



CITY OF MIDDLETON
 P O Box 487
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 WWW.MIDDLETON.ID.GOV

Planning & Zoning Department
Design Review Checklist

Please submit all items listed below. Applications missing the following items will be deemed incomplete, and the application will not be processed.

| Applicant | Description | Staff |
|-----------|---|-------|
| | Completed and signed Master Land Use Application | |
| | Fee: 2000 sf or less fee is \$375. If over 2000 s.f., fee is \$750 | |
| | Narrative fully describing Architectural elements, materials, scale and design. | |
| | 17x11 Elevation colored rendering of all four sides of building <ul style="list-style-type: none"> If trash enclosure, show rendering of trash enclosure and follow requirements and standards of Republic Service. | |
| | Site Pan with following items: <ul style="list-style-type: none"> Property Boundary Line Location of Building with dimensions to property boundary Parking with dimensions showing at least 9'x21' stalls Location of trash enclosure with dimension of enclosure Add dimension to all sidewalks | |
| | Warranty Deed showing proof of ownership | |
| | Electronic copy of entire application on a USB | |

The Middleton Planning & Zoning Commission handles the Design Review for all Commercial Buildings. Applicant must bring a material board to the Planning & Zoning Meeting and present the design before the Commission.

Design Review applications must be submitted to the Middleton Planning Department at least 14 days before the Planning & Zoning Meeting where the Commission will consider the design.