
**MIDDLETON CITY PLANNING AND ZONING
COMMISSION MINUTES
NOVEMBER 14, 2022**

Pledge of Allegiance, Roll Call & Call to Order: The November 14, 2022, Planning and Zoning Commission Meeting was called to order by Chairman Waltemate at 5:35 p.m. Commissioners Waltemate, Summers, Crofts, Christiansen and Tremble were present. Planning & Zoning Official Roberta Stewart, Planning Deputy Clerk Jennica Reynolds were also present.

Action Items:

1. **Consent Agenda (items of routine administrative business)**
 - a. **Consider approving minutes for September 7, 2022, joint meeting**
 - b. **Consider approving minutes for September 12, 2022, regular meeting**
 - c. **Consider approving minutes for October 17, 2022, regular meeting**
 - d. **Consider approving FCO for Special Use Permit for CRMPRD at 18 Minot Street.**
 - e. **Consider approving FCO for Variance for Parcel R17787010. (Stephen's Application)**
 - f. **Consider approving FCR for City Code amendments (Sections MCC 1-3-1, 4-5-11, 5-4-1, Table 1, and 5-4-4).**

Motion: Motion by Commissioner Christiansen to approve the consent agenda items 1a-f. Motion seconded by Commissioner Summers and approved unanimously.

2. Consider approving Design Review Application for a US Bank ATM Kiosk located in the Ridley's parking lot. – Ms. Reynolds

Ms. Reynolds presented the application; the Applicant attended the meeting via Microsoft Teams and answered Commissioners questions.

Motion: Motion by Commissioner Christiansen to Design Review Application for a US Bank ATM Kiosk located in the Ridley's parking lot amending the condition in the Staff Report to "if the kiosk poses a danger to pedestrian or vehicle traffic, the site will need to be modified and /or the kiosk removed." Motion seconded by Commissioner Summers and approved unanimously.

3. Consider approving Design Review Application for Republic Storage buildings. – Ms. Stewart

Ms. Stewart presented the application then the Applicant and Ms. Stewart answered the Commissioners questions regarding the application.

Motion: Motion by Chairman Summers to approve the Design Review Application for Republic Storage buildings with conditions of approval recommended in the Staff Report. Motion seconded by Commissioner Christiansen and approved unanimously.

4. Consider approving dates for City Council and the Planning and Zoning Commission Regularly Scheduled Meetings in 2023. – Ms. Stewart

Ms. Stewart presented the dates for Regularly Scheduled Meeting in 2023.

Motion: Motion by Chairman Waltemate to approve the dates for City Council and the Planning and Zoning Commission Regularly Scheduled Meetings in 2023. Motion seconded by Commissioner Summers and approved unanimously.

Public Comments, Commission and Staff Comments


Michael Graefe: Concerns about Willis and Hartley road improvements.

Commissioners:

Would like to see some changes to code, requiring powerlines to be underground and Design Criteria.

Adjourn: Chairman Waltemate adjourned the meeting at 7:59 p.m.


Ray Waltemate, Chairman


ATTEST: Jennica Reynolds
Deputy Clerk, Planning

Approved: January 09, 2023

