



City of Middleton Alcohol Beverage Catering Permit Application (2 pages)

Complete this permit and remit with PAYMENT to the City Clerk's Office at City Hall
1103 W Main St. P.O. Box 487, Middleton, ID 83644; or email to: citmid@middletoncity.com

Submit application at least 5 working days prior to the event.

**Middleton City Code 1-15-17-18: No location may have more than 24 days in any calendar year
where alcohol is served pursuant to a catering permit(s).**

Alcohol Licensee Holder: _____
(Business name as listed on Idaho State Alcohol License)

Address: _____ City _____ County _____

Idaho State Alcohol License No. _____ Expires _____
(If applicant does not hold an alcohol beverage license with the City of Middleton, a copy of their Idaho State
Alcohol Beverage License must be provided with the application.) For Reference [Idaho Statue: 23-94A](#)

Date of Event: _____

Permit to be used: Month _____, Date(s) _____ Hours: _____ m - _____ m

*This sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of
_____ days, not to exceed five (5) consecutive days at the fee of twenty dollars (\$20.00) per day.*

Location: _____ (Premises, Rooms, Suites, Address)

Beer ☐ Wine ☐ Liquor ☐ (Choose all that apply)

Catering for: _____
(Type of Event: Private Party, Convention, Wedding, Reception, Festival, etc.)

Name of party or convention sponsoring the event: _____

Expected attendance at the event: _____

Check all that apply:

☐

Alcohol Inside (dispensed and consumed inside specified building only- within the 4 walls of building)
*Fill out Trolley location site plan (provided) If applicable, and indicate where areas of interest will be placed,
including but not limited to dispensing area, stage, large speakers, tables and chairs.

☐

Alcohol Outside (dispensed and consumed outside in the open- within the parcel/park general boundaries
of 4 sidewalks).
Attach a detailed digital site plan per Middleton City Code [1-15-17-18: ALCOHOL BEVERAGE CATERING PERMIT](#)

Responsible Licensee Name: (print please) _____

Official Title: _____

Date: _____ Email Address: _____

Contact Phone Number: _____

Questions? E-mail: citymid@middletoncity.com Phone: (208) 585-3133

For City of Middleton Use Only

Receipt Amount \$ _____

Receipt Number _____

****Police and Fire approval must be obtained prior to issuing permit***

*Middleton Police:

_____ Middleton Chief of Police Approval without conditions.

_____ Middleton Chief of Police Approval WITH conditions.

☐ See attached

*Middleton Fire:

_____ Middleton Fire Marshall Approval without conditions.

_____ Middleton Fire Marshall WITH conditions.

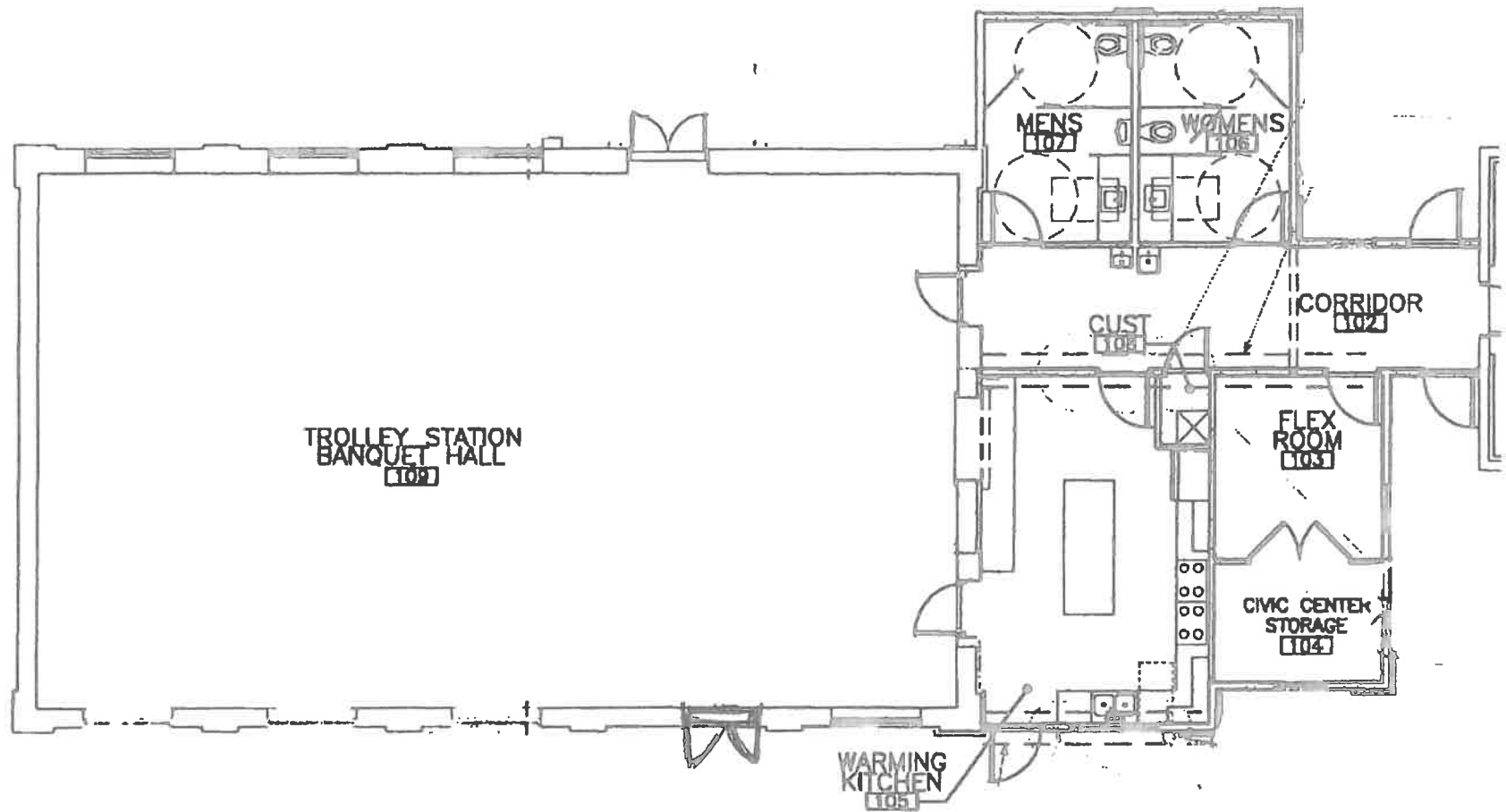
☐ See attached

City of Middleton:

_____ Verify "On Premises Consumption" designation with Idaho State Police Alcohol and Beverage Control
at <https://isp.idaho.gov/abc/licenseSearch/>

_____ E-mail this complete/approved form to Middleton Police Department, Middleton/Star Fire and Idaho State
Police: abc@isp.idaho.gov

_____ Attach copy of Catering Application Permit to Trolley Station Rental Agreement (if applicable)



Trolley Station Food Truck Catering Event



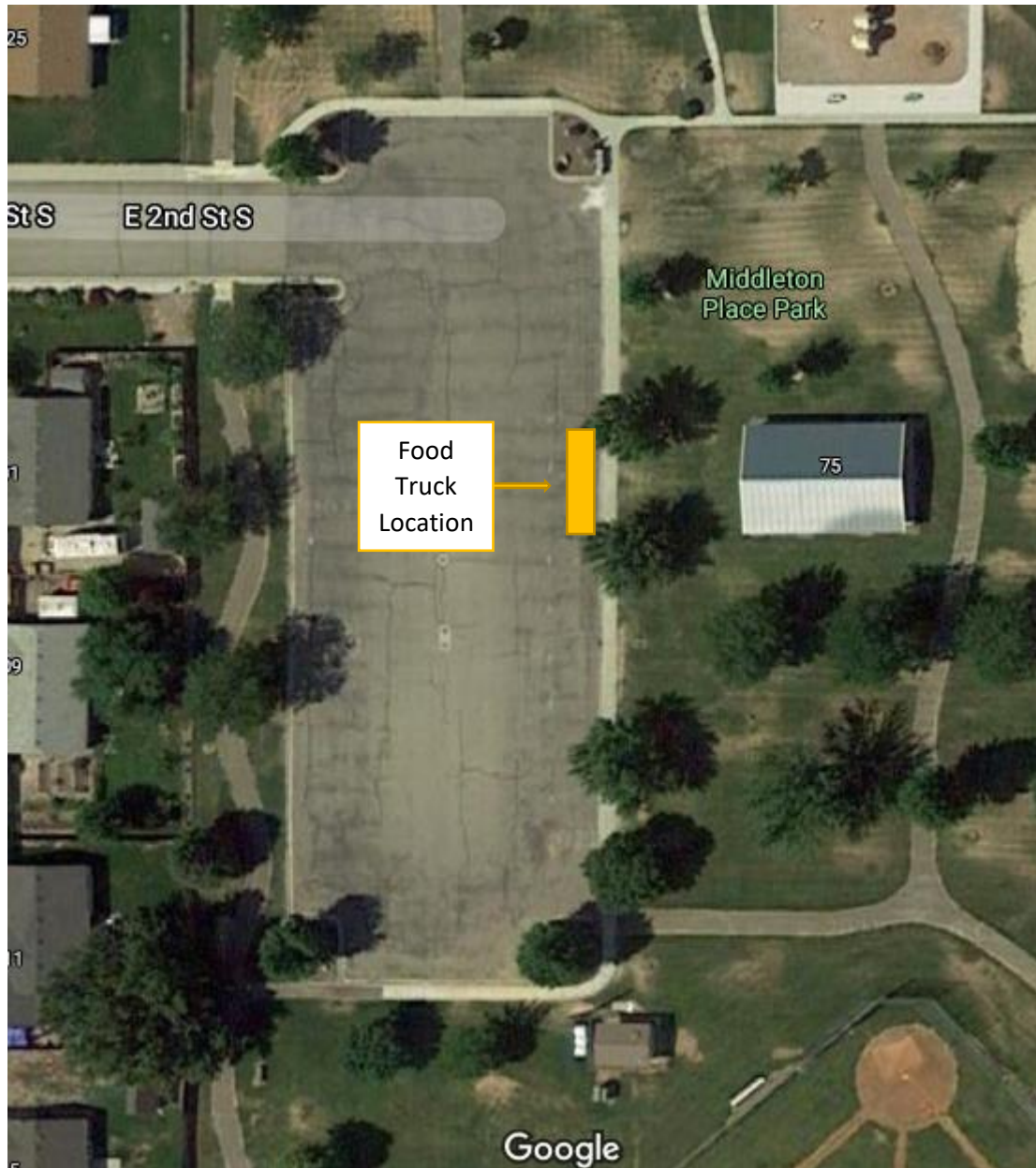
Food Truck must vend to the sidewalk.

Only **ONE** Food truck can vend at a private event and require the Catering Permit and a fee of \$20.00

Food Truck must be located 10 ft away from the northwest corner of the building.★

Food Truck must be inspected by Middleton/Star Fire prior to event.

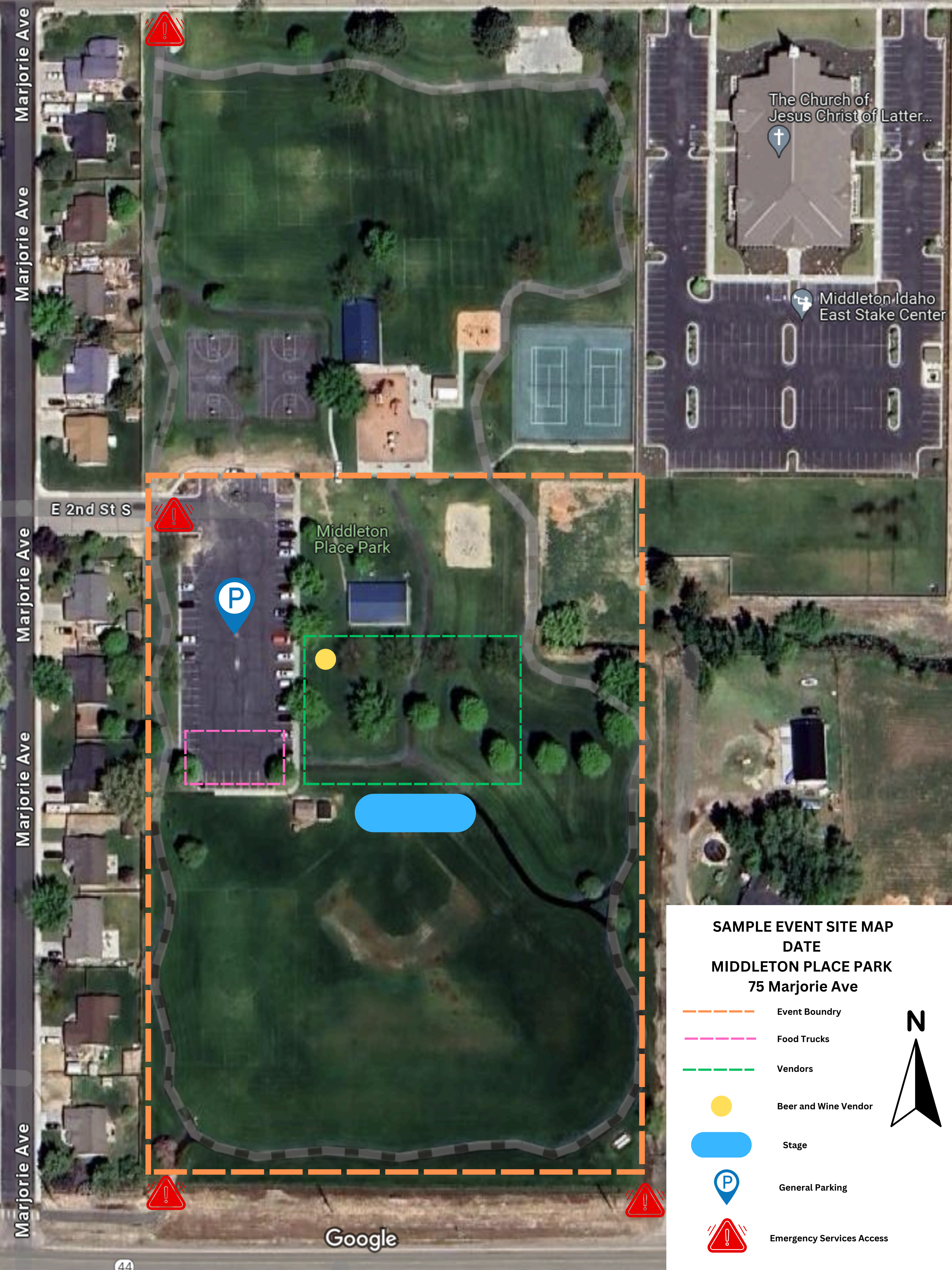
Middleton Place Park Single Food Truck Vendor Location Shelter Reservation Event



Food Truck must Vend to the Sidewalk

Only ONE Food truck can vend at a private event and require the Catering Permit and a fee of \$20.00

Food Truck must be inspected by Middleton/Star Fire prior to event.



Marjorie Ave
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E 2nd St S

Middleton Place Park


The Church of Jesus Christ of Latter...

Middleton Idaho East Stake Center

Google

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SAMPLE EVENT SITE MAP
DATE
MIDDLETON PLACE PARK
75 Marjorie Ave

-  Event Boundry
-  Food Trucks
-  Vendors
-  Beer and Wine Vendor
-  Stage
-  General Parking
-  Emergency Services Access

