



**REGULAR MEETING MINUTES
MIDDLETON URBAN RENEWAL AGENCY**

August 21, 2023, 6:00 p.m.

Middleton City Hall Council Chambers
1103 W. Main Street
Middleton, Idaho 83644

1. **Call to order/Roll Call**

Chairman Bishop called the meeting to order at 6:01 p.m.

Chairman Brett Bishop, Vice Chairman Rob Kiser, Commissioner Carrie Huggins and Carl Lohrengel were present. Commissioner Jacob Sherrer was absent. Administrative Assistant Jennica Reynolds, Treasurer Wendy Miles and Legal Counsel Meghan Conrad were also present.

2. **Action Item:** Approval of Agenda posted August 17, 2023.

Motion: Motion by Commissioner Lohrengel to approve the Agenda. Motion seconded by Vice Chairman Kiser and approved unanimously.

3. **Action Item: Consent Agenda**

- a. Approval of Minutes from July 17, 2023, regularly scheduled meeting.
- b. Ratification and Approval of Expenditures from July 13, 2023, through August 16, 2023.

Motion: Motion by Vice Chairman Kiser to approve the Consent Agenda items a and b. Motion seconded by Commissioner Lohrengel and approved unanimously.

4. **Review MURA incoming mail– Jennica Reynolds**

5. **Treasurer’s Report by Treasurer – Wendy Miles.**

6. **Public Hearing: Proposed budget for the formal adoption of the FY2024 budget of the Middleton Urban Renewal Agency. Notice was published pursuant to provisions of Sections 50-2903(5) and 50-1002, Idaho Code.**

Chairman Bishop opened the public hearing at 6:06 p.m.

Ms. Miles presented the budget and stated the FY2024 budget for approval is less than the budget as was published per Idaho Code.

No public comment or written comments were received.

Chairman Bishop closed the public hearing at 6:07 p.m.

7. **Action Item: Consider adoption of FY2024 budget by Resolution No. 03-23.**

Motion: Motion by Vice Chairman Kiser to approve adoption of FY2024 budget by Resolution No. 03-23, noting the adopted budget is less than the published budget, and

directing that the final budget be published. Motion seconded by Commissioner Huggins and approved unanimously.

8. **Action Item: Consider Resolution No. 04-23 adopting the Capital Improvement Reimbursement Agreement with Premier Industrial LLC, Meredith North, LLC and M3 ID Woodland LLC concerning the Middleton Road to Bass Lane Gas Mainline Project.**

Legal Counsel, Ms. Conrad discussed the terms of the Capital Improvement Reimbursement Agreement as discussed in previous meetings.

Discussion by Commissioners regarding terms of agreement.

Motion: Motion by Vice Chairman Kiser to approve Resolution No. 04-23 adopting the Capital Improvement Reimbursement Agreement with Premier Industrial LLC, Meredith North, LLC and M3 ID Woodland LLC concerning the Middleton Road to Bass Lane Gas Mainline Project with changes to the Capital Improvement Reimbursement Agreement discussed as follows:

- 5% flat fee for general conditions and fees
- Change in price to reflect actual price
- Clarification of Reimbursable Credit
- Other technical corrections

Motion seconded by Commissioner Lohrengel and approved unanimously.

9. **Board Concerns**

None.

11. **Adjourn:** Chairman Bishop adjourned the meeting at 7:08 p.m.

Signed: 

Brett Bishop, Chairman

Dated: November 20, 2023