



CITY OF MIDDLETON
 P O BOX 487, MIDDLETON, ID 83644
 208-585-3133, FAX: 208-585-9601
 WWW.MIDDLETON.ID.GOV

Planning Department
Approach Permit Application
 Revised 3/3/2022

Issue Date: _____ (Permit void after 12 months from date issued, unless otherwise specified)

NOTICE: This permit shall not be valid for construction until, or unless, the provisions of Idaho Code Title 55, Chapter 22 have been complied with.

PRIOR TO EXCAVATION, CALL DIGLINE 1(800) 342-1585

Property Owner(s):

 Name Phone Email

 Address City, State Zip

Road Name : _____

Location: _____

Public Road Type:

Gravel Pavement Other
 Arterial Collector Local

Type: Residence Commercial Industrial Field Other

Quantity: _____ Width: _____ Surface Type: _____

Culvert: Not Required Required Size: _____ Length: _____

Available sight distance: _____ (NSEW) _____ (NSEW) Posted Speed _____

Conditions: _____

I hereby certify that all information requested and as submitted is prepared to the best of my ability and knowledge. I request that this application be processed for consideration.

 Property Owner's Signature

 Date

Incomplete applications will not be accepted. An application will be complete and accepted by the City when all required information is received. A change of ownership requires completion of a new application.

Fee: None:

Issued By: _____

Date _____

Const. Completed Date: _____

Inspected By: _____

Passed Date: _____

GENERAL PROVISIONS (APPROACHES)

1. A permit and application fee in an amount established by the City shall accompany this application. If proper repair is made and accepted by the City within the permit period, a portion of that fee may be refunded. If proper repair is not completed within the permit period, the City will make the repair, and any additional costs over and above the assurance of performance fee will be invoiced to the applicant in accordance with City policy.
2. Approaches shall be for the bona fide purpose of securing access and not for the purpose of monuments, parking, conducting business or servicing vehicles on the highway right-of-way.
3. No revisions or additions shall be made to an approach or its appurtenances on the right-of-way without the written permission of the City.
4. The permittee shall furnish all material, labor and equipment involved in the construction of the approach and its appurtenances. This shall include furnishing drainage pipe of a size specified on permit (12 inch minimum), curb and gutter, concrete sidewalk, pathway, etc. where required. Materials and workmanship shall be good quality and are subject to inspection by the City.
5. The City reserves the right to make at any time, such changes, additions, repairs and relocations to any approach or its appurtenances within the highway right-of-way as may be necessary to permit the relocation, reconstruction, widening and maintenance of the highway and/or to provide proper protection to life and property on or adjacent to the highway.
6. Driveways and rural approaches shall conform to the plans approved by this permit. Adequate drawings or sketches shall show the design, construction requirements and proposed location of the approach. All approaches shall be in accordance with the standard provisions and drawings set forth in the standards and development procedures for the City.
7. The City may change, amend or terminate this permit or any of the conditions if permittee fails to comply with its provisions or requirements as set forth herein.
8. During the construction of the approach(es), such barricades, signs and other traffic control devices shall be erected and maintained by the permittee, as may be deemed necessary by the City. Said devices shall conform to the current issue of the Manual on Uniform Traffic Control Devices for Streets and Highways. Parked equipment and stored materials shall be as far from the travelway as feasible. Items stored within 30 ft. of the travelway shall be marked and protected.
9. In accepting this permit, the permittee, its successors and assigns, agree to hold the City harmless from any liability caused by the installation, construction, maintenance or operation of the approach(es).
10. If the work done under this permit interferes in any way with the drainage of the highway, the permittee shall wholly and at his own expense make such provision as the highway district may direct to take care of said drainage.
11. Upon completion of said work herein contemplated, all material, equipment, rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat and presentable and to the satisfaction of the City.
12. The permittee shall maintain at his or their sole expense the structure or object for which this permit is granted in a condition satisfactory to the City.
13. Neither the acceptance of this permit nor anything herein contained shall be construed as a waiver by the permittee of any rights given it by the constitution or laws of the State of Idaho or of the United States of America.
14. No work shall be started until an authorized representative of the City has given notice to the permittee to proceed.
15. This permit shall be void unless the work herein contemplated is completed before permit completion date.
16. The City hereby reserves the right to order the change of location or the removal of any structures or facilities authorized by this permit without liability to the City, with said change or removal to be made at the sole expense of the permittee or its successors or assigns.



CITY OF MIDDLETON

P.O. Box 487, 1103 W Main Street, Middleton, ID 83644
208-585-3133 Fax (208) 585-9601
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Dear Middleton Resident:

The subdivision you live in has a storm water management system that includes swales located on the sides of the road. **Middleton city code requires occupants to maintain the swales adjacent to and in front of their property in compliance with Middleton Supplement to Idaho Standards for Public Works Construction.**

Swales are engineered to collect stormwater runoff from the streets, provide filtration and treatment, then hold the water until it dissipates by percolation into the soils.

Swales in subdivisions function as the primary component of the stormwater management system for the roads in the subdivision. The swales are in City of Middleton right-of-way and are owned by the City of Middleton or are in an easement belonging to the City and monitored according to the City's NPDES permit (National Pollutant Discharge Elimination System) issued by the Environmental Protection Agency.

Who is responsible for the swale?

During development of the subdivision the swales are tested and certified by the City Engineer to be functioning properly when the subdivision is approved and accepted by the city. Swales are tested and certified by the City Engineer to be functioning properly when the subdivision is approved for home construction by the city.

During home construction the contractor who holds the building permit is responsible to ensure swales are not damaged during construction. Swales are damaged when contractors drive through them to access the property, clean out concrete trucks, and intern pile construction materials or construction waste in them. Builders are required to re-certify the swale prior to the city issuing a certificate of occupancy.

Homeowners and HOA's like to control the appearance of the swale in front of their property including adding grass, irrigation and mowing etc. For this reason, homeowners assume the operation and maintenance of the swale area fronting their properties, provided the swales are appropriately maintained to continue their primary function of stormwater management.

Following are examples of correct landscaping for swales, some with a sand window and some without a sand window. If you cannot discern if a swale is supposed to have a sand window, please call the city to confirm the swale type.

Correct landscaping for swales with sand window



The sand window should be at least 12” wide, open and free of grass, weeds, trash and cobble. The homeowner should rake the sand window at least two (2) times per year to loosen the top sand layer, remove any collected debris and make sure the sand is in a condition to filter storm water. The grassed side-slopes are integral to the swale function and stormwater quality.

If sediment, trash or cobble collects in the sand window, it should be removed by the homeowner or occupant as soon as possible.

Correct Landscaping for swales without a sand window



Swales without a sand window should be fully grassed, either seeded or sodded. The swale should remain approximately one foot deep after landscaping and the grass should be healthy but not super saturated or overwatered. Overwatering will cause ponding and may lead to mosquito problems, odor and swale failure.

Swales that have been landscaped or modified other than as shown must be restored by the current property owner.

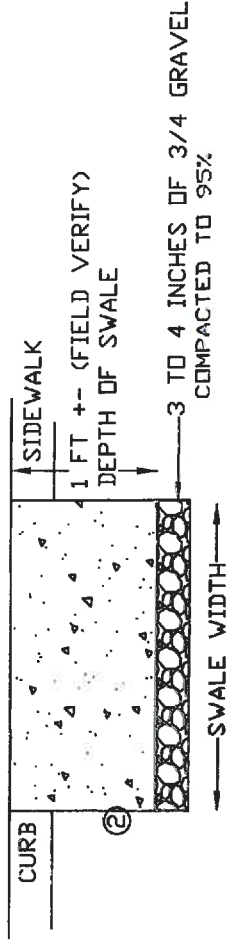
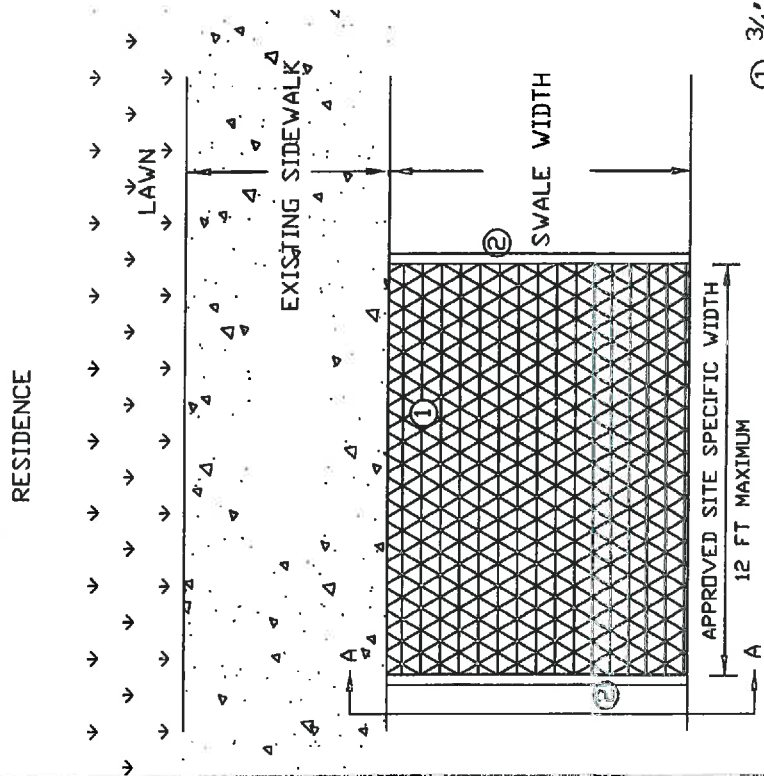
Prohibited landscaping materials or modifications in swales are shown below, violation is a nuisance and has a penalty.

- Filling swales with dirt. This eliminates the swale function entirely and can lead to ponding and property damage downstream and premature roadway failure.
- Cobble or landscape rock placed in the swale on sides or bottom. Sediment collects around the cobble and forms a barrier to infiltration causing swale failure.
- Trees, bushes, shrubs, flowers, plants etc.
- Landscape fabric

Occasionally homeowners want to add an additional driveway approach other than what was approved at time of building permit. The city has a design standard for an additional approach. Any proposed modification of a driveway approach must be requested by the homeowner and approved in writing by the City of Middleton. An approach permit may be requested any time – there is no fee.

Please contact city hall at 208-585-3133 with questions.

CITY OF MIDDLETON
SWALE MODIFICATION DETAIL

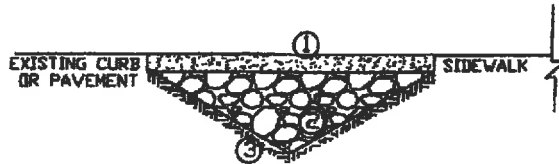


SECTION AA - END WALL IN PROFILE

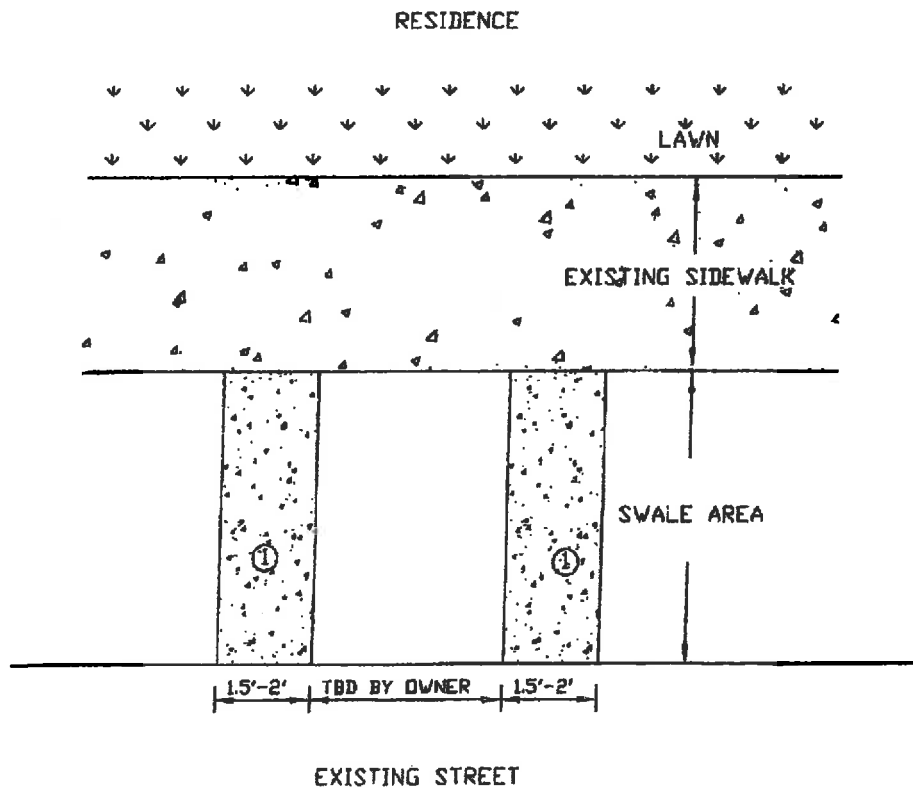
- ① 3/4" CLEAN CHIP ROCK MATERIAL INSTALLED TO SPAN THE SWALE AREA. PEA GRAVEL NOT APPROVED FOR INSTALLATION.
- ② CONSTRUCT CONCRETE END WALL (OR CITY APPROVED OTHER) TO PREVENT MATERIAL MIGRATION OR LOCATE CROSSING ADJACENT TO EXISTING CONCRETE DRIVEWAY END
- ③ CONCRETE END WALL - 3 INCHES WIDE (MIN.) DEPTH AND LENGTH FIELD DETERMINED. CONCRETE 4000 PSI WITH FIBER MESH
- ④ SITE SPECIFIC DETAILS MAY REQUIRE INSTALLATION OF A PERFORATED PIPE IN THE CENTER OF THE SWALE AREA.

EXISTING STREET

CITY OF MIDDLETON
SWALE MODIFICATION DETAIL



- ① CONCRETE STRIP 1.5-2 FT WIDE, 5" THICK, 4000 PSI CONCRETE WITH FIBER AT 15 LB PER YARD.
- ② 3/4" ROADMIX COMPACTED TO 95%
- ③ NATIVE SOIL. TURF/GRASS/SOD REMOVED. NO ROOTS/ORGANICS OR SPRINKLER LINE UNDER CONCRETE PATH



- ① CONSTRUCT TWO (2) CONCRETE STRIPS. EACH STRIP IS 1.5 - 2 FT WIDE AND EXTENDING FROM EXISTING EDGE OF PAVEMENT AND FULLY BRIDGE THE SWALE. CONCRETE STRIPS ARE TO BE 5-INCH THICK CONCRETE, 4000 PSI MIX WITH FIBER AND INSTALLED PER ISPC. STRIPS TO BE INTALLED ON 3/4 ROADMIX BASE MATERIAL COMPACTED TO AT LEAST 95%.