



**REGULAR MEETING MINUTES  
MIDDLETON URBAN RENEWAL AGENCY**

**July 17, 2023, 6:00 p.m.**

Middleton City Hall Council Chambers  
1103 W. Main Street  
Middleton, Idaho 83644

1. **Call to order/Roll Call**  
Chairman Bishop called the meeting to order at 6:02 p.m.  
Chairman Brett Bishop, Vice Chairman Rob Kiser, Commissioner Carrie Huggins, and Jacob Sheerer were present. Commissioner Carl Lohrengel entered the meeting at 6:56 p.m. Secretary Jennica Reynolds, Treasurer Wendy Miles and Legal Counsel Abbey Germaine were also present.

2. **Action Item:** Approval of Agenda posted July 12, 2023.

**Motion:** Motion by Vice Chairman Kiser to approve the Agenda. Motion seconded by Commissioner Huggins and approved unanimously.

3. **Action Item: Consent Agenda**

- a. Approval of Minutes from March 20, 2023, regularly scheduled meeting.
- b. Approval of Minutes from June 20, 2023, special meeting
- c. Ratification and Approval of Expenditures from March 1, 2023, through July 12, 2023.

**Motion:** Motion by Vice Chairman Kiser to approve the Consent Agenda items a, b and c. Motion seconded by Commissioner Huggins and approved unanimously.

4. **Review MURA incoming mail by Secretary – Jennica Reynolds**

5. **Treasurer's Report by Treasurer – Wendy Miles.**

6. **Action Item: Consider approval and purchase of Middleton Urban Renewal Agency Logo.**

Ms. Reynolds presented the logos that had been adjusted based on the request of the board at the previous meeting.

**Motion:** Motion by Vice Chairman Kiser to approve the purchase of 398 KB version of the Logo for the Middleton Urban Renewal Agency. Motion seconded by Commissioner Huggins and approved unanimously.

7. **Action Item: Consider signing letter of support for FY2024 Local Transportation Project Grant application from the City of Middleton for the SH44 and Cemetery Road Intersection Signalization project.**

Ms. Reynolds presented the letter and explained the request for the letter of support regarding the grant application from the City of Middleton to LTACH.

**Motion:** Motion by Vice Chairman Kiser to authorize Chairman Bishop to sign a letter of support for FY2024 Local Transportation Project Grant application from the City of Middleton for the SH44 and Cemetery Road Intersection Signalization project. Motion seconded by Commissioner Huggins and approved unanimously.

Commissioner Lohrengel arrived at 6:56 p.m.

**8. Discussion: FY2024 Budget Workshop**

Treasurer, Ms. Miles led the budget workshop.

**9. Action Item: Motion to (1) tentatively approve the FY2024 budget, (2) select the date for the public hearing on the FY2024 budget, and (3) authorize publication of notice of public hearing.**

Motion: Motion by Vice Chairman Kiser to (1) tentatively approve the FY2024 budget, (2) select the date for the public hearing on the FY2024 budget for August 21, 2023, and (3) authorize publication of notice of public hearing on August 6<sup>th</sup> and 13<sup>th</sup>, 2023. Motion seconded by Commissioner Lohrengel and approved unanimously.

**10. Board Concerns**

Welcome to Jacob Sheerer as the newest commissioner.

**11. Adjourn:** Chairman Bishop adjourned the meeting at 7:15 p.m.

Signed: \_\_\_\_\_

Brett Bishop, Chairman

Dated: August 21, 2023