

REGULAR MEETING MINUTES
MIDDLETON URBAN RENEWAL AGENCY
March 20, 2023, 6:00 p.m.
Middleton City Hall Council Chambers
1103 W. Main Street
Middleton, Idaho 83644

1. **Call to order/Roll Call**
Vice Chairman Kiser called the meeting to order at 6:01 p.m.
Vice Chairman Rob Kiser, Commissioner Carrie Huggins, and Commissioner Carl Lohrengel were present. Chairman Brett Bishop and Commissioner Ray Waltemate were absent. Secretary Jennica Reynolds, Treasurer Wendy Miles and Legal Counsel Meghan Conrad were also present.

2. **Action Item:** Approval of Amended Agenda posted March 17, 2023.

Motion: Motion by Vice Chairman Kiser to approve the Amended Agenda. Motion seconded by Commissioner Lohrengel and approved unanimously.

3. **Action Item: Consent Agenda**
 - a. Ratification of Expenditures from February 22, 2023, through March 14, 2023, in the amount of \$5,231.50.
 - b. Approval of Expenditures from February 22, 2023, through March 14, 2023, in the amount of \$944.50.
 - c. Approval of Minutes from February 21, 2023, regularly scheduled meeting.

Motion: Motion by Commissioner Lohrengel to approve the Consent Agenda items a, b and c. Motion seconded by Commissioner Huggins and approved unanimously.

4. **Review MURA incoming mail by Secretary – Jennica Reynolds**
5. **Treasurer's Report by Treasurer – Wendy Miles.**
6. **Public Comment: 2022 Annual Report as advertised in publication notice February 28, 2023.**

Vice Chairman Kiser opened public comment at 6:06 p.m.

No public comment was presented written or oral.

Public comment at 6:07 p.m.

7. **Action Item: Consider Resolution No.02-23 approving the 2022 Annual Report, authorize filing the Annual Report with the City Clerk and the State Controller's Office as required by Idaho law, and authorize publication of the legal notice of filing.**

Motion: Motion by Vice Chairman Kiser to approve Resolution No.02-23 approving the 2022 Annual Report, authorize filing the Annual Report with the City Clerk and the State Controller's Office as required by Idaho law, and authorize publication of the legal notice of filing. Motion seconded by Commissioner Lohrengel and approved unanimously.

8. **Presentation of FY2022 Audited Financial Statements as prepared by Bailey & Company, Chtd.**

Cassie Zattiero from Bailey & Company, Chtd presented the FY2022 Audited financial statements to the board.

9. **Action Item: Accept the FY2022 Audit and authorize filing with the State Controller's Office, and other public entities as may be required by Idaho law.**

Motion: Motion by Vice Chairman Kiser to accept the FY2022 Audit and authorize filing with the State Controller's Office, and other public entities as may be required by Idaho law. Motion seconded by Commissioner Lohrengel and approved unanimously.

10. **Action Item: Consider Authorization to Wendy Miles, Agency Treasurer, to make deposits, transfer funds between the Savings and Checking account and communicate with Clarity Credit Union and LGIP about Agency accounts.**

This will not negatively affect the controls already in place that are necessary according to the audit, it does allow Ms. Miles to investigate future investment opportunities for the benefit of the agency.

Motion: Motion by Vice Chairman Kiser to authorize Wendy Miles, Agency Treasurer, to make deposits, transfer funds between the Savings and Checking account and communicate with Clarity Credit Union and LGIP about Agency accounts. Motion seconded by Commissioner Lohrengel and approved unanimously.

11. **Legislative Update:** Ms. Conrad gave the legislative update. She is watching a couple house bills impacting urban renewal agencies closely, including the property tax relief bill (HB328, HB292, HB1111, and HB79).

12. **Board Concerns**

Becky Crofts, the City Administrator gave a brief update on potential future projects the City is working on that will help with economic development.

13. **Adjourn:** Vice Chairman Kiser adjourned the meeting at 7:00 p.m.

Signed: _____



Rob Kiser, Vice Chairman

Dated: July 17, 2023