing.

**8. Indicate which of the following project types best describes your project.**

*-answer not presented because of the answer to #8-*

### **Roadways/Bridges**

---

**9. Road & Bridge Maintenance: What is the functional classification of the roadway segment on the 2025 Federal Functional Classification Map?**

*-answer not presented because of the answer to #8-*

**10. What is the life cycle cost?**

*-answer not presented because of the answer to #8-*

**11. What is the pavement condition index or bridge sufficiency rating?**

*-answer not presented because of the answer to #8-*

**12. What is the current average daily traffic volume?**

*-answer not presented because of the answer to #8-*

**13. Provide further explanation of how current average daily traffic volumes were determined.**

*-answer not presented because of the answer to #8-*

**14. Is the project located on a freight corridor identified in CIM 2040?**

*-answer not presented because of the answer to #8-*

**15. What project elements/improvements for alternative modes will be included as part of this project?**

*-answer not presented because of the answer to #8-*

**16. Explain how project activities will add, upgrade or improve alternative modes of transportation described in Question #15. Describe how the COMPASS Complete Streets Policy is incorporated into this project.**

*-answer not presented because of the answer to #8-*

**17. Explain how the facility is currently congested and how this project will mitigate the congestion issues.**

*-answer not presented because of the answer to #8-*

**18. Explain if this project includes Intelligent Transportation System (ITS) improvements or modifications.**

*-answer not presented because of the answer to #8-*

### **Alternative Transportation**

---

**19. Alternative Transportation: What are the primary trip purposes for this project?**

*-answer not presented because of the answer to #8-*

**20. Is the scope of the project local or regional in nature?**

*-answer not presented because of the answer to #8-*

**21. Does the project include land purchase?**

*-answer not presented because of the answer to #8-*

**22. How does the project support or connect with existing transportation services?**

*-answer not presented because of the answer to #8-*

**23. If eligible for Transportation Alternative Program (TAP) funding, have you discussed this project with the ITD District 3 TAP Coordinator (Blaine.Schwendiman@itd.idaho.gov) for suggestions about budget and timeline?**

*-answer not presented because of the answer to #8-*

**24. What is the current average daily traffic volume?**

*-answer not presented because of the answer to #8-*

**25. Please provide additional information to explain Question #24, if necessary.**

*-answer not presented because of the answer to #8-*

**26. Which mode(s) will the project include as its focus?**

*-answer not presented because of the answer to #8-*

**27. Provide explanation for your answer to Question #26 regarding how the project will improve the mode(s) of transportation:**

*-answer not presented because of the answer to #8-*

**28. Specify if the project seeks vehicle replacement and explain the strategy used to determine that a replacement is necessary (useful life, mileage, etc).**

*-answer not presented because of the answer to #8-*

**29. Identify aspects of this project that address customer service and mobility support.**

*-answer not presented because of the answer to #8-*

## **Studies and Special Projects**

**30. Studies and Special Projects: Is the project needed to meet or exceed federal requirements?**

*-answer not presented because of the answer to #8-*

**31. Does the project include planning or implementation for multiple modes?**

*-answer not presented because of the answer to #8-*

**32. How will the project lead to improvements that could mitigate congestion?**

*-answer not presented because of the answer to #8-*

**33. Will the project lead to improvements to help achieve other goals in CIM 2040?**

*-answer not presented because of the answer to #8-*

**34. Explain how this project meets the goals selected in Question #33.**

*-answer not presented because of the answer to #8-*

**35. Is the scope of the project local or regional in nature?**

*-answer not presented because of the answer to #8-*

## **Phase II Documents Required**

### **Documents Requested \***

1150 – Project Cost Summary Sheet

[download template](#)

2435 – Local Federal-Aid Project Request

[download template](#)

COMPASS Form FA100 – Summary of Federal Requirements

[download template](#)

Maps, photos, or letters of support (only if additional to Phase I)

Project Estimating Worksheet (Infrastructure)

[download template](#)

### **Required? Attached Documents \***

✓

✓

✓

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 98374

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**GRANT AGREEMENT BETWEEN  
COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO  
AND THE CITY OF MIDDLETON  
FOR SIDEWALK CONNECTION WEST 9<sup>TH</sup> STREET/HEIGHTS  
ELEMENTARY SCHOOL**

**THIS GRANT AGREEMENT ("Agreement")** is between Community Planning Association of Southwest Idaho, organized pursuant to Idaho Code §§ 67-2326-2333 ("**COMPASS**"), and the City of Middleton ("**Middleton**"), a governmental subdivision, organized and existing pursuant to the laws of the State of Idaho.

**RECITALS**

**WHEREAS**, the Project (defined below) contemplated by this Agreement is of mutual interest and benefit to Middleton, and to COMPASS; and

**WHEREAS**, the COMPASS Board of Directors' ("**Board**") approved the formation of this Agreement on August 20, 2018, for the reimbursement of funds expended by Middleton to design the segment of sidewalk to connect West Highlands Subdivision to Heights Elementary School (the "**Project**"), as part of the *Communities in Motion 2040* Implementation Grant Program.

**AGREEMENT**

**NOW, THEREFORE**, in consideration of the premises and mutual covenants herein contained, COMPASS and Middleton agree to the following:

**Article 1 – Purpose**

- 1.1 This Agreement is to provide for reimbursement from COMPASS to Middleton for a portion of the costs for the Project, up to **\$8,000**.

**Article 2 – Scope of Work, Contacts, Commencement**

- 2.1 Middleton agrees to develop and perform the tasks to implement the Project, as outlined in Middleton's COMPASS Funding Application, attached as **Exhibit A** and made a part of this agreement ("**Application**").
- 2.2 Middleton is expected to fully implement the Project as outlined in Middleton's COMPASS Funding Application as a condition of reimbursement from COMPASS.
- 2.3 Modifications to the Project as outlined in Middleton's COMPASS Funding Application must be provided to COMPASS in writing and approved by mutual agreement of authorized representatives of the parties per Article 6 as a condition of reimbursement from COMPASS.

2.4 This Agreement shall be amended to reflect mutually agreed upon modifications to the Project, should such modifications become necessary.

2.5 Middleton's project manager, who is responsible for carrying out the provisions of this Agreement and coordinating with employees and contractors, where appropriate, is:

Name: Becky Crofts, City Clerk  
Mailing Address: P. O. Box 487, Middleton ID 83644  
Phone: 208-585-3133  
Email: [bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com)

2.6 COMPASS' project manager, who is responsible for communications with Middleton, processing reimbursement requests, reviewing monthly reports, and providing program information to the Board is:

Name: Kathy Parker, Resource Development-Principal Planner  
Mailing Address: 700 NE 2<sup>nd</sup> Street, Suite 200, Meridian, ID 83642  
Phone: 208-475-2240  
Email: [kparker@compassidaho.org](mailto:kparker@compassidaho.org)

2.7 The Effective Date of the Agreement is October 15, 2018.

2.8 Middleton is expected to commence work on the Project in a timely manner following the execution of this Agreement, to allow sufficient time for the Project to be completed no later than September 15, 2019.

### **Article 3 – Reports and Conferences**

3.1 During the term of this Agreement, representatives of Middleton will meet with representatives of COMPASS at times and places mutually agreed upon to discuss the progress and results, as well as ongoing plans, or changes therein, of the Project.

3.2 Middleton agrees to recognize and include COMPASS in promotional activities related to the Project, including, but not limited to, press releases, web postings, flyers, ground breaking ceremonies, and so forth. Middleton agrees that COMPASS may include its involvement in the Project in COMPASS' own promotional materials and activities.

3.3 Middleton shall provide reports to COMPASS by the 10<sup>th</sup> calendar day of each month through the duration of this Agreement, or until the Project is complete, beginning 30 calendar days after the Effective Date. Reports may be submitted electronically to the COMPASS project manager. Monthly reports should include activities on the Project during the period since the previous report, plans for the upcoming period, and whether the Project is on time and on budget.

- 3.4 A final report shall be submitted within 30 days after completion of the Project but no later than September 20, 2019. The final report shall include a brief summary of activities accomplished throughout the Agreement period, copies of final plan documents or other Project materials produced in the Agreement period, and photos of completed construction of the Project, where applicable.

#### **Article 4 – Costs, Billings, and Other Support**

- 4.1 Middleton shall assume and pay all liabilities and perform all obligations imposed with respect to the performance of this Agreement in a timely manner.
- 4.2 Middleton shall provide a minimum match of 7.34% to reimbursements from COMPASS. Middleton may provide a match greater than 7.34%, but the match from Middleton may not be less than 7.34% of actual expenses incurred for the Project.
- 4.2 Middleton will invoice COMPASS for reimbursement of labor, services, materials, and other expenses as described in the Application attached as **Exhibit A**. The request for reimbursement shall include (i) receipts or other supporting documentation of actual expenses incurred, (ii) proof of payment of those expenses by Middleton, and (iii) documentation of the minimum match of 7.34% of actual expenses incurred.
- 4.3 COMPASS shall reimburse Middleton within 30 days of receipt of reimbursement requests for costs incurred after the effective date of this agreement, provided all required documentation is attached to the request. Total reimbursement from COMPASS to Middleton shall not exceed the sum of **\$8,000**.

#### **Article 5 – Indemnification**

- 5.1 Middleton agrees to indemnify and hold harmless COMPASS and its officers, agents, and employees, from and against all claims, losses, actions, or judgments for damages or injury to persons or property to the extent caused by Middleton's negligence or intentionally wrongful acts during the performance of this Agreement by Middleton or Middleton's agents, employees, or representatives. In case any action or proceeding is brought against COMPASS or its officers, agents, or employees by reason of or arising out of connection with Middleton's negligence or intentionally wrongful acts during the performance of this Agreement, Middleton, upon written notice from COMPASS, shall, at Middleton's expense, resist or defend such action or proceeding.

## **Article 6 – Agreement and Application Modification**

- 6.1 Any decrease in the matching of costs, extension in the completion of the Project beyond September 15, 2019, change in the Project's Scope of Work as set forth in Article 2, or other modification or amendment of either this Agreement or the Application shall be valid only if made in writing and approved by mutual agreement of authorized representatives of the parties.
- 6.2 If any decrease in the matching of costs, extension in the completion of the Project beyond September 15, 2019, change in the Project's Scope of Work as set forth in Article 2, or other modification or amendment of either this Agreement or the Application is made without notification of and agreement by COMPASS per Section 6.1, COMPASS may void this Agreement at its option and not reimburse costs.

## **Article 7 – Accounting and Retention of Records**

- 7.1 Middleton is required to ensure that adequate and functional financial management and oversight controls are in place.
- 7.2 Middleton shall maintain an adequate accounting system and track the Project labor and other expense information. Middleton shall keep and maintain financial accounts, documents, and records related to the expenditures reimbursed pursuant to this Agreement, in accordance with generally accepted accounting principles, and shall allow COMPASS or its agents to review and audit same at any time upon reasonable notice. Middleton and COMPASS shall make all such accounts, documents, and records available for inspection as otherwise may be required by law.
- 7.3 Middleton shall retain and keep accessible all such accounts, documents, and records for a minimum of three years, or such longer period as may be required by other provisions of this Agreement or applicable law, following the effective date of termination of this Agreement. If there are unresolved audit or other accounting questions remaining at the end of the three-year period, Middleton shall retain the records until the questions are resolved.

## **Article 8 – Duration and Termination**

- 8.1 This Agreement shall become effective on the Effective Date, and shall continue until the Project and final report to COMPASS are complete, but shall end no later than September 30, 2019, unless a subsequent time extension is mutually agreed upon between the parties.
- 8.2 Termination of this Agreement by either party for any reason shall not affect the rights and obligations of the parties accrued prior to the effective date of termination of this Agreement.

- 8.3 If Middleton defaults by failing to substantially perform, in accordance with the terms of this Agreement, as reasonably and solely determined by COMPASS, COMPASS may give written notice to Middleton (i) terminating this Agreement effective seven calendar days from the date of notice; or (ii) setting forth the nature of the default and requesting that Middleton cure within ten calendar days from the date of notice. If Middleton fails to cure per the request of COMPASS, COMPASS may give notice to Middleton of immediate termination.
- 8.4 If sufficient funds are not provided from applicable federal, state, local or other sources to permit COMPASS in the exercise of its reasonable administrative discretion to continue this Agreement, or if COMPASS or the program for which this Agreement was executed is abolished, COMPASS may terminate this contract without further liability by giving Middleton not less than ten calendar days written notice.

#### **Article 9 – Maintenance and Responsibilities**

- 9.1 By signature on this agreement with COMPASS, Middleton certifies that any interested COMPASS member agency was given the opportunity to participate in the Project.
- 9.2 Middleton shall comply with best practices and approved standards, and all applicable regulations regarding the Project.
- 9.3 Middleton shall be responsible for completion of the Project construction and all future maintenance or repair of the Project as necessary.

#### **Article 10 – Civil Rights Act**

- 10.1 During performance of work covered by this agreement, Middleton for itself, its assignees, agents, employees, subcontractors, and successors agrees that it will comply with all regulations and requirements of the U.S. Department of Transportation relative to Title VI of the Civil Rights Act of 1964, as amended. Middleton shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract; or any other individual or firm providing or proposing to provide services based on race, color, sex, national origin, age or handicap/disability. In all solicitations for subcontracts, Middleton shall provide notice of the civil rights requirements of this agreement, Middleton shall provide all necessary or required information and reports as determined to be necessary by COMPASS and the appropriate federal agency.

**Article 11 - Miscellaneous**

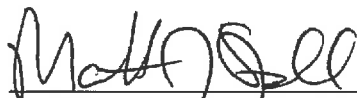
- 11.1 Without the prior written consent of COMPASS, this Agreement is not assignable by Middleton either in whole or part.
- 11.2 No terms or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.
- 11.3 If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of the Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.
- 11.4 This Agreement is solely for the benefit of the parties, and no right, privilege, or cause of action shall accrue upon, to, or for the benefit of any third party. Nothing in this Agreement is intended or shall be construed to confer upon or give any person, corporation, partnership, trust, private entity, agency, or other governmental entity any right, privilege, remedy, or claim under this Agreement or any provisions or conditions hereof.
- 11.5 This Agreement, together with the Application and the documents incorporated herein by reference, if any, sets forth the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified herein.
- 11.6 This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Delivery of an executed copy of this Agreement by e-mail or other means of electronic communication producing a printable copy will be deemed to be an execution and delivery of this on the date of such communication by the party so delivering such a copy. The party so delivering such a copy via electronic communication shall deliver an executed original of this Agreement to the other party upon request; provided, however, that a party's failure to so deliver an original counterpart shall not affect the enforceability, validity, or binding effect of this Agreement.
- 11.7 If the liability of either party hereto is limited by the Idaho Tort Claims Act (Idaho Code §§ 6-901 et seq.), nothing in this Agreement is intended, nor may it be construed to increase the limits of liability of a party as capped by said Act, if applicable, or to otherwise lessen the protections afforded a party under said Act.

- 11.8 Middleton shall comply with any and all laws, statutes, ordinances, rules, regulations or requirements of the federal, state or local government, and any agency thereof.
- 11.9 The descriptive headings of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision hereof.
- 11.10 Time is of the essence with respect to the performance of all of the terms, conditions and provisions of this Agreement and the Application.
- 11.11 If the date for delivery of a notice or performance of some other obligation of a party falls on a Saturday, Sunday or legal holiday in the State of Idaho, then the date for such notice or performance shall be postponed until the next business day.
- 11.12 Each party, promptly upon the request of the other, shall execute and deliver to the other any and all further instruments reasonably requested or appropriate to evidence or give effect to the provisions of this Agreement and which are consistent with the provisions hereof.
- 11.13 In the event any dispute arises between the parties related to this Agreement, the parties shall first attempt to resolve the dispute by direct discussions. To that end, they shall consult and negotiate with each other, and at least set aside one day to meet in person, in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. In the event the parties do not reach such solution through negotiation within a period of 10 business days, thereafter, the parties shall be free to pursue any remedy to which they may be entitled in law or equity, subject to this Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Agreement, effective as of the Effective Date.

**COMPASS:**

Community Planning Association  
of Southwest Idaho



Matthew J. Stoll  
Executive Director

Date: 10/15/2018

City of Middleton:

\_\_\_\_\_  
Darin Taylor  
Mayor

Date: \_\_\_\_\_

**Exhibit A – Application and Attachments**





**COMPASS**  
COMMUNITY PLANNING ASSOCIATION  
of Southwest Idaho

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COMPASS  
Resource Development  
**2019 COMPASS Application**  
1/29/2018 deadline

**City of Middleton**  
**Sidewalk Connection W. 9th St./Heights Elementary School**

**\$ 8,000.00** Requested  
\$ 20,000 Total Project Cost

Submitted: 12/7/2017 7:22:34 PM (Pacific)

**Project Contact**

Becky Crofts  
[bcrofts@middletoncity.com](mailto:bcrofts@middletoncity.com)  
Tel: 2085853133

**Additional Contacts**  
none entered

**City of Middleton**

PO Box 487  
PO Box 487  
Middleton, ID 83644  
United States

Telephone 2085853133  
Fax 2085853133  
Web [middleton.id.gov](http://middleton.id.gov)

**Mayor**

Darin Taylor  
[dtaylor@middletoncity.com](mailto:dtaylor@middletoncity.com)

**Phase I Application**

**Priority**

1. Indicate the priority of this application's ranking compared to all other applications submitted through ZoomGrants:

*Example: This application is ranked #\_\_\_ of #\_\_\_ projects active in the ZoomGrants system. Includes projects rolled over from previous years.*

This application is ranked 2 of 3 projects

**Project Type**

2. Select all that apply:

Select at least one from each section; check all that apply.

☐ \*\*\*\*\*SECTION 1\*\*\*\*\*

☒ Capital/Construction

☐ Study/Area Plan

☐ Project Development

☐ Grant Assistance

☐ Staff Assistance (UPWP)

☒ Other, please explain: Design

☐ \*\*\*\*\*SECTION 2\*\*\*\*\*

☒ Walk

☒ Bicycle

☐ Road/Bridge

☐ Transit

☐ Economic Development

- ☒ Health
- ☒ Youth
- ☐ Environment
- ☒ Safety
- ☐ Technology
- ☐ Environmental Justice (race/income)
- ☐ Seniors/Disabled

### Project Location

#### 3. Describe the location of the project:

*Be specific and indicate if in a downtown, a major activity center, or other.*

The project boundaries are around the entire north boundary of Heights Elementary School. The sidewalks to be designed are located on the south side of future 9th St. Sidewalk will be to local standard 5' wide concrete with microfiber mesh for durability.

### Project Description

#### 4. Describe the total project in detail:

*Specify which parts this funding will cover.*

The funding requested for this project will help cover costs to design this segment of sidewalk in order to connect West highlands subdivision to Heights Elementary school and to prepare for a future Child Pedestrian Grant application. Funding this design request will make this project very competitive in future grant applications that could bring 250K of new funding. The design will be to local standards.

### Purpose & Need for the Project

#### 5. Describe why this project is important to your agency, as well as the region:

This project is important to the City of Middleton and the Middleton School District to provide safe routes to Heights Elementary School, which primarily serves the children in the West Highlands subdivision. School statistics indicate that 50% of parents drop their children off at school each day, which causes traffic congestion and safety concerns at the intersection of 9th Street and Cemetery Rd. This project would provide parents the opportunity to walk their children to school safely.

### Project Funding

#### 6. Provide a TOTAL COST ESTIMATE for the following project tasks or activities:

*No cost estimates required for Project Development Program; enter N/A. Note: Amounts will automatically sum at the bottom once you click the Print/Preview button.*

<input type="text" value="N/A"/>	Environmental/Planning
<input type="text" value="20000"/>	Design
<input type="text" value="N/A"/>	Construction/Procurement
<input type="text" value="N/A"/>	Non-construction projects only (studies/plans)
<input type="text" value="20,000.00"/>	<b>TOTAL</b>

#### 7. Provide the AMOUNT REQUESTED for the following project tasks or activities:

*Amount requested should be the total cost estimate minus the anticipated match. Note: Amounts will automatically sum at the bottom once you click the Print/Preview button.*

<input type="text" value="N/A"/>	Environmental/Planning
<input type="text" value="8000"/>	Design
<input type="text" value="N/A"/>	Construction/Procurement
<input type="text" value="N/A"/>	Non-construction projects only (studies, plans)
<input type="text" value="8,000.00"/>	<b>TOTAL</b>

#### 8. Provide the AMOUNT OF MATCH that you anticipate will be available and its source. List any other sources you

have applied to for funding, and the outcome:

*A minimum match of 7.34% is required for most programs. No match is required for Project Development Program. Please contact COMPASS if you need match information specific to your project.*

The city is committed from its transportation budget to paying \$12,00 match, which is 60% of the total design cost.

**9. Describe how the costs described in question 6 were determined:**

*Describe for each project task/activity in question 6.*

Transportation engineer estimate.

**10. Indicate whether your project can be phased:**

*If yes, briefly explain and provide amounts.*

This project is the first phase of a three phase project.

## Partners/Support

**11. Describe each of the following: a) jurisdictional agencies and their role in the project; b) owner/status of right-of-way; c) project partners; and d) demonstrated general public support:**

a/b/c) This is a City of Middleton project to be designed and then constructed on city owned road right-of-way. The Middleton School District's role is to assist in design by helping identifying signs and markings at road crossings. d) The Middleton Police Department in coordination with school district personnel have been working since the fall of 2014 to identify and implement strategies that will reduce vehicle/pedestrian conflicts at the parent drop-off location, and vehicle-vehicle conflicts with so many cars at one intersection at peak hours.

## Readiness to Proceed

**12. Indicate which of the following elements are required for this project by stating the PERCENT COMPLETE:**

*If a listed project element is not applicable to this project, enter N/A. Otherwise list the percent complete, even if it's zero.*

*Only enter a number, no "%" sign.*

<input type="text" value="100"/>	Idea/concept only
<input type="text" value="100"/>	Identified in local or regional plan
<input type="text" value="100"/>	Public/stakeholder involvement
<input type="text" value="100"/>	Formal approval by agency leaders
<input type="text" value="0"/>	Preliminary design (up to 30% of design)
<input type="text" value="N/A"/>	Concept report
<input type="text" value="N/A"/>	Environmental evaluation is approved
<input type="text" value="100"/>	Right-of-way or easements
<input type="text" value="0"/>	Final design
<input type="text" value="0"/>	Plans, Specifications, and Engineering (PS&E)
<input type="text" value="500.00"/>	<b>TOTAL</b>

**13. List the earliest year your project could start and the latest year it could start and still be beneficial:**

The earliest year the project could start is FY2018 and the latest year it could start and still be beneficial would be FY2019.

## Planning Documents

**14. Indicate whether this project is identified in a local or regional plan:**

*If yes, list the plan and the date approved.*

Yes, this project is identified in the city's comprehensive plan and displayed on the Transportation, Schools and Recreation map. The project is also identified in the city's capital improvement plan for transportation.

## Measuring Project Success

**15. Select the performance measures that apply to this project: (Note: these are examples only and not exhaustive)**

Place a checkmark in the boxes that represent your project. More details about performance measures can be found in the TIP Achievement document, located in the Library section of this application.

- ☐ Maintenance (overlays or chip seals, preventive maintenance on vehicles)
- ☒ Transportation Infrastructure (bridge repair or rebuild, bus or van replacement, increase bus service)
- ☒ Congestion Reduction/System Reliability (add park and ride spaces, increase vanpool service, increase opportunities to walk and ride bicycles)
- ☐ Freight Movement and Economic Vitality (safety or capacity improvements to decrease congestion for freight)
- ☒ Transportation Safety (safety projects for autos, sidewalks, bicycle paths, or public transportation services or facilities such as bus stops or transfer stations)
- ☐ Environmental Sustainability (additional public transportation service, new sidewalks or pathways, signalization improvements to improve traffic flow)
- ☐ Land Use (improve quality of living in downtown, major activity center, or infill areas)
- ☐ Housing (widen a congested road to increase access to employment opportunities)
- ☒ Community Infrastructure (new sidewalks in urban areas)
- ☒ Health (add connectivity and accessibility option to parks, schools, grocery stores)
- ☐ Open Space (new or improved connections or access to parks and pathway amenities or the greenbelt)
- ☐ Farmland (does not negatively impact farmland)
- ☐ Support (planning projects, staff salary, technology improvements, public transportation operations)
- ☐ Other

#### Documents Requested \*

Map/Sketch Pages - REQUIRED

Match Commitment Letter - REQUIRED (For Project Development Program or grant assistance, attach a document stating no match is required.)

Letters of Support - Optional (maximum 3 Letters please)

Cover letter - Optional

#### Required? Attached Documents \*

☒ [Sidewalk Connection-W 9th St/Heights Elementary School Map](#)

☒ [City Match Letter](#)

## Phase II

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #8.

1. Indicate if this application is for a new project or if it will add funds to an existing project:

-answer not presented because of the answer to #8-

2. Please provide additional explanation, based on your response to question #1:

-answer not presented because of the answer to #8-

3. How will this project improve safety?

-answer not presented because of the answer to #8-

4. Is the project located in an Environmental Justice (EJ) Consideration or Economically Distressed (ED) Area?

-answer not presented because of the answer to #8-

5. Provide explanation, if necessary, based on your answer to Question #4:

-answer not presented because of the answer to #8-

6. Did the COMPASS environmental suitability analysis identify potential environmental considerations in the project area? If so, please explain.

-answer not presented because of the answer to #8-

7. Provide any other relevant information regarding this project:

-answer not presented because of the answer to #8-

## PROJECT TYPE

Note: This is a branching question. Based on your answer, the system will skip ahead to only the questions applicable to your answer, so disregard question sequencing.

8. Indicate which of the following project types best describes your project.

*-answer not presented because of the answer to #8-*

## Roadways/Bridges

9. Road & Bridge Maintenance: What is the functional classification of the roadway segment on the 2025 Federal Functional Classification Map?

*-answer not presented because of the answer to #8-*

10. What is the life cycle cost?

*-answer not presented because of the answer to #8-*

11. What is the pavement condition index or bridge sufficiency rating?

*-answer not presented because of the answer to #8-*

12. What is the current average daily traffic volume?

*-answer not presented because of the answer to #8-*

13. Provide further explanation of how current average daily traffic volumes were determined.

*-answer not presented because of the answer to #8-*

14. Is the project located on a freight corridor identified in CIM 2040?

*-answer not presented because of the answer to #8-*

15. What project elements/improvements for alternative modes will be included as part of this project?

*-answer not presented because of the answer to #8-*

16. Explain how project activities will add, upgrade or improve alternative modes of transportation described in Question #15. Describe how the COMPASS Complete Streets Policy is incorporated into this project.

*-answer not presented because of the answer to #8-*

17. Explain how the facility is currently congested and how this project will mitigate the congestion issues.

*-answer not presented because of the answer to #8-*

18. Explain if this project includes Intelligent Transportation System (ITS) improvements or modifications.

*-answer not presented because of the answer to #8-*

## Alternative Transportation

19. Alternative Transportation: What are the primary trip purposes for this project?

*-answer not presented because of the answer to #8-*

20. Is the scope of the project local or regional in nature?

*-answer not presented because of the answer to #8-*

21. Does the project include land purchase?

*-answer not presented because of the answer to #8-*

22. How does the project support or connect with existing transportation services?

*-answer not presented because of the answer to #8-*

23. If eligible for Transportation Alternative Program (TAP) funding, have you discussed this project with the ITD District 3 TAP Coordinator (Blaine.Schwendiman@itd.idaho.gov) for suggestions about budget and timeline?

*-answer not presented because of the answer to #8-*

24. What is the current average daily traffic volume?

*-answer not presented because of the answer to #8-*

25. Please provide additional information to explain Question #24, if necessary.

*-answer not presented because of the answer to #8-*

**26. Which mode(s) will the project include as its focus?**

*-answer not presented because of the answer to #8-*

**27. Provide explanation for your answer to Question #26 regarding how the project will improve the mode(s) of transportation:**

*-answer not presented because of the answer to #8-*

**28. Specify if the project seeks vehicle replacement and explain the strategy used to determine that a replacement is necessary (useful life, mileage, etc).**

*-answer not presented because of the answer to #8-*

**29. Identify aspects of this project that address customer service and mobility support.**

*-answer not presented because of the answer to #8-*

## Studies and Special Projects

**30. Studies and Special Projects: Is the project needed to meet or exceed federal requirements?**

*-answer not presented because of the answer to #8-*

**31. Does the project include planning or implementation for multiple modes?**

*-answer not presented because of the answer to #8-*

**32. How will the project lead to improvements that could mitigate congestion?**

*-answer not presented because of the answer to #8-*

**33. Will the project lead to improvements to help achieve other goals in CIM 2040?**

*-answer not presented because of the answer to #8-*

**34. Explain how this project meets the goals selected in Question #33.**

*-answer not presented because of the answer to #8-*

**35. Is the scope of the project local or regional in nature?**

*-answer not presented because of the answer to #8-*

## Phase II Documents Required

### Documents Requested \*

1150 – Project Cost Summary Sheet

[download template](#)

2435 – Local Federal-Aid Project Request

[download template](#)

COMPASS Form FA100 – Summary of Federal Requirements

[download template](#)

Maps, photos, or letters of support (only if additional to Phase I)

Project Estimating Worksheet (Infrastructure)

[download template](#)

### Required? Attached Documents \*

✓

✓

✓

\* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 98380



City of Middleton  
420F Backhoe Loader  
Model Year 2018  
NJPA Contract

Machine List Price	\$ 148,446.00
NJPA Customer Discount (18%)	( 32,658.12)
Additional Discount to City of Middleton Granted by Western States Equipment	( 6,887.88)
City of Middleton Discounted Sale Price	\$ 108,900.00
Additions by City:	
Hydraulic Thumb	2,650.00
Upgrade from 12" to 30" Bucket	<u>350.00</u>
Sales Price – Capitalized Cost	\$ 111,900.00
Case Backhoe Trade-in	( 8,000.00)
<b>Net Financed</b>	<b><u>\$ 103,900.00</u></b>

**PAYMENT TERMS**

Semi Annual Payments will commence on or about July 8, 2019 and conclude on January 8, 2024 or 2026 depending upon the payment terms selected.

**CAT GUARANTEED BUYBACK PROGRAM**

CAT offers a "somewhat" Buyback program guaranteeing a price of \$65,000 cash or trade at the end of 5 years and \$57,000 at the end of 7 years should we choose to exercise the option. The Buyback Program is predicated on 5 Years, 2,000 hours of use or a 7 year 2,500 hours buyback with an approved buyback letter from CAT.



The proposal is contingent on a final inspection of the equipment to ensure there are no changes in the operation of the machine, other equipment problems, or if the equipment hours increase by 200 hours over what has been specified in the agreement.

**FAIL SAFE WARRANTY – Optional**

CAT offers a Warranty covering the financing period at a cost of \$1,600 per year; or, \$8,000 over 5 years and \$11,200 for 7 years. The premium is payable upon delivery of the machine. This is not a capital cost; however, a prepaid expense will be recorded and amortized over the coverage period of 60 or 84 months.

2,000 hr. Failsafe Warranty	\$ 8,000.00
2,500 hr. Failsafe Warranty	\$11,200.00

## 2018 CAT 420 F BACKHOE 5 YEAR LEASE PURCHASE

Compounding Period: Semiannual

Nominal Annual Rate: 4.290%

Effective Annual Rate: 4.336%

### Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	01/08/2019	Points & Fees	1		
Amount of loan		103,900.00			
Points paid on loan 0.290%		301.31			
Prepaid interest 0 day @ 12.21		0.00			
Other charges		0.00			
2 Payment	07/08/2019	11,654.75	1		
3 Payment	01/08/2020	11,654.75	1		
4 Payment	07/08/2020	11,654.75	1		
5 Payment	01/08/2021	11,654.75	1		
6 Payment	07/08/2021	11,654.75	1		
7 Payment	01/08/2022	11,654.75	1		
8 Payment	07/08/2022	11,654.75	1		
9 Payment	01/08/2023	11,654.75	1		
10 Payment	07/08/2023	11,654.75	1		
11 Payment	01/08/2024	11,654.75	1		

### TValue Amortization Schedule - Normal, 365 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	01/08/2019				103,900.00
1	07/08/2019	11,654.75	2,228.66	9,426.09	94,473.91
<b>2019 Totals</b>		<b>11,654.75</b>	<b>2,228.66</b>	<b>9,426.09</b>	
2	01/08/2020	11,654.75	2,026.47	9,628.28	84,845.63
3	07/08/2020	11,654.75	1,819.94	9,834.81	75,010.82
<b>2020 Totals</b>		<b>23,309.50</b>	<b>3,846.41</b>	<b>19,463.09</b>	
4	01/08/2021	11,654.75	1,608.98	10,045.77	64,965.05
5	07/08/2021	11,654.75	1,393.50	10,261.25	54,703.80
<b>2021 Totals</b>		<b>23,309.50</b>	<b>3,002.48</b>	<b>20,307.02</b>	
6	01/08/2022	11,654.75	1,173.40	10,481.35	44,222.45
7	07/08/2022	11,654.75	948.57	10,706.18	33,516.27
<b>2022 Totals</b>		<b>23,309.50</b>	<b>2,121.97</b>	<b>21,187.53</b>	

## 2018 CAT 420 F BACKHOE 5 YEAR LEASE PURCHASE

	Date	Payment	Interest	Principal	Balance
8	01/08/2023	11,654.75	718.92	10,935.83	22,580.44
9	07/08/2023	11,654.75	484.35	11,170.40	11,410.04
<b>2023 Totals</b>		<b>23,309.50</b>	<b>1,203.27</b>	<b>22,106.23</b>	
10	01/08/2024	11,654.75	244.71	11,410.04	0.00
<b>2024 Totals</b>		<b>11,654.75</b>	<b>244.71</b>	<b>11,410.04</b>	
<b>Grand Totals</b>		<b>116,547.50</b>	<b>12,647.50</b>	<b>103,900.00</b>	

Last interest amount decreased by 0.04 due to rounding.

## 2018 CAT 420 F BACKHOE 7 YEAR LEASE PURCHASE

Compounding Period: Semiannual

Nominal Annual Rate: 4.990%

Effective Annual Rate: 5.052%

## Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date
1	Loan	01/08/2019	103,900.00	1		
2	Payment	07/08/2019	8,884.17	14	Semiannual	01/08/2026

## TValue Amortization Schedule - Normal, 365 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	01/08/2019				103,900.00
1	07/08/2019	8,884.17	2,592.31	6,291.86	97,608.14
<b>2019 Totals</b>		<b>8,884.17</b>	<b>2,592.31</b>	<b>6,291.86</b>	
2	01/08/2020	8,884.17	2,435.32	6,448.85	91,159.29
3	07/08/2020	8,884.17	2,274.42	6,609.75	84,549.54
<b>2020 Totals</b>		<b>17,768.34</b>	<b>4,709.74</b>	<b>13,058.60</b>	
4	01/08/2021	8,884.17	2,109.51	6,774.66	77,774.88
5	07/08/2021	8,884.17	1,940.48	6,943.69	70,831.19
<b>2021 Totals</b>		<b>17,768.34</b>	<b>4,049.99</b>	<b>13,718.35</b>	
6	01/08/2022	8,884.17	1,767.24	7,116.93	63,714.26
7	07/08/2022	8,884.17	1,589.67	7,294.50	56,419.76
<b>2022 Totals</b>		<b>17,768.34</b>	<b>3,356.91</b>	<b>14,411.43</b>	
8	01/08/2023	8,884.17	1,407.57	7,476.50	48,943.26
9	07/08/2023	8,884.17	1,221.13	7,663.04	41,280.22
<b>2023 Totals</b>		<b>17,768.34</b>	<b>2,628.80</b>	<b>15,139.54</b>	
10	01/08/2024	8,884.17	1,029.94	7,854.23	33,425.99
11	07/08/2024	8,884.17	833.98	8,050.19	25,375.80
<b>2024 Totals</b>		<b>17,768.34</b>	<b>1,863.92</b>	<b>15,904.42</b>	
12	01/08/2025	8,884.17	633.13	8,251.04	17,124.76
13	07/08/2025	8,884.17	427.26	8,456.91	8,667.85
<b>2025 Totals</b>		<b>17,768.34</b>	<b>1,060.39</b>	<b>16,707.95</b>	
14	01/08/2026	8,884.17	216.32	8,667.85	0.00

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2018 CAT 420 F BACKHOE 7 YEAR LEASE PURCHASE

---

	Date	Payment	Interest	Principal	Balance
2026 Totals		8,884.17	216.32	8,667.85	
Grand Totals		124,378.38	20,478.38	103,900.00	

Last interest amount increased by 0.06 due to rounding.

# Information 1

CITY OF MIDDLETON  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING DECEMBER 31, 2018

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
1 GENERAL FUND	307,921.91	307,921.91	2,755,856.00	2,447,934.09	11.2
2 STREETS & ALLEYS FUND	23,835.75	23,835.75	1,193,201.00	1,169,365.25	2.0
4 SPECIAL REVENUE	.00	.00	465,300.00	465,300.00	.0
30 GARBAGE FUND	112,207.69	112,207.69	640,404.00	528,196.31	17.5
60 WATER FUND	206,998.76	206,998.76	1,218,595.00	1,011,596.24	17.0
61 SEWER FUND	384,298.01	384,298.01	2,187,616.00	1,803,317.99	17.6
62 STORM WATER MANAGEMENT FUND	.00	.00	53,968.00	53,968.00	.0
70 IMPACT FEE FUND	101,455.25	101,455.25	617,000.00	515,544.75	16.4
71 CAPITAL CONSTRUCTION, IMPROVE	.00	.00	3,139,551.00	3,139,551.00	.0
72 FLEET MANAGEMENT SERVICES	.00	.00	81,165.00	81,165.00	.0
	1,136,717.37	1,136,717.37	12,352,656.00	11,215,938.63	9.2
<u>EXPENDITURES</u>					
1 GENERAL FUND	408,587.97	408,587.97	2,755,856.00	2,347,268.03	14.8
2 STREETS & ALLEYS FUND	154,038.76	154,038.76	1,193,201.00	1,039,162.24	12.9
4 SPECIAL REVENUE	52,420.06	52,420.06	465,300.00	412,879.94	11.3
30 GARBAGE FUND	2,574.51	2,574.51	640,404.00	637,829.49	.4
60 WATER FUND	91,216.19	91,216.19	1,218,595.00	1,127,378.81	7.5
61 SEWER FUND	163,308.91	163,308.91	2,187,616.00	2,024,307.09	7.5
62 STORM WATER MANAGEMENT FUND	190.74	190.74	53,968.00	53,777.26	.4
70 IMPACT FEE FUND	.00	.00	617,000.00	617,000.00	.0
71 CAPITAL CONSTRUCTION, IMPROVE	120,120.38	120,120.38	3,139,551.00	3,019,430.62	3.8
72 FLEET MANAGEMENT SERVICES	.00	.00	81,165.00	81,165.00	.0
	992,457.52	992,457.52	12,352,656.00	11,360,198.48	8.0
	144,259.85	144,259.85	.00	( 144,259.85)	.0

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-311-402	PROPERTY TAX COLLECTIONS	3,732.30	.00	3,732.30	1,187,938	1,184,205.70	0.31%	99.69%
01-315-401	COUNTY REVENUE SHARE-SALES TAX	.00	.00	.00	118,116	118,116.00	.00	100.00%
01-315-404	STATE REVENUE SHARE-SALES TAX	86,502.85	.00	86,502.85	292,600	206,097.15	29.56%	70.44%
01-316-501	GAS FRANCHISE	3,498.52	.00	3,498.52	38,000	34,501.48	9.21%	90.79%
01-316-503	TV FRANCHISE	1,263.61	.00	1,263.61	4,514	3,250.39	27.99%	72.01%
01-321-303	LIQUOR LICENSE FEES	20.00	.00	20.00	2,210	2,190.00	0.90%	99.10%
01-322-005	BUILDING PERMITS/INSPECTIONS	89,774.79	.00	89,774.79	469,495	379,720.21	19.12%	80.88%
01-322-150	ELECTRICAL PERMITS/INSPECTIONS	10,717.40	.00	10,717.40	50,040	39,322.60	21.42%	78.58%
01-322-151	MECHANICAL PERMITS/INSPECTIONS	8,711.00	.00	8,711.00	51,900	43,189.00	16.78%	83.22%
01-322-152	PLUMBING PERMITS/INSPECTIONS	7,660.00	.00	7,660.00	50,400	42,740.00	15.20%	84.80%
01-335-403	STATE REVENUE SHARE-LIQUOR	.00	.00	.00	74,860	74,860.00	.00	100.00%
01-341-002	ANNEXING, PLANNING & ZONING	5,440.00	.00	5,440.00	6,000	560.00	90.67%	9.33%
01-349-011	CIVIC CTR/TROLLEY STATION RENT	1,335.00	.00	1,335.00	10,000	8,665.00	13.35%	86.65%
01-349-012	PROPERTY RENTAL	2,700.00	.00	2,700.00	15,001	12,301.00	18.00%	82.00%
01-351-402	PROPERTY TAX COLLECTIONS	.00	.00	.00	7,848	7,848.00	.00	100.00%
01-361-300	FINES & FORFEITURES	3,828.54	.00	3,828.54	12,000	8,171.46	31.90%	68.10%
01-361-700	INTEREST ON INVESTMENTS	.00	.00	.00	3,000	3,000.00	.00	100.00%
01-363-101	CODE ENFORCEMENT REIMBURSEMENT	8,896.97	.00	8,896.97	.00	8,896.97-	.00	.00
01-365-610	REIMBURSEMENT SRO SERVICES	.00	.00	.00	111,000	111,000.00	.00	100.00%
01-369-080	MISCELLANEOUS REVENUE	23,010.00	.00	23,010.00	158,029	135,019.00	14.56%	85.44%
01-369-100	ENGINE/ATTORNEY REIMBURSEMENT	41,155.93	.00	41,155.93	33,621	7,534.93-	122.41%	-22.41%
01-390-991	TRANSFER IN	.00	.00	.00	59,284	59,284.00	.00	100.00%
01-391-102	SALARY REIMBURSEMENT	4,675.00	.00	4,675.00	.00	4,675.00-	.00	.00
Total Revenue:		302,921.91	.00	302,921.91	2,755,856	2,452,934.09	10.99%	89.01%



Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-410-110	SALARIES	.00	.00	.00	85,012	85,012.00	.00	100.00%
01-410-122	FICA	.00	.00	.00	5,271	5,271.00	.00	100.00%
01-410-125	MEDICAL INSURANCE	.00	.00	.00	29,212	29,212.00	.00	100.00%
01-410-126	DENTAL INSURANCE	.00	.00	.00	1,609	1,609.00	.00	100.00%
01-410-127	RETIREMENT	.00	.00	.00	11,056	11,056.00	.00	100.00%
01-410-128	MEDICARE	.00	.00	.00	1,233	1,233.00	.00	100.00%
01-410-129	DEFINED CONTRIBUTION	.00	.00	.00	1,656	1,656.00	.00	100.00%
01-410-131	STATE UNEMPLOYMENT TAX	.00	.00	.00	850	850.00	.00	100.00%
01-410-132	WORKERS COMP INS	.00	.00	.00	1,000	1,000.00	.00	100.00%
01-410-252	TRAVEL	.00	.00	.00	600	600.00	.00	100.00%
01-410-253	Meeting Expense	.00	.00	.00	1,096	1,096.00	.00	100.00%
Total Admin - Council:		.00	.00	.00	138,595	138,595.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
01-415-109	COUNCIL SALARIES	795.38	.00	795.38	.00	795.38-	.00	.00
01-415-110	SALARIES	58,881.31	.00	58,881.31	227,860	168,978.69	25.84%	74.16%
01-415-122	FICA	3,621.44	.00	3,621.44	14,127	10,505.56	25.63%	74.37%
01-415-125	INSURANCE-MEDICAL	10,242.40	.00	10,242.40	33,062	22,819.60	30.98%	69.02%
01-415-126	INSURANCE-DENTAL	801.25	.00	801.25	2,342	1,540.75	34.21%	65.79%
01-415-127	RETIREMENT	6,820.71	.00	6,820.71	27,980	21,159.29	24.38%	75.62%
01-415-128	MEDICARE	846.96	.00	846.96	3,304	2,457.04	25.63%	74.37%
01-415-129	LIFE INSURANCE	36.00	.00	36.00	1,656	1,620.00	2.17%	97.83%
01-415-131	STATE UNEMPLOYMENT TAX	.00	.00	.00	12,279	12,279.00	.00	100.00%
01-415-132	WORKERS COMP	.00	.00	.00	5,628	5,628.00	.00	100.00%
01-415-210	BANK FEES	188.58-	.00	188.58-	2,700	2,888.58	-6.98%	106.98%
01-415-211	COMPUTER HARDWARE	31.79-	.00	31.79-	2,004	2,035.79	-1.59%	101.59%
01-415-212	GASOLINE	323.36	.00	323.36	1,500	1,176.64	21.56%	78.44%
01-415-220	IRRIGATION	4,806.49	.00	4,806.49	2,178	2,628.49-	220.68%	-120.68%
01-415-229	MEMBERSHIPS	11,900.00	.00	11,900.00	13,598	1,698.00	87.51%	12.49%
01-415-240	SUPPLIES	1,191.29	.00	1,191.29	10,164	8,972.71	11.72%	88.28%
01-415-250	TRAINING/CONF/CERTIFICATION	.00	.00	.00	2,508	2,508.00	.00	100.00%
01-415-252	TRAVEL	852.50	.00	852.50	500	352.50-	170.50%	-70.50%
01-415-301	ADVERTISING & PUBLICATION	283.42	.00	283.42	4,998	4,714.58	5.67%	94.33%
01-415-310	AUTO REPAIR/MAINT	.00	.00	.00	600	600.00	.00	100.00%
01-415-312	BILLING SERVICE	595.65	.00	595.65	2,652	2,056.35	22.46%	77.54%
01-415-335	COMPUTER LICENSE	.00	4,091.00	4,091.00	17,484	13,393.00	23.40%	76.60%
01-415-336	COMPUTER SOFTWARE	402.59	.00	402.59	26,220	25,817.41	1.54%	98.46%
01-415-337	COMPUTER SUPPORT	1,471.27	.00	1,471.27	13,200	11,728.73	11.15%	88.85%
01-415-338	DATA ACCESS	144.34	.00	144.34	12,360	12,215.66	1.17%	98.83%
01-415-339	CELL PHONE	259.74	.00	259.74	1,620	1,360.26	16.03%	83.97%
01-415-350	LIABILITY INSURANCE	.00	.00	.00	1,500	1,500.00	.00	100.00%
01-415-360	NEWSLETTER	303.14	.00	303.14	12,000	11,696.86	2.53%	97.47%
01-415-363	OFFICE EQUIPMENT MAINTENANCE	452.98	.00	452.98	1,956	1,503.02	23.16%	76.84%
01-415-364	OFFICE EQUIPMENT	51.16-	.00	51.16-	.00	51.16	.00	.00
01-415-370	PLANNING & ZONING - PER DIEM	675.00	.00	675.00	2,300	1,625.00	29.35%	70.65%
01-415-372	POSTAGE	68.59	.00	68.59	500	431.41	13.72%	86.28%
01-415-374	RENTAL	.00	.00	.00	.00	.00	.00	.00
01-415-401	DATA COLLECT/MAPPING	.00	.00	.00	13,162	13,162.00	.00	100.00%
01-415-403	FLOODPLAIN	1,732.50	.00	1,732.50	.00	1,732.50-	.00	.00
01-415-420	PROF FEES ATTORNEY	16,430.53	.00	16,430.53	36,468	20,037.47	45.05%	54.95%
01-415-422	PROF FEES AUDITOR	.00	.00	.00	12,000	12,000.00	.00	100.00%
01-415-424	PROF FEES LITIGATION	2,220.00	.00	2,220.00	24,996	22,776.00	8.88%	91.12%
01-415-430	PROF FEES ENGINEER	34,304.08	.00	34,304.08	58,000	23,695.92	59.14%	40.86%
01-415-530	CAPITAL OUTLAY	4,319.96	3,470.00	7,789.96	.00	7,789.96-	.00	.00
01-415-725	COMMUNITY SUPPORT	.00	.00	.00	6,540	6,540.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-415-800	MISCELLANEOUS	503.08	.00	503.08	10,000	9,496.92	5.03%	94.97%
01-415-850	INDIRECT COSTS	387.54	.00	387.54	.00	387.54-	.00	.00
Total ADMINISTRATION:		165,401.97	7,561.00	172,962.97	621,946	448,983.03	27.81%	72.19%

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
01-421-110	SALARIES	121,162.01	.00	121,162.01	619,296	498,133.99	19.56%	80.44%
01-421-122	FICA	7,011.27	.00	7,011.27	38,397	31,385.73	18.26%	81.74%
01-421-125	INSURANCE-MEDICAL	22,844.70	.00	22,844.70	136,132	113,287.30	16.78%	83.22%
01-421-126	INSURANCE-DENTAL	1,459.30	.00	1,459.30	8,496	7,036.70	17.18%	82.82%
01-421-127	RETIREMENT	13,791.64	.00	13,791.64	76,050	62,258.36	18.13%	81.87%
01-421-128	MEDICARE	1,639.71	.00	1,639.71	8,979	7,339.29	18.26%	81.74%
01-421-129	LIFE INSURANCE	72.00	.00	72.00	4,800	4,728.00	1.50%	98.50%
01-421-131	STATE UNEMPLOYMENT TAX	.00	.00	.00	6,194	6,194.00	.00	100.00%
01-421-132	WORKERS COMP	.00	.00	.00	13,484	13,484.00	.00	100.00%
01-421-140	PRE EMPLOYMENT SCREENING	.00	.00	.00	1,000	1,000.00	.00	100.00%
01-421-211	COMPUTER HARDWARE	.00	.00	.00	2,000	2,000.00	.00	100.00%
01-421-212	GASOLINE	6,685.36	.00	6,685.36	22,920	16,234.64	29.17%	70.83%
01-421-229	MEMBERSHIPS	.00	.00	.00	250	250.00	.00	100.00%
01-421-240	SUPPLIES	97.70	.00	97.70	14,989	14,891.30	0.65%	99.35%
01-421-250	TRAINING/CONF/CERTIFICATION	295.00	245.00	540.00	5,996	5,456.00	9.01%	90.99%
01-421-252	TRAVEL	.00	.00	.00	500	500.00	.00	100.00%
01-421-260	UNIFORMS	.00	.00	.00	1,008	1,008.00	.00	100.00%
01-421-310	AUTO REPAIR/MAINT	558.12	.00	558.12	17,148	16,589.88	3.25%	96.75%
01-421-335	COMPUTER LICENSE	.00	.00	.00	625	625.00	.00	100.00%
01-421-336	COMPUTER SOFTWARE	434.38	.00	434.38	2,803	2,368.62	15.50%	84.50%
01-421-337	COMPUTER SUPPORT	479.37	.00	479.37	5,620	5,140.63	8.53%	91.47%
01-421-338	DATA ACCESS	.00	.00	.00	2,500	2,500.00	.00	100.00%
01-421-339	CELL PHONE	259.74	.00	259.74	3,564	3,304.26	7.29%	92.71%
01-421-342	EQUIPMENT	808.00	.00	808.00	750	58.00	107.73%	-7.73%
01-421-344	EQUIPMENT REPAIR/MAINT	625.27	.00	625.27	300	325.27	208.42%	-108.42%
01-421-350	LIABILITY INSURANCE	.00	.00	.00	8,594	8,594.00	.00	100.00%
01-421-371	LEASE PAYMENTS	.00	.00	.00	51,906	51,906.00	.00	100.00%
01-421-372	POSTAGE	68.59	.00	68.59	600	531.41	11.43%	88.57%
01-421-420	PROF FEES ATTORNEY	.00	.00	.00	2,200	2,200.00	.00	100.00%
01-421-530	CAPITAL OUTLAY	.00	2,097.00	2,097.00	6,000	3,903.00	34.95%	65.05%
01-421-800	MISCELLANEOUS	930.79	.00	930.79	5,400	4,469.21	17.24%	82.76%
Total POLICE:		179,222.95	2,342.00	181,564.95	1,068,501	886,936.05	16.99%	83.01%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-423-110	SALARIES	.00	.00	.00	65,000	65,000.00	.00	100.00%
01-423-122	FICA	.00	.00	.00	4,030	4,030.00	.00	100.00%
01-423-125	MEDICAL INSURANCE	.00	.00	.00	16,820	16,820.00	.00	100.00%
01-423-126	INSURANCE-DENTAL	.00	.00	.00	963	963.00	.00	100.00%
01-423-127	RETIREMENT	.00	.00	.00	7,982	7,982.00	.00	100.00%
01-423-128	MEDICARE	.00	.00	.00	943	943.00	.00	100.00%
01-423-129	DEFINED CONTRIBUTION	.00	.00	.00	480	480.00	.00	100.00%
01-423-131	STATE UNEMPLOYMENT TAX	4,968.00	.00	4,968.00	1,495	3,473.00-	332.31%	-232.31%
01-423-132	WORKERS COMP INS	.00	.00	.00	1,600	1,600.00	.00	100.00%
01-423-210	CODE ENFORCEMENT	600.00	.00	600.00	.00	600.00-	.00	.00
01-423-211	COMPUTER HARDWARE	.00	.00	.00	2,000	2,000.00	.00	100.00%
01-423-212	GASOLINE	102.38	.00	102.38	3,000	2,897.62	3.41%	96.59%
01-423-240	SUPPLIES	59.95	.00	59.95	.00	59.95-	.00	.00
01-423-312	AUTO REPAIR/MAINT	175.00	.00	175.00	1,500	1,325.00	11.67%	88.33%
01-423-330	CODE CODIFICATION	1,200.00	.00	1,200.00	1,500	300.00	80.00%	20.00%
01-423-336	COMPUTER SOFTWARE	434.38	.00	434.38	10,975	10,540.62	3.96%	96.04%
01-423-337	COMPUTER SUPPORT	479.37	.00	479.37	2,616	2,136.63	18.32%	81.68%
01-423-338	DATA ACCESS	.00	.00	.00	840	840.00	.00	100.00%
01-423-339	CELL PHONE	.00	.00	.00	1,596	1,596.00	.00	100.00%
01-423-342	EQUIPMENT	.00	.00	.00	1,000	1,000.00	.00	100.00%
01-423-350	LIABILITY INSURANCE	.00	.00	.00	4,758	4,758.00	.00	100.00%
01-423-351	Maintenance	197.10	.00	197.10	.00	197.10-	.00	.00
01-423-353	WINTER MAINTENANCE	.00	.00	.00	12,000	12,000.00	.00	100.00%
01-423-372	POSTAGE	68.59	.00	68.59	400	331.41	17.15%	82.85%
01-423-423	PROF FEES BUILDING PERM/INSP	3,887.52	.00	3,887.52	.00	3,887.52-	.00	.00
01-423-425	PROF FEES ELECTRICAL PERM/INSP	.00	.00	.00	30,048	30,048.00	.00	100.00%
01-423-430	PROF FEES ENGINEER	.00	.00	.00	13,450	13,450.00	.00	100.00%
01-423-431	PROF FEES ATTORNEY	.00	.00	.00	20,000	20,000.00	.00	100.00%
01-423-432	PROF FEES MECHANICAL PERM/INSP	.00	.00	.00	28,704	28,704.00	.00	100.00%
01-423-433	PROF FEES PLUMBING PERM/INSP	.00	.00	.00	28,560	28,560.00	.00	100.00%
01-423-450	FLOOD MAINTENANCE CONTROL	.00	.00	.00	5,000	5,000.00	.00	100.00%
01-423-621	ELECTRICITY	163.95	.00	163.95	.00	163.95-	.00	.00
01-423-622	Street Lights	6,020.71	.00	6,020.71	39,012	32,991.29	15.43%	84.57%
01-423-800	MISCELLANEOUS	1,154.78	.00	1,154.78	7,200	6,045.22	16.04%	83.96%
Total PUBLIC SAFETY:		19,511.73	.00	19,511.73	313,472	293,960.27	6.22%	93.78%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-424-212	GASOLINE	.00	.00	.00	1,400	1,400.00	.00	100.00%
01-424-240	SUPPLIES	.00	.00	.00	1,500	1,500.00	.00	100.00%
01-424-320	BUILDING MAINTENANCE	.00	.00	.00	8,000	8,000.00	.00	100.00%
01-424-321	BUILDING REPAIRS	3,066.00	.00	3,066.00	15,000	11,934.00	20.44%	79.56%
01-424-322	BUILDING SECURITY	105.00	.00	105.00	350	245.00	30.00%	70.00%
01-424-327	CLEANING SERVICES	1,385.00	.00	1,385.00	6,000	4,615.00	23.08%	76.92%
01-424-336	COMPUTER SOFTWARE	434.38	.00	434.38	.00	434.38-	.00	.00
01-424-337	COMPUTER SUPPORT	479.37	.00	479.37	.00	479.37-	.00	.00
01-424-338	DATA ACCESS	.00	.00	.00	.00	.00	.00	.00
01-424-339	CELL PHONE	259.74	.00	259.74	.00	259.74-	.00	.00
01-424-350	Liability Insurance	.00	.00	.00	10,000	10,000.00	.00	100.00%
01-424-351	MAINTENANCE	4,343.29	.00	4,343.29	.00	4,343.29-	.00	.00
01-424-381	WATER USAGE	299.05	.00	299.05	240	59.05-	124.60%	-24.60%
01-424-382	WASTE WATER	.00	.00	.00	480	480.00	.00	100.00%
01-424-384	SOLID WASTE DISPOSAL	.00	.00	.00	480	480.00	.00	100.00%
01-424-425	PROF FEES ELECTRICAL PERM/INSP	3,597.83	.00	3,597.83	.00	3,597.83-	.00	.00
01-424-432	PROF FEES MECHANICAL PERM/INSP	5,606.40	.00	5,606.40	.00	5,606.40-	.00	.00
01-424-433	PROF FEES PLUMBING PERM/INSP	3,419.80	.00	3,419.80	.00	3,419.80-	.00	.00
01-424-620	NATURAL GAS	234.34	.00	234.34	1,800	1,565.66	13.02%	86.98%
01-424-621	ELECTRICITY	1,042.40	.00	1,042.40	7,680	6,637.60	13.57%	86.43%
01-424-800	MISCELLANEOUS	689.21	.00	689.21	.00	689.21-	.00	.00
Total BUILDING:		24,961.81	.00	24,961.81	52,930	27,968.19	47.16%	52.84%

Account Number	Account Title	2018-19 Received / Expendd	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
01-538-110	SALARIES	8,022.00	.00	8,022.00	48,330	40,308.00	16.60%	83.40%
01-538-122	FICA	439.41	.00	439.41	2,996	2,556.59	14.67%	85.33%
01-538-125	INSURANCE-MEDICAL	2,584.80	.00	2,584.80	16,821	14,236.20	15.37%	84.63%
01-538-126	INSURANCE-DENTAL	161.90	.00	161.90	960	798.10	16.86%	83.14%
01-538-127	RETIREMENT	910.79	.00	910.79	5,935	5,024.21	15.35%	84.65%
01-538-128	MEDICARE	102.76	.00	102.76	701	598.24	14.66%	85.34%
01-538-129	LIFE INSURANCE	7.20	.00	7.20	480	472.80	1.50%	98.50%
01-538-131	STATE UNEMPLOYMENT TAX	.00	.00	.00	3,898	3,898.00	.00	100.00%
01-538-132	WORKERS COMP	.00	.00	.00	1,000	1,000.00	.00	100.00%
01-538-212	GASOLINE	974.15	.00	974.15	3,620	2,645.85	26.91%	73.09%
01-538-240	SUPPLIES	644.03	.00	644.03	2,520	1,875.97	25.56%	74.44%
01-538-250	TRAINING/CONF/CERTIFICATION	.00	.00	.00	250	250.00	.00	100.00%
01-538-260	UNIFORMS	.00	.00	.00	300	300.00	.00	100.00%
01-538-301	ADVERTISING & PUBLICATION	75.00	.00	75.00	500	425.00	15.00%	85.00%
01-538-310	AUTO REPAIR/MAINT	.00	519.84	519.84	2,064	1,544.16	25.19%	74.81%
01-538-312	BILLING SERVICE	595.65	.00	595.65	2,500	1,904.35	23.83%	76.17%
01-538-335	COMPUTER LICENSE	.00	.00	.00	3,723	3,723.00	.00	100.00%
01-538-337	COMPUTER SUPPORT	576.08	.00	576.08	3,500	2,923.92	16.46%	83.54%
01-538-338	DATA ACCESS	.00	.00	.00	600	600.00	.00	100.00%
01-538-339	CELL PHONE	259.74	.00	259.74	1,300	1,040.26	19.98%	80.02%
01-538-343	EQUIPMENT RENTAL	.00	.00	.00	5,280	5,280.00	.00	100.00%
01-538-344	EQUIPMENT REPAIR/MAINT	319.00	.00	319.00	14,434	14,115.00	2.21%	97.79%
01-538-350	LIABILITY INSURANCE	.00	.00	.00	6,000	6,000.00	.00	100.00%
01-538-351	MAINTENANCE	326.81	.00	326.81	13,000	12,673.19	2.51%	97.49%
01-538-352	MINOR EQUIPMENT (UNDER \$500)	74.15-	.00	74.15-	1,000	1,074.15	-7.42%	107.42%
01-538-360	NEWSLETTER	303.14	.00	303.14	1,500	1,196.86	20.21%	79.79%
01-538-363	OFFICE EQUIPMENT MAINTENANCE	90.58	.00	90.58	.00	90.58-	.00	.00
01-538-372	POSTAGE	68.59	.00	68.59	350	281.41	19.60%	80.40%
01-538-374	RENTAL	82.43	.00	82.43	1,980	1,897.57	4.16%	95.84%
01-538-381	WATER USAGE	720.23	.00	720.23	3,500	2,779.77	20.58%	79.42%
01-538-382	WASTE WATER	.00	.00	.00	750	750.00	.00	100.00%
01-538-383	TELEPHONE SERVICE	.00	.00	.00	1,300	1,300.00	.00	100.00%
01-538-384	SOLID WASTE DISPOSAL	.00	.00	.00	1,200	1,200.00	.00	100.00%
01-538-422	PROF FEES AUDITOR	.00	.00	.00	2,000	2,000.00	.00	100.00%
01-538-430	PROF FEES ENGINEER	520.00	.00	520.00	2,500	1,980.00	20.80%	79.20%
01-538-437	PROFESSIONAL SERVICES	.00	.00	.00	4,000	4,000.00	.00	100.00%
01-538-530	CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00
01-538-621	ELECTRICITY	460.51	.00	460.51	5,620	5,159.49	8.19%	91.81%
01-538-800	MISCELLANEOUS	.00	.00	.00	1,500	1,500.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
		18,170.65	519.84	18,690.49	167,912	149,221.51	11.13%	88.87%

Total PARKS:



Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-550-100	Salary and Benefit Expenses	.00	.00	.00	7,500	7,500.00	.00	100.00%
Total General Fund Salary Plan:		.00	.00	.00	7,500	7,500.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-590-991	TRANSFER OUT	.00	.00	.00	385,000	385,000.00	.00	100.00%
Total Department: 590:		.00	.00	.00	385,000	385,000.00	.00	100.00%

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
01-660-240	SUPPLIES	32.77	.00	32.77	.00	32.77-	.00	.00
Total LIBRARY:		32.77	.00	32.77	.00	32.77-	.00	.00
Total Expenditure:		407,301.88	10,422.84	417,724.72	2,755,856	2,338,131.28	15.16%	84.84%
GENERAL FUND Revenue Total:		302,921.91	.00	302,921.91	2,755,856	2,452,934.09	10.99%	89.01%
Net Total GENERAL FUND:		104,379.97-	10,422.84-	114,802.81-	.00	114,802.81	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
02-311-402	PROPERTY TAX COLLECTIONS	2,926.85	.00	2,926.85	638,676	635,749.15	0.46%	99.54%
02-315-401	COUNTY REVENUE SHARE-SALES TAX	10,215.18	.00	10,215.18	41,521	31,305.82	24.60%	75.40%
02-315-502	IDAHO POWER FRANCHISE	.00	.00	.00	36,000	36,000.00	.00	100.00%
02-335-250	HIGHWAY USERS	.00	.00	.00	298,856	298,856.00	.00	100.00%
02-338-015	COUNTY ROAD & BRIDGE	.00	.00	.00	75,000	75,000.00	.00	100.00%
02-346-803	STORM WATER COLLECTION	9,943.72	.00	9,943.72	.00	9,943.72-	.00	.00
02-369-080	MISCELLANEOUS REVENUE	750.00	.00	750.00	2,500	1,750.00	30.00%	70.00%
02-381-700	INTEREST ON INVESTMENTS	.00	.00	.00	648	648.00	.00	100.00%
02-389-100	ENGINE/ATTORNEY REIMBURSEMENT	.00	.00	.00	100,000	100,000.00	.00	100.00%
Total Revenue:		23,835.75	.00	23,835.75	1,193,201	1,169,365.25	2.00%	98.00%

BUDGET WORKSHEET  
Periods: 10/18-12/18

City of Middleton

Account Number	Account Title	2018-19 Received / Exepndd	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
02-431-100	Salary and Benefit Expenses	1,217.50	.00	1,217.50	51,802	50,584.50	2.35%	97.65%
02-431-110	SALARIES	18,522.68	.00	18,522.68	193,306	174,783.32	9.58%	90.42%
02-431-122	FICA	1,046.89	.00	1,046.89	11,985	10,938.11	8.74%	91.26%
02-431-125	INSURANCE-MEDICAL	6,190.15	.00	6,190.15	43,526	37,335.85	14.22%	85.78%
02-431-126	INSURANCE-DENTAL	297.75	.00	297.75	2,397	2,099.25	12.42%	87.58%
02-431-127	RETIREMENT	2,101.19	.00	2,101.19	23,195	21,093.81	9.06%	90.94%
02-431-128	MEDICARE	244.87	.00	244.87	7,424	7,179.13	3.30%	96.70%
02-431-129	LIFE INSURANCE	14.40	.00	14.40	1,440	1,425.60	1.00%	99.00%
02-431-132	WORKERS COMP	.00	.00	.00	3,886	3,886.00	.00	100.00%
02-431-212	GASOLINE	3,525.63	.00	3,525.63	18,855	15,329.37	18.70%	81.30%
02-431-240	SUPPLIES	1,390.90	.00	1,390.90	.00	1,390.90-	.00	.00
02-431-241	SIGNAGE SUPPLIES	2,640.00	.00	2,640.00	12,204	9,564.00	21.63%	78.37%
02-431-250	TRAINING/CONF/CERTIFICATION	260.00	.00	260.00	300	40.00	86.67%	13.33%
02-431-260	UNIFORMS	.00	.00	.00	1,000	1,000.00	.00	100.00%
02-431-301	ADVERTISING & PUBLICATION	100.00	.00	100.00	1,020	920.00	9.80%	90.20%
02-431-310	AUTO REPAIR/MAINT	214.83	.00	214.83	5,041	4,826.17	4.26%	95.74%
02-431-312	BILLING SERVICE	595.65	.00	595.65	2,558	1,962.35	23.29%	76.71%
02-431-316	BRIDGE INSPECTION	.00	.00	.00	3,000	3,000.00	.00	100.00%
02-431-320	BUILDING MAINTENANCE	.00	.00	.00	12,000	12,000.00	.00	100.00%
02-431-335	COMPUTER LICENSE	434.38	.00	434.38	4,195	4,195.00	.00	100.00%
02-431-336	COMPUTER SOFTWARE	621.07	.00	621.07	4,410	3,788.93	14.08%	85.92%
02-431-337	COMPUTER SUPPORT	.00	2,000.00	2,434.38	.00	2,434.38-	.00	.00
02-431-338	DATA ACCESS	.00	.00	.00	504	504.00	.00	100.00%
02-431-339	CELL PHONE	259.74	.00	259.74	2,600	2,340.26	9.99%	90.01%
02-431-344	EQUIPMENT REPAIR/MAINT	3,289.86	.00	3,289.86	21,000	17,710.14	15.67%	84.33%
02-431-350	LIABILITY INSURANCE	.00	.00	.00	10,000	10,000.00	.00	100.00%
02-431-351	MAINTENANCE	4,430.20	127,517.48	131,947.68	298,855	166,907.32	44.15%	55.85%
02-431-352	MINOR EQUIPMENT (UNDER \$500)	.00	.00	.00	2,000	2,000.00	.00	100.00%
02-431-360	NEWSLETTER	303.14	.00	303.14	1,500	1,196.86	20.21%	79.79%
02-431-363	OFFICE EQUIPMENT MAINTENANCE	90.58	.00	90.58	1,500	1,409.42	6.04%	93.96%
02-431-371	LEASE PAYMENTS	.00	.00	.00	87,386	87,386.00	.00	100.00%
02-431-372	POSTAGE	68.59	.00	68.59	300	231.41	22.86%	77.14%
02-431-374	RENTAL	517.09	.00	517.09	.00	517.09-	.00	.00
02-431-381	WATER USAGE	164.72	.00	164.72	960	795.28	17.16%	82.84%
02-431-382	WASTE WATER	.00	.00	.00	3,000	3,000.00	.00	100.00%
02-431-384	SOLID WASTE DISPOSAL	.00	.00	.00	3,000	3,000.00	.00	100.00%
02-431-401	DATA COLLECT/MAPPING	.00	.00	.00	12,271	12,271.00	.00	100.00%
02-431-420	PROF FEES ATTORNEY	.00	.00	.00	2,000	2,000.00	.00	100.00%
02-431-422	PROF FEES AUDITOR	.00	.00	.00	2,000	2,000.00	.00	100.00%
02-431-430	PROF FEES ENGINEER	72,669.87	.00	72,669.87	75,000	2,330.13	96.89%	3.11%
02-431-440	SURVEYING	5,900.00	.00	5,900.00	.00	5,900.00-	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
02-431-520	IMPROVEMENTS	281.60	.00	281.60	.00	281.60-	.00	.00
02-431-530	CAPITAL OUTLAY	25,417.86	.00	25,417.86	23,890	1,527.86-	106.40%	-6.40%
02-431-577	SIGNS	90.00	.00	90.00	4,000	3,910.00	2.25%	97.75%
02-431-620	NATURAL GAS	.00	.00	.00	2,227	2,227.00	.00	100.00%
02-431-621	ELECTRICITY	.00	.00	.00	2,880	2,880.00	.00	100.00%
02-431-800	MISCELLANEOUS	.00	.00	.00	3,500	3,500.00	.00	100.00%
02-431-850	INDIRECT COSTS	.00	.00	.00	12,000	12,000.00	.00	100.00%
Total Department: 431:		152,901.14	129,517.48	282,418.62	975,917	693,498.38	28.94%	71.06%

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
02-590-991	TRANSFER OUT	.00	.00	.00	217,284	217,284.00	.00	100.00%
Total Department: 590:		.00	.00	.00	217,284	217,284.00	.00	100.00%
Total Expenditure:		152,901.14	129,517.48	282,418.62	1,193,201	910,782.38	23.67%	76.33%
STREETS & ALLEYS FUND Revenue Total:		23,835.75	.00	23,835.75	1,193,201	1,169,365.25	2.00%	98.00%
Net Total STREETS & ALLEYS FUND:		129,065.39-	129,517.48-	258,582.87-	.00	258,582.87	.00	.00

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
04-386-312	NON RESIDENT FEES	.00	.00	.00	5,300	5,300.00	.00	100.00%
04-390-007	CASH CARRY OVER	.00	.00	.00	75,000	75,000.00	.00	100.00%
04-390-991	TRANSFER IN	.00	.00	.00	385,000	385,000.00	.00	100.00%
Total Revenue:		.00	.00	.00	465,300	465,300.00	.00	100.00%



BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
04-660-110	SALARIES	30,600.05	.00	30,600.05	165,541	134,940.95	18.48%	81.52%
04-660-122	FICA	1,896.11	.00	1,896.11	10,264	8,367.89	18.47%	81.53%
04-660-125	INSURANCE-MEDICAL	1,390.00	.00	1,390.00	12,252	10,862.00	11.35%	88.65%
04-660-126	INSURANCE-DENTAL	77.52	.00	77.52	816	738.48	9.50%	90.50%
04-660-127	RETIREMENT	2,866.73	.00	2,866.73	13,898	11,031.27	20.63%	79.37%
04-660-128	MEDICARE	443.45	.00	443.45	8,077	7,633.55	5.49%	94.51%
04-660-129	LIFE INSURANCE	7.20	.00	7.20	400	392.80	1.80%	98.20%
04-660-131	RESERVE-UNEMPLOYMENT CLAIMS	.00	.00	.00	1,000	1,000.00	.00	100.00%
04-660-132	WORKERS COMP	.00	.00	.00	3,600	3,600.00	.00	100.00%
04-660-211	COMPUTER HARDWARE	.00	.00	.00	8,000	8,000.00	.00	100.00%
04-660-212	GASOLINE	.00	.00	.00	600	600.00	.00	100.00%
04-660-227	LIBRARY PROGRAMS	143.00	.00	143.00	10,000	9,857.00	1.43%	98.57%
04-660-240	SUPPLIES	892.18	.00	892.18	7,500	6,607.82	11.90%	88.10%
04-660-241	SIGNAGE SUPPLIES/MKTNG	69.37	.00	69.37	.00	69.37-	.00	.00
04-660-250	TRAINING/CONF/CERTIFICATION	52.07-	.00	52.07-	2,000	2,052.07	-2.60%	102.60%
04-660-260	UNIFORMS	.00	.00	.00	1,000	1,000.00	.00	100.00%
04-660-310	AUTO REPAIR/MAINT	.00	.00	.00	1,500	1,500.00	.00	100.00%
04-660-320	BUILDING MAINTENANCE	340.51	.00	340.51	3,000	2,659.49	11.35%	88.65%
04-660-321	BUILDING REPAIRS	3,000.00	.00	3,000.00	3,000	.00	100.00%	.00
04-660-322	BUILDING SECURITY	363.00	.00	363.00	500	137.00	72.60%	27.40%
04-660-325	CATALOGING SERVICE/RESOURCE SH	.00	.00	.00	2,500	2,500.00	.00	100.00%
04-660-327	CLEANING SERVICE	1,040.00	.00	1,040.00	6,750	5,710.00	15.41%	84.59%
04-660-336	COMPUTER SOFTWARE	.00	.00	.00	5,589	5,589.00	.00	100.00%
04-660-337	COMPUTER SUPPORT	706.00	.00	706.00	8,000	7,294.00	8.83%	91.18%
04-660-338	DATA ACCESS	552.28	.00	552.28	2,000	1,447.72	27.61%	72.39%
04-660-350	LIABILITY INSURANCE	.00	.00	.00	2,600	2,600.00	.00	100.00%
04-660-363	OFFICE EQUIPMENT MAINTENANCE	168.07	.00	168.07	1,500	1,331.93	11.20%	88.80%
04-660-372	POSTAGE	.00	.00	.00	569	569.00	.00	100.00%
04-660-381	WATER USAGE	279.03	.00	279.03	615	335.97	45.37%	54.63%
04-660-382	WASTE WATER	138.52	.00	138.52	615	476.48	22.52%	77.48%
04-660-383	TELEPHONE SERVICE	177.63	.00	177.63	2,600	2,422.37	6.83%	93.17%
04-660-384	SOLID WASTE DISPOSAL	169.80	.00	169.80	1,541	1,371.20	11.02%	88.98%
04-660-420	PROF FEES ATTORNEY	.00	.00	.00	1,000	1,000.00	.00	100.00%
04-660-422	PROF FEES AUDITOR	.00	.00	.00	1,200	1,200.00	.00	100.00%
04-660-510	BUILDING FUND	2,000.00	.00	2,000.00	75,000	73,000.00	2.67%	97.33%
04-660-530	CAPITAL OUTLAY	.00	.00	.00	30,000	30,000.00	.00	100.00%
04-660-535	COLLECTIONS	2,648.78	.00	2,648.78	34,550	31,901.22	7.67%	92.33%
04-660-620	NATURAL GAS	686.40	.00	686.40	.00	686.40-	.00	.00
04-660-621	ELECTRICITY	1,766.50	.00	1,766.50	5,360	3,593.50	32.96%	67.04%
04-660-623	PROPANE	.00	.00	.00	679	679.00	.00	100.00%
04-660-800	MISCELLANEOUS - LIBRARY	50.00	.00	50.00	.00	50.00-	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
04-660-850	INDIRECT COSTS	.00	.00	.00	29,684	29,684.00	.00	100.00%
Total MIDDLETON PUBLIC LIBRARY:		52,420.06	.00	52,420.06	465,300	412,879.94	11.27%	88.73%
Total Expenditure:		52,420.06	.00	52,420.06	465,300	412,879.94	11.27%	88.73%
SPECIAL REVENUE Revenue Total:		.00	.00	.00	465,300	465,300.00	.00	100.00%
Net Total SPECIAL REVENUE:		52,420.06-	.00	52,420.06-	.00	52,420.06	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
30-346-500	GARBAGE COLLECTIONS	112,207.69	.00	112,207.69	640,194	527,986.31	17.53%	82.47%
30-381-700	INTEREST ON INVESTMENTS	.00	.00	.00	210	210.00	.00	100.00%
Total Revenue:		112,207.69	.00	112,207.69	640,404	528,196.31	17.52%	82.48%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
30-433-200	FRANCHISE PAYABLE	.00	.00	.00	588,408	588,408.00	.00	100.00%
30-433-240	SUPPLIES	32.77	.00	32.77	.00	32.77-	.00	.00
30-433-312	BILLING SERVICE	595.65	.00	595.65	8,176	7,580.35	7.29%	92.71%
30-433-335	COMPUTER LICENSE	.00	.00	.00	1,830	1,830.00	.00	100.00%
30-433-336	COMPUTER SOFTWARE	434.38	.00	434.38	.00	434.38-	.00	.00
30-433-337	COMPUTER SUPPORT	762.77	.00	762.77	5,758	4,995.23	13.25%	86.75%
30-433-338	DATA ACCESS	.00	.00	.00	288	288.00	.00	100.00%
30-433-339	CELL PHONE	259.74	.00	259.74	1,596	1,336.26	16.27%	83.73%
30-433-363	OFFICE EQUIPMENT MAINTENANCE	.00	.00	.00	.00	.00	.00	.00
30-433-372	POSTAGE	68.59	.00	68.59	576	507.41	11.91%	88.09%
30-433-422	PROF FEES AUDITOR	.00	.00	.00	2,000	2,000.00	.00	100.00%
30-433-800	MISCELLANEOUS	.00	.00	.00	2,500	2,500.00	.00	100.00%
30-433-850	INDIRECT COSTS	303.02	.00	303.02	29,272	28,968.98	1.04%	98.96%
Total Department: 433:		2,456.92	.00	2,456.92	640,404	637,947.08	0.38%	99.62%
Total Expenditure:		2,456.92	.00	2,456.92	640,404	637,947.08	0.38%	99.62%
GARBAGE FUND Revenue Total:		112,207.69	.00	112,207.69	640,404	528,196.31	17.52%	82.48%
Net Total GARBAGE FUND:		109,750.77	.00	109,750.77	.00	109,750.77-	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
60-346-001	AFTER HOUR FEE - OTHER	225.00	.00	225.00	252	27.00	89.29%	10.71%
60-346-301	LATE FEES	5,590.00	.00	5,590.00	36,000	30,410.00	15.53%	84.47%
60-346-805	WATER COLLECTIONS	104,305.69	.00	104,305.69	612,447	508,141.31	17.03%	82.97%
60-346-806	WATER HOOKUPS	94,005.00	.00	94,005.00	550,250	456,245.00	17.08%	82.92%
60-369-080	MISCELLANEOUS REVENUE	.00	.00	.00	6,500	6,500.00	.00	100.00%
60-373-153	INSPECTIONS-WATER SYSTEM	450.00	.00	450.00	1,238	788.00	36.35%	63.65%
60-380-203	RENT	2,423.07	.00	2,423.07	9,408	6,984.93	25.76%	74.24%
60-381-700	INTEREST ON INVESTMENTS	.00	.00	.00	2,500	2,500.00	.00	100.00%
Total Revenue:		206,998.76	.00	206,998.76	1,218,595	1,011,596.24	16.99%	83.01%

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
60-434-110	SALARIES	36,089.17	.00	36,089.17	258,215	222,125.83	13.98%	86.02%
60-434-122	FICA	2,119.75	.00	2,119.75	16,010	13,890.25	13.24%	86.76%
60-434-125	INSURANCE-MEDICAL	6,895.89	.00	6,895.89	47,153	40,257.11	14.62%	85.38%
60-434-126	INSURANCE-DENTAL	394.65	.00	394.65	3,026	2,631.35	13.04%	86.96%
60-434-127	RETIREMENT	4,091.76	.00	4,091.76	31,710	27,618.24	12.90%	87.10%
60-434-128	MEDICARE	495.75	.00	495.75	6,324	5,828.25	7.84%	92.16%
60-434-129	LIFE INSURANCE	28.80	.00	28.80	2,400	2,371.20	1.20%	98.80%
60-434-132	WORKERS COMP	.00	.00	.00	7,603	7,603.00	.00	100.00%
60-434-212	GASOLINE	966.65	.00	966.65	7,183	6,216.35	13.46%	86.54%
60-434-240	SUPPLIES	364.83	.00	364.83	2,500	2,135.17	14.59%	85.41%
60-434-250	TRAINING/CONF/CERTIFICATION	.00	.00	.00	950	950.00	.00	100.00%
60-434-252	TRAVEL	.00	.00	.00	200	200.00	.00	100.00%
60-434-260	UNIFORMS	.00	.00	.00	500	500.00	.00	100.00%
60-434-301	ADVERTISING & PUBLICATION	100.00	.00	100.00	.00	100.00-	.00	.00
60-434-310	AUTO REPAIR/MAINT	.00	.00	.00	3,000	3,000.00	.00	100.00%
60-434-312	BILLING SERVICE	595.65	.00	595.65	7,500	6,904.35	7.94%	92.06%
60-434-320	BUILDING MAINTENANCE	.00	.00	.00	5,000	5,000.00	.00	100.00%
60-434-335	COMPUTER LICENSE	.00	.00	.00	5,200	5,200.00	.00	100.00%
60-434-336	COMPUTER SOFTWARE	434.38	2,000.00	2,434.38	.00	2,434.38-	.00	.00
60-434-337	COMPUTER SUPPORT	1,046.17	.00	1,046.17	4,908	3,861.83	21.32%	78.68%
60-434-338	DATA ACCESS	39.08	.00	39.08	.00	39.08-	.00	.00
60-434-339	CELL PHONE	259.74	.00	259.74	1,596	1,336.26	16.27%	83.73%
60-434-342	EQUIPMENT	.00	.00	.00	750	750.00	.00	100.00%
60-434-344	EQUIPMENT REPAIR/MAINT	350.48	2,632.00	2,982.48	3,500	517.52	85.21%	14.79%
60-434-350	LIABILITY INSURANCE	.00	.00	.00	8,000	8,000.00	.00	100.00%
60-434-351	MAINTENANCE	678.67	1,696.20	2,374.87	34,800	32,425.13	6.82%	93.18%
60-434-352	MINOR EQUIPMENT (UNDER \$500)	46.99-	.00	46.99-	.00	46.99	.00	.00
60-434-360	NEWSLETTER	303.14	.00	303.14	1,037	733.86	29.23%	70.77%
60-434-363	OFFICE EQUIPMENT MAINTENANCE	90.58	.00	90.58	.00	90.58-	.00	.00
60-434-372	POSTAGE	68.59	.00	68.59	600	531.41	11.43%	88.57%
60-434-374	RENTAL	.00	.00	.00	1,000	1,000.00	.00	100.00%
60-434-375	SAMPLE TESTING/INSPECTION	.00	.00	.00	15,000	15,000.00	.00	100.00%
60-434-381	WATER USAGE	.00	.00	.00	360	360.00	.00	100.00%
60-434-382	WASTE WATER	.00	.00	.00	396	396.00	.00	100.00%
60-434-383	TELEPHONE SERVICE	7.02	.00	7.02	.00	7.02-	.00	.00
60-434-384	SOLID WASTE DISPOSAL	.00	.00	.00	956	956.00	.00	100.00%
60-434-422	PROF FEES AUDITOR	2,590.58	.00	.00	2,000	2,000.00	.00	100.00%
60-434-430	PROF FEES ENGINEER	.00	3,122.65	5,713.23	56,057	50,343.77	10.19%	89.81%
60-434-510	BUILDINGS	.00	1,900.00	1,900.00	.00	1,900.00-	.00	.00
60-434-515	INFRASTRUCTURE	25,300.40	.00	25,300.40	20,300	5,000.40-	124.63%	-24.63%
60-434-530	CAPITAL OUTLAY	.00	8,494.00	8,494.00	.00	8,494.00-	.00	.00

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
60-434-621	ELECTRICITY	6,881.83	.00	6,881.83	41,500	34,618.17	16.58%	83.42%
60-434-800	MISCELLANEOUS	100.00-	.00	100.00-	5,000	5,100.00	-2.00%	102.00%
60-434-801	DEPRECIATION EXPENSE	.00	.00	.00	158,000	158,000.00	.00	100.00%
60-434-850	INDIRECT COSTS	.00	.00	.00	45,861	45,861.00	.00	100.00%
Total Department: 434:		90,046.57	19,844.85	109,891.42	806,095	696,203.58	13.63%	86.37%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
60-590-991	TRANSFER OUT	.00	.00	.00	412,500	412,500.00	.00	100.00%
Total Department: 590:		.00	.00	.00	412,500	412,500.00	.00	100.00%
Total Expenditure:		90,046.57	19,844.85	109,891.42	1,218,595	1,108,703.58	9.02%	90.98%
WATER FUND Revenue Total:		206,998.76	.00	206,998.76	1,218,595	1,011,596.24	16.99%	83.01%
Net Total WATER FUND:		116,952.19	19,844.85-	97,107.34	.00	97,107.34-	.00	.00



Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
61-346-301	LATE FEES	.00	.00	.00	15,180	15,180.00	.00	100.00%
61-346-800	SEWER COLLECTIONS	213,060.01	.00	213,060.01	1,149,168	936,107.99	18.54%	81.46%
61-346-801	SEWER HOOKUPS	169,788.00	.00	169,788.00	1,019,768	849,980.00	16.65%	83.35%
61-373-153	INSPECTIONS-SEWER SYSTEM	450.00	.00	450.00	1,000	550.00	45.00%	55.00%
61-377-807	TRUNKLINE FEE	1,000.00	.00	1,000.00	.00	1,000.00-	.00	.00
61-381-700	INTEREST ON INVESTMENTS	.00	.00	.00	2,500	2,500.00	.00	100.00%
Total Revenue:		384,298.01	.00	384,298.01	2,187,616	1,803,317.99	17.57%	82.43%

Account Number	Account Title	2018-19 Received / Exepndd	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
61-435-110	SALARIES	41,936.94	.00	41,936.94	227,657	185,720.06	18.42%	81.58%
61-435-122	FICA	2,422.17	.00	2,422.17	14,115	11,692.83	17.16%	82.84%
61-435-125	INSURANCE-MEDICAL	9,390.18	.00	9,390.18	56,879	47,488.82	16.51%	83.49%
61-435-126	INSURANCE-DENTAL	595.10	.00	595.10	3,400	2,804.90	17.50%	82.50%
61-435-127	RETIREMENT	4,751.71	.00	4,751.71	27,956	23,204.29	17.00%	83.00%
61-435-128	MEDICARE	566.45	.00	566.45	8,935	8,368.55	6.34%	93.66%
61-435-129	LIFE INSURANCE	28.80	.00	28.80	1,920	1,891.20	1.50%	98.50%
61-435-132	WORKERS COMP	.00	.00	.00	3,059	3,059.00	.00	100.00%
61-435-212	GASOLINE	1,095.92	.00	1,095.92	6,906	5,810.08	15.87%	84.13%
61-435-240	SUPPLIES	365.85	572.13	937.98	5,820	4,882.02	16.12%	83.88%
61-435-245	PERMITS	11,349.00	.00	11,349.00	.00	11,349.00-	.00	.00
61-435-250	TRAINING/CONF/CERTIFICATION	.00	.00	.00	350	350.00	.00	100.00%
61-435-252	TRAVEL	.00	.00	.00	500	500.00	.00	100.00%
61-435-260	UNIFORMS	.00	.00	.00	300	300.00	.00	100.00%
61-435-301	ADVERTISING & PUBLICATION	100.00	.00	100.00	.00	100.00-	.00	.00
61-435-310	AUTO REPAIR/MAINT	.00	.00	.00	2,600	2,600.00	.00	100.00%
61-435-312	BILLING SERVICE	596.18	.00	596.18	11,000	10,403.82	5.42%	94.58%
61-435-320	BUILDING MAINTENANCE	160.00	.00	160.00	35,000	34,840.00	0.46%	99.54%
61-435-335	COMPUTER LICENSE	.00	.00	.00	3,000	3,000.00	.00	100.00%
61-435-336	COMPUTER SOFTWARE	434.27	2,000.00	2,434.27	.00	2,434.27-	.00	.00
61-435-337	COMPUTER SUPPORT	1,666.25	.00	1,666.25	6,554	4,887.75	25.42%	74.58%
61-435-338	DATA ACCESS	2,166.85	.00	2,166.85	718	1,448.85-	301.79%	-201.79%
61-435-339	CELL PHONE	259.74	.00	259.74	1,500	1,240.26	17.32%	82.68%
61-435-341	CONTRACT SERVICES	.00	.00	.00	100,000	100,000.00	.00	100.00%
61-435-344	EQUIPMENT REPAIR/MAINT	5,829.90	2,332.00	8,161.90	12,000	3,838.10	68.02%	31.98%
61-435-350	LIABILITY INSURANCE	.00	.00	.00	5,500	5,500.00	.00	100.00%
61-435-351	MAINTENANCE	5,716.12	2,631.00	8,347.12	97,618	89,270.88	8.55%	91.45%
61-435-352	MINOR EQUIPMENT (UNDER \$500)	319.96	.00	319.96	1,000	680.04	32.00%	68.00%
61-435-360	NEWSLETTER	303.14	.00	303.14	1,800	1,496.86	16.84%	83.16%
61-435-363	OFFICE EQUIPMENT MAINTENANCE	90.58	.00	90.58	360	269.42	25.16%	74.84%
61-435-372	POSTAGE	68.59	.00	68.59	.00	68.59-	.00	.00
61-435-374	RENTAL	465.16	.00	465.16	1,000	534.84	46.52%	53.48%
61-435-375	SAMPLE TESTING/INSPECTION	6,631.00	.00	6,631.00	30,000	23,369.00	22.10%	77.90%
61-435-381	WATER USAGE	567.73	.00	567.73	3,456	2,888.27	16.43%	83.57%
61-435-382	WASTE WATER	.00	.00	.00	960	960.00	.00	100.00%
61-435-383	TELEPHONE SERVICE	.00	.00	.00	1,500	1,500.00	.00	100.00%
61-435-384	SOLID WASTE DISPOSAL	.00	.00	.00	396	396.00	.00	100.00%
61-435-420	PROF FEES ATTORNEY	.00	.00	.00	2,000	2,000.00	.00	100.00%
61-435-422	PROF FEES AUDITOR	.00	.00	.00	2,200	2,200.00	.00	100.00%
61-435-430	PROF FEES ENGINEER	47,650.16	.00	47,650.16	116,314	68,663.84	40.97%	59.03%
61-435-440	SURVEYING	6,500.00	.00	6,500.00	.00	6,500.00-	.00	.00

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
61-435-530	CAPITAL OUTLAY	.00	7,830.22	7,830.22	15,000	7,169.78	52.20%	47.80%
61-435-610	SEWER BOND PAYMENT	.00	.00	.00	100,044	100,044.00	.00	100.00%
61-435-620	NATURAL GAS	151.20	.00	151.20	.00	151.20-	.00	.00
61-435-621	ELECTRICITY	9,912.32	.00	9,912.32	65,277	55,364.68	15.19%	84.81%
61-435-623	PROPANE	.00	.00	.00	3,426	3,426.00	.00	100.00%
61-435-800	MISCELLANEOUS	49.00	.00	49.00	5,000	4,951.00	0.98%	99.02%
61-435-801	DEPRECIATION EXPENSE	.00	.00	.00	584,700	584,700.00	.00	100.00%
61-435-820	BOND INTEREST	.00	.00	.00	111,928	111,928.00	.00	100.00%
61-435-850	INDIRECT COSTS	.00	.00	.00	46,968	46,968.00	.00	100.00%
Total Department: 435:		162,140.27	15,365.35	177,505.62	1,726,616	1,549,110.38	10.28%	89.72%

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
61-590-991	TRANSFER OUT	.00	.00	.00	461,000	461,000.00	.00	100.00%
Total Department: 590:		.00	.00	.00	461,000	461,000.00	.00	100.00%
Total Expenditure:		162,140.27	15,365.35	177,505.62	2,187,616	2,010,110.38	8.11%	91.89%
SEWER FUND Revenue Total:		384,298.01	.00	384,298.01	2,187,616	1,803,317.99	17.57%	82.43%
Net Total SEWER FUND:		222,157.74	15,365.35-	206,792.39	.00	206,792.39-	.00	.00

City of Middleton		BUDGET WORKSHEET					Page: 30	
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Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
62-346-803	STORM WATER COLLECTIONS	.00	.00	.00	53,968	53,968.00	.00	100.00%
Total Revenue:		.00	.00	.00	53,968	53,968.00	.00	100.00%

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
62-436-246	STORM WATER PERMIT	.00	.00	.00	53,968	53,968.00	.00	100.00%
62-436-430	PROF FEES ENGINEER	160.00	.00	160.00	.00	160.00-	.00	.00
62-436-800	MISCELLANEOUS	30.74	.00	30.74	.00	30.74-	.00	.00
Total STORM WATER MANAGEMENT:		190.74	.00	190.74	53,968	53,777.26	.00	99.65%
Total Expenditure:		190.74	.00	190.74	53,968	53,777.26	0.35%	99.65%
STORM WATER MANAGEMENT FUND Revenue Total:		.00	.00	.00	53,968	53,968.00	.00	100.00%
Net Total STORM WATER MANAGEMENT FUND:		190.74-	.00	190.74-	.00	190.74	.00	.00

Account Number	Account Title	2018-19 Received / Exepnded	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
70-390-007	CARRY OVER UNAPPROPRIATED SURP	.00	.00	.00	164,554	164,554.00	.00	100.00%
70-399-010	CITY TRANSPORTATION IMPACT FEE	50,965.25	.00	50,965.25	222,270	171,304.75	22.93%	77.07%
70-399-799	CITY PARKS IMPACT FEE	50,490.00	.00	50,490.00	230,176	179,686.00	21.94%	78.06%
Total Revenue:		101,455.25	.00	101,455.25	617,000	515,544.75	16.44%	83.56%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
70-590-991	TRANSFER OUT	.00	.00	.00	617,000.00	617,000.00	.00	100.00%
Total Department: 590:		.00	.00	.00	617,000.00	617,000.00	.00	100.00%
Total Expenditure:		.00	.00	.00	617,000.00	617,000.00	.00	100.00%
IMPACT FEE FUND Revenue Total:		101,455.25	.00	101,455.25	617,000	515,544.75	16.44%	83.56%
Net Total IMPACT FEE FUND:		101,455.25	.00	101,455.25	.00	101,455.25-	.00	.00



Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
71-357-901	GRANTS - CAPITAL	.00	.00	.00	102,000	102,000.00	.00	100.00%
71-390-992	TRANSFER - IN TRANSPORT FUND	.00	.00	.00	158,000	158,000.00	.00	100.00%
71-390-995	TRANSFER - IN WATER FUND	.00	.00	.00	412,500	412,500.00	.00	100.00%
71-390-996	TRANSFER - IN WASTE WATER FUND	.00	.00	.00	461,000	461,000.00	.00	100.00%
71-390-997	TRANSFER - IN PARKS IMPACT FEE	.00	.00	.00	250,000	250,000.00	.00	100.00%
71-390-998	TRANSFER - IN TRANS IMPACT FEE	.00	.00	.00	367,000	367,000.00	.00	100.00%
71-391-100	RESTRICTED REVENUE	.00	.00	.00	1,389,051	1,389,051.00	.00	100.00%
Total Revenue:		.00	.00	.00	3,139,551	3,139,551.00	.00	100.00%

BUDGET WORKSHEET  
Periods: 10/18-12/18

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
71-431-515	INFRASTRUCTURE	5,715.00	.00	5,715.00	527,000	521,285.00	1.08%	98.92%
71-431-520	IMPROVEMENTS	.00	.00	.00	75,000	75,000.00	.00	100.00%
71-431-522	IMPROVE - INTERSECT DEVELOPER	.00	.00	.00	1,389,051	1,389,051.00	.00	100.00%
71-431-541	RIGHT OF WAY ACQUIRED	.00	.00	.00	65,000	65,000.00	.00	100.00%
Total Department: 431:		5,715.00	.00	5,715.00	2,056,051	2,050,336.00	0.28%	99.72%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
71-434-515	INFRASTRUCTURE	.00	.00	.00	302,500	302,500.00	.00	100.00%
71-434-530	CAPITAL OUTLAY	.00	.00	.00	110,000	110,000.00	.00	100.00%
Total Department 434:		.00	.00	.00	412,500	412,500.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct Rec'd/Committed	2018-19 Pct Remaining
71-435-501	Engineering	25,400.00	.00	25,400.00	100,000	74,600.00	25.40%	74.60%
71-435-515	INFRASTRUCTURE	77,701.38	79,298.62	157,000.00	306,000	149,000.00	51.31%	48.69%
71-435-530	CAPITAL OUTLAY	.00	.00	.00	15,000	15,000.00	.00	100.00%
Total Department: 435:		103,101.38	79,298.62	182,400.00	421,000	238,600.00	43.33%	56.67%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
71-538-510	BUILDINGS	.00	.00	.00	200,000	200,000.00	.00	100.00%
71-538-530	CAPITAL OUTLAY PARKS	.00	.00	.00	50,000	50,000.00	.00	100.00%
Total PARKS:		.00	.00	.00	250,000	250,000.00	.00	100.00%
Total Expenditure:		108,816.38	79,298.62	188,115.00	3,139,551	2,951,436.00	5.99%	94.01%
CAPITAL CONSTRUCTION, IMPROVEM Revenue Total:		.00	.00	.00	3,139,551	3,139,551.00	.00	100.00%
Net Total CAPITAL CONSTRUCTION, IMPROVEM:		108,816.38-	79,298.62-	188,115.00-	.00	188,115.00	.00	.00

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
72-349-500	VEHICLE LEASES	.00	.00	.00	81,165	81,165.00	.00	100.00%
Total Revenue:		.00	.00	.00	81,165	81,165.00	.00	100.00%

Account Number	Account Title	2018-19 Received / Expended	2018-19 Open Encumbrances	2018-19 Received / Committed	2018-19 Fiscal Year Budget	2018-19 Remaining	2018-19 Pct. Rec'd/Committed	2018-19 Pct. Remaining
72-432-310	AUTO REPAIR/MAINT	.00	.00	.00	4,100	4,100.00	.00	100.00%
72-432-336	COMPUTER SOFTWARE	.00	.00	.00	5,000	5,000.00	.00	100.00%
72-432-350	LIABILITY INSURANCE	.00	.00	.00	6,000	6,000.00	.00	100.00%
72-432-800	MISCELLANEOUS	.00	.00	.00	5,000	5,000.00	.00	100.00%
72-432-801	DEPRECIATION	.00	.00	.00	61,065	61,065.00	.00	100.00%
Total Department: 432:		.00	.00	.00	81,165	81,165.00	.00	100.00%
Total Expenditure:		.00	.00	.00	81,165	81,165.00	.00	100.00%
FLEET MANAGEMENT SERVICES Revenue Total:		.00	.00	.00	81,165	81,165.00	.00	100.00%
Net Total FLEET MANAGEMENT SERVICES:		.00	.00	.00	.00	.00	.00	.00
Total Asset:		.00	.00	.00	.00	.00	.00	.00
Total Liability:		.00	.00	.00	.00	.00	.00	.00
Total Equity:		.00	.00	.00	.00	.00	.00	.00
Total Revenue:		1,131,717.37	.00	1,131,717.37	12,352,656	11,220,938.63	9.16%	90.84%
Total Expenditure:		976,273.96	254,449.14	1,230,723.10	12,352,656	11,121,932.90	9.96%	90.04%
Net Grand Totals:		155,443.41	254,449.14-	99,005.73-	.00	99,005.73	.00	.00