
**MIDDLETON CITY PLANNING AND ZONING
COMMISSION MINUTES
MARCH 14, 2022**

Pledge of Allegiance, Roll Call & Call to Order: The March 14, 2022, Planning and Zoning Commission Meeting was called to order by Chairman Ray Waltemate at 5:31 p.m. Chairman Waltemate, Commissioners Summers, Crofts, Brock, and Hoekstra were present.

Action Items:

1. Election of Chairperson and Vice Chairperson.

Chairman Waltemate called for nominations.

Commissioner Brock nominated Ray Waltemate as Chairman. Nomination seconded by Commissioner Hoekstra. No other nominations. Approved unanimously.

Commissioner Crofts nominated Heidal Summers as Vice Chair. Nomination seconded by Chairman Waltemate. No other nominations. Approved unanimously.

2. Consent Agenda (items of routine administrative business)

a. Consider approving February 14, 2022, regular meeting minutes.

Motion: Motion by Vice Chair Summers to approve the February 14, 2022, regular meeting minutes. Motion seconded by Commissioner Brock and approved unanimously.

b. Consider approving the written Findings of Facts, Conclusions of Law and Recommendation (FCR) for The Mill at Middleton Subdivision. (Exhibit 1)

Motion: Motion by Commissioner Brock to approve the written Findings of Facts, Conclusions of Law and Recommendation (FCR) for The Mill at Middleton Subdivision. Motion seconded by Commissioner Hoekstra and approved unanimously.

3. Design Review Committee Public Meeting: Application from Owner Tyler Compton and Representative Stroth General for Design Review of Gem Meat Packing Company building. – Jennica Reynolds

Planning Staff – Jennica Reynolds presented a PowerPoint presentation of the Design Review application for the Gem Meat Packing Company building. (Exhibit 2)

The Applicant then presented to the Committee. (Exhibit 3)

- The company is excited to relocate from Garden City to Middleton.
- The building will not be used for any retail, only packing and distribution.

Discussion by the Committee.

Motion: Motion by Chairman Waltemate to approve the application from Owner Tyler Compton and Representative Stroth General for Design Review of Gem Meat Packing Company building. Motion seconded by Vice Chair Summers and approved unanimously.

4. Public Hearing: Application from Owner Todd Campbell of TBC Holdings, LLC and Representative Jay Walker of Kimley-Horn for annexation/zone change with

respect to 3.86 acres adjacent to the Stonehaven Subdivision (0 Hartley Lane, Tax Parcel No., R344420120). The proposed zoning is R-3. – Jennica Reynolds

Chairman Waltemate opened the public hearing at 5:56 p.m.

Planning Staff Jennica Reynolds presented a PowerPoint Presentation (Exhibit 4) of the staff report (Exhibit 5) of Annexation/Zone Change with respect to 3.86 acres adjacent to the Stonehaven Subdivision.

Commissioners Questions:

Brock: Does the City have another nature preserve in the City, and how would it be maintained?

Reynolds: There is a nature park by the Boise River, but that is the only nature preserve she is aware of. This application was done with a previous planner and Mayor as part of the overall application for Stonehaven. She believes the intent was for this parcel to be annexed and then deeded to the City, for the City to maintain. The current Mayor and administration after looking at it and would like to see the ability to improve it and see it used as part of a bigger park in the future.

Surrounding parcels to the north are R-3. By designating as a park, it fits the use of Residential.

Summers: Why was this piece not annexed in originally?

Reynolds: Applicant can answer that.

Part of the improvements on Hartley will be done with Stonehaven Phase 8.

As a matter of formality, the conditions of approval are listed in the report.

Representative: Jay Walker Kimley-Horn 849 E State Street, Eagle, ID 83616.
PowerPoint (Exhibit 6)

- This is a clean up application.
- Previous owners father/son and there was no access.
- This parcel was included as part of the FCO for the open space.
- Here to clean up and annex and assign a zone.
- Agree to the conditions of the Staff Report.
- Have a license agreement with the Irrigation District
- The pedestrian bridge is almost complete and had to be done during the off season for the irrigation.
- Phases 1-5 are complete
- Phase 6 is almost complete
- Phase 7 is in review
- Phase 8 will not have access to Hartley Rd. Construction Plans are currently 50% complete.

Questions by Commissioners

How much slope is there in the open space?

Jay Walker: There is a little slope. There are some fowl living there. The developer doesn't care whether the City improves the parcel or leaves it a nature preserve.

The City is looking at future plans where that area will be used as part of a much larger park/open space. Planning staff is asking that the FCO be amended so that the use is not designated solely as a nature preserve.

Hoekstra: If there is going to be public open space, it should be accessible to the public.

Walker: The public does have access to it. It is connected to an 8 ft regional pathway.

Chairman Waltemate opened public comment at 6:37 p.m. (Sign in Sheet Exhibit 7)

Doug Fairbanks – 1733 Fort Williams St

He is on the HOA for Stonehaven Subdivision. They want to keep it open space.

Mike Graefe – 1889 Ridge Way

He thinks it should be open space, but accessible to the public if it is going to be a City park.

Chairman Waltemate closed the public comment portion at 6:43 p.m.

Applicant Representative – Jay Walker Kimley-Horn 849 E State Street, Eagle, ID 83616.

- The pedestrian bridge is what provides access from the cul-de-sac to a micro path. There will be additional access from Hartley Road.

Commissioner Brock: Is developer/HOA agreeable to maintaining the parcel?

Walker: He does not know if the developer is. The plan from the beginning was to give it to the City for an open space.

Commission Discussion:

Hoekstra: Doesn't like public dollars maintaining local parks.

Waltemate: This is not the only time that public parks have been made part of subdivisions.

Hoekstra: Doesn't like annexing, would like to keep as HOA property.

Summers: Question is not annexation, Annexation is not dedicating to the City. But if this is the greenspace for this subdivision and we take it away and give it to the City, then that subdivision has no greenspace.

Waltemate: Does the fact that this was conditionally greenspace for the preliminary plat, create an obligation by the developer to make that greenspace specific to the subdivision?

City Attorney – Douglas Waterman: Annexation is the including of the property in City Limits, it is different from the dedication of the property to the City. If you are going to annex, you have to zone. The reason we are here, is because they had a condition that they would bring this specific application to the City.

Waltemate: We are being asked to annex and zone for what intent?

Waterman: For the purpose of bringing it into conformity to the conditions for Stonehaven phase 6 final plat.

Hoekstra: We can bring it into conformity. The question is if R-3 is consistent with open space whether it is natural preserve or park.

Summers: That is part of the conditions that this will remain an open space

Reynolds: Parks are an allowable use in the R-3 zone. The previous FCO that was a part of the Amended Preliminary Plat specifically designated the parcel must remain an unimproved natural preserve/wildlife habitat. The question posed is can that designation be amended from the FCO so that the parcel still remains a public park/open space, but could be improved at some point in the future according to the City's masterplan for that area.

Motion: Motion by Vice Chairman Summers to accept the General Facts and Conclusions of Law set forth in the staff report and public hearing regarding Stonehaven Annexation and

accept the conditions of approval set forth in the Staff Report. Motion seconded by Commissioner Hoekstra and approved unanimously.

Motion: Motion by Vice Chairman Summers to recommend to City Council the approval of the Application from Owner Todd Campbell of TBC Holdings, LLC and Representative Jay Walker of Kimley-Horn for annexation/zone change with respect to 3.86 acres adjacent to the Stonehaven Subdivision (0 Hartley Lane, Tax Parcel No., R344420120) to the proposed zoning of R-3 with conditions of approval set forth in the Staff Report, including an amendment to the previous FCO to change the designation of the parcel from "nature preserve/wildlife habitat" to park or open space. Motion seconded by Commissioner Crofts and approved unanimously.

Chairman Waltemate closed the public hearing at 7:01 p.m. and called a 5-minute break and resumed the meeting at 7:09 p.m.

5. Public Hearing: Applications of M3 and JUB Engineers for annexation/zone change, preliminary plat, development agreement, special use permit, and comprehensive plan map amendment with respect to The Quarry East Subdivision located at 21500 Middleton Road and 11436 Lincoln Road (Tax Parcel Nos. R34076 and R34077). The proposed preliminary plat consists of 466 single family homesites, 102 duplex homesites, 102 cluster pack lots, 1 mini-self storage lot, 67 common lots, 46 shared driveways/private roads on 237 acres of vacant land zoned County Agricultural, C-1, and M-1. Applicants are requesting a zone change to City Mixed Use (M-U). (Request for application to be tabled.) – Roberta Stewart

Motion: Motion by Chairman Waltemate for this application to be tabled to a date certain of April 11th at the regularly scheduled time. Motion seconded by Commissioner Brock and approved unanimously.

6. Public Hearing: An application by Middleton Rivers, LLC and Jay Gibbons/South Beck & Baird for preliminary plat with respect to the Sawtooth Lake Mixed-Use Subdivision located at 22457 So. Middleton Road and 0 So. Middleton Road (Tax Parcel Nos. R180350, R18035011, R180340 & 18036010). The proposed preliminary plat is zoned Mixed Use (M-U) and consists of five commercial lots, 122 single family attached (townhome) lots, and five common lots on 15.19 acres. (Request for application to be tabled.) – Roberta Stewart

Motion: Motion by Chairman Waltemate for this application to be tabled to a date certain of April 11th at the regularly scheduled time. Motion seconded by Commissioner Brock and approved unanimously.

Public/Commission/Staff Comments:

(Public Sign in Sheet Exhibit 8)

Mike Graefe – 1889 Ridgeway: Can we move the April 11th public meeting to the Trolley Station? If the next public hearing is held in this room and people cannot fit, is that violating the public comment meeting?

Stewart: All the public signs notice for the Chamber Councils at City Hall.

Waterman: In answer to Mike's question, it is not a violation of public meeting. This space is

the designated meeting place for City public meetings.

Waltemate: What is the percentage of change to a preliminary plat that is deemed a change substantive enough to be brought back to the Planning and Zoning Commission?

Waterman: City code does not dictate that percentage. There is a perpetual obligation to make sure that whatever is completed, is conceptually consistent to what was noticed. It is looked at on a case-by-case basis.

Stewart: The plat being referred to lost three lots out of about 60 in order to elongate those roads and extend into the lower new plat to the south. It was about a 5% change. It is a very common thing that happens with preliminary plats in all jurisdictions.

Hoekstra: The context was around traffic and the TIS that was done not taking into consideration the new plat connected to the old plat.

Waterman: We will not speak to this because it is still in the appeal window. As a general rule preliminary plats can have changes administratively as long as they are not a significant change.

Greg Winchester – 916 Silver Springs St: Doesn't see how the semi-trucks coming into the meat packing plant helps with the beautification of Middleton. He would ask City and Planning and Zoning to consider the traffic these and other business that will bring in semi-trucks. When will the light at Hartley be done? How does West Highlands go about changing the arrangement where the park is owned by the City but maintained by the HOA?

Stewart: There is no absolute, but the light is planned to go in this summer and done by the time school starts next fall.

Brock: The committee was tasked with the beautification of the building. That business fits perfectly within the zoning that is there. There are laws that specify and code within the comp plan that will say what type of business will go in the specific zones. If you move the business two miles toward I-84, it is now in the county, and is not ours. There is LUPA law that sets the boundaries for annexation. In his experience with this type of plant the semi traffic will not be as high as Mr. Winchester is discussing.

Jenny Howell – 1703 N KCID: Concerned about parking at the current Council Chamber location.

Janet Gibson – 945 Harvest Ave: Doesn't like the new public hearing signs. She was driving and trying to scan the QR code.

Staff Comment:

Stewart: This Wednesday, March 16th the City Council is holding a workshop to discuss zoning issues and to explore how City Council wants to guide zoning in the City.

Commissioner Comment:

Summers: Would like to see where preliminary plats coming forward already fit into the bigger puzzle of projects already approved but waiting to be developed so that they can see how it all fits into the City grand scheme.

Stewart: We can include that in our staff reports.

Hoekstra: This will be his last Planning and Zoning meeting. He is stepping down due to his employment, but he is grateful for the honor of serving on the commission for a short time.

Discussion between Waterman and the Commission on the code section that says that City Council considers the final plat and determines if it substantially conforms to the approved preliminary plat.

Exhibit “1”

FCR – The Mill



Middleton Planning & Zoning Commission

Findings of Facts, Conclusions of Law, and Recommendation

In the Matter of the Request of Wade Thomas of IAG Capital, LLC and Unger Enterprises for preliminary plat with respect to The Mill at Middleton Subdivision located at 0 N. Dewey Avenue (Tax Parcel Nos. 33892, 33888, and 33876):

A. Findings of Fact:

1. Hearing Facts: See Staff Report for the hearing date of February 14, 2022, which Report is attached hereto as Exhibit "A" and incorporated herein by this reference.
2. Process Facts: See Staff Report for the hearing date of February 14, 2022, Exhibit "A".
3. Application and Property Facts: See Staff Report for the hearing date of February 14, 2022, Exhibit "A".
4. Required Findings per Middleton City Code 1-14-2(E)(7), Idaho State Statue Title 67, Chapter 65, Idaho Standards for Public Works Construction and Middleton Supplement thereto, Middleton City Code 1-14, 1-15, 5-1, 5-3, and 5-4: See Staff Report for the hearing date of February 14, 2022, Exhibit "A".

B. Conclusions of Law:

1. That the City of Middleton has exercised the powers conferred upon it by the "Local Land Use Planning Act of 1975," codified at Chapter 65, Title 67, Idaho Code (I.C. §67-6503).
2. That due consideration has been given to the comments received from the governmental subdivisions providing services in the City of Middleton planning jurisdiction, comments received from individuals of the public, and comments from City Planning Staff and City Engineer.
3. That notice of the application and public hearing was given according to law.
4. That Planning and Zoning Commission's public hearing was conducted according to law, and the City has kept a record of the application and related documents.
5. That codes and standards pertinent to the application are the Idaho Standards for Public Works Construction, the Middleton Supplement to the Idaho Standards for Public Works Construction, and Middleton City Code 1-14, 1-15, 5-1, 5-2, 5-3, and 5-4 and Idaho Code Secs., 67-6503, 67-6513, & 67-6511.

C. Decision and Recommendation:

Pursuant to the Planning & Zoning Commission's authority as provided in Middleton City Code 1-5-5, and based upon the above Findings of Facts and Conclusions of Law, it is hereby

recommended that:

1. City Council deny the application of Wade Thomas/IAG Capital LLC & Unger Enterprises for Preliminary Plat with respect to The Mill at Middleton Subdivision.
2. Approval of the application for preliminary plat should not occur until Developer and City Administration devise a solution or plan for Dewey Avenue that will make it safe for vehicle and pedestrian traffic.

WRITTEN RECOMMENDATION APPROVED ON: March _____, 2022.

Ray Waltemate, Chairman
Planning and Zoning Commission

Attest:

Roberta Stewart
Planning and Zoning Director

Please take notice that pursuant to MCC 1-14-2(E)(10), applicant shall have 14 days after a final decision to request reconsideration by the final-decision maker. Such request must identify specific deficiencies in the final decision. Failure to request reconsideration may invalidate a subsequent judicial appeal. Additionally, pursuant to Idaho State Statute 67-6521, any affected person aggrieved by a final decision may, within 28 days after all remedies have been exhausted under local ordinances, seek judicial review as provided in chapter 52, Title 67.

EXHIBIT "A"

STAFF REPORT

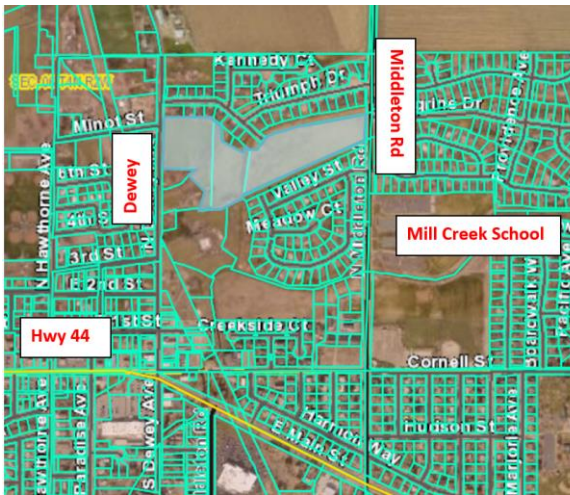


STAFF REVIEW AND REPORT

Middleton Planning and Zoning Commission

The Mill at Middleton Subdivision

Snapshot Summary



DESCRIPTION	DETAILS
Acreage	Approx. 17 acres
Current Zoning	R-3 (Single Family Residential)
Proposed Zoning	R-3 (Single Family Residential)
Current Land Use	Residential
Proposed Land Use	Residential
Lots	50 single family lots & 10 common lots.
Density	3.0 homes per gross acre
Open Space	Over 6%
Amenities	Three large common lots for gathering, playground, shade ramada, picnic table, long meandering pathway with seating areas.

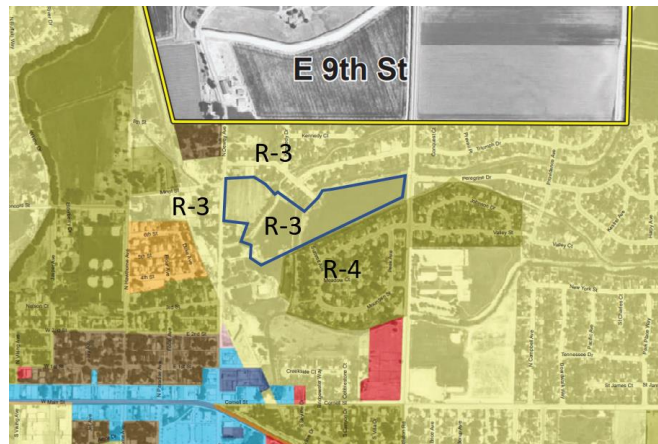


- A. **Planning & Zoning Commission Hearing Date:** February 14, 2022
- B. **Project Description:** Residential subdivision with 50 single family home lots and 10 common lots on 16.71 acres of vacant land located at 0 N. Dewey Avenue (Tax Parcels Nos. 33892, 33888, and 33876). Amenities include three large common lots for gathering, playground, shade ramada, picnic table, and extensive meandering pathway.

A portion of the property currently included in the project parcel is the location of the historic barns and buildings of the old Middleton Mill. (See blue shaded area on rendering below.) Developer has entered an agreement with a 3rd party to transfer that portion of the project parcel to the 3rd party so they can maintain the location as an historic site. In order for this to occur, the Developer has submitted an administrative application for lot line adjustment. This administrative application is proceeding in tandem with the preliminary plat application, and once finalized, the boundaries of the preliminary plat and the newly formed historic site will be settled. It is recommended that the successful finalization of this lot line adjustment be a condition of preliminary plat approval.



- C. **Application Requests:** The only application before the governing bodies is an application for preliminary plat. The lot line adjustment application will be handled by administrative staff.
- D. **Current Zoning & Property Condition:** The property is within city limits and zoned R-3. It is surrounded by city property zoned R-3 and R-4.



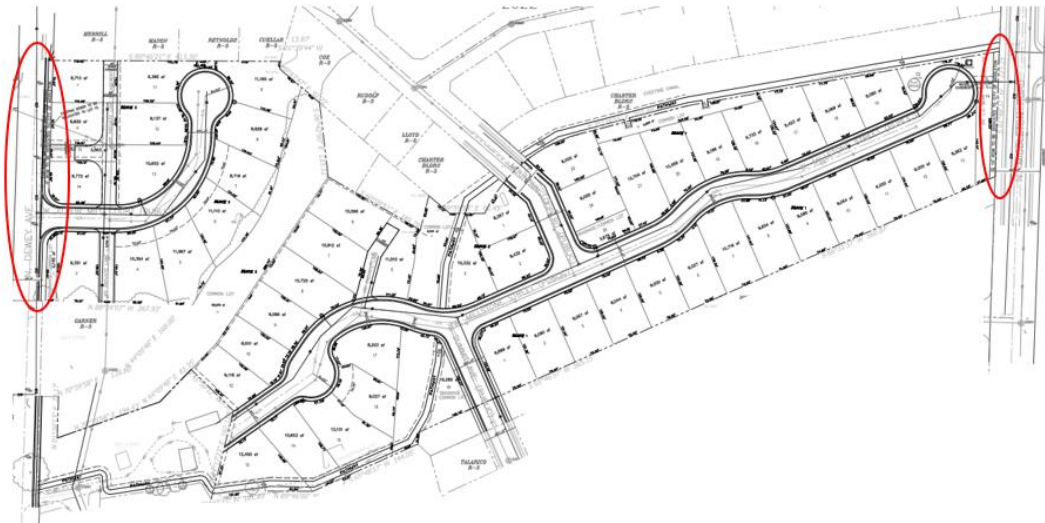
- E. City Services:** City water and sewer are easily accessible to the project. The utilities are located in Dewey Avenue, Middleton Road, and Triumph Drive, immediately adjacent to the project site.



F. Traffic, Access & Streets:

Access to the subdivision is through Triumph Drive in the Kennedy Meadows Subdivision to the north, Dewey Avenue to the west, and Summit Avenue to the south.

Developer will be required to improve, at its own cost, the ½ road portions of Dewey Avenue and Middleton Road at locations that are adjacent to the subdivision boundary.



Developer has also agreed to improve the ½ road portion of Dewey Avenue that will not be adjacent to the project site once the lot line adjustment application is finalized. In order to do so, Developer has entered into an agreement with the party who will ultimately own the Mill historic site to provide Developer access to the historic site property to complete the ½ road improvements on Dewey. The Agreement further requires the soon-to-be historic site owner to dedicate the improved ½ road portion to the City of Middleton. Completion and dedication of this “off-site” road improvement work at Dewey should be made a condition of approval for preliminary plat.



Middleton requires Development “to pay for itself” so the taxpayers will not be burdened with the cost of developing roads and infrastructure. In light of this, Developer/builders shall pay \$252,500 in Mid-Star Transportation Impact Fees by the

time all 50 building permits are issued. This money will be used to improve many roads and intersections in and around Middleton.

Applicant has also completed a Traffic Study. Pursuant to the impact percentages set forth in the Traffic Study, Developer will also pay an additional \$31,004 in Traffic pro-rata fees to cover its impacts on nearby intersections directly impacted by the subdivision. This fee will be collected as a condition of approval for final plat.

- G. Pathway, Sidewalks & Open Space:** Developer has provided over 6% open space in compliance with the code by providing large common lots for social gathering. Two of the common lots contain a playground, shade ramada, picnic table and benches. Developer will also construct an extensive meandering path that will span from Middleton Road to Dewey Avenue.

Part of the pathway to be constructed is located in Kennedy Meadows Subdivision in a 20' wide easement dedicated to the City of Middleton. The Developer of The Mill will need the permission of the City to enter that easement area to construct the pathway. As part of this application, City Planning Staff is requesting the City to approve the temporary construction license attached hereto as Exhibit "A".



Completing this pathway on the Kennedy Meadows property before final plat approval should be a condition of approval of this preliminary plat application.

- H. Preliminary Plat Application:** The preliminary plat shows a single phase for development.



[A full copy of the proposed preliminary plat is attached as Exhibit “B”.]

The plat complies with all Middleton codes and standards with two exceptions: (1) the length of the cul de sac exceeds 600’ (MCC 5-4-10-2.E) and (2) perimeter fencing will be installed on the rear of some lots rather than on the perimeter boundary of the subdivision (MCC 5-4-11-2).

Middleton governing bodies are allowed to grant exceptions or waivers to the code during the preliminary plat process. (MCC 1-15-2) As to the exception to cul de sac length, Applicant is requesting the waiver in light of the overly elongated shape of the subdivision. Due to the shape of the project, a long cul de sac road cannot be avoided.

As to the fencing waiver, adding fencing to the rear of home lots at certain locations rather than the subdivision boundary will open up much larger swathes of green space that flank the public pathway. In other words, it creates a more open and attractive trail system.



Findings:

Planning Staff finds that the preliminary plat complies with dimensional standards and requirements of the Middleton City Code, ISPWC, Supplement to ISPWC, and Idaho State Code except for the two waivers noted above.

Planning Staff further finds that the preliminary plat is not materially detrimental to the health, safety and welfare of the Middleton public in that water and sewer service can be efficiently and economically delivered to the site and the Development is paying for itself through impact fees for transportation, fire, police, and parks. Additionally, the preliminary plat is in harmony with the Middleton Comprehensive Plan as will be shown in more detail in Section I below.

- I. **Comprehensive Plan & Land Use Map:** Applicant's project complies with the Comprehensive Plan Land Use Map because the project parcel is designated "Residential" on the Land Use Map, which matches the residential use planned for the site.



Additionally, Applicant's project complies with the *Goals, Objectives, and Strategies* of the 2019 Middleton Comprehensive Plan as follows:

- a. *Goals 15 and 20*: The Project will help preserve history, memorabilia and folklore for the people of Middleton.
- b. *Goals 3 and 23*: The project provides safe vehicle and pedestrian facilities in light of the street improvements, pathways and sidewalks shown on the preliminary plat.
- c. *Goal 4*: The project will establish a good quality of life with development that pays through impact fees and property taxes for the public services it receives when infrastructure is installed. Additionally, quality lots for residential use increase the quality of life and general welfare of the City.
- d. *Goal 10*: Project provides playgrounds and pathways that connect to a pedestrian system and provides outdoor recreational activities.
- e. *Goal 11*: The housing type matches the residents' lifestyle in the area the project is located.

J. Comments Received from Surrounding Landowners: Numerous comments were received from surrounding lot owners and occupants. See copies of all comments and minutes from the Neighborhood Meeting attached as Exhibit "C". Primary comments were:

- a. Subdivision will cause additional traffic
- b. Do not want traffic to travel through Kennedy Meadows subdivision
- c. Subdivision will obstruct views
- d. Subdivision will increase danger to children walking to Middleton Mill School.

K. Comments from Agencies: A comment letter was received from Middleton Mill Ditch Co. It outlined the typical instructions on how Developer should handle ditch easements and other considerations. Additionally, a form comment letter was received from COMPASS. It stated merely that a bus transit station should be built on Hwy 44/Main Street. (Copies of Agency comments are attached as Exhibit "C".)

L. Comments from City Engineer and Planning Staff: Copies of Engineering and planning comments are attached as Exhibit "D".

M. Applicant Information: Application was accepted on July 23, 2021. Applicants are Wade Thomas of IAG Capital, LLC and Bob Unger of Unger Enterprises. 9226 W. Arnold Rd., Boise, ID 83714. (208) 861-5220.

N. Notices & Neighborhood Meeting:	Dates:
Newspaper Notification	1/30/2021
Radius notification mailed to Adjacent landowners within 500'	1/28/2021
*Clarification letter to point out meeting place Shown on original notice letter was mailed & posted	2/4/2022

Circulation to Agencies	1/28/2021
Sign Posting property	1/28/2021
*Clarification supplemented on	2/4/2022
Neighborhood Meeting	6/8/2021

O. Applicable Codes and Standards:

Idaho Standards for Public Works Construction, the Middleton Supplement to the Idaho Standards for Public Works Construction, Middleton City Code 1-14, 1-16, 5-1, 5-2, 5-3, and 5-4, an Idaho Code Title 67, Chapter 65.

P. Conclusions and Recommended Conditions of Approval:

The Planning & Zoning Commission is tasked with considering the application for preliminary plat and making a recommendation to City Council for approval or denial of the application. Approval can be with or without conditions.

Per State law and the Middleton City Code, any recommendation must be based upon general facts and conclusions of law.

As to General Facts, Planning staff has set forth general facts above in parentheses. If the Commission agrees with those findings of facts and further agrees with the general facts presented at the public hearing, then the Commission may simply make a motion to accept the general facts presented by planning staff.

As to Conclusions of Law, Planning Staff finds that the Planning & Zoning Commission has the authority to hear this application and to recommend approval or denial of the application. Additionally, Planning Staff notes that all public notice requirements were met. Planning Staff further set forth the portions of the Idaho State Code and Middleton Code to be considered in making a recommendation on the applications. If the February 14th public hearing is held and conducted in compliance with Idaho State Statute and the Middleton City Code, then the Commission may accept these conclusions of law by passing a motion to accept the conclusions of law set forth in the staff report and at the public hearing.

If the Commission is inclined to recommend approval of the preliminary plat based upon the above general facts and conclusions of law, then Planning Staff recommends that any approval be subject to the following conditions:

1. City of Middleton municipal domestic water, fire flow and sanitary sewer services are to be extended to serve the subdivision.

2. Lot line adjustment must be approved and finalized prior to submittal of the Construction Drawing application.
3. Developer shall construct, at its own cost, an 8' wide paved pathway off-site on the Kennedy Meadow Property, and City shall execute a temporary construction license to allow Developer access to the site to construct the pathway.
4. Developer shall construct, at its own cost, the 30' wide half road section of Dewey Avenue along the length of the historic mill site as an off-site project. The soon-to-be owner of the historic site shall dedicate the fully constructed $\frac{1}{2}$ road right of way via a recorded document. Final plat may not be approved until the fully constructed $\frac{1}{2}$ road portion of Dewey along the historic site parcel is dedicated.
5. Owner/Developer shall construct, at its own cost, all other frontage improvements on Middleton Road and Dewey Avenue and dedicate the same to the City of Middleton.
6. Owner/Developer shall construct the portion of Summit Avenue across the Middleton Canal to connect The Mill subdivision to the Mountain View subdivision to the south.
7. Owner/Developer to pay the City required pro-rata share traffic fees in the amount of \$31,004.00 prior to approval of final plat.
8. All City Engineer review comments are to be completed and approved.
9. All Planner comments are to be completed and approved.
10. All requirements of the Middleton Rural Fire District approved by the City are to be completed and approved.
11. Applicant to add note to Preliminary Plat that private lane between lots 2 and 4, Block 3, is reserved for future access to lot(s) to the south.
12. Sewer and water capacity to be reserved at the time City approves the construction drawings for the project.

Finally, if the Commission recommends denial of the preliminary plat application, then pursuant to Middleton City Code 1-14(E)(8), the Commission should state on the record what Applicant can do, if anything, to gain approval of the application(s).

Exhibit "A"

Proposed temporary construction Agreement

TEMPORARY CONSTRUCTION LICENSE

This Temporary Construction License Agreement (“Agreement”) is made this ____ day of _____ 2022, (“Effective Date”) by and between the City of Middleton, a municipal corporation of the State of Idaho (“City”) and IAG Capital, LLC, an Idaho limited liability company (“Developer”).

RECITALS

WHEREAS, the City is the holder of a twenty foot greenbelt easement (“Greenbelt Easement”) running along the southern boundary of certain real property in the Kennedy Meadows Subdivision, City of Middleton, State of Idaho, which property is more fully described as:

Lot 06, Block 1 and Lot 14, Block 2 of Kennedy Meadows Subdivision according to the official plat thereof recorded on March 11, 2005 as Instrument No. 200512573, records of Canyon County, Idaho.

WHEREAS, said Greenbelt Easement runs parallel to the southern boundary of said real property at a distance of twenty feet (20’) therefrom, as depicted on the final plat for the Kennedy Meadows Subdivision, a true and correct copy of which is attached hereto as Exhibit A and incorporated by this reference; and,

WHEREAS, Developer desires to construct a paved pathway within said Greenbelt Easement (“Improvements”); and,

WHEREAS, the City desires to grant developer a license for the construction thereof.

NOW, THEREFORE, IN CONSIDERATION OF THE FOLLOWING COVENANTS AND PROMISES, THE PARTIES AGREE AS FOLLOWS:

1. GRANT OF LICENSE. City hereby conveys to the Developer a temporary construction easement for the purpose of construction the Improvements and related activities including, without limitation, pathway construction, grading, drainage improvements, and landscaping.

2. LICENSE DESCRIPTION AND TERM. The licensed areas shall be the same area as the Greenbelt Easement (“Licensed Premises”). The term of this license shall commence on the Effective Date and shall continue for thirty six (36) months.

3. NON-EXCLUSIVE EASEMENT. This license shall be non-exclusive and shall not preclude City or its employees, contractors, or other agents from use of the Licensed Premises.

4. CONDUCT OF WORK AND RESTORATION OF EASEMENT PREMISES. The Developer shall comply with all rules and regulations, whether federal, state, county, or municipal relating to the occupancy and use of the Licensed Premises. On revocation, surrender or other termination of this license, the Developer shall quietly and peaceably surrender the Licensed Premises occupied by the Developer and shall promptly and diligently repair any damage to the Licensed Premises caused by the activities of the Developer (or any contractor, employee, or agent of the Developer).

5. INSURANCE. The Developer shall at all times have insurance of the types set forth herein and in the amount of \$1,000,000.00 and shall furnish to City a certificate or certificates of

TEMPORARY CONSTRUCTION LICENSE - 1

insurance evidencing such insurance acceptable to City. The following insurance is required:

- A. Comprehensive General Liability Insurance; and
- B. Workers Compensation Insurance meeting statutory requirements.

6. **ASSIGNMENT.** Developer may assign any of the rights or obligations created hereunder without the prior written consent of the City. The terms of this Agreement shall be binding upon and shall inure to the benefit of the permitted successors in interest or the legal representatives of the parties.

7. **ATTORNEY'S FEES.** If any action is filed or maintained by either party in relation to this Agreement, the substantially prevailing party shall be awarded its reasonable costs and attorney's fees, which rights shall survive termination of this Agreement.

8. **RELATIONSHIP OF THE PARTIES.** The parties to this Agreement are not and shall not be construed to be partners, joint venturers or agents of one another with respect to the installation of improvements or any other activities associated with this Agreement.

9. **DUPLICATE ORIGINALS.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one and the same agreement.

10. **INTEGRATION.** This Agreement is the full and complete expression of the agreement of the parties with respect to the subject matter hereof, embodies the entire Agreement of the parties and there are no promises, terms, conditions, or obligations other than those contained or referenced herein; and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written, between the parties.

CITY OF MIDDLETON

DEVELOPER

Steven J. Rule, Mayor

BY: _____

ITS: _____

ATTEST:

Becky Crofts, City Clerk

Exhibit "B"

Proposed Preliminary Plat

Exhibit "C"

Agency Comments

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**Also licensed in Oregon*

Roberta Stewart
City of Middleton
P.O. Box 487
Middleton, Idaho 83644

Re: The Mill at Middleton Subdivision

Dear Ms. Stewart:

The Canyon County Water Company (referred to as "Ditch Company") has a ditch and easement that runs through or abuts this property. The easement is 25 feet each side from the top of bank. In addition, the Drainage District No. 2 (referred to as "District") has a ditch and easement that runs through or abuts this property. The District's easement is 100 feet, 50 feet to either side for open drains and 50 feet, 25 feet to either side for piped or closed drains. The developer must contact the Ditch Company and District's attorneys, Sawtooth Law Offices, PLLC, for approval before any encroachment, change of easement, or drainage discharge into Ditch Company and District's facilities occur. The Ditch Company and District must review drainage plans and construction plans prior to any approval.

The Ditch Company and District generally require a License Agreement prior to any approval for the following reasons:

1. Relocation of a facility which would also require a new easement and relinquishment of the old easement once the relocation has been completed.
2. Piping of a facility.
3. Encroachment on a facility with gas, water and sewer lines, utility lines, roadways, bridges or any other structures.
4. Drainage discharges into any facilities.



Also, please be advised that neither the Ditch Company or District approve of trees within their easements. Therefore, any existing trees within easement will need to be removed. On occasion, the Ditch Company and District may make an exception on a case-by-case basis, which requires the developers/owners to obtain written permission from the Ditch Company and District for existing trees to remain.

Please contact me if you have any questions.

Yours very truly,

A handwritten signature in blue ink, appearing to read "S. Bryce Farris". The signature is stylized with a large, sweeping initial "S" and a long, horizontal stroke extending to the right.

S. Bryce Farris

SBF:krk

cc: DD2/Canyon County Water Company

Communities in Motion 2050 Development Review

The Community Planning Association of Southwest Idaho (COMPASS) is the metropolitan planning organization (MPO) for Ada and Canyon Counties. COMPASS has developed this review as a tool for local governments to evaluate whether land developments are consistent with the goals of *Communities in Motion 2050* (CIM 2050), the regional long-range transportation plan for Ada and Canyon Counties. This checklist is not intended to be prescriptive, but rather a guidance document based on CIM 2050 goals.

Development Name:

CIM Vision Category:

New Jobs:

CIM Corridor:

New Households:



Safety

Level of Stress measures how safe and comfortable a bicyclist or pedestrian would feel on a corridor and considers multimodal infrastructure number of vehicle lanes, and travel speeds.

Pedestrian level of stress
Bicycle level of stress



Economic Vitality

These tools evaluate whether the location of the proposal supports economic vitality by growing near existing public services.

Activity Center Access
Farmland Preservation
Net Fiscal Impact
Within CIM Forecast



Convenience

Residents who live or work less than 1/2 mile from critical services have more transportation choices, especially for vulnerable populations.

Nearest bus stop
Nearest public school
Nearest public park



Quality of Life

Checked boxes indicate that additional information is attached.

Active Transportation

Automobile Transportation
Public Transportation
Roadway Capacity



Improves performance



Does not improve or reduce performance



Reduces performance

Comments:

Communities in Motion 2050
[2020 Change in Motion Report](#)
[Development Review Process](#)

Web: www.compassidaho.org
Email: info@compassidaho.org



Fiscal Impact Analysis Supplemental for the Development Review Checklist

The purpose of the fiscal impact analysis is to better estimate expected revenues and costs to local governments as a result of new development so that the public, stakeholders, and the decision-makers can better manage growth. Capital and operating expenditures are determined by various factors that determine service and infrastructure needs, including persons per household, student generation rates, lot sizes, street frontages, vehicle trip and trip adjustment factors, average trip lengths, construction values, income, discretionary spending, and employment densities.

The COMPASS Development Checklist considers the level of fiscal benefits, how many public agencies benefit or are burdened by additional growth, and how long the proposal will take to achieve a fiscal break-even point, if at all. More information about the COMPASS Fiscal Impact Tool is available at: www.compassidaho.org/prodserv/fiscalimpact.htm.

Overall Net Fiscal Impact

Net Fiscal Impact, by Agency

City

County

Highway District

School District

Break Even:

Exhibit "D"

Engineering & Planner Comments



January 10, 2022

TO: Roberta Stewart, Planner

FROM: Amy Woodruff, PE, Civil Dynamics PC
City Engineer

RE: **The Mill at Middleton Subdivision –Preliminary Plat**

Thank you for the opportunity to review the above referenced preliminary plat submittal. Every effort was made to identify all the review comments, some comments may overlap with planning comments, and additional comments may come up as the application goes forward.

MCC 5-4-3: Traffic Impact Analysis. Please submit.

MCC 5-4-4.2. a. Please add bearing and distance to section corner, quarter corner or monument of record.

MCC 5-4-4.2. b. Move the title block to the right margin.

MCC 5-4-4.2. c. Adding phasing plan if applicable or note all lots developed in one phase.

MCC 5-4-4.2. f. Revise topography to clearly show existing.

1. Either eliminate lines (assumed existing) or label.
2. Dimension and clearly identify every lot.
3. Please use 2ft contours and label them.
4. Add benchmark information.

MCC 5-4-4.2. g. Where is floodplain? If no floodplain or it is coincident with floodway, label or note.

1. Show Canyon Canal along the south boundary, including topography.
2. Show existing irrigation infrastructure for parcels and relocation if applicable.

MCC 5-4-4.2. h.

1. Dimension existing rights of way and clearly label/name.
2. Show improvements on Dewey clearly and how proposed frontage area will transition to existing. Include stormwater management.
3. Dimension right of way for Dewey.
4. Show existing easements including for "Existing Canal Drainage Ditch #2" and Middleton Mill.
5. Add note or callout power in Dewey to be relocated.
6. Show Minot Street intersection and label.
7. Mountain Loop Road (not legible) right of way to be consistent to the intersection with Millstone Drive.
8. Is the sewer easement 30ft or 20ft? Show the easement.
9. Label Middleton Road right of way and additional width to be dedicated.



10. What is the ownership of the private lanes? If separate lot, label accordingly. If easement area then also dimension and clarify.

MCC 5-4-4.2. i. Label lot owners adjacent to north boundary. Label ownership of neighboring parcel in southwest corner.

MCC 5-4-4.2 a and l. The boundary is required to be surveyed and stamped by PLS including ties to corners.

MCC 5-4-4.2. n

1. Add a note addressing installation of fiber optic network.
2. Add note hydrant location and configuration to be reviewed and approved by Middleton Rural Fire Protection District.

A MCC 5-4-10-2. o. Revisit lot dimensions and the boundary. It is not possible to determine the boundary and the lot dimensions are not legible.

MCC 5-4-4.3. a

1. Review the sewer crossing at Summit (profile) and verify there is sufficient depth and separation from the bottom of the canal per the irrigation or drainage district with jurisdiction.
2. What is the purpose of new 20ft sewer easement between lot 16 and lot 14, block 3.

MCC 5-4-4.3. b

3. Water corridor is north and east, sewer is south and west.
4. Please plan to connect to the existing water main at the intersection of Middleton Road, at Summit and at Mountain Loop.
5. Connect to Middleton water main at 90d and add three valves.
6. Show the existing water in all streets and in private lanes. How will utilities be extended to lots and is there separation per IDAPA?

MCC 5-4-4.3.c

1. Stormwater. Plan to manage a 100 year/1 hour storm using retention facilities only. No subsurface. The front half of the lot C value is 0.60, the rights of way/impervious (all) are 0.95 – use a composite of both. All stormwater management facilities require pretreatment, all infrastructure to be shown on preliminary plat. Stormwater facilities are owned by HOA and the provisions for maintenance laid out in CCRs. Identify lots to be used for stormwater management
2. Note 5. No discharge of stormwater from rights of way.

Add note detailing all irrigation and/or drainage to be relocated out of rights of way.

There are multiple text/line/drafting conflicts that need to be corrected.

Note 6. Expand to address Idaho Code 31-3805(b). Show the irrigation system layout and point of diversion/pump station location. Combine with Note 11.



Note 7. City of Middleton will provide sewer and water service.

Note 8. Delete

Note 12. Add public utility to the easement purpose.

Note 19 and Note 20. Delete.

The City may limit access to Dewey.

Add a note regarding fiber.

Add a note: exterior boundary is required to be fenced in accordance with approved fencing plan. Remove perimeter fence callout or add it to the landscape plan.

Correct street names. Street is east/west. Avenue is north/south. Cul-de-sac is Court.

Revisit the west end of Millstone Drive and extend public access to the east boundary of "Not a Part" parcel. Include utility extensions for lots 12/13/14. The City's townhouse section, 36ft total right of way, should be used.

Add centerline radii and intersection radii.

The traffic buffer on Middleton is required to be 24 ft easement area. It is a berm and fence for noise/visual impact abatement. Please locate the pump station and ramada (?) in a different location.

Submit a variance application for the cul-de-sac length as greater than 600ft.

Extend Summit Avenue across the Canyon Canal (needs to be labeled). A secondary access for emergency services is required at 30 lots.

Submit Schedule B from the title commitment.



January 25, 2022

TO: Roberta Stewart, Planner

FROM: Amy Woodruff, PE, Civil Dynamics PC
City Engineer

RE: The Mill at Middleton Subdivision –Preliminary Plat

Thank you for the opportunity to review the above referenced preliminary plat re-submittal. Every effort was made to identify all the review comments, some comments may overlap with planning comments, and additional comments may come up as the application goes forward.

MCC 5-4-4.2. a. Please add bearing and distance to section corner, quarter corner or monument of record.

MCC 5-4-4.2. b. Move the title block to the right margin.

MCC 5-4-4.2. f. Revise topography to clearly show existing.

1. Either eliminate lines (assumed existing) or label. Dewey/Middleton and local streets.
2. Dimension and clearly identify every lot. Make dimensions larger. They are not legible.
3. Please use 2ft contours and label them. Labels are not legible.
4. Add benchmark information.

MCC 5-4-4.2. g. Where is floodplain? If no floodplain or it is coincident with floodway, label or note. What is shown on preliminary plat is not legible.

1. Show Canyon Canal along the south boundary, including topography.
2. Show existing irrigation infrastructure for parcels and relocation if applicable.

MCC 5-4-4.2. h.

1. Dimension existing rights of way and clearly label/name. Middleton Highway District does not exist. City of Middleton only.
2. Show improvements on Dewey clearly and how proposed frontage area will transition to existing. Include stormwater management. Add a typical section.
3. Dimension right of way for Dewey.
4. Show Minot Street intersection and label. Label all existing streets on the plat.
5. Mountain Loop Road right of way to be consistent width to the intersection with Millstone Drive.
6. Show the sewer easement per the record. The sewer easement near the north boundary of Lot 11 Block 3 is not approvable as shown. The east limits are too narrow.
7. Label Middleton Road right of way and additional width to be dedicated. Middleton Highway District does not exist. City of Middleton only.
8. Text is not legible on private lanes.

MCC 5-4-4.2. i. Label lot owners adjacent to north boundary. Label ownership of neighboring parcel in southwest corner.



MCC 5-4-4.2 a and l. The boundary is required to be surveyed and stamped by PLS including ties to corners. The engineer preparing the plat is also required to stamp.

A MCC 5-4-10-2. o. Revisit lot dimensions and the boundary. It is not possible to determine the boundary and the lot dimensions are not legible. Where is line table?

MCC 5-4-4.3. a

1. Review the sewer crossing at Summit (profile) and verify there is sufficient depth and separation from the bottom of the canal per the irrigation or drainage district with jurisdiction and the City. **You need to submit bottom of ditch elevation and top pipe elevation and verify the sewer can be installed as shown.**
2. Also evaluate Drainage Ditch 2 the same way.
3. For the sewer relocation: the sewer easement is not approvable as shown. Need at least 10ft min on offside.

MCC 5-4-4.3. b

4. Water corridor is north and east, sewer is south and west. Review IDAPA and revise linework to provide at least 10ft of separation between water and sewer. Water and sewer are in roadway, not under curb/gutter.
5. Connect to Middleton water main at 90d and add three valves.
6. Clearly show existing water in Dewey and new water in culdesac. Add valves.
7. Three valves at tee, four valves at cross, typical of all.
8. Label existing water and show where existing connects to new.

MCC 5-4-4.3.c

1. **Stormwater. Submit preliminary stormwater management calculations and design.** Plan to manage a 100 year/1 hour storm using retention facilities only. No subsurface. The front half of the lot C value is 0.60, the rights of way/impervious (all) are 0.95 – use a composite of both. All stormwater management facilities require pretreatment, all infrastructure to be shown on preliminary plat. Stormwater facilities are owned by HOA and the provisions for maintenance laid out in CCRs. Identify lots to be used for stormwater management
2. Note 5 - revise. No discharge of stormwater. **No stormwater is discharged into drains or other.**

There are multiple text/line/drafting conflicts that need to be corrected.

Note 6. Expand to address Idaho Code 31-3805(b). Show the irrigation system layout and point of diversion/pump station location. Combine with Note 11. It is not clear what is happening with irrigation for west culdesac. Is lot 10 a pumpstation lot? Where is point of diversion/overflow, etc? Pump stations can be highly problematic when constructed this close to homes because of noise.

Why is fence shown at traffic buffer easement line? Will there be two fences 12ft apart or?

Correct street names. Street is east/west. Avenue is north/south. Cul-de-sac is Court.



Add centerline radii and intersection radii.

The traffic buffer on Middleton is required to be 24 ft easement area. It is a berm and fence for noise/visual impact abatement. Please locate the pump station in a different location.

The linework for streets is not showing the curb. Only sidewalk.

Enlarge typical section for local roads. Very difficult to read. Add typical section for Dewey.



February 9, 2022

TO: Roberta Stewart, Planner

FROM: Amy Woodruff, PE, Civil Dynamics PC
City Engineer

RE: **The Mill at Middleton Subdivision –Preliminary Plat**

Thank you for the opportunity to review the above referenced preliminary plat submittal – third review. Additional comments may come up as the application goes forward.

MCC 5-4-4.2. a. The boundary submitted cannot be used to verify ownership or other descriptions as required. Please add bearing and distance to section corner, quarter corner and monuments of record. The boundary on the preliminary plat doesn't match the "Boundary and Topographic Survey" submitted separately.

MCC 5-4-4.2. f. Revise topography to clearly show existing.

1. Either eliminate lines (assumed existing) or label. Prefer delete. Dewey is not legible. Middleton is very hard to read but not as important because it is improved.
2. Dimension and clearly identify every lot. Dimensions are not legible – they are too small and lot numbers obscured.
3. Please use 2ft contours and label them. Labels are not legible – too small and obscured by lines through them.
4. Add benchmark information.
5. The "Boundary and Topographic Survey", stamp Joe Jones, PLS, 02.07.2022: contour labels not legible.

MCC 5-4-4.2. h.

1. Dimension existing rights of way and clearly label/name. Dewey is not legible. The right of way shown on the plat does not match the ownership line on the boundary submitted separately.
2. Show improvements on Dewey clearly and how proposed frontage area will transition to existing. Include stormwater management. Add a typical section. The typical section is not legible. Is the 30ft dimension from centerline or section line? Are centerline and section line coincident?
3. Dimension right of way for Dewey. Not legible.
4. Mountain Loop Road right of way dimension is not legible.

MCC 5-4-4.2. i. Label lot owners adjacent to north boundary.

MCC 5-4-4.3. a

1. Does Mill have permission to construct sewer offsite across 'not a part' to extend a sewer main to the existing sewer? Text not legible. Cannot discern existing sewer from proposed.

2. Verify adequate slope to relocate the existing sewer as shown on Lot 16 Block 3, assume 0.1' drop through two new manholes. Correct the note.

MCC 5-4-4.3. b

3. Water and sewer are in roadway, not under curb/gutter. Add a note: water and sewer shown schematically. Final alignment determined at final design and per city requirements. Line work may be revised if you don't want to add a note.
4. Label existing water and show where existing connects to new. Add call out: connect to existing water. Not legible in Mountain Loop or Summit.

MCC 5-4-4.3.c

1. Stormwater. The purpose of this section and the purpose of the engineering review is to determine whether the areas set aside for stormwater management are adequate. It is not intended to be a final design or extensive back and forth. From the preliminary plat lot configuration and the calculations submitted, it is not clear the storm water management areas will function as represented. For example: Basin 4 and Basin 5. It does not appear Lot 22 has sufficient area to manage the stormwater. The east end is very narrow and when retention side slopes are developed at 3:1, the storage is reduced further. Also at play is topography. I cannot tell from the plat, but it appears Lot 22 slopes east to west – reducing swale storage even more. The residential lots proposed adjacent to Lot 22 are at, or close to, minimum size per the code. This makes expanding Lot 22 during final design very problematic. Lot 6 for Basin 2 looks like it is uphill from the street and contributing area – which is very problematic if true. If it is uphill, how does that impact the depth of the facility? I think you understand the point here. Based on extensive experience, we know that it is critical that the City's infrastructure, including stormwater management, be evaluated at preliminary plat and adjustments made if needed.
2. All stormwater management facilities are retention facilities and require pretreatment. Show pretreatment on preliminary plat. The stormwater management system must be in conformance with the ISPWC, the City of Middleton Supplemental and DEQ best management practices.
3. Delete SITE DRAINAGE DESIGN CONCEPT, upper right corner. All stormwater requires pretreatment, concrete V ditches are not approvable for conveyance, and drainage easements for swales developed on building lots will not be approved. If you wish to develop grassy swales for pretreatment, swales will need to be located in common lots and completely accessible for maintenance. Valley gutter may be used to convey stormwater across the street. Infiltration basin with forebay may be approved on case by case basis and if a retention facility cannot be utilized.
4. Preliminary Drainage Calculations – stamp Cory Schrack PE, no date. Document dated February 4, 2022. Please do not assume pre-existing stormwater flow is offset, as presented in the stormwater calculation. Do not need to revise calculations at this time - can be revised in final design. The Storm Drainage Design Concept is not approvable, per comment 2 above. Please evaluate the drainage basins per comment 1 (above) and submit a simple preliminary design that shows the areas proposed are adequate for retention and identify location and type of pretreatment to be developed.

There are multiple text/line/drafting conflicts that need to be corrected.



Centerline radii labels not legible.

New comments:

No pressurized irrigation in the sewer easement.

A connecting curve is required at Mountain Loop Road if angle is greater than 10d.

Per Middleton Rural Fire - dead end lanes/roads that are more than 150 ft to the structure are required to have a fire approved turn around. The belly/turn around configuration on Millstone may be required to move west. Lot 7 Block 2 is in question. Please follow up specifically with Middleton Rural Fire and adjust the plat if required.

Identify the location of the rights of way for roads – Instrument #200002715, 20002721, and 200002722.

What is the purpose of the easement shown on Lots 4-8, Block 3 and Lot 16 No Block?

Clearly show the ingress/egress easement along south boundary.

What are the two parallel lines across Flour Mill Court at the intersection.



CITY OF MIDDLETON

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Initial Planner Comments The Mill Subdivision (Pre-Plat dated 6/10/2021) December 16, 2021

1. Add boundary survey.
2. You will have to include the two illegal lot split parcels (R3388801 and 33888010A0) in your preliminary plat. There appears to be two separate illegal lot splits from 2016, and the City will not recognize the parcels regardless of the fact that they have parcel numbers. The two small parcels are still considered part of Parcel No. R33888. You will need to provide access and utilities to the two parcels on your pre-plat. If you cannot get the owners to join the plat, the City "may" be satisfied with an affidavit from the owners of the respective lots stating that they understood when they bought their lots they were buying illegal parcels. Without either of these solutions, the preliminary plat cannot proceed.
3. You have exceeded the 3 homes per gross acre density allowed by R-3. You are entitled to only 49 residential lots.
4. Looks like you are missing Block 4. You have 2 Block "3's" that are completely bisected by Block 2.
5. The Street name "Concord" is duplicative of other existing streets in the County. Please choose a new name. It should end with "Court". Make sure the new name is not on the street name list maintained by Tony Almeida at Canyon County. See county website for information.
6. Provide a stub road or stub "private lane" off of "Concord Street" to the parcel to the south (R3389300). It can be a private lane in the location of the sewer easement if you wish.
7. Provide a stub road to the foote parcel with the barns because it may develop one day and we do not want an approach on Dewey from that property.
8. Add building footprints to Foote parcel.
9. Your 50' local road section does not match the 50' local road section required in the Supplement. Needs revised to match City's section diagram and you must build to City standards.
10. The City will not allow access from Peregrin on to Middleton Road. It is an arterial, and no new approaches are allowed. Additionally, it is too close to Triumph Drive approach, so it is unsafe.
11. Rename Peregrin now that it will not be a through road.
12. Show all ½ road frontage improvements to Dewey and Middleton Road. Amy Woodruff indicated that Dewey will probably be 60' wide collector, so please forge ahead with 60' unless Amy stops you. Middleton Road is a 100' ROW, and you will need to do all ½ road improvements to Middleton Road spanning the length of your property.
13. Please change access to Lot 10, Block "3" on Concord Street to be a driveway access off the private lane to avoid a driveway on the dangerous curve.

14. Add dimension width for Right of Way on the plat and make sure it shows that all sidewalks are inside the ROW.
15. Tell us how you will complete the culvert/bridge crossing on Summit Avenue and crossing on Mountain Loop. You do not own the property on the other side of each slough, so you will need to show us that you have the legal permission from the owners to build the culverts/bridges necessary to complete your accesses. A signed agreement or license will suffice.
16. Why is there a small bend in Peregrin? Is it to create a new "block face". The code does not allow a block face longer than 1100 feet, but because of the odd shape of this project site, staff will request that this code be waived to allow longer block face. You have good grounds for a variance. You may not need any weird bend in the road to break up the block face so remove it if you can.
17. Re-label all "common drives" to "private lane" so they match the vernacular in our Code MCC 4-1-1. Do not call these "common lots" or give them a lot number. They are simply "private lanes" to match our code.
18. Private lanes cannot be longer than 150' l.f. for fire truck access. It appears the private lane off Concord is in violation of this fire code.
19. Add a note and a call-out that states there is a "public access easement" on all "private lanes". (This allows the UPS guy and guests to travel the private lane to deliver packages and visit...etc.)
20. Your common lots are misnumbered in Note 2 and will be more mis-numbered once you add Block 4.
21. You may have a problem with Lot 1, Block "3" next to Dewey. It has a very wide sewer easement along the side of that large residential lot. Shouldn't that be a common lot??? Or convert it to your stub road to the parcel to the south.
22. Add perimeter fence on your pre-plat or your landscape plan. Even though code requires the fence to be on perimeter boundary, that may not make sense in light of your common lots and pathway. When next to common lots and/or pathway, place the fence on rear boundary of home lots and keep pathway open.
23. Remove the setback dimension note. But, keep note that zoning is R-3.
24. Show mailbox location(s)
25. What are the symbols shown in the green common areas of the landscape plan? They are stars, sunbursts, flower shapes. They are not in your legend. What are they? Amenities?
26. I think you are meeting your open space requirement, but I won't be able to confirm until I understand the strange symbols in the common lots shown on the landscape plan.
27. Show dimension of pathways. How wide are the paths?
28. Show dimensions of easements overlaying pathways.
29. A portion of the pathway required by the Middleton Transportation, Schools, and Recreation Map is shown on Kennedy Meadow's property, not on the Mills property. Please show documents to prove you have the right to construct the pathway on another subdivision's property. You will need some form of license or agreement from them since they own the property
30. Because you are still in contract with the Foote's for the property adjacent to Dewey, you still have time to negotiate the proper handling of the pathway crossing their "future lot." The City would like you to make a part of your contract with the Footes a requirement that the pathway will be constructed and the Footes will grant a public access easement along the



CITY OF MIDDLETON

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pathway. They will be able to do this once the lot line adjustment is completed and title transfers. The City will likely make construction of the footpathway and grant of a public access easement a condition of approval for final plat for phase 1.

31. Add the following paragraphs to your "Note" section:

- a. Sewer and water capacity shall be reserved when the City approves the construction drawings.
- b. Applicable building setbacks are those that are in effect at the time of building permit issuance.
- c. Fiber optics or conduit for fiber optics shall be stubbed to each building lot.
- d. Mailbox clusters to be installed as shown on the preliminary plat.
- e. Unless otherwise shown, all lots shall have a permanent easement for public utilities over the 10' adjacent to any rear lot line or subdivision boundary.
- f. Note that all roads (except private lanes) are public.
- g. All pathways shown on pre-plat are constructed by Developer/Owner and are encumbered with a public access easement. However, owner, or its assigns, successors and/or the Homeowners Association, shall be responsible for repairing and maintaining the pathways once constructed.

32. Add the scale to the plat so we know what scale you're using.

33. Add surveyor name and address

34. Add vicinity map

35. Add topo (I'm not sure if one of the topo pages is current. It was confusing)

36. Add all adjacent subdivision and landowners names, and zoning

37. Add data showing cumulative lots per phase.

Read Title 5 to understand what is needed on the Pre-Plat, particularly section 5-4-4.

Roberta L. Stewart, Middleton City Planner

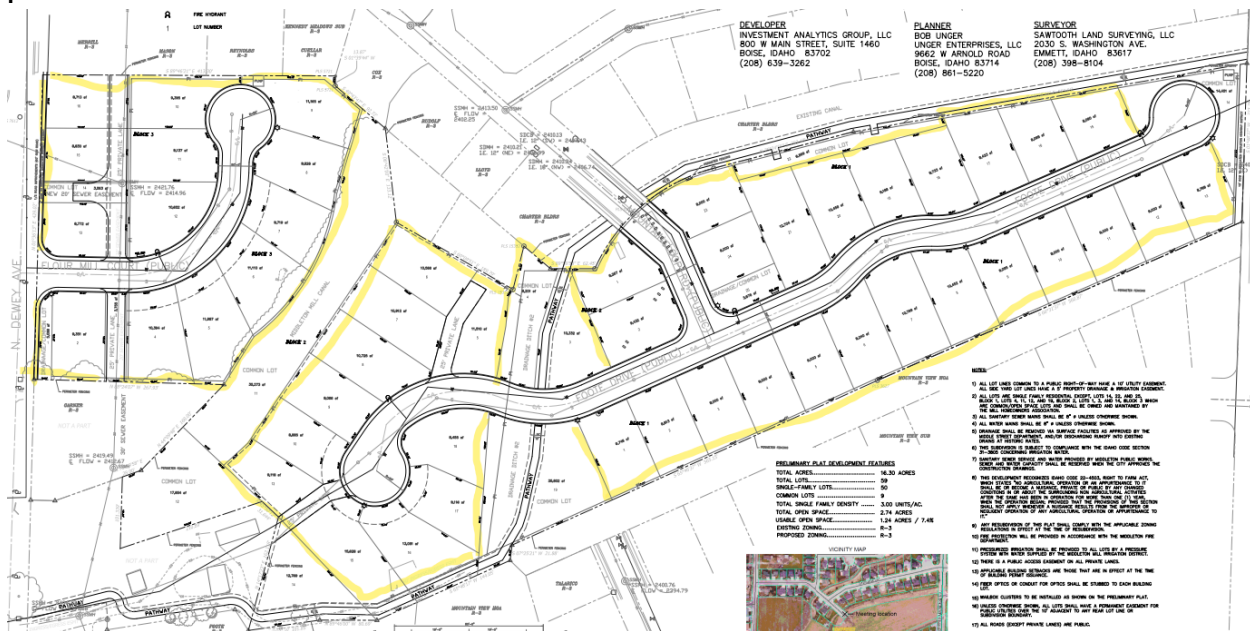


CITY OF MIDDLETON

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citmid@middletonidaho.us | www.middleton.id.gov

2nd Round Planner Comments The Mill Subdivision (Pre-Plat dated 12/29/2021) January 5, 2022

1. City will take care of 2 non-conforming lots to the north, and it is no longer a problem for this development.
2. Talk with HOA that owns Summit Road section over Canal to determine best way to get road completed over Canal.
3. Add a lot and block designation to the common lot south of Foote Drive where the Drainage Ditch #2 is located. It probably should be Lot 19/Block 2. Then change the other Lot 19/Block 2 to Lot 20/Block 2.
4. Change the name of Foote Drive to another name not on the County's road list. Foote Avenue already exists.
5. Middleton Road requires a 24' landscape buffer "easement" along the frontage per 5-4-10-4. Just call out the easement and show it on the Landscape plan.
6. Do not put the code required "perimeter fence" on the perimeter at common lot locations. Leave those lots open. You don't want to hem in the pathway areas and nice open spaces. Just keep the fence on building lot side or rear boundary lines. See below.



7. You can make the paved pathway 8' wide instead of 10' if you like.
8. Move mailbox on Flour mill up near the pumphouse at the end of the cul de sac and carve out a little common lot for the pumphouse and the mailbox.

9. What amenities are you going to provide? Please show designations on the pre-plat. It would be nice to have benches in common areas along pathway.
- 10.

Roberta L. Stewart,
Middleton City Planner



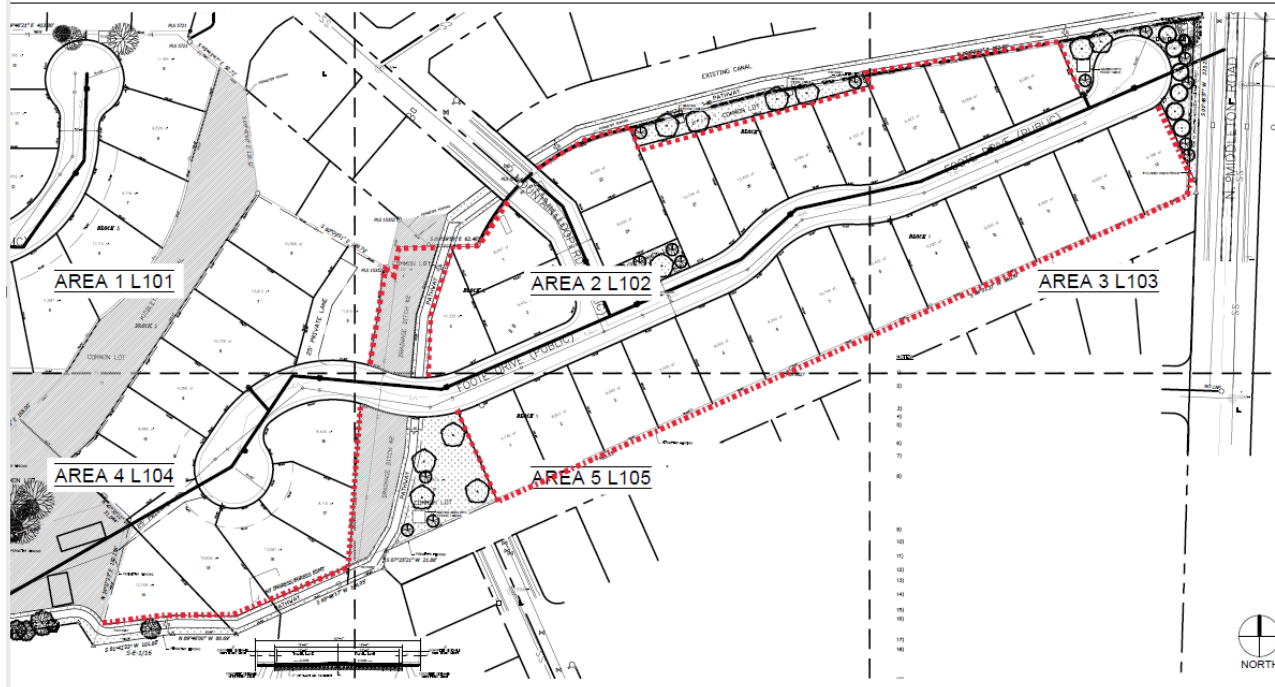
CITY OF MIDDLETON

P.O. Box 487 | 1103 W Main Street, Middleton, ID 83644
Tele (208) 585-3133 | Fax (208) 585-9601
citmid@middletonidaho.us | www.middleton.id.gov

3rd Round Planner Comments The Mill Subdivision (Pre-Plat dated 1/5/2022) January 12, 2022

1. Amy W., noted that you need a variance for the cul-de-sac length exceeding 600'. We are allowed to handle variances as "waivers" to the code during the pre-plat process (MCC 1-15-2), and you will not need to physically submit a variance. BUT, please add a note to the Preliminary Plat that there is a variance to exceed the cul-de-sac length found in MCC 5-4-10-2.
2. Please change note 12 to add language that all Private Lanes are owned and maintained by the HOA. .
3. As Amy requested, please remove the perimeter fence call-outs from the pre-plat, but we need you to show the fencing on the landscape plan. Also, add a note to the preliminary plat as follows:
"Variance to allow subdivision perimeter fencing along rear boundary of residential lots adjacent to open space rather than on subdivision perimeter boundary. Subdivision fencing shown on accompanying Landscape Plan."

Please do not put the perimeter fencing on all of the subdivision perimeter boundary because it will unnaturally enclose open space/common lots. Please show "perimeter" fencing around common lots as shown below. Except you might prefer to fence in the canal for safety reasons. If you do, please consider wrought iron fencing along the canal so the pathway seems open, walkers can enjoy seeing the water, but children will not be endangered. Site plan below generally shows that wherever common open space is present, the fencing should end at the boundary of adjacent residential lots and not enclose the common area.



4. The revised lot line adjustment looks accurate to me, but I still need to get Amy's opinion on it. If she approves the lot line documents, we will need to make it a condition of pre-plat approval that the lot line adjustment will be finalized before initial submittal of construction documents.

5. change features table to note that there are 10 common lots.

6. Please be aware that Staff Report will request Council to make it a condition of approval that the pathway on the Foote's "barn property" is constructed and a public access easement for the Foote pathway is recorded prior to final plat approval.

Roberta L. Stewart,

Middleton City Planner

Exhibit “2”
Design Review
Gem Meat Packing Co.
Staff Presentation



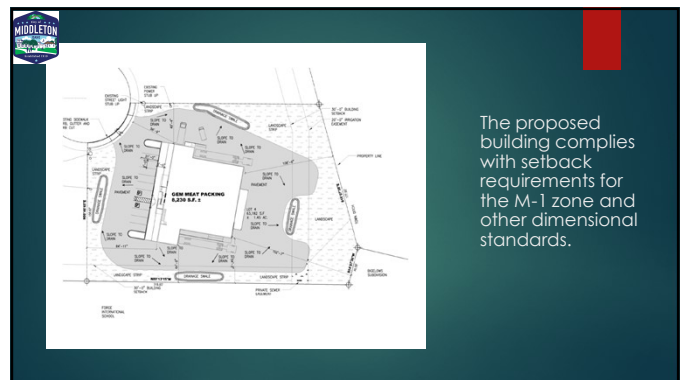
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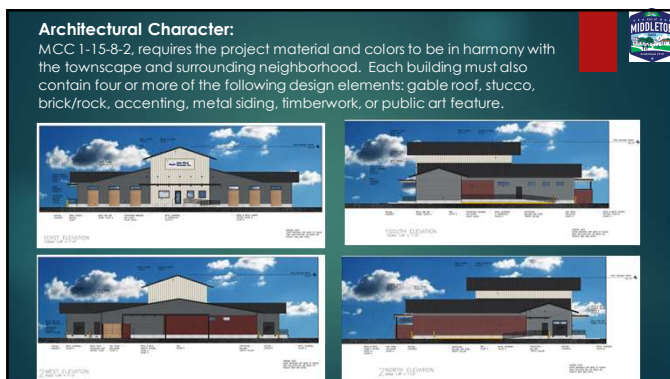
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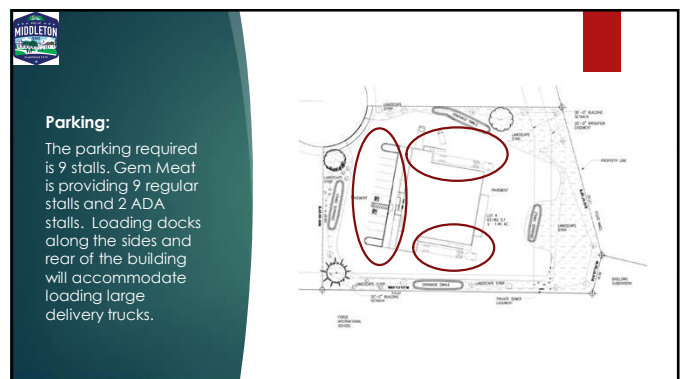
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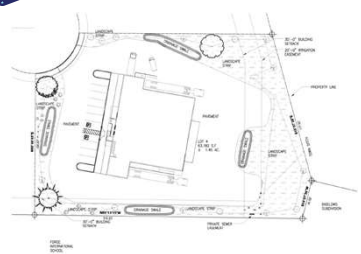
Utilities:
Sanitary Sewer and City Water is available in the commercial subdivision.

Lighting:
Applicant provided a lighting schematic and photometric data. All exterior lighting is shielded downward per City Code.




7

Landscaping:
Applicant provided a landscape plan. Landscaping meets all standards required by City Code.



8

Applicable Codes and Standards:
Per MCC 1-15-8-1, a design review is required for all nonresidential structures in Middleton.
The applicable Codes and Standards relevant to the review are MCC 1-15, 5-1, and 5-4.



9

City Engineer Comments:
City Engineer has reviewed and approved of the conceptual plan.

Memo
To: Jennica Reynolds, Planner
From: Civil Dynamics PC, Amy Woodruff, PE
Date: March 10, 2022
Re: Gem Meat Packing, Bozic Subdivision

Please find summarized below the comments for Gem Meat design review:

1. The on-site stormwater management system must be sized to manage the 1 hour/100 year event. The swales are appropriate with the bottom of the facility 3.5' (min) from groundwater.
2. The City will need to better understand the impact to the sewer system. We will request a copy of the documentation/permit from Garden City and will require information related to pretreatment, volume of flow, BOD loading, etc. Is there water demand for the actual process or just use by employees and wash down.
3. Please know the structure will not be approved for occupancy until the Hartley Sewer Project is complete (July 2022) or until an alternative sewer system is in place and functional.

10

Conclusions and Recommended Conditions of Approval:
Applicant's Design Review application complies with setback dimensions for the M-1 zone found in Middleton City Code.

If the Design Review Committee is inclined to approve the application, City Planning Staff recommends that the approval have the following conditions attached:

- a. Parking stalls shall comply with Middleton City codes and standards.
- b. Applicant must comply with all the codes and standards of the Middleton City Code.
- c. All exterior lighting must be shielded downward.
- d. All City Engineer comments for design review and building permit are to be completed and approved. (See attached design review comments.)

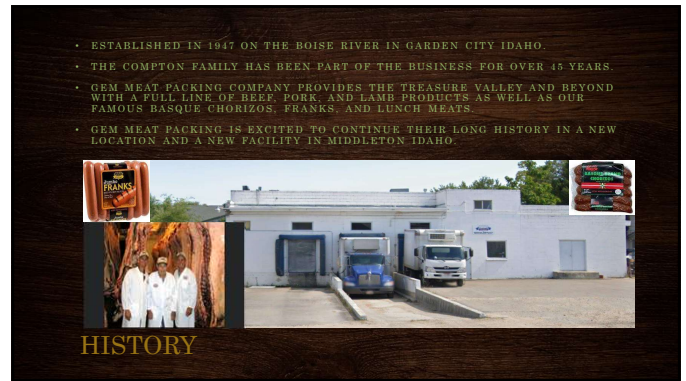
Planning Deputy Clerk:
Jennica Reynolds
March 14, 2022

11

Exhibit “3”
Design Review
Gem Meat Packing Co.
Applicant Presentation



1



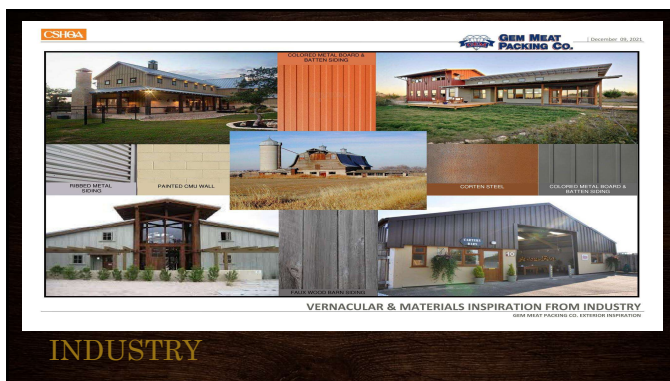
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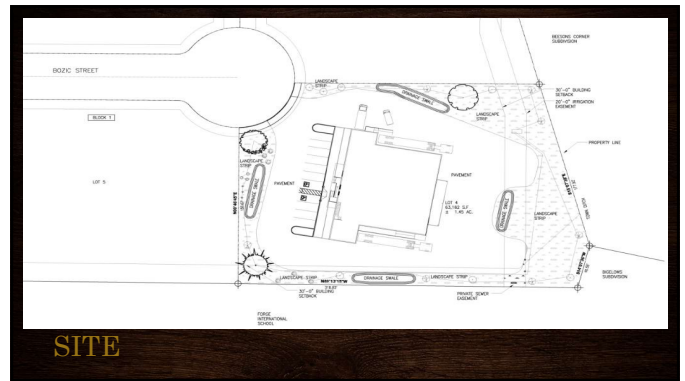
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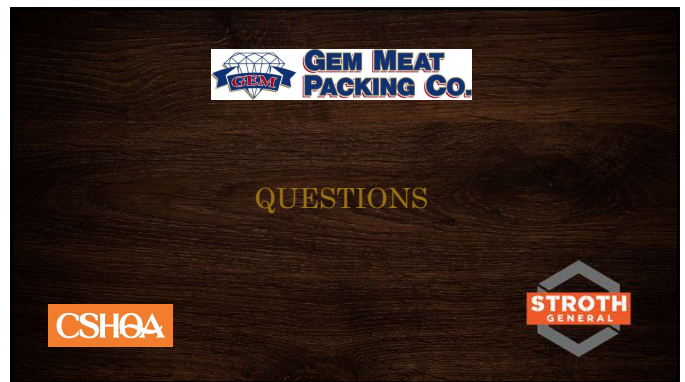
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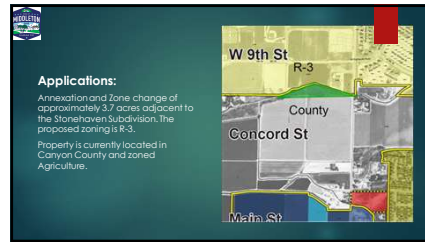


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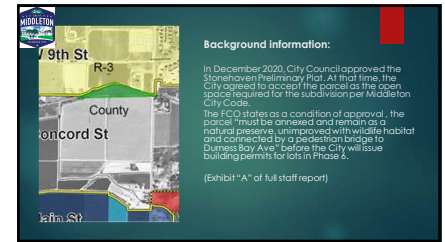
Exhibit “4”
Stonehaven Annexation
Staff Presentation
P&Z Hearing
3-14-2022



1



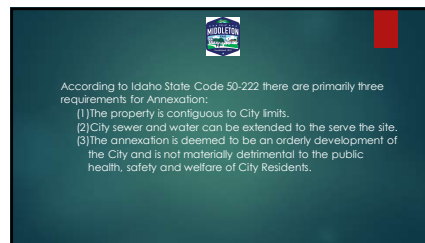
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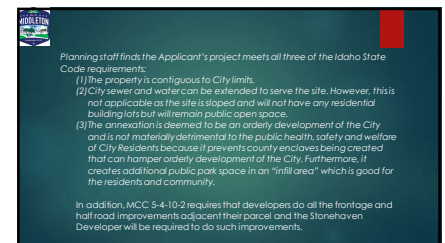
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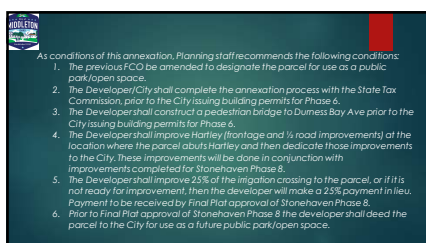
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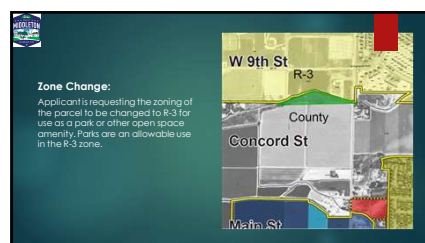
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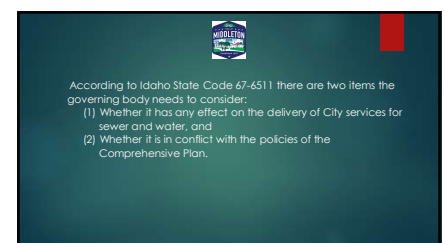
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7



8



9




FINDINGS:

Planning staff finds the Applicant's project:

- (1) Does not have an effect on the delivery of City sewer and water services because the site will not have any residential building lots, thus negating the need for City services; and
- (2) As will be shown below the project is not in conflict with the policies of the Comprehensive Plan.


10



Comprehensive Plan and Land Use Map:

Applicant's project complies with the Comprehensive Plan's Future Land Use Map:

Project is designated Residential on the Map which matches the Residential Use (blue) planned for the site.



11




Comprehensive Plan:

Project complies with the Goals, Objectives and Strategies of the 2019 Middleton Comprehensive Plan as follows:

- a. Goal 9: Increase the number of parks throughout the City by the development and dedication of land and pathways for parks and recreation.
- b. Goal 10: Locate and design parks, open spaces, recreational facilities and public facilities that encourage physical activity.

12



Planning Staff Comments:

(Complete Comments attached as Exhibit "B" in full Staff Report)

Jessica Reynolds

From: Jessica Reynolds
Sent: Friday, February 25, 2022 3:52 PM
To: Walker, Jay; Todd Campbell; Dean Walter; Amy Larenty
Cc: Barbara Street; Schneider, Alec; Caroline Connor
Subject: RE: Stonehaven #6 Amenity application - miscap
Attachments: Stonehaven Amenity - Planning Staff - 02.23.22.pdf

Team,

We are taking the amenity to Planning and Zoning on March 14th. (See attached)

Our team has discussed the Amenity and the engineer has brought these items to our attention. The improvements to Hartley Rd for Stonehaven 6 we need you to do the following:

1. Improve Hartley at the location where the nature preserve abuts Hartley and then drop to the City.
2. Either improve 25% of the irrigation crossing to cover the nature preserve portion, or if improvement, then Stonehaven will make a 25% payment in lieu.

These will be conditions of approval listed in the Staff Report. Just wanted to give you a heads up.

Thanks,

Jessica Reynolds
Jessica Reynolds
Deputy Clerk, Planning
City of Middleton
208-565-3133
jreynolds@cityofmiddleton.gov


13



Surrounding Landowners Comments: (Exhibit "C" of Full Staff Report)

Email from Elizabeth Beach – opposed to the zone change. She believes the parcel should remain the previously designated "nature reserve".

14




Agency Comments: (Exhibit "D" of Full Staff Report)

Sawtooth Law Offices, PLLC - Letter dated March 7, 2022, for Canyon Hill Ditch Company addressing easement.

No other Agencies have submitted comments.

15



Applicant Information:

Application received and accepted October 29, 2021

Applicant/Owner: Todd Campbell – TBC Holdings, LLC
P.O. Box 140298
Boise, ID 83714

Representative: Jay Walker – Kimley-Horn
849 E State Street 103 Suite
Eagle, ID 83616


16



Notices & Neighborhood Meeting:	Dates:
Neighborhood Meeting	10/27/2021
Newspaper Notification	2/27/2022
Radius notification mailed to Adjacent landowners within 300'	2/25/2022
Circulation to Agencies	2/25/2022
Sign Posting property	2/25/2022

Planning Staff finds that notice was given according to Idaho State Law and Middleton City Code.

17



Applicable Codes and Standards:

- ▶ Idaho Code Secs., 67-6503, 67-6509, 67-6511, 67-6513, 50-222, 50-1301 through 50-1329.
- ▶ Idaho Standards for Public Works Construction the Middleton Supplement to the Idaho Standards for Public Works Construction.
- ▶ Middleton City Code 1-14, 1-15, 5-1, 5-2, 5-3, and 5-4.

18




Conclusions and Recommended Conditions of Approval:

The Planning & Zoning Commission is tasked with considering the applications for Annexation and Zone Change and making a recommendation to City Council for approval or denial of the application.

Per State Law and the Middleton City Code, any recommendation must be based upon General Facts and Conclusions of Law.


19



As to General Facts:

Planning Staff has set forth general facts as stated above. If the Commission agrees with those general facts and agrees with the testimony and evidence presented at the public hearing, the Commission needs to make a motion to accept the general facts set forth in the staff report and public hearing.

20




As to Conclusions of Law:

Planning Staff finds that the Planning & Zoning Commission has the authority to hear these applications and to recommend approval or denial of the applications. Additionally, Planning Staff notes that:

- All public notice requirements were met.
- Planning Staff further set forth the portions of the Idaho State Code and Middleton Code to be considered in making a recommendation on the applications.

If the public hearing is held and conducted in compliance with Idaho State Statute and the Middleton City Code, then the Commission may accept these conclusions of law by passing a motion to accept the conclusions of law set forth in the staff report and public hearing.

21




If the Commission is inclined to recommend approval of the applications based upon the above General Facts and Conclusions of Law, then Planning Staff recommends that any approval be subject to the following conditions:

1. The previous FCO be amended to designate the parcel for use as a public park/open space.
2. Developer to complete the annexation process with the State Tax Commission, prior to the City issuing building permits for Phase 4.
3. Developer to construct a pedestrian bridge to Dunes Bay Ave prior to the City issuing building permits for Phase 6.
4. Prior to Final Plat approval of Shorehaven Phase 8, the developer shall improve Hartley at the location where the nature preserve abuts Hartley and then dedicate those improvements to the City.
5. Prior to Final Plat approval of Shorehaven Phase 8, the developer shall either improve 25% of the irrigation crossing on Hartley Road to cover the nature preserve portion, or if it is not ready for improvement, then the developer will make a 25% payment in lieu. Payment to be received by Final Plat approval of Shorehaven Phase 8.
6. Prior to Final Plat approval of Shorehaven Phase 8 the developer shall deed the parcel to the City for use as a public park/open space area.

22

Finally, if the Commission denies the application, pursuant to Middleton City Code 1-14(E)(8), the Commission must state on the record what Applicant can do, if anything, to gain approval of the application.



Planning Deputy Clerk
Brenda Reynolds
3/14/2022

23

Exhibit “5”
Stonehaven Annexation
Staff Report
P&Z Hearing
3-14-2022



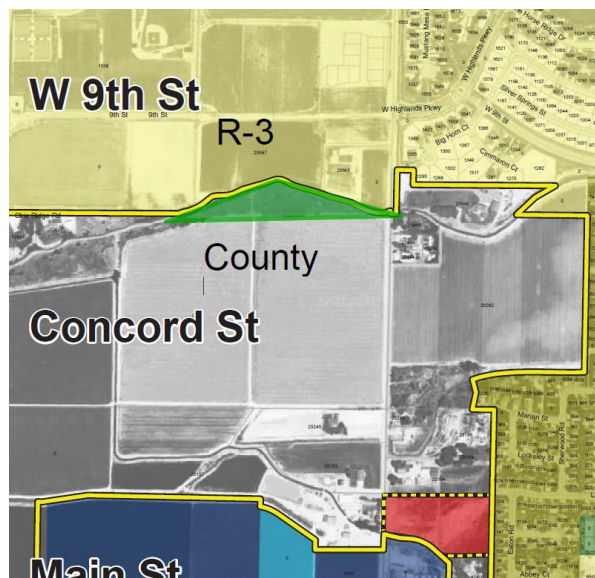
STAFF REVIEW AND REPORT

Middleton Planning and Zoning Commission

Stonehaven Annexation and Zone Change



- A. **Planning & Zoning Commission Hearing Date:** March 14, 2022
- B. **Applications:** Annexation and Zone Change of approximately 3.7 acres adjacent to the Stonehaven Subdivision located at 0 Hartley Lane (Tax Parcel No. R344420120). The proposed zoning is R-3.
- C. **Current Zoning & Property Condition:** The property is currently located in Canyon County and zoned Agriculture.



- D. Annexation:** Applicant is requesting the entire 3.7-acre parcel be annexed into the City of Middleton. In December 2020 the City Council approved the Stonehaven Amended Preliminary Plat. The City agreed to accept the parcel as the open space required for the subdivision per MCC 5-4-10-10. The FCO states as a condition of approval, the parcel “must be annexed and remain as a natural preserve, unimproved with wildlife habitat and connected by a pedestrian bridge to Durness Bay Ave” before the City will issue building permits for lots in Phase 6. (Exhibit “A”)

The parcel is currently unimproved, overgrown with weeds and slopes gradually down to a ditch bank. The topography and location of the property do not lend itself well to a nature preserve. A better and higher use would be to designate the parcel as a future public park/open space that will allow for future improvements to be made.

According to Idaho State Code 50-222 there are primarily three requirements for Annexation: (1) the property is contiguous to City limits (2) City sewer and water can be extended to the serve the site, and (3) the annexation is deemed to be an orderly development of the City and is not materially detrimental to the public health, safety and welfare of City Residents.

Planning staff finds the Applicant’s project meets all three of the Idaho State Code requirements: (1) the property is contiguous to City limits. (2) City sewer and water can be extended to serve the site. However, this is not applicable as the site is sloped and will not have any residential building lots but will remain public open space. (3) The annexation is deemed to be an orderly development of the City and is not materially detrimental to the public health, safety and welfare of City Residents because it prevents county enclaves being created that can hamper orderly development of the City. Furthermore it creates additional public park space in an “infill area” which is good for the residents and community.

In addition, MCC 5-4-10-2 requires that developers do all the frontage and half road improvements adjacent their parcel and the Stonehaven Developer will be required to do such improvements.

As conditions of this annexation, Planning staff recommends the following conditions:

1. The previous FCO be amended to designate the parcel for use as a public park/open space.
2. The Developer/City shall complete the annexation process with the State Tax Commission, prior to the City issuing building permits for Phase 6.
3. The Developer shall construct a pedestrian bridge to Durness Bay Ave prior to the City issuing building permits for Phase 6.
4. The Developer shall improve Hartley (frontage and ½ road improvements) at the location where the parcel abuts Hartley and then dedicate those improvements to the City. These improvements will be done in conjunction with improvements completed for Stonehaven Phase 8.

5. The Developer shall improve 25% of the irrigation crossing to the parcel, or if it is not ready for improvement, then the developer will make a 25% payment in lieu. Payment to be received by Final Plat approval of Stonehaven Phase 8.
6. Prior to Final Plat approval of Stonehaven Phase 8 the developer shall deed the parcel to the City for use as a future public park/open space.

D. Zone Change: Applicant is requesting the zoning of the parcel to be changed to R-3 for use as a park or other open space amenity. Parks are an allowable in the R-3 zone.

According to Idaho State Code 67-6511 there are two items the governing body needs to consider: (1) Whether it has any effect on the delivery of City services for sewer and water and (2) whether it is in conflict with the policies of the Comprehensive Plan.

Planning staff finds the Applicant's project (1) does not have an effect on the delivery of City sewer and water services because the site will not have any residential building lots, thus negating the need for City services, and (2) as will be shown below the project is not in conflict with the policies of the Comprehensive Plan.

F. Comprehensive Plan & Land Use Map: Applicant's project complies with the Comprehensive Plan's Future Land Use Map because the project is designated Residential (blue color) on the Land Use Map, which matches the Residential Use and open space planned for the site.



Additionally, Applicant's project complies with the *Goals, Objectives, and Strategies* of the 2019 Middleton Comprehensive Plan as follows:

- a. *Goal 9:* Increase the number of parks throughout the City by the development and dedication of land and pathways for parks and recreation.
- b. *Goal 10:* Locate and design parks, open spaces, recreational facilities and public facilities that encourage physical activity.

G. Comments from Planning Staff: Planning Staff comments attached as (Exhibit “B”).

H. Comments Received from Surrounding Landowners: (Exhibit “C”).
Email from Elizabeth Beach – opposed to the zone change. She believes the parcel should remain the previously designated “nature reserve”.

I. Comments from Agencies: (Exhibit “D”).
Sawtooth Law Offices, PLLC - Letter dated March 7, 2022, for Canyon Hill Ditch Company addressing easement.

J. Applicant Information: Application from Owner Todd Campbell of TBC Holdings, LLC, P.O Box 140298, Boise, ID 83714 and Representative Jay Walker of Kimley-Horn, 849 E State St. 103 Suite, Eagle, ID 83616.

K. Notices:	Dates:
Neighborhood Meeting	10/27/2021
Newspaper Notification	2/27/2022
Radius notification mailed to Adjacent landowners within 300'	2/25/2022
Circulation to Agencies	2/25/2022
Sign Posting property	2/25/2022

Planning Staff finds that notice was given according to Idaho State Law and Middleton City Code.

KL. Applicable Codes and Standards:
Idaho Code Secs., 67-6503, 67-6509, 67-6511, 67-6513, 50-222, 50-1301 through 50-1329.
Idaho Standards for Public Works Construction, the Middleton Supplement to the Idaho Standards for Public Works Construction.
Middleton City Code 1-14, 1-15, 5-1, 5-2, 5-3, and 5-4.

M. Conclusions and Recommended Conditions of Approval:

The Planning & Zoning Commission is tasked with considering the applications for Annexation and Zone Change and making a recommendation to City Council for approval or denial of the application.

Per State Law and the Middleton City Code, any recommendation must be based upon *General Facts and Conclusions of Law*.

As to General Facts, Planning Staff has set forth general facts as stated above. If the Commission agrees with those general facts and agrees with the testimony and

evidence presented at the public hearing, the Commission needs to make a motion to accept the general facts set forth in the staff report and public hearing.

As to Conclusions of Law, Planning Staff finds that the Planning & Zoning Commission has the authority to hear these applications and to recommend approval or denial of the applications. Additionally, Planning Staff notes that all public notice requirements were met. Planning Staff further set forth the portions of the Idaho State Code and Middleton Code to be considered in making a recommendation on the applications. If the public hearing is held and conducted in compliance with Idaho State Statute and the Middleton City Code, then the Commission may accept these conclusions of law by passing a motion to accept the conclusions of law set forth in the staff report and public hearing.

If the Commission is inclined to recommend approval of the applications based upon the above *General Facts and Conclusions of Law*, then Planning Staff recommends that any approval be subject to the following conditions:

1. The previous FCO be amended to designate the parcel for use as a public park/open space.
2. Developer to complete the annexation process with the State Tax Commission, prior to the City issuing building permits for Phase 6.
3. Developer to construct a pedestrian bridge to Durness Bay Ave prior to the City issuing building permits for Phase 6.
4. Prior to Final Plat approval of Stonehaven Phase 8, the developer shall improve Hartley at the location where the nature preserve abuts Hartley and then dedicate those improvements to the City.
5. Prior to Final Plat approval of Stonehaven Phase 8, the developer shall either improve 25% of the irrigation crossing on Hartley Road to cover the nature preserve portion, or if it is not ready for improvement, then the developer will make a 25% payment in lieu. Payment to be received by Final Plat approval of Stonehaven Phase 8.
6. Prior to Final Plat approval of Stonehaven Phase 8 the developer shall deed the parcel to the City for use as a public park/open space area.

Finally, if the Commission denies the application, pursuant to Middleton City Code 1-14(E)(8), the Commission must state on the record what Applicant can do, if anything, to gain approval of the application.

Exhibit “A”

FCO December 2020



CITY OF MIDDLETON

City Council

Stonehaven Amended Preliminary Plat

October 20, 2020 Application

November 9, 2020 P&Z Approval

November 18, 2020 CC Approval

December 2, 2020 CC FCO's

Findings of Fact, Conclusions of Law, and Decision

SUMMARY OF THE REQUEST

A request by TBC Holdings, LLC and Todd Campbell Construction, Inc. for approval of an amended preliminary plat with a revised phasing plan and lot configuration consisting of eight phases and 239 single family residential lots, to accommodate Middleton City Code requirement for secondary vehicular access for Stonehaven Subdivision, located on approximately 78.17 acres west of Hartley Lane, south of Willis Road, east of Emmett Road, and mostly north of Canyon Hill Canal.

FINDINGS OF FACT

1. **Applicant:** TBC Holdings, LLC
P.O. Box 140298
Boise, ID 83714
2. **Application:** The application was accepted by the City on October 20, 2020
3. **Applicable Codes and Standards:**
Idaho Code Title 67, Chapter 65
Middleton City Code (MCC) 1-14-5; 1-15-1; 5-4-4
4. The Planning and Zoning Commission recommended that City Council approve the amended preliminary plat.
5. **Written Agency Responses Received to Date:** none.
6. **Written Property Owners Responses Received to Date:** none.
7. **Preliminary Plat Standards:** Per City Code Section 5-4-4.



CITY OF MIDDLETON City Council

CONCLUSIONS OF LAW

Notice of the Application was given according to law. The City Council Public Meeting was conducted according to law, and the City has kept a record of the application and related documents.

DECISION

Based on the Findings of Facts, and Conclusions of Law, the City Council hereby recommends approval of the preliminary plat with the following conditions:

1. City of Middleton municipal domestic water, fire flow and sanitary sewer services are extended to serve the subdivision.
2. Comply with MCC 5-4-10-10, open space requirement: Lot 3, Block 4, Phase 4 with an amenity as defined in MCC 1-3-1, together with Lot 30, Block 8, Phase 6 which must be annexed and remain as a natural preserve, unimproved with wildlife habitat and connected by a pedestrian bridge to Durness Bay Ave. Annexation to occur before the City will issue building permits for lots in Phase 6.

MOTION TO APPROVE BY CITY COUNCIL ON: November 18, 2020

NOTICE

This decision is deemed by Idaho law to be a final decision. An affected person aggrieved by a final decision may within twenty-eight (28) days after all remedies have been exhausted under local ordinances seek judicial review as provided by title 67 chapter 65, Idaho Code. The applicant has a right to request to the City a regulatory taking analysis pursuant to section 67-8003, Idaho Code.

Signed: December 2, 2020.


Steven J. Rule, Mayor

Attest:



Bruce Bayne,
Planning and Zoning Official

Exhibit “B”

Comments from Planning Staff

Jennica Reynolds

From: Jennica Reynolds
Sent: Friday, February 25, 2022 3:52 PM
To: Walker, Jay; Todd Campbell; Dean Waite; Amy Lavery
Cc: Roberta Stewart; Scheibner, Alec; Candrian, Connor
Subject: RE: Stonehaven #6 Annexation application - receipt
Attachments: Stonehaven Annex Notice - Posting Box - PZ 3-14-2022.pdf

Team,

We are taking the annexation to Planning and Zoning on March 14th. (See attached)

Our team has discussed the Annexation and the engineer has brought these items to our attention. When you are doing the improvements to Hartley Rd for Stonehaven 8 we need you to do the following:

1. Improve Hartley at the location where the nature preserve abuts Hartley and then dedicate those improvements to the City.
2. Either improve 25% of the irrigation crossing to cover the nature preserve portion, or if it's not ready for improvement, then Stonehaven will make a 25% payment in lieu.

These will be conditions of approval listed in the Staff Report. Just wanted to give you a heads up.

Thanks,

Jennica Reynolds

Jennica Reynolds
Deputy Clerk, Planning
City of Middleton
208-585-3133
jreynolds@middletoncity.com

From: Walker, Jay <Jay.Walker@kimley-horn.com>
Sent: Friday, October 29, 2021 6:36 AM
To: Jennica Reynolds <jreynolds@middletoncity.com>; Todd Campbell <tddcampbell@gmail.com>; Dean Waite <pm.tccinc@gmail.com>; Amy Lavery <estimating.tcc@gmail.com>
Cc: Roberta Stewart <rstewart@middletoncity.com>; Scheibner, Alec <Alec.Scheibner@kimley-horn.com>; Candrian, Connor <Connor.Candrian@kimley-horn.com>
Subject: RE: Stonehaven #6 Annexation application - receipt

Jennica and all,

Thank you for the review of the SH#6 nature reserve application and acceptance. We appreciate you sending the receipt for our records. We will await the hearing date and coming action items to complete this process.

Kind regards – enjoy Friday,

Jay Walker, Principal

AllTerra Consulting | www.allterraconsulting.com
849 E. State Str., Ste 104
Eagle, Idaho 83616
Cell 208.484.4479
jwalker@allterraconsulting.com



"Life's most persistent and urgent question is: 'What are you doing for others?'"
-Dr. Martin Luther King, Jr.

As of July 1, 2021, announces...

Jay Walker

849 East State Str, Ste 1004/103
Eagle, Idaho 83616

Kimley-Horn | Direct 208.906.0883 | Mobile: 208.484.4479

<https://www.kimley-horn.com/>

Celebrating 13 years as one of FORTUNE's 100 Best Companies to Work For

From: Jennica Reynolds <jreynolds@middletoncity.com>

Sent: Thursday, October 28, 2021 5:22 PM

To: Walker, Jay <Jay.Walker@kimley-horn.com>; Todd Campbell <tddcampbell@gmail.com>

Cc: Roberta Stewart <rstewart@middletoncity.com>

Subject: Stonehaven #6 Annexation application

Gentlemen,

The city has received the annexation application and fee for Stonehaven #6 Nature Preserve. Please see the attached receipt.

Thank You,

Jennica Reynolds

Deputy Clerk, Planning

City of Middleton

208-585-3133

jreynolds@middletoncity.com

Exhibit “C”

Comments from
Surrounding
Landowners

From: [Elizabeth Beach](#)
To: [Jennica Reynolds](#)
Cc: [e beach](#)
Subject: Public Hearing Notice – Annexation/Zone Change – Stonehaven
Date: Thursday, March 3, 2022 2:08:29 PM

I would like to make known my objection to the proposed zoning change. Any parcel previously designated “nature preserve” should remain as such to be consistent with the City’s stated goals of keeping a rural characteristic.

In this case, I believe the "nature preserve" lot-size calculation allowed the other open-spaces in Stone Haven to be much smaller and less in number. Seems to me, if this zoning change takes place, then the previous Plat approval must be nullified and the approval process begun anew.

Furthermore, I believe a rezoning of this type and in this situation will set a very bad precedent, and is contrary to the Mayor’s stated goal of controlled growth.

I am writing this email as I am unable to attend the upcoming PZ meeting. I appreciate it if you pass my opinion on to the Commission, as well as the Mayor.

Sincerely,

Elizabeth Beach
567 Mountain St
Middleton, ID 83644

Sent from my iPhone

Exhibit “D”

Comments from Agencies

Boise Office

1101 W. River St.
Suite 110
Boise, Idaho 83702
Tel. (208) 629-7447

Challis Office

1301 E. Main Ave.
P.O. Box 36
Challis, Idaho 83226
Tel. (208) 879-4488

Twin Falls Office

213 Canyon Crest Drive
Suite 200
Twin Falls, Idaho 83301
Tel. (208) 969-9585

Fax (all offices)
(208) 629-7559



SAWTOOTH LAW

OFFICES, PLLC

March 7, 2022



David P. Claiborne

S. Bryce Farris

Evan T. Roth

Daniel V. Steenson

Andrew J. Waldera

Brian A. Faria

Patxi Larrocea-Phillips

John A. Richards

Matthew A. Sturzen

Katie L. Vandenberg-Van Vliet

James R. Bennetts *(retired)*

Jennica Reynolds
Middleton Planning and Zoning Official
P.O. Box 487
Middleton, Idaho 83644

Re: Stonehaven Subdivision - Annexation/Zone Change

Dear Ms. Reynolds:

The Canyon Hill Ditch Company has a ditch and easement that run through or abuts this property. The easement is 25 feet each side from the top of bank. The developer must contact Canyon Hill Ditch Company's attorney, Sawtooth Law Offices, PLLC, for approval before any encroachment, change of easement, or drainage discharge into Canyon Hill Ditch Company's facilities occurs. Canyon Hill Ditch Company must review irrigation and storm water drainage plans and construction plans prior to any approval.

Canyon Hill Ditch Company generally requires a License Agreement prior to any approval for the following reasons:

1. Relocation of a facility which would also require a new easement and relinquishment of the old easement once the relocation has been completed.
2. Piping of a facility.
3. Encroachment on a facility with gas, water and sewer lines, utility lines, roadways, bridges or any other structures.
4. Drainage discharges into any facilities.

Also, please be advised that Canyon Hill Ditch Company does not approve of trees within its easement. Therefore, any existing trees within easement will need to be removed. On occasion, Canyon Hill Ditch Company may make exceptions on a case by case basis, which requires the developers/owners to obtain written permission from Canyon Hill Ditch Company for existing trees to remain.

Please contact me if you have any questions.

Yours very truly,

S. Bryce Farris

www.sawtoothlaw.com

Attorneys licensed in Idaho, Montana, Oregon and Washington

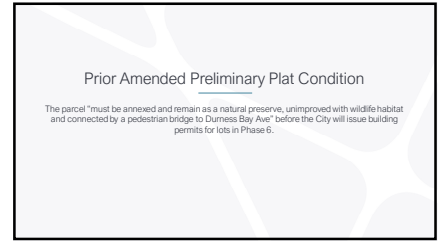
Exhibit “6”
Stonehaven Annexation
Applicant Presentation
P&Z Hearing
3-14-2022



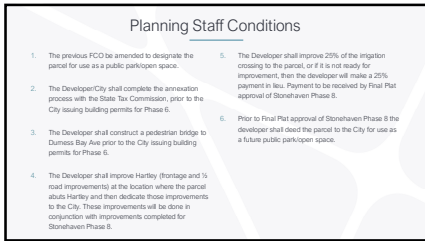
1



2



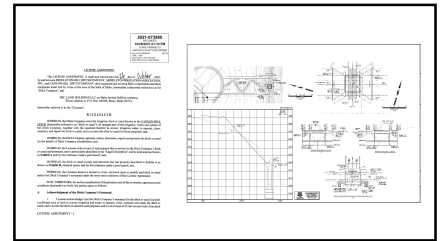
3



4



5



6



7

Exhibit “7”
Stonehaven Annexation
Public Comment
Sign In Sheet

P&Z Hearing
3-14-2022



4) Stonehaven Annexation and Zone Change -

March 14, 2022 - Planning & Zoning Public Hearing

Please check

Name	Address	Phone or Email	Please check			
			In Favor	Neutral	Opposed	Testify
DOUG FAIRBANKS	1733 FORT WILLIAMS ST	PAPAFAIRBANKS@AOL			X	
MIKE GIZARE	1889 RIDGE WAY	208-527-6227				
JAY WALKER	849 E. STATE ST	208-484-4479	✓			

X contour
 of as
 space
 Access
 to Park
 Area
 Access
 off Hwy

Exhibit “8”
Public Comment
Sign In Sheet

P&Z Meeting
3-14-2022

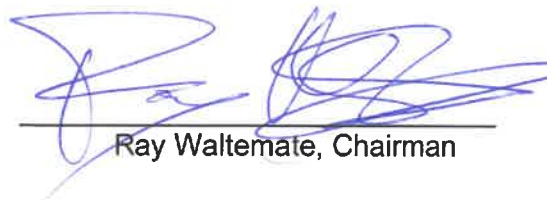


Public Comment

March 14, 2022 - Planning & Zoning Meeting

Name	Address	Phone or Email	Topic
MIKE GRAEFE	1889 RIDGE WAY	208-529-6327	✓
Chuck Hull	1711 MUSTANG MESSE	530-529-2241	✓
Pete Doornick	13146 Galloway Rd	208 577 7535	✓
GREGG Winchester	916 Silver Springs St	925-813-5537	TRAFFIC CONSIDERATION HARTLEY & WYATT WYATT
Jenny Howell	1703 N KID		TRAFFIC HARTLEY & WYATT WYATT
April Greene	320 E. Walcott Lake Ct.	(208) 863-3590	
DAVE DISSINGER	661 Hidden Lake Ct	650 222 9243	
Janet Gibson	945 Harresh	818 929 3549	for

Adjourn: Chairman Waltemate adjourned the meeting at 7:59 p.m.


Ray Waltemate, Chairman


ATTEST: Jennica Reynolds, Deputy Clerk, Planning
Approved: April 11, 2022

